



Red Oak Community School District

1901 N. Broadway Street, Suite A

Red Oak, Iowa 51566

712.623.6600

www.redoakschooldistrict.com

Regular Board of Directors Meeting

Meeting Location: Through the Internet/Phone
Visit Red Oak Community School District Website for Information

Monday, May 11, 2020 – 7:00 pm

- Agenda -

- 1.0 Call to Order – Board of Directors President Bryce Johnson
- 2.0 Roll Call – Board of Directors Secretary Deb Drey
- 3.0 Approval of the Agenda – President Bryce Johnson
- 4.0 Public Presenters/Guest and Visitors Addressing the Board
- 5.0 Communications
 - 5.1 Good News from Red Oak Schools
 - 5.1.1 Good News from Taher on Superhero Day *pg 1-4*
 - 5.2 Visitors and Presentations
 - 5.2.1 Presentation from Andy Rea and Bulinda Coates from United Group Insurance *pg 5-14*
 - 5.3 Affirmations and Commendations
 - 5.4 Correspondence
 - 5.5 Public Comments
- 6.0 Consent Agenda
 - 6.1 Review and Approval of Minutes from April 27, 2020 *pg 15-17*
 - 6.2 Review and Approval of Monthly Business Reports *pg 18-22*
- 7.0 General Business for the Board of Directors
 - 7.1 Old Business
 - 7.1.1-None
 - 7.2 New Business
 - 7.2.1 Discussion/Approval of Specialty Underwriters Insurance renewal for 2020-2021 *pg 23-24*
 - 7.2.2 Discussion/Approval of Social Worker Sharing Agreement with GHAEA for 2020-2021 *pg 25-30*
 - 7.2.3 Discussion/Approval of changes to Red Oak Jr./Sr. High Course Handbook *pg 31-32*
 - 7.2.4 Discussion/Approval of posting for Assistant Principal Position at the Red Oak Jr./Sr. High School for the 2020-2021 school year

Personnel Considerations

7.2.5 Discussion/Approval of hiring Spencer Plank as 7th-8th Grade Social Studies, Head High School Boys Basketball Coach and Middle School Boys Track Coach for the 2020-2021 school year Pg 33

8.0 Reports

8.1 Administrative

8.2 Future Conferences, Workshops, Seminars

8.3 Other Announcements

8.4 Board Member Requested Item(s) for next meeting agenda

9.0 Next Board of Directors Meeting: Tuesday, May 26, 2020 – 7:00 pm
Through Internet/Phone

10.0 Adjournment

Special Note: Following the adjournment of the regular board of directors meeting, the board will meet in an exempt session to discuss negotiations strategy for upcoming contract discussions with our support and teacher units per Iowa Code section 20.17(3).

Good news

Each year, Mindy does an outstanding job of leading a recognition of the crew from Taher in what is called Superhero Day. The ladies get a certificate and small token of Mindy's appreciation for their hard work and dedication to feeding our kids. The ladies wear their capes throughout their workday in front of the kids and it is a day to help put the spotlight on them for their efforts. This year was totally different. They were not able to be in the spotlight of our kids. They were not ever able to have their work recognized in front of the staff. This year, they have continued doing their job behind the scenes.

Just a little while ago, Mindy gave the lunch ladies their certificates and gifts. They were fed lunch and were able to socialize a little bit with each other. Their conversation topics were a true testament to their dedication. Rather than talking about world issues, their families, or other things going on around them, they talked about their jobs and the kids. And to make it even more apparent of their dedication, they work on Sundays now. The Red Oak Community School District serves breakfasts and lunches on Mondays and Thursdays. This means they come in on Sundays to prepare meals. And no one was complaining. I shared with them that we all owe them a huge thank you because when the "world around us" has been shutting down and many businesses are closed due to COVID-19, they continue to work. They are making sure our kids are eating. When there is nothing routine about our lives right now, they have changed their schedules and their own routines to prepare meals. And they did it with very little notice. Mindy and the Taher crew have demonstrated an extremely flexible attitude to make sure kids of all ages have breakfast and lunch for every weekday.

If you ever get the chance, please make sure you let them know we appreciate them. We depend on them every day of the school year, and we now depend on them in a whole different way. So, when they do their job without anyone witnessing it in these times, we must make a point to tell them "thank you."

**Lunch Ladies
ROCK!**





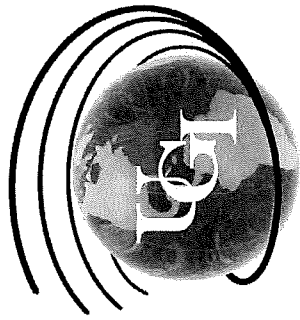


CAUTION
Wet Floor



CAUTION
WET FLOOR

Buy a
BUNCH of
LADY
power?
STEM
LESS



UNITED GROUP INSURANCE

PEOPLE YOU KNOW...PEOPLE YOU TRUST

Partnered with:

EMC Insurance Company

&

Jester Insurance Services

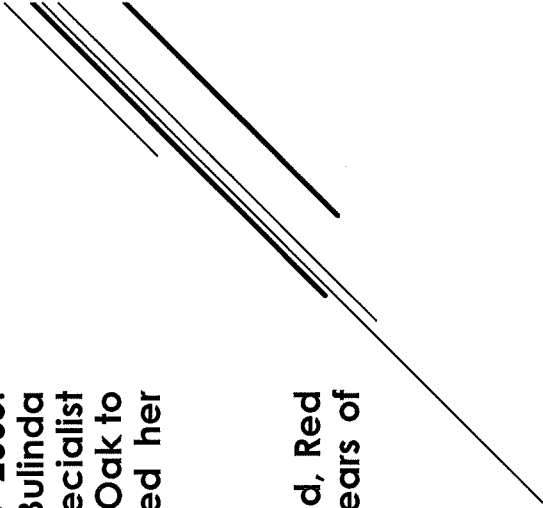
5

UNITED GROUP INSURANCE

United Group Insurance has partnered with the Red Oak Community School District since the 1980's when Jon Waltz and Mike Rea wrote the insurance.

Bulinda Coates has been the lead agent on the account since 2005. Bulinda began her insurance career in the 1980's in Red Oak. Bulinda moved to Kansas City in 1989 where she became a commercial specialist and then returned to Red Oak in 2003. Bulinda commuted from Red Oak to The Harry A Koch Insurance Agency in Omaha before she started her career at United Group Insurance in 2005.

United Group Insurance has four offices located in Atlantic, Griswold, Red Oak and Shenandoah. Our Red Oak office has a combined 65 years of experience.



EMC INSURANCE COMPANY

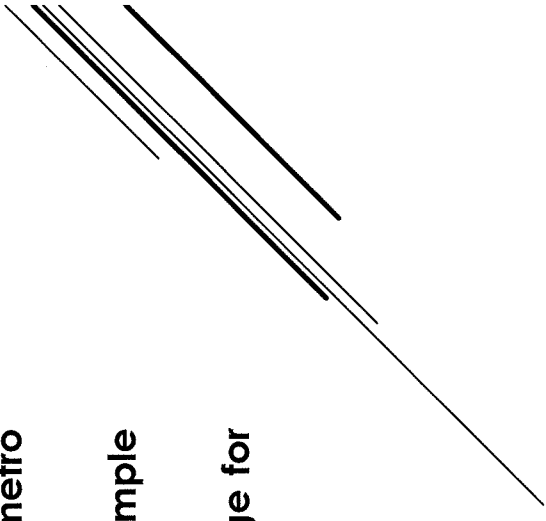
Schools deserve more than an insurance policy to protect their assets, employees, students, and guests. With EMC, you benefit from a program just for schools (Safety Group) that is backed by the Iowa Guarantee Fund, sponsored by the Iowa Association of School Boards, and is regulated by the Iowa Insurance Division.

- EMC has specialized in school insurance for over 30 years. Insurance companies come and go but EMC is fully committed to the school's program.
- EMC looks for ways to help, not for ways to reject claims. EMC was instrumental in helping find solutions when the Middle School had a major water claim.
- EMC's loss control program and resources are essential to the school's success in reducing claims.

JESTER INSURANCE SERVICES COMPANY

Jester provides the property casualty coverage for more than 90% of the public schools in Iowa. That type of expertise means they know every wrinkle and detail of what schools need to stay protected. They also know that there are different needs for rural schools versus metro area schools.

- Jester is an advocate for coverage enhancements. An example would be the Parkersburg tornado.
- Jester Insurance Services offers equipment breakdown coverage for Iowa Public School Districts.
- Jester Insurance Services provides the cyber liability program.



UNITED GROUP INSURANCE'S COMMITMENT TO YOU

1. Continue to attend all the IASB Group Insurance programs, seminars or workshops.
2. Continue to utilize EMC's loss control services and resources to recognize and reduce losses.
3. Continue to monitor and maintain the school's property values, dividend information, coverage updates and changes, experience modifier and losses.
4. We will continue to research other markets and opportunities that might benefit the school program.

ACCOMPLISHMENTS!

- ▶ During one of the IASB meetings we were informed that the outdoor property limit and the coverage form had been increased to \$500,000. This allowed us to remove several outdoor incidental properties from our schedule, i.e. lights, fencing, small buildings, signage, etc. which resulted in a premium reduction.
- ▶ In 2017 we recognized there was a problem with claims with the janitorial and the cafeteria departments that generated high experience modifier. The last three years we've seen a significant reduction in losses due to our teamwork.

- ▶

<u>Policy Period</u>	<u>Experience Modifier</u>
2015-2016	1.110
2016-2017	1.590
2017-2018	1.560
2018-2019	1.920
2019-2020	1.530

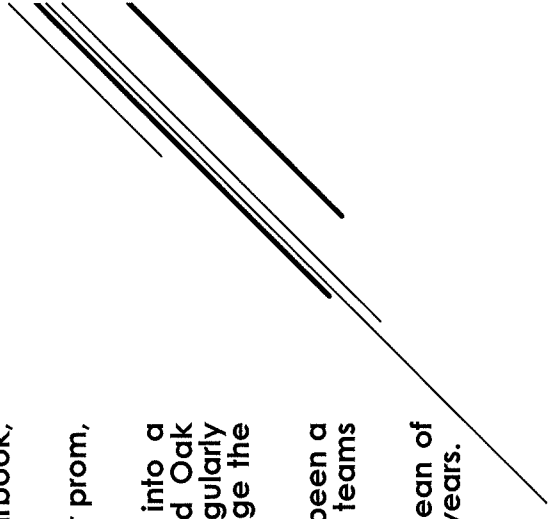
Projected 2020-2021 Experience Modifier 1.320



UGI'S COMMITMENT TO OUR SCHOOLS



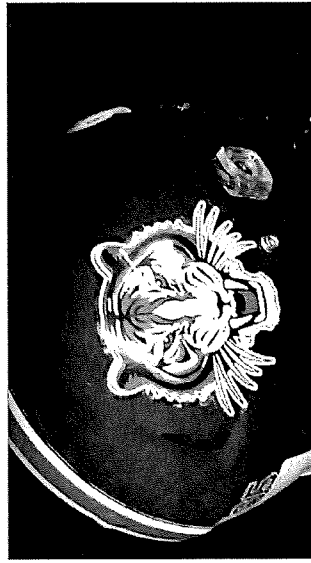
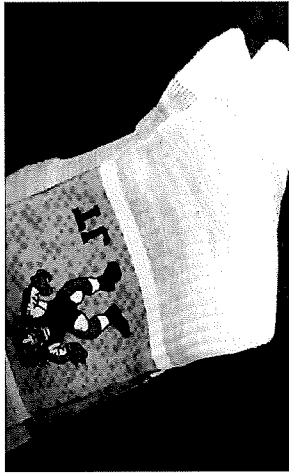
- ▶ Our United Group Insurance Red Oak office has Red Oak graduates from the classes of 1974, 1979, and 2000.
- ▶ Over the years we have contributed to a variety of fundraisers for the school (yearbook, scholarships, prom, athletic equipment, teachers and staff, Tag A Longs, etc.)
- ▶ Many of our team members have volunteered for school related activities such as after prom, committees, concessions, athletic events, etc.
- ▶ Andy is the announcer for the Tigers Football team. He's transformed our office into a billboard for the Red Oak Community School District. Andy will spoke to the Red Oak Optimist Club in March and his topic was how to support our local youth. Andy regularly attends ballgames and practices to cheer on the Tigers, show support, and encourage the Red Oak students.
- ▶ Reed did football stats for 30 years. As an officer of the Red Oak Elks Lodge Reed has been a part of the celebration dinners for the football, basketball, volleyball, and wrestling teams and served on the scholarship committee over the years.
- ▶ Randy coached baseball for 10 years. Randy's wife Angie was a coach, teacher, dean of students, athletic director, and a part of the Red Oak Community School System for 28 years.

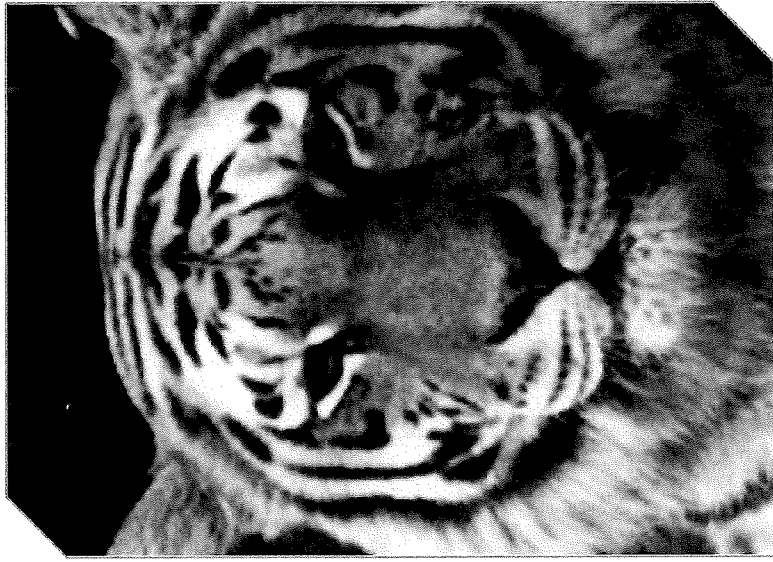


PROUD SUPPORTER OF THE TIGERS!

We are very proud of our school and you will know it when you walk into our office.

It would be hard to have this type of support from an agency that is not a part of our school district.





WHY THE SCHOOL IS SO IMPORTANT TO UNITED GROUP INSURANCE

Bulinda has 4 grandchildren that attend school in Red Oak.

Andy has 4 children that attend school in Red Oak.

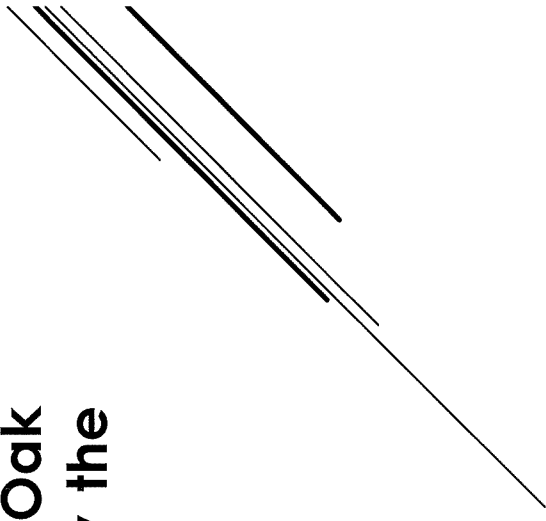
A big part of why Andy relocated back to Red Oak is because of the positive things going on in the Red Oak Community School District.

This is not just an account to United Group Insurance; this is a partnership that we're committed to and we want it to continue for many years to come.

WE APPRECIATE YOU!

We are honored to be a part of the Red Oak Community School District and we really enjoy the opportunity to work with you.

THANK YOU FOR YOUR BUSINESS!



Red Oak Community School District
Meeting of the Board of Directors
Meeting Location: Via Phone/Internet
April 27, 2020

The regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Bryce Johnson at 7:00 p.m. via Go To Meeting on phone/internet.

Present

Directors: Bret Blackman, Roger Carlson, Jackie DeVries, Bryce Johnson, Kathy Walker
Superintendent Tom Messinger, Business Manager Deb Drey, Ron Lorenz

Approval of Agenda

Motion by Director Blackman, second by Director Walker to approve the agenda with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

Good News from Red Oak Schools

The FFA had six members that would have received their Iowa FFA Degree: Kyndal Kells, Justin McCunn, Abby Pendleton, Noah Westerlund, Hannah Whitten, and Alex Wingert. Corbin Wolfe was named the Iowa FFA Champion in the Vegetable Production Proficiency Award.

Consent Agenda

Motion by Director Carlson, second by Director Blackman to approve the consent agenda as presented including meeting minutes and monthly business reports. Motion carried unanimously.

Pandemic Response Resolution

Motion by Director Blackman, second by Director Walker to approve the Pandemic Response Resolution as presented. Motion carried unanimously.

2020-2021 Health Insurance Renewal

Motion by Director Walker, second by Director DeVries to approve the health insurance renewal rates for 2020-2021 as presented. Motion carried unanimously.

2020-2021 West Central Development Agreement

Motion by Director Walker, second by Director Blackman to approve the 2020-2021 Agreement with West Central Development for Head Start Pre-School. Motion carried unanimously.

2020-2021 Sharing Agreements with East Mills

Motion by Director Blackman, second by Director Walker to approve sharing a High School Guidance Counselor and Human Resources with East Mills Community School District for the 2020-2021 school year. Motion carried unanimously.

2020-2021 Dental, Life, ADD, and LTD Insurance Renewal

Motion by Director Blackman, second by Director DeVries to renew the Principal Dental, Life, Accidental Death and Dismemberment, and Long-Term Disability Insurance Policies for 2020-2021. Motion carried unanimously.

604 S Broadway Building Name

Motion by Director Carlson, second by Director Walker to name the building at 604 S Broadway the Red Oak Community School District Administrative Office with Transportation/Maintenance listed under the title. Motion carried unanimously.

Continuation of April 27, 2020 Meeting Minutes-Page 2

2020-2021 Senior High Course Handbook

Motion by Director Carlson, second by Director Walker to approve the 2020-2021 Senior High Course Handbook as presented. Motion carried unanimously.

E Rate Application

Motion by Director Blackman, second by Director DeVries to approve the E Rate Application for funding. Motion carried unanimously.

Jr/Sr HS 2nd Semester Grading

Motion by Director Carlson, second by Director Blackman to approve pass/fail grading for the second semester for the Jr/Sr High School students, to pass a course the student would have to receive a 20% or greater on their posted third quarter grade and students in the alternative school or participating in credit recovery must have completed 25% of the course to get credit. Motion carried unanimously.

2020 Graduation Requirements

Motion by Director Walker, second by Director DeVries to approve the Class of 2020 graduation requirement of 52 credits. Motion carried unanimously.

2020 Graduation Ceremony

Motion by Director Carlson, second by Director DeVries to approve having as traditional as possible graduation ceremony that follows guidelines set by Public Health and Emergency Management on May 17, 2020 at 2:00 p.m. Motion carried unanimously.

2020 List of Graduates

Motion by Director Blackman, second by Director Carlson to approve the 2020 List of Graduates as presented provided they have met the requirements. Motion carried unanimously.

PVC Wall Protectors

Motion by Director Blackman, second by Director Walker to approve the purchase of PVC Wall Protectors for the Jr/Sr High school as presented. Motion carried unanimously.

May 2nd Board Meeting Date

Motion by Director Carlson, second by Director Walker to move the second board meeting to May 26, 2020 since May 25, 2020 is a holiday. Motion carried unanimously.

Personnel Considerations

Motion by Director Carlson, second by Director Blackman to accept the resignation of Gayle Allensworth as Elementary Principal at the end of the 2019-2020 contract. Motion carried unanimously.

Motion by Director Blackman, second by Director DeVries to accept the resignation of David Terry as Assistant Bowling Coach. Motion carried unanimously.

Motion by Director Carlson, second by Director DeVries to accept with regret the resignation of Kenneth Blackman as Assistant Activities Director effective at the end of the 2019-2020 contract. Motion carried unanimously.

Motion by Director Walker, second by Director Blackman to increase Kevin Herrick's hourly pay by \$10.00 per hour during the Technology Director's medical leave. Motion carried unanimously.

Continuation of April 27, 2020 Meeting Minutes-Page 3

Adjournment

Motion by Director Walker, second by Director Blackman to adjourn the meeting at 9:12 p.m.

Motion carried unanimously.

Next Board of Directors Meeting

Monday, May 11, 2020 – 7:00 p.m.

Via Phone/Internet

Bryce Johnson, President

Deb Drey, Board Secretary

RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
AGRIVISION	3077102	211.83
10 9010 2600 000 0000 618	Stihl Line Trimmer	211.83
Vendor Name AGRIVISION		<u>211.83</u>
BATTEN SANITATION SERVICE	043020BS	1,479.00
10 9010 2600 000 0000 421	Admin/BB/BBF/BBF Sanitation 4/2020	120.00
10 0109 2600 000 0000 421	Jr/Sr HS Sanitation 4/2020	448.00
10 0418 2600 000 0000 421	IES Sanitation 4/2020	448.00
10 0445 2600 000 0000 421	ROECC Sanitation 4/2020	463.00
Vendor Name BATTEN SANITATION SERVICE		<u>1,479.00</u>
CAMBLIN MECHANICAL INC	20-6936	734.82
10 9010 2600 000 0000 432	District Office Damper Repair	734.82
Vendor Name CAMBLIN MECHANICAL INC		<u>734.82</u>
CENTURY LINK	042520CL	507.01
10 9010 2236 000 0000 536	Districtwide Long Distance	507.01
Vendor Name CENTURY LINK		<u>507.01</u>
CHEMSEARCH	3908648	421.59
10 9010 2600 000 0000 432	Water Treatment for Boilers	421.59
Vendor Name CHEMSEARCH		<u>421.59</u>
CITY OF RED OAK	041520CORO	780.59
10 9010 2600 000 0000 411	District Office Water/Utilities - 3/2020	17.11
10 9010 2600 000 0000 411	Bus Barn Water/Utilities - 3/2020	28.32
10 9010 2600 000 0000 411	Webster Water/Utilities - 3/2020	24.25
10 9010 2600 000 0000 411	FBF Sprinklers 1 & 2 Water - 3/2020	32.10
10 0109 2600 000 0000 411	Jr/Sr HS Activity Water/Utilities - 3/20	24.30
10 0109 2600 000 0000 411	Jr/Sr HS Water/Utilities - 3/2020	140.86
10 0109 2600 000 0000 411	Jr/ Sr HS Tech Water/Utilities - 3/2020	103.35
10 0418 2600 000 0000 411	IES Water/Utilities - 3/2020	295.86
10 0445 2600 000 0000 411	ROECC Water/Utilities - 3/2020	114.44
Vendor Name CITY OF RED OAK		<u>780.59</u>
DICKEL DUIT OUTDOOR POWER, INC.	42382	89.76
10 9010 2600 000 0000 618	Mower blade	72.81
10 9010 2600 000 0000 618	Safety goggles	16.95
Vendor Name DICKEL DUIT OUTDOOR POWER, INC.		<u>89.76</u>
ECHO ELECTRIC SUPPLY	8487187	943.14
10 9010 2600 000 0000 618	District Office - Fort Face Plate	37.80
10 9010 2600 000 0000 618	District Office - Wall Phone Plate	33.79

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 9010 2600 000 0000 618	District Office - Phone Jacks/Cable Pane	871.55
Vendor Name ECHO ELECTRIC SUPPLY		<u>943.14</u>
ELITEFTS.COM	31625	74.00
10 0109 1000 108 0000 618	Lifting Bands	74.00
Vendor Name ELITEFTS.COM		<u>74.00</u>
FASTENAL COMPANY	78131	10.61
10 9010 2600 000 0000 618	Lags, Nuts and Washers	10.61
Vendor Name FASTENAL COMPANY		<u>10.61</u>
FBG SERVICE CORPORATION	872582	31,867.25
10 9010 2600 000 0000 340	Districtwide Janitorial - 4/2020	31,867.25
Vendor Name FBG SERVICE CORPORATION		<u>31,867.25</u>
GLENWOOD COMMUNITY SCHOOLS	050520GCS	280.04
10 9010 1200 217 3303 320	Apex Level III x 1 - 4/2020	280.04
Vendor Name GLENWOOD COMMUNITY SCHOOLS		<u>280.04</u>
GRAY, MOLLY	042820MG	75.00
10 9010 1920 860 9317	Refund for Unattended Preschool	75.00
Vendor Name GRAY, MOLLY		<u>75.00</u>
HY VEE FOOD STORES	050120HV	12.67
10 0109 1300 340 0000 612	FACS Class Supplies	12.67
HY VEE FOOD STORES	050120HV-1	60.76
10 0445 1000 460 3117 612	PRESCHOOL SNACKS	60.76
HY VEE FOOD STORES	050120HV-2	55.66
10 9010 2321 000 0000 611	Admin Office Supplies - Kleenex, Paper T	55.66
HY VEE FOOD STORES	050120HV-4	3.99
10 0109 1300 310 0000 612	Strawberries for DNA Lab	3.99
Vendor Name HY VEE FOOD STORES		<u>133.08</u>
JOHNSON AUTO PARTS	371197	11.99
10 9010 2600 000 0000 618	Hand Cleaner for Maintenance	11.99
JOHNSON AUTO PARTS	371742	3.89
10 9010 2600 000 0000 618	Maintenance Funnel	3.89
JOHNSON AUTO PARTS	374301	56.78
10 9010 2600 000 0000 618	Supplies for Wheel Repair	56.78
Vendor Name JOHNSON AUTO PARTS		<u>72.66</u>
JOSTENS	1204799	1,586.00
10 0109 1000 100 0000 612	7/8 Yearbooks	1,586.00
JOSTENS	24442341	192.08
10 0109 2410 000 0000 618	Graduation Honor Cords	192.08
Vendor Name JOSTENS		<u>1,778.08</u>
MERCER HEALTH & BENEFITS ADMIN LLC	June2020M	2,045.53
10 9010 1000 100 8018 270	Retiree Insurance Premium - 6/2020	2,045.53

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name	MERCER HEALTH & BENEFITS ADMIN LLC	<u>2,045.53</u>
MIDAMERICAN ENERGY	042120MAE	12,857.53
10 0109 2600 000 0000 622	Jr/Sr HS Electricity - 3/2020	7,977.97
10 9010 2600 000 0000 621	District Office Gas - 3/2020	197.25
10 9010 2600 000 0000 622	District Office Electricity - 3/2020	202.91
10 9010 2600 000 0000 622	FBF/BBF Electricity - 3/2020	161.76
10 9010 2600 000 0000 622	Bus Barn Electricity - 3/2020	381.48
10 9010 2600 000 0000 622	BB/District Office Electricity - 3/2020	49.08
10 0418 2600 000 0000 622	IES Electricity - 3/2020	2,793.32
10 0445 2600 000 0000 622	ROECC Electricity - 3/2020	1,093.76
MIDAMERICAN ENERGY	398805535	345.95
10 0109 2600 000 0000 622	Jr/Sr HS Activity Electricity	345.95
Vendor Name	MIDAMERICAN ENERGY	<u>13,203.48</u>
ONESOURCE THE BACKGROUND CHECK COMPANY	20200430	22.50
10 9010 2310 000 0000 320	Background Checks	22.50
Vendor Name	ONESOURCE THE BACKGROUND CHECK COMPANY	<u>22.50</u>
QUADIENT	N8269661	461.67
10 9010 2410 000 0000 531	Postage Lease	461.67
Vendor Name	QUADIENT	<u>461.67</u>
RANDY'S BODY SHOP	040320RBS	1,659.30
10 9010 2700 000 0000 434	Chevy Suburban Repair	1,659.30
RANDY'S BODY SHOP	040320RBS-1	283.42
10 9010 2700 000 0000 434	Chevy Suburban Repair	283.42
Vendor Name	RANDY'S BODY SHOP	<u>1,942.72</u>
RAY MARTIN COMPANY	70085	1,733.68
10 0418 2600 000 0000 432	IES Hallway Leak Repair	1,733.68
Vendor Name	RAY MARTIN COMPANY	<u>1,733.68</u>
RED OAK FABRICATION INC.	31182	764.78
10 0109 2600 000 0000 618	Door Stops for Jr/Sr HS	764.78
Vendor Name	RED OAK FABRICATION INC.	<u>764.78</u>
RICK ENGEL, ATTY.	April2020	5,225.00
10 9010 2310 000 0000 342	April 2020 Legal Services	5,225.00
Vendor Name	RICK ENGEL, ATTY.	<u>5,225.00</u>
SOCS/FES	11229	405.00
10 9010 2236 000 0000 536	May 2020 Web Hosting	405.00
Vendor Name	SOCS/FES	<u>405.00</u>
SW IA TIRE & SERVICE	100692	11.50
10 9010 2600 000 0000 618	Lawnmower Tire Repair Parts	11.50
Vendor Name	SW IA TIRE & SERVICE	<u>11.50</u>

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RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
US GAMES	908917283	794.26
10 0418 1000 100 0000 612	Recess Supplies IES	794.26
Vendor Name US GAMES		<u>794.26</u>
WESTLAKE ACE HARDWARE	2408138	365.39
10 9010 2600 000 0000 618	General Maintenance Supplies	204.50
10 9010 2600 000 8220 618	Caution Tape - COVID	9.99
10 0418 2600 000 0000 618	IES Maintenance Supplies	16.58
10 0109 2600 000 0000 618	Jr/Sr HS Maintenance Supplies	134.32
Vendor Name WESTLAKE ACE HARDWARE		<u>365.39</u>
Fund Number 10		<u>66,433.97</u>
Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
RANDY'S BODY SHOP	040320RBS	1,000.00
22 9010 2700 000 0000 434	Deductible	1,000.00
Vendor Name RANDY'S BODY SHOP		<u>1,000.00</u>
Fund Number 22		<u>1,000.00</u>
Checking Account ID 1	Fund Number 33	CAPITAL PROJECTS - LOST
ANDERSON, MICKEY	May2020MA	1,200.00
33 9010 4700 000 0000 450	May 2020 Admin Rent	1,200.00
Vendor Name ANDERSON, MICKEY		<u>1,200.00</u>
Fund Number 33		<u>1,200.00</u>
Checking Account ID 1	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
COMPUTER INFORMATION CONCEPTS, INC	PSI30492	23,492.00
36 9010 2237 000 0000 358	Infinite Campus Renewal	23,492.00
Vendor Name COMPUTER INFORMATION CONCEPTS, INC		<u>23,492.00</u>
Fund Number 36		<u>23,492.00</u>
Checking Account ID 1		<u>92,125.97</u>
Checking Account ID 2	Fund Number 61	SCHOOL NUTRITION FUND
TAHER INC	0057095-IN	33,544.00
61 9010 3110 000 0000 570	March 2020 Expenses	33,544.00
Vendor Name TAHER INC		<u>33,544.00</u>
Fund Number 61		<u>33,544.00</u>
Checking Account ID 2		<u>33,544.00</u>
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
BSN SPORTS	6018258	875.70
21 0109 1400 920 6720 618	COACHING CLOTHING	875.70
Vendor Name BSN SPORTS		<u>875.70</u>
HY VEE FOOD STORES	050120HV-3	44.40
21 0109 1400 950 7407 618	SUPPLIES for FFA	44.40
Vendor Name HY VEE FOOD STORES		<u>44.40</u>
IA GIRLS H.S. ATHLETIC UNION	IGHSAU	380.00
21 0109 1400 920 6710 340	STTE - PEP BUS	380.00
IA GIRLS H.S. ATHLETIC UNION	IGHSAUBand	20.00
21 0109 1400 920 6710 340	STATE BB PEP BUS/BAND	20.00

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RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name	IA GIRLS H.S. ATHLETIC UNION	<u>400.00</u>
Fund Number	21	<u>1,320.10</u>
Checking Account ID	3	<u>1,320.10</u>

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SU Insurance Company



Quote: TW29024-10

2020 RENEWAL PROPOSAL

April 21, 2020

RED OAK COMMUNITY SCHOOL DISTRICT
1901 NORTH BROADWAY STREET, SUITE A
RED OAK, IA 51566

Description	SU Annual Total Cost
CURRENT ANNUAL PREMIUM	\$98,136
<i>RENEWAL ADJUSTMENT</i>	<i>(\$24,534)</i>
ADDS: ADDED (160) LAPTOPS ADDED (10) TABLETS	
DELETES: DELETED (70) 1:1 LAPTOPS	
<i>EQUIPMENT CHANGES</i>	<i>\$2,590</i>
2020-2021 RENEWAL PREMIUM	\$76,192

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SU Insurance Company

Equipment Maintenance Insurance

RED OAK CSD

TW29024-10

ENROLLMENT 1,088

ECU COVERAGE Y

Classroom Equipment

QTY

A10	X	Driving Simulators	
A20	X	Electrical & Electronic Auto Shop Equipment	
A30	X	Electrical & Electronic Fitness Equipment	
A40	X	Electrical & Electronic Laboratory Equipment	
A50	X	Electrical & Electronic Sewing Equipment	
A60	X	Electrical & Electronic Shop Equipment	
A70	X	Electrical & Electronic Wood Shop Equipment	
A80	X	Electronic Audio Visual Equipment <i>(i.e., DVRs, projection devices, VR Technology)</i>	
A802	X	Electronic Whiteboards	
A90	X	Electronic Band Equipment	
A100	X	Electronic Photo Shop Equipment	
A120	X	ICN Equipment	
A790	X	Student Response Systems	

Communications Equipment

A180	X	Audio / Visual Systems	
A390	X	Overhead Paging / Intercom Systems / Clock Systems	
A400	X	Radios	
A650	X	Telephone System PBX	
A660	X	Telephones, VMS PBX	
A661	X	Telephone System VOIP	

Computer Equipment

A130	X	Controllers	
A168	X	Computer Communications <i>(i.e., modems, switches, routers, wireless access points)</i>	
A160	X	Desktop Computers	
A140	X	File Servers	
A165	X	Laptops # of	605
A166	X	Laptops 1:1 mobile # of	530
A167	X	Tablets # of	14
A169	X	Tablets 1:1 mobile # of	
A170	X	Printers	
A150	X	Scanners	

Security Equipment

A230	X	Card Access Systems	
A240	X	CCTV Systems	
A200	X	Electronics on Interior Gates / Interior/Exterior Doors	
A210	X	Electronic Library Security System	
A220	X	Fire Alarms	
A280	X	Metal Detectors	
A260	X	Police Alarms	
A840	X	Safes, Chests, Vault Doors	

Mail Equipment

A780	X	Inserters, Labelers, Openers, Stackers	
A770	X	Mail Machines / Scales (not system)	

Facilities Equipment

QTY

A850	X	Auditorium <i>(i.e., stage motors, lighting/audio boards, microphones, speakers)</i>	
A730	X	Auto Light Sensors	
A880	X	Buildings/Grounds <i>(i.e. lawn mowers, leaf blowers, weed wackers, pole saw, power tools)</i>	
A310	X	Clothes Washers and Dryers	
A810	X	Concession Stand Equipment & Vending Machines	
A320	X	Electrical & Electronic Food Preparation Equipment	
A330	X	Electrical & Electronic Housekeeping Equipment	
A340	X	Electrical & Electronic Pool Equipment / Whirlpool	
A360	X	Indoor Electronic Sign / Scoreboard	
A680	X	Kilns	
A860		Manlifts # of (not itemized)	0
A380	X	Motors for Bleachers, Basketball Hoops	
A350	X	Outdoor Electronic Sign / Scoreboard	
A760	X	Pitching Machines	
A750	X	Sports Time / Measure / Record System	
A890	X	Walk-In Coolers/Freezers (See Itemized)	
A740	X	Water Drinking Fountains** <i>** (refrigerant & connected plumbing excluded)</i>	

Office Equipment

A410	X	Binders	
A420	X	Bursters	
A430	X	CAD / CAM Systems	
A450	X	Card Readers	
A460	X	Cash Registers	
A470	X	Check Signers	
A490	X	Coin Sorters / Packagers	
A500		Copiers (See Itemized)	
A510	X	Currency Counters	
A620	X	Dictation Equipment	
A830	X	Electrical & Electronic Office Equipment <i>(i.e. calculators, typewriters, staplers, hole punchers)</i>	
A530	X	Electrical & Electronic Print / Press Equipment <i>(non-production)</i>	
A540	X	Electric Rotary Files	
A560	X	Embossers	
A570	X	Facsimile Machines	
A580	X	Folders	
A590	X	ID Card Systems	
A600	X	Laminators	
A610	X	Microfilmers, Microfilm Reader / Printers	
A630	X	Retail Scanners	
A640	X	Shredders	
A820	X	Time & Attendance Systems	
A670	X	Uninterrupted Power Supply / Transient Voltage Protection Systems (up to 40 KVA)	

UPDATED LIST
07/01/2019

76 TOTAL CATEGORIES

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AGREEMENT

THIS AGREEMENT (this "Agreement") is entered into this 5th day of May, 2020, by and between GREEN HILLS AEA ("GHAEA"), and RED OAK COMMUNITY SCHOOL DISTRICT (the "School District").

WITNESSETH:

WHEREAS, the School District is in need of qualified personnel to provide certain educational services on an occasional, part-time basis; and

WHEREAS, GHAEA has qualified personnel who can provide the needed services to the School District.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. **Purpose.** The parties have entered into this Agreement for the purpose of setting forth the terms and conditions relating to the School District's use of GHAEA employees to provide services to the School District.

2. **Scope of Services.** The School District shall purchase such services of GHAEA employees and for such number of days as specifically identified on Exhibit A, attached hereto and incorporated herein by reference. GHAEA shall be responsible for assigning a GHAEA employee or employees to the School District. The GHAEA employee or employees shall perform the duties reasonably requested by the School District, and such services shall be performed at the School District's facility or facilities. Any GHAEA employee shall be considered an employee or agent of GHAEA, and at no time shall any GHAEA employee be considered to be an employee of the School District. GHAEA shall be responsible for complying with all local, state and federal tax laws relating to its employees, specifically including, but not limited to, the payment and reporting of all federal and state income tax withholding and social security taxes.

3. **Term.** This Agreement shall be effective for the 2020-21 school year, unless earlier terminated as provided herein.

4. **Termination.** Any party may terminate this Agreement if one of the other parties fails to comply with or otherwise perform its obligations as set forth in this Agreement (a "Default"), which Default continues uncured for a period of thirty (30) days after the party claiming a Default has given written notice to the other party describing the nature of the Default and demanding its cure. In addition, either party may terminate this Agreement at any time upon ninety (90) days' prior written notice to the other party.

5. **Payment.** The School District shall be responsible for paying the salary and benefits per diem paid by GHAEA to each employee assigned to the School District as set forth on Exhibit A. GHAEA shall invoice the School District semiannually in the months of January and June for services rendered.

6. **Indemnification.**

(a) The School District shall indemnify, defend and hold harmless GHAEA and its officers, directors, employees, agents and other representatives from and against any and all loss, claim, liability, damage, cost or expense (including, without limitation, court costs and attorneys' fees) arising in connection with the School District's performance under this Agreement, except those losses, claims, liabilities, damages, costs or expenses arising out of the willful misconduct of GHAEA, its employees, agents or other representatives.

(b) GHAEA shall indemnify, defend and hold harmless the School District and its officers, directors, employees, agents and other representatives from and against any and all loss, claim, liability, damage, cost or expense (including, without limitation, court costs and attorneys' fees) arising in connection with GHAEA's performance under this Agreement, except those losses, claims, liabilities, damages, costs or expenses arising out of the willful misconduct of the School District, its employees, agents or other representatives.

7. **Limitation of Liability.** NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY FOR ANY INCIDENTAL, INDIRECT, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING, BUT NOT LIMITED TO, ANY LOSS OF USE, LOSS OF BUSINESS OR LOSS OF PROFIT.

8. **Miscellaneous.**

(a) **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the United States of America and the State of Iowa as applied to contracts entered into and performed entirely within the State by residents thereof. All disputes arising under this Agreement shall be brought in the District Court of the State of Iowa in Pottawattamie County or the United States District Court for the Southern District of Iowa, Western Division, as permitted by law. The District Court of Pottawattamie County and the United States District Court for the Southern District of Iowa, Western Division shall each have non-exclusive jurisdiction over disputes under this Agreement. The School District and GHAEA each consent to the personal jurisdiction of the above courts.

(b) **Attorneys' Fees.** In the event any proceeding or lawsuit is brought by GHAEA or the School District in connection with this Agreement, the prevailing party in such proceeding shall be entitled to receive its costs, expert witness fees and reasonable attorneys' fees, including costs and fees on appeal.

(c) Notice. Any notice or demand desired or required to be given hereunder shall be in writing and deemed given when personally delivered or three (3) days after it is deposited in the United States mail, postage prepaid, sent certified or registered and addressed as follows:

If to the School District, to:

Red Oak Community School District
2011 N 8th St
Red Oak, IA 51566
Attn: Tom Messinger

If to GHAEA, to:

Green Hills AEA
Halverson Center for Education
24997 Hwy 92
Council Bluffs, IA 51503
Attn: Kris Wood

or to such other address or person as hereafter shall be designated in writing by the applicable party.

(d) Assignment. No party shall assign its rights or obligations under this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld.

(e) Severability. In the event that any provision of this Agreement shall be unenforceable or invalid under any applicable law or be so held by applicable court decision, such unenforceability or invalidity shall not render this Agreement unenforceable or invalid as a whole, and, in such event, such provision shall be changed and interpreted so as to best accomplish the objectives of such unenforceable or invalid provision within the limits of applicable law or applicable court decision.

(f) Waiver. No waiver by either party of any breach of this Agreement shall be a waiver of any preceding or succeeding breach. No waiver by either party of any right under this Agreement shall be construed as a waiver of any other right.

(g) Counterparts. This Agreement may be executed simultaneously in two or more counterparts, each of which will be considered an original, but all of which together will constitute one and the same instrument.

(h) Entire Agreement: Modification. This Agreement constitutes the complete and exclusive understanding and agreement of the parties and supersedes all prior understandings and agreements, whether written or oral, with respect to the subject matter hereof. The terms and conditions of any invoice, purchase order or other instrument issued by the parties in connection with this Agreement which add to or differ from the terms and conditions of this Agreement shall be of no force or effect. Any waiver, modification or amendment of any provision of this Agreement will be effective only if in writing and signed by the parties hereto.

(i) Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, successors, legal representatives and permitted assigns.

(j) Construction. This Agreement shall not be construed more strongly against any party regardless of who was more responsible for its preparation. Words and phrases shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

(k) Headings. Section headings are used for convenience only and shall not be considered a part of this Agreement or be used to interpret the meaning of any term hereof.

(l) Third Party Beneficiaries. Nothing in this Agreement, express or implied, is intended to confer upon any party other than the parties hereto (and their respective heirs, successors, legal representatives and permitted assigns) any rights, remedies, liabilities or obligations under or by reason of this Agreement.

(m) Remedies. The rights and remedies provided herein are cumulative and are not exclusive of any remedies that might be available to any party at law or in equity or otherwise.

(n) Waiver of Jury Trial. THE SCHOOL DISTRICT AND GHAEA EACH HEREBY IRREVOCABLY AND UNCONDITIONALLY WAIVE ALL RIGHTS TO TRIAL BY JURY IN ANY ACTION, PROCEEDING OR COUNTERCLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first set forth above.

GREEN HILLS AEA

By: _____
Name: Ed Gambs
Title: Board President
Date: _____

RED OAK COMMUNITY SCHOOL DISTRICT

By: _____
Name: Bryce Johnson
Title: Board President
Date: _____

EXHIBIT A

SCOPE OF SERVICES

Services shall be provided by GHAEA for a total of 114 days (0.6 FTE) as noted below:

Master Social Worker Services

Sara Tangeman –

76 days @ \$283.51 per day including FICA and IPERS = \$21,546.76

Benefits yet to be determined

Plus associated travel

Ag Changes: Specify that the Animal Science classes (formerly Vet Science) will focus on large animals, not small.

Animal Science I Prerequisite: successful completion of Intro to Ag or instructor approval	1	Sem	11-12	Elective
Students will explore hands-on projects and activities to learn the characteristics of large animal science and work on major projects and problems similar to those that animal science specialists, such as veterinarians, zoologists, livestock producers, or industry personnel face in their respective careers. This course deals mainly with large animal (cattle, hogs, horses, sheep, goats) anatomy, reproduction, nutrition, and health. Small animals (dog and cats) and other pets will NOT be a focus in this course. This course must be taken before taking Vet Science II. <i>(Other grades by permission of instructor)</i>				

Animal Science II Prerequisite: successful completion of Animal Science I or instructor approval	1	Sem	11-12	Elective
Students will explore hands-on projects and activities to learn the characteristics of large animal science and work on major projects and problems similar to those that animal science specialists, such as veterinarians, zoologists, livestock producers, or industry personnel face in their respective careers. This course deals mainly with large animal (cattle, hogs, horses, sheep, goats) anatomy, reproduction, nutrition, and health. Small animals (dog and cats) and other pets will NOT be a focus in this course. This course can be taken any Spring semester during high school after completing Vet Science I. The coursework builds upon the concepts from Vet Science I. <i>(Other grades by permission of instructor)</i>				

Rotate Courses: This course will be rotated with Animal and Plant Biotech courses.

CASE Food Science and Safety I <i>(offered every other year)</i>	1	Sem	11-12	Elective
Students will be provided with experiences in industry appropriate applications of biotechnology related to plant and animal agriculture. Students will complete hands-on activities, projects, and problems designed to build content knowledge and technical skills in the field of biotechnology. Students are expected to become proficient at biotechnological skills involving micropipetting, bacterial cultures and transformations, electrophoresis, and polymerase chain reaction. <i>(Other grades by permission of instructor)</i>				

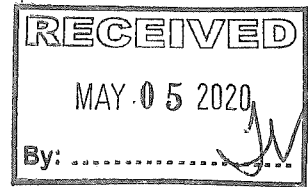
CASE Food Science and Safety II <i>(offered every other year)</i>	1	Sem	11-12	Elective
Students will be provided with experiences in industry appropriate applications of biotechnology related to plant and animal agriculture. Students will complete hands-on activities, projects, and problems designed to build content knowledge and technical skills in the field of biotechnology. Students are expected to become proficient at biotechnological skills involving micropipetting, bacterial cultures and transformations, electrophoresis, and polymerase chain reaction. <i>(Other grades by permission of instructor)</i>				

We had Work Release previously, but we now wish to add it for credit as outlined below.

Work Release Prerequisites: Application & Administrative approval	1	Sem	12	Elective
Work Release is an option only for Seniors who have met the required number of credits needed for graduation. Administrative approval is needed. Students may request work release for blocks 5 & 7, 6 & 8. Periodically, students will need to re-verify employment.				

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Red Oak Community School District
Staff Selection Recommendation



Date: 5/4/2020

Building: Admin Jr/Sr. High Inman Elem ECC Trans

(Please Circle All That Apply)

Position: 7th/8th Grade Social Studies / Head H.S. Boys Basketball / MS Boys Track

Name: Spencer Plank

<u>Certified:</u>	<u>Teaching</u>	<u>Head BB</u>	<u>MS Track</u>
Lane:	BA	15.5 % of base	7.5 % of base
Step:	5		
Salary:	TBD per negotiations		

Classified:

Hourly Rate:

Hours Per Day: N/A

Comments:

Principal/Director

Please send form to Superintendent for Board Approval