



## **Red Oak Community School District**

**1901 N. Broadway Street, Suite A**

**Red Oak, Iowa 51566**

**712.623.6600**

**[www.redoakschooldistrict.com](http://www.redoakschooldistrict.com)**

### **Regular Board of Directors Meeting**

Meeting Location: Red Oak Inman Primary  
Red Oak Inman Primary School Campus

Monday, September 10, 2018 – 7:00 pm

#### **- Agenda -**

- 1.0 Call to Order – Board of Directors President Mark Johnson
- 2.0 Roll Call – Board of Directors Secretary Deb Drey
- 3.0 Approval of the Agenda – President Mark Johnson
- 4.0 Public Presenters/Guest and Visitors Addressing the Board
- 5.0 Communications
  - 5.1 Good News from Red Oak Schools-Good News from Nate Perrien on email from Jennifer Cannon(Iowa State Fair) *pg 1*
  - 5.2 Visitors and Presentations-Presentation from Mindy Riibe from Taher on Taher 2017-2018 scrap book to the Red Oak School Board
  - 5.3 Affirmations and Commendations
  - 5.4 Correspondence
  - 5.5 Public Comments
- 6.0 Consent Agenda
  - 6.1 Review and Approval of Minutes from August 27, 2018 *pg 2-3*
  - 6.2 Review and Approval of Monthly Business Reports *pg 4-17*
  - 6.3 Open Enrollment Requests Consideration – as needed
    - 6.3.1 Kindergartner Barrett Gugenhan open enrollment from Red Oak Community School District to Stanton Community School District for the 2018-2019 school year
    - 6.3.2 2<sup>nd</sup> grader Carson Ewing open enrollment from Red Oak Community School District to Stanton Community School District for the 2018-2019 school year due to a move on April 2018
    - 6.3.3 4<sup>th</sup> grader Tanner Grammer open enrollment from Griswold Community School District to Red Oak Community School District for the 2018-2019 school year due to a move on August 31, 2018
    - 6.3.4 5<sup>th</sup> grader Gage Graham open enrollment from Griswold Community School District to Red Oak Community School District for the 2018-2019 school year due to a move on August 31, 2018.
    - 6.3.5 10<sup>th</sup> grader Kaden Grammer open enrollment from Griswold Community School District to Red Oak Community School District for the 2018-2019 school year due to a move on August 31, 2018

6.3.6 11<sup>th</sup> grader Hunter Graham open enrollment from Griswold Community School District to Red Oak Community School District for the 2018-2019 school year due to a move on August 31, 2018

7.0 General Business for the Board of Directors

7.1 Old Business

7.1.1 None

7.2 New Business

7.2.1 Discussion/Approval of Red Oak Community School Employee Handbook for the 2018-2019 school year

7.2.2 Discussion/Approval of Red Oak Community School Business classes to attend United Fall Leadership Conference in Des Moines Iowa on October 22, 2018. pg 18

7.2.3 Discussion/Approval of compressor replacement on roof top at Inman Primary pg 19 - 22

7.2.4 Discussion/Approval of 3<sup>rd</sup> reading of board policies 501.5, 501.6, 502.9R1, 508.6 with 508.6E1 pg 23 - 30

7.2.5 Discussion on Legislative Priorities

Personnel Considerations

7.2.6 Discussion/Approval of hiring Macy Vanderhoof as part-time pg 31 before/afterschool care provider, no more than 20 hours per week

7.2.7 Discussion/Approval of hiring Diana Foote as part-time before/afterschool care provider, no more than 20 hours per week pg 32

7.2.8 Discussion/Approval of hiring Ranju Sthapit as part-time before/afterschool care provider, no more than 20 hours per week pg 33

7.2.9 Discussion/Approval of hiring Sabrina Robb as part-time before/afterschool care provider, no more than 19 hours per week pg 34

7.2.10 Discussion/Approval of hiring Brian Mensen as 7<sup>th</sup> grade boys' basketball co-coach for the 2018-2019 school year pg 35

7.2.11 Discussion/Approval of hiring Ron DeVries as 7<sup>th</sup> grade boys' basketball co-coach for the 2018-2019 school year pg 36

7.2.12 Discussion/Approval of issuing contracts to Substitute Bus Drivers, Bob Peterson, Michelle Cockburn and Fred Pilecki for the 2018-2019 school year

7.2.13 Discussion/Approval of hiring Margaret Sondag as Middle School Fall Play Director for the 2018-2019 school year pg 37

7.2.14 Discussion/Approval of hiring Colton Kinnison in Maintenance Department through MOC program

8.0 Reports

8.1 Administrative

8.2 Future Conferences, Workshops, Seminars

8.3 Other Announcements

9.0 Next Board of Directors Meeting:

Monday, September 24, 2018 – 7:00 pm

Red Oak Inman Primary

Red Oak CSD Inman Primary Campus

10.0 Adjournment

## Tammi VanMeter

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**From:** Nathan Perrien  
**Sent:** Friday, August 31, 2018 3:58 PM  
**To:** Tammi VanMeter; Tom Messinger  
**Subject:** FW: Thank You from the Iowa State Fair



Good news at the next board meeting? -n8

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**From:** Jennifer Cannon [mailto:jcannon@iowastatefair.org]  
**Sent:** Friday, August 31, 2018 2:53 PM  
**To:** Nathan Perrien <perrienn@roschools.org>  
**Subject:** Thank You from the Iowa State Fair

Mr. Perrien

I want to thank you for allowing Alan Spencer to share his time and talents with the Iowa State Fair. The FFA shows are a significant part of the Iowa State Fair and they would not be possible without advisors like Alan. We realize that these advisors put in a lot of time to help make the State Fair shows successful and I want you to know we truly appreciate the support you give them as an administrator.

Alan's involvement in the Floriculture show is an indispensable part of helping to organize hundreds of entries and ensure a positive experience for all those involved. You can be proud of his representation of the Red Oak Community School District.

We will be meeting on September 11 at the FFA Enrichment Center to wrap up 2018 and address changes necessary for 2019. I hope that we can count on Alan's involvement at this meeting and in the future.

Thank you for your support in helping make the Iowa State Fair FFA Show a great place for kids to showcase their talents and a wonderful example of Iowa Agriculture!

Cordially,

Jen Cannon  
Iowa State Fair Competitive Events Director

Red Oak Community School District  
Meeting of the Board of Directors  
Meeting Location: Red Oak Inman Primary Media Center  
Red Oak Inman Primary Campus  
August 27, 2018

The regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Mark Johnson at 7:00 p.m. at the Red Oak Inman Primary Media Center.

**Present**

Directors: Bret Blackman, Roger Carlson, Bryce Johnson, Mark Johnson, Kathy Walker  
Superintendent Tom Messinger, Business Manager Deb Drey

**Approval of Agenda**

Motion by Director Walker, second by Director Carlson to approve the agenda with the removal of items 7.2.6, 7.2.7, and 7.2.8 with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

**Good News from Red Oak Schools**

Cross Country, Football, and Volleyball teams have had successful starts to their seasons. The Middle School pictures on Facebook of the first days of school have been a hit. The District is in the process of setting up a Facebook page.

**Consent Agenda**

Motion by Director Carlson, second by Director Bryce Johnson to approve the meeting minutes for August 13, 2018, and August 15, 2018 and the monthly business reports. Motion carried unanimously.

**Open Enrollment Applications**

Motion by Director Carlson, second by Director Blackman to deny the open enrollment application for Yaeline Ramos due to not meeting the time line. Motion carried unanimously.  
Motion by Director Carlson, second by Director Walker to deny the open enrollment applications for Rozlyn, Mazlyn, Jaspvr, and Kyre Nielsen due to not meeting the time line. Motion carried unanimously.

Motion by Director Blackman, second by Director Bryce Johnson to approve the open enrollment application for Brady Anderson due to a move. Motion carried unanimously.

**Disposal of the Middle School Property**

Motion by Director Bryce Johnson, second by Director Blackman to go forward with the process to dispose of the Middle School property. Motion carried unanimously.

**Instructional Support Levy**

Motion by Director Carlson, second by Director Walker to proceed with process for a five year Board approved Instructional Support Levy. Motion carried unanimously.

**Board Policy Series 500**

Motion by Director Blackman, second by Director Walker to approve the second reading of Board Policy Series 500. Motion carried unanimously.

**Continuation of August 27, 2018 Meeting Minutes-Page 2**

**High School Transportation**

The Board of Directors reached consensus that High School juniors and seniors with open campus could drive their vehicles to their last period of the day to alleviate some of the shuttle congestion.

**Personnel Considerations**

Motion by Director Blackman, second by Director Bryce Johnson to approve hiring Rylie Rohrer as a part-time employee for the Before/After School Program at less than twenty hours per week and a rate of pay of \$9.00 per hour. Motion carried unanimously.

Motion by Director Walker, second by Director Carlson to accept the resignation of Tiegen Podliska as High School Student Council Co-Sponsor effective immediately. Motion carried unanimously.

Motion by Director Bryce Johnson, second by Director Walker to approve hiring Madelyn Gelber as High School Student Council Co-Sponsor for the 2018-2019 school year. Motion carried unanimously.

Motion by Director Walker, second by Director Blackman to approve hiring Grace Freking as National Honor Society Sponsor for the 2018-2019 school year. Motion carried unanimously.

**Adjournment**

Motion by Director Bryce Johnson, second by Director Carlson to adjourn the meeting at 8:09 p.m. Motion carried unanimously.

Next Board of Directors Meeting

Monday, September 10, 2018 – 7:00 p.m.  
Red Oak Inman Primary Media Center  
Red Oak CSD Inman Primary Campus

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Mark Johnson, President

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Deb Drey, Board Secretary

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
AMERICAN FIRE PROTECTION	14116	2,308.00
10 0010 2600 000 0000 432	Annual Fire Extinguisher Inspection	2,308.00
Vendor Name	AMERICAN FIRE PROTECTION	<u>2,308.00</u>
BANDMASTERS ASSOC. INC	090617BAI	65.00
10 3230 1000 110 0000 810	Membership Dues	65.00
Vendor Name	BANDMASTERS ASSOC. INC	<u>65.00</u>
BATTEN SANITATION SERVICE	83118BS	2,086.00
10 0010 2600 000 0000 421	District Wide Sanitation Svcs - Aug 2018	2,086.00
Vendor Name	BATTEN SANITATION SERVICE	<u>2,086.00</u>
BI STATE ELECTRONICS	542	109.00
10 0020 2700 000 0000 434	Service call w/Mileage	109.00
Vendor Name	BI STATE ELECTRONICS	<u>109.00</u>
CAROLINA BIOLOGICAL SUPPLY COMPANY	NVN8655	61.99
10 3230 1000 100 0000 612	Quad Wicks pack of 70	25.00
10 3230 1000 100 0000 612	Water mat material bulk	17.25
10 3230 1000 100 0000 612	Fertilizer 14-14-14	8.40
10 3230 1000 100 0000 612	S & H	11.34
Vendor Name	CAROLINA BIOLOGICAL SUPPLY COMPANY	<u>61.99</u>
CARRIE WESTON - CR GRAPHICS	082818CRG	71.00
10 0010 2600 000 0000 618	Gas/Petro Decals w/Install	71.00
Vendor Name	CARRIE WESTON - CR GRAPHICS	<u>71.00</u>
CDW GOVERNMENT, INC.	nvn8655	9,071.93
10 0010 2235 000 1996 653	Microsoft Desktop Education - license &	7,815.88
10 0010 2235 000 1996 653	Microsoft SQL Server Standard Edition -	157.84
10 0010 2235 000 1996 653	Microsoft Windows Server Datacenter Edit	1,098.21
Vendor Name	CDW GOVERNMENT, INC.	<u>9,071.93</u>
CENTURY LINK	082518CL	514.57
10 0010 2410 000 0000 532	District Wide Fire Alarms - Aug 2018	514.57
Vendor Name	CENTURY LINK	<u>514.57</u>
CHAT MOBILITY	0901018CM	505.92
10 0010 2510 000 0000 532	Bus. Manager (1) August 2018	34.00
10 1902 2410 000 0000 532	Principal WIS (1/2) August 2018	17.00
10 1901 2410 000 0000 532	Principal IPS (1/2) August 2018	17.00
10 2020 2410 000 0000 532	Principal MS (1) August 2018	34.00
10 3230 2410 000 0000 532	Music HS (1) August 2018	34.00
10 0010 2490 000 0000 532	Maintenance Phones (2) August 2018	68.00
10 0010 2490 000 0000 532	Technology Phones (2) August 2018	67.93

X

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 3230 2410 000 0000 618	Charger for Music Phone	29.99
10 0020 2490 000 0000 530	Bus Barn Phones (3) August 2018	102.00
10 0020 2490 000 0000 530	Nurse (1) August 2018	34.00
10 0010 2490 410 1112 530	ESL Phones (2) August 2018	68.00
Vendor Name CHAT MOBILITY		<u>505.92</u>
CITY OF RED OAK	090118CORO	1,324.87
10 0010 2600 000 0000 411	District Wide Water/Sewer	1,324.87
Vendor Name CITY OF RED OAK		<u>1,324.87</u>
COCA-COLA BTLG OF OMAHA	592176	416.29
10 1901 3200 000 8901 618	COKE ORDER FOR IPS	416.29
Vendor Name COCA-COLA BTLG OF OMAHA		<u>416.29</u>
CONTROL MASTERS	3930186	1,081.04
10 0010 2600 000 0000 432	Scheduled Service Pneumatic Control	1,081.04
Vendor Name CONTROL MASTERS		<u>1,081.04</u>
CROUSE, SUEANN	082818SC	99.99
10 1902 1000 100 8002 618	Reimbursement	99.99
Vendor Name CROUSE, SUEANN		<u>99.99</u>
DICKEL DUIT OUTDOOR POWER, INC.	32524	108.86
10 0010 2600 000 0000 618	Tires for Mower	108.86
DICKEL DUIT OUTDOOR POWER, INC.	32776	22.70
10 0010 2600 000 0000 618	Oil and Filter for Mower	22.70
Vendor Name DICKEL DUIT OUTDOOR POWER, INC.		<u>131.56</u>
FAREWAY FOOD STORES	3727	5.49
10 0010 2310 000 0000 611	Board Meeting Treats	5.49
FAREWAY FOOD STORES	6848	93.03
10 0010 2310 000 0000 611	Community Pep Rally	93.03
Vendor Name FAREWAY FOOD STORES		<u>98.52</u>
FARMERS MUTUAL TELEPHONE	081618	750.00
10 0010 2236 000 0000 536	Sept 2018 Internet - CO	750.00
Vendor Name FARMERS MUTUAL TELEPHONE		<u>750.00</u>
FASTENAL COMPANY	IARED69894	15.58
10 3230 1300 310 0000 612	Toggles and Bolts	15.58
Vendor Name FASTENAL COMPANY		<u>15.58</u>
FBG SERVICE CORPORATION	830994	31,867.25
10 0010 2600 000 0000 340	August District Wide Janitorial 2018	31,867.25
Vendor Name FBG SERVICE CORPORATION		<u>31,867.25</u>
FOLLETT EDUCATIONAL SERVICES	2301168A	631.17
10 3230 1200 420 8009 612	Government Books	159.12
10 3230 1200 420 8009 612	Economics Books	150.84
10 3230 1200 420 8009 612	US History Books	130.50

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 3230 1200 420 8009 612	World History Books	44.30
10 3230 1200 420 8009 612	Geography Books	84.36
10 3230 1200 420 8009 612	S & H	62.05
Vendor Name FOLLETT EDUCATIONAL SERVICES		<u>631.17</u>
GLENWOOD COMMUNITY SCHOOLS	82718GCSD	1,803.85
10 0010 1200 217 3303 320	July 2018 Apex x 1	1,803.85
Vendor Name GLENWOOD COMMUNITY SCHOOLS		<u>1,803.85</u>
HALLETT MATERIALS	1485881	1,167.16
10 0010 2600 000 0000 618	Pea Gravel for WIS Playground	1,167.16
Vendor Name HALLETT MATERIALS		<u>1,167.16</u>
HOUCHEN BINDERY LTD	239105	56.50
10 2020 1000 100 0000 550	COST TO REBIND/COVER THREE MATH BOOKS	31.50
10 2020 1000 100 0000 550	TRANSPORTATION AND HANDLING	25.00
Vendor Name HOUCHEN BINDERY LTD		<u>56.50</u>
IACTE	IACTE090718	100.00
10 3230 1300 310 0000 320	IACTE Conference Registration	100.00
Vendor Name IACTE		<u>100.00</u>
iJAG, INC.	27057	20,000.00
10 0010 2213 420 1119 330	iJAG Fees for 2018-2019	20,000.00
Vendor Name iJAG, INC.		<u>20,000.00</u>
IOWA COMMUNICATIONS NETWORK	090118ICN	6.00
10 0010 2236 000 0000 536	ICN Charges for August 2018	6.00
Vendor Name IOWA COMMUNICATIONS NETWORK		<u>6.00</u>
IOWA HIGH SCHOOL MUSIC ASSOC	090618IHSMA	175.00
10 3230 1000 110 0000 810	Band Registration	175.00
IOWA HIGH SCHOOL MUSIC ASSOC	5	483.00
10 3230 1000 110 0000 810	Registration	483.00
IOWA HIGH SCHOOL MUSIC ASSOC	90418	25.00
10 3230 1000 110 0000 810	Organization Dues	25.00
Vendor Name IOWA HIGH SCHOOL MUSIC ASSOC		<u>683.00</u>
KCSI FM/KOAK AM	786180837431	217.50
10 0010 2572 000 0000 540	Various Employment/Daycare Spots	217.50
Vendor Name KCSI FM/KOAK AM		<u>217.50</u>
LAMB, ROXANNE	082718RL	50.04
10 1901 1000 100 8001 612	REIMBURSEMENT FOR SUPPLIES	50.04
Vendor Name LAMB, ROXANNE		<u>50.04</u>
LEARNING A-Z	6589751	199.90
10 1900 1200 431 4501 618	Learning A-Z License	199.90
Vendor Name LEARNING A-Z		<u>199.90</u>

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Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
LINCOLN ELECTRIC	9604231	493.58	
10 3230 1300 370 0000 612	1/8" x 14 Fleetweld 35 50# Carton		113.00
10 3230 1300 370 0000 612	1/8" x 14 Fleetweld 37 50# Carton		113.00
10 3230 1300 370 0000 612	1/8" x 14 Excalibur 7018 MR 50# EO Can		113.00
10 3230 1300 370 0000 612	.035 SuperArc L-56 33# Spool		89.01
10 3230 1300 370 0000 612	S & H		65.57
Vendor Name	LINCOLN ELECTRIC		<u>493.58</u>
MATHESON TRI-GAS	18141844	350.10	
10 3230 1300 370 0000 612	Hazard Material Charge		4.84
10 3230 1300 370 0000 612	ER70S-2 3/32 x 36 10# Pkg		63.12
10 3230 1300 370 0000 612	Hyp Shield 65A/85A Mech		57.45
10 3230 1300 370 0000 612	Hyp Nozzle 65Amp		87.60
10 3230 1300 370 0000 612	Hyp Electrode		109.00
10 3230 1300 370 0000 612	Lens Cover		12.66
10 3230 1300 370 0000 612	Inside lens cover		15.43
Vendor Name	MATHESON TRI-GAS		<u>350.10</u>
MATUSZESKI, TAYLOR	083118TM	5.54	
10 3230 1000 100 0000 580	August 2018 Mileage		5.54
Vendor Name	MATUSZESKI, TAYLOR		<u>5.54</u>
MEDIACOM	82118MC	721.55	
10 0010 2236 000 0000 536	August 2018 PRI Lines		721.55
Vendor Name	MEDIACOM		<u>721.55</u>
MERCER HEALTH & BENEFITS ADMIN LLC	083018MI	6,628.05	
10 0010 1000 100 8018 270	October Retiree Insurance 2018		6,628.05
Vendor Name	MERCER HEALTH & BENEFITS ADMIN LLC		<u>6,628.05</u>
MEYER LABORATORY, INC.	0648476-IN	369.50	
10 0010 2600 000 0000 618	Hand Soap/Towels for Tech Center		369.50
Vendor Name	MEYER LABORATORY, INC.		<u>369.50</u>
MITTAG, TESSA	083018TM	34.34	
10 2020 1000 100 0000 580	Mileage for Red Oak/Stanton - Aug 2018		34.34
Vendor Name	MITTAG, TESSA		<u>34.34</u>
MONTGOMERY COUNTY TRANSFER	6495	48.43	
10 0010 2600 000 0000 432	Timbers to WIS Playground		48.43
Vendor Name	MONTGOMERY COUNTY TRANSFER		<u>48.43</u>
NEOPOST	11672463	1,000.00	
10 0010 2410 000 0000 531	Postage Refill		1,000.00
NEOPOST	15495804	190.99	
10 0010 2321 000 0000 531	Ink for Postage Machine		190.99
Vendor Name	NEOPOST		<u>1,190.99</u>

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
OREILLY AUTO PARTS	0298-462408	18.98	
10 0010 2600 000 0000 618	Oil Spill at FB Field Cleaning Supplies		18.98
OREILLY AUTO PARTS	0298-464177	27.84	
10 0020 2700 000 0000 618	Wiper Blades for School Vehicles		27.84
Vendor Name	OREILLY AUTO PARTS		<u>46.82</u>
QUILL CORP.	2766696	57.76	
10 0010 1000 100 3373 618	Black sharpies		51.84
10 0010 1000 100 3373 618	Red pens		5.92
QUILL CORP.	9562229	89.55	
10 3230 1200 420 8009 612	Gel ink pens		16.99
10 3230 1200 420 8009 612	Highlighters		11.19
10 3230 1200 420 8009 612	Sharpies		10.99
10 3230 1200 420 8009 612	Staples		0.39
10 3230 1200 420 8009 612	Paper		18.99
10 3230 1200 420 8009 612	Calculators		31.00
QUILL CORP.	9564042	110.57	
10 3230 1000 100 0000 612	Flip Chart Markers		25.17
10 3230 1000 100 0000 612	Red dry erase markers		14.12
10 3230 1000 100 0000 612	Blue dry erase markers		14.12
10 3230 1000 100 0000 612	Green dry erase markers		35.98
10 3230 1000 100 0000 612	Black dry erase markers		21.18
QUILL CORP.	9564603	15.09	
10 3230 1200 420 8009 612	Bic Pencils		15.09
QUILL CORP.	9766706	39.99	
10 1902 1000 100 0000 611	Lamination Packets		39.99
QUILL CORP.	9770108	89.52	
10 0010 1000 100 3373 618	Book tape		89.52
Vendor Name	QUILL CORP.		<u>402.48</u>
RAY MARTIN COMPANY	7627	1,087.79	
10 0010 2600 000 0000 432	Rooftop Bearings w/Install		1,087.79
Vendor Name	RAY MARTIN COMPANY		<u>1,087.79</u>
RED OAK CHRYSLER, INC.	082518ROC	36.95	
10 0010 2700 217 3303 434	Sped #18 Hydraulic Lift		36.95
Vendor Name	RED OAK CHRYSLER, INC.		<u>36.95</u>
RED OAK COMMUNITY SCHOOL DIST	090618GF	3,149.95	
10 2020 1000 100 0000 580	MS Math/Academic Trans 2nd sem 17-18		354.75
10 0010 1000 420 1119 580	IJAG Transportation 2nd sem 17-18		377.30
10 0010 1000 470 1118 580	ELO/TAG Transportation 2nd sem 17-18		124.00
10 0010 2310 000 0000 580	SBO Transportation 2nd sem 17-18		230.00
10 1900 1000 420 3238 580	At-Risk Transportation 2nd sem 17-18		247.60
10 0010 1200 217 3303 580	Sped Field Trip Greenhouse Transportatio		31.10
10 2020 1000 421 3227 580	School Beyond School Trans 2nd sem 17-18		193.60
10 3230 2213 132 3376 580	HS Math/Academic Trans 2nd sem 17- 18		308.40

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0010 1000 490 8028 580	Youth Group Transportation 2nd sem 17-18	35.70
10 1901 1000 100 8001 320	IPS Transportation 2nd semester 17-18	1,247.50
Vendor Name	RED OAK COMMUNITY SCHOOL DIST	<u>3,149.95</u>

RED OAK DO IT CENTER	439575	1,144.71
10 0010 2600 000 0000 618	Fence Quote for IPS	1,144.71
RED OAK DO IT CENTER	44013	24.90
10 0010 2600 000 0000 618	HS Office Keys	24.90
RED OAK DO IT CENTER	96682	2.19
10 0010 2600 000 0000 618	MS Concession Key	2.19
RED OAK DO IT CENTER	96694	49.49
10 0010 2600 000 0000 618	MS Concessions Repair	49.49
Vendor Name	RED OAK DO IT CENTER	<u>1,221.29</u>

RED OAK HARDWARE HANK	33856	10.64
10 0010 2600 000 0000 618	MS Electrical Repair	10.64
RED OAK HARDWARE HANK	33864	3.59
10 0010 2600 000 0000 618	MS A/C Outlet Cafeteria	3.59
RED OAK HARDWARE HANK	35050	16.11
10 0010 2600 000 0000 618	Tech Center Keys West Door	16.11
RED OAK HARDWARE HANK	35079	50.39
10 0010 2600 000 0000 618	WIS Door Lock	50.39
RED OAK HARDWARE HANK	35163	2.32
10 0010 2600 000 0000 618	Tech Center Office Hardware	2.32
RED OAK HARDWARE HANK	35421	1.79
10 0010 2600 000 0000 618	HS Office Keys	1.79
RED OAK HARDWARE HANK	35483	13.35
10 0010 2600 000 0000 618	MS Electrical Supplies for Gym	13.35
RED OAK HARDWARE HANK	35503	3.58
10 0010 2600 000 0000 618	MS Closet Keys for Gym	3.58
RED OAK HARDWARE HANK	35569	1.15
10 0010 2600 000 0000 618	MS Gym Scoreboard parts	1.15
RED OAK HARDWARE HANK	35610	8.98
10 0010 2600 000 0000 618	MS Bathroom Repairs	8.98
RED OAK HARDWARE HANK	35669	43.19
10 0010 2600 000 0000 618	WIS Breakroom Doorknob	43.19
Vendor Name	RED OAK HARDWARE HANK	<u>155.09</u>

RICK ENGEL, ATTY.	082018RE	1,650.00
10 0010 2310 000 0000 320	Legal Fees - August 2018	1,650.00
Vendor Name	RICK ENGEL, ATTY.	<u>1,650.00</u>

RIEMAN MUSIC, INC.	2744090/91	150.00
10 2020 2600 910 6220 433	ESTIMATE TO FIX BENT KEYS, REPLACE SOME	80.00
10 2020 2600 910 6220 433	ESTIMATE TO FIX BENT KEYS, REPLACE PAD A	70.00
RIEMAN MUSIC, INC.	2779943/44/4 5	209.15
10 2020 2600 910 6220 433	ESTIMATE TO REPAIR A CASE FOR A JUPITER	30.00
10 2020 2600 910 6220 433	NECK SCREW FOR A JUPITER ALTO SAX #B0013	9.15

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 2020 2600 910 6220 433	ULTRASONIC CLEANING FOR A OLDS MARCHING	70.00
10 2020 2600 910 6220 433	ESTIMATE TO CLEAN & REPAIR BELL DAMAGE F	100.00
Vendor Name RIEMAN MUSIC, INC.		<u>359.15</u>
RIVERSIDE TECHNOLOGIES, INC	0219536-IN	1,000.00
10 0010 2235 000 0000 350	August 2018 Managed Services	1,000.00
Vendor Name RIVERSIDE TECHNOLOGIES, INC		<u>1,000.00</u>
RURAL SCHOOL ADVOCATES OF IOWA	RSAL1819	750.00
10 0010 2310 000 0000 810	RSAI 2018-2018 Dues	750.00
Vendor Name RURAL SCHOOL ADVOCATES OF IOWA		<u>750.00</u>
SCHOLASTIC CLASSROOM MAGAZINES	M6467177	96.80
10 1900 1000 420 3238 612	SCHOLASTIC MAGAZINE SUBSCRIPTION	96.80
Vendor Name SCHOLASTIC CLASSROOM MAGAZINES		<u>96.80</u>
SCHOOL ADMINISTRATORS OF IOWA	200003063	1,500.00
10 0010 2310 000 0000 810	Administrator Support Program - GA	1,500.00
Vendor Name SCHOOL ADMINISTRATORS OF IOWA		<u>1,500.00</u>
SCHOOL SPECIALTY LATTA DIV.	208121301510	59.99
10 1901 1000 100 8001 612	X-ACTO POWERS 3 1700 AUTOMATIC ELECTRIC	59.99
SCHOOL SPECIALTY LATTA DIV.	208121425554	24.81
10 1901 1000 100 0000 612	Instructional Supplies	24.81
SCHOOL SPECIALTY LATTA DIV.	308103111031	339.47
10 1901 1000 100 0000 612	Instructional Supplies	339.47
SCHOOL SPECIALTY LATTA DIV.	308103116336	1,007.07
10 1900 1000 420 3238 612	Instructional Supplies	1,007.07
SCHOOL SPECIALTY LATTA DIV.	308103116337	784.56
10 0010 1000 460 3117 612	Instructional Supplies	784.56
Vendor Name SCHOOL SPECIALTY LATTA DIV.		<u>2,215.90</u>
SERVICE REPRODUCTION COMPANY	399503	42.75
10 3230 1300 370 0000 612	Parts w/Shipping	42.75
Vendor Name SERVICE REPRODUCTION COMPANY		<u>42.75</u>
SHAFFER, RALPH	262333	155.00
10 3230 1000 109 0000 612	Piano Tuning	155.00
Vendor Name SHAFFER, RALPH		<u>155.00</u>
SOCS/FES	9883	405.00
10 0010 2236 000 0000 536	Web Hosting for September 2018	405.00
Vendor Name SOCS/FES		<u>405.00</u>
SW IA TIRE & SERVICE	84260	6.00
10 0020 2700 000 0000 618	Tire Plug for Mower	6.00
Vendor Name SW IA TIRE & SERVICE		<u>6.00</u>

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
SWIBA TREASURER/DENISON HIGH SCHOOL	090718TM	25.00
10 3230 1000 110 0000 810	District Organization Dues	25.00
SWIBA TREASURER/DENISON HIGH SCHOOL	09072018JH	25.00
10 2020 1000 110 0000 320	SOUTHWEST IOWA BANDMASTERS ASSOCIATION M	25.00
Vendor Name	SWIBA TREASURER/DENISON HIGH SCHOOL	<u>50.00</u>
WESTLAKE ACE HARDWARE	10518930	59.57
10 0010 2600 000 0000 618	Door Locks for Central Office	59.57
WESTLAKE ACE HARDWARE	10518933	13.93
10 0010 2600 000 0000 618	Central Office Keys	13.93
WESTLAKE ACE HARDWARE	10518952	9.18
10 0010 2600 000 0000 618	Maintenance Supplies	9.18
WESTLAKE ACE HARDWARE	10519053	79.99
10 0020 2700 000 0000 618	Truck Key	79.99
WESTLAKE ACE HARDWARE	10519119	100.67
10 0010 2600 000 0000 618	Volleyball Box Repair	100.67
WESTLAKE ACE HARDWARE	10519119-1	(31.96)
10 0010 2600 000 0000 618	Volleyball Box Repair Retutrn	(31.96)
WESTLAKE ACE HARDWARE	10519196	(4.98)
10 0020 2700 000 0000 618	Yellow Flagging Returned	(4.98)
WESTLAKE ACE HARDWARE	10519201	9.96
10 0020 2700 000 0000 618	Flagging Tape	9.96
WESTLAKE ACE HARDWARE	105192011	5.59
10 0010 2600 000 0000 618	FB Water Station Repair	5.59
WESTLAKE ACE HARDWARE	10519208	34.84
10 0010 2600 000 0000 618	FB Water Station Repair	34.84
WESTLAKE ACE HARDWARE	10519218	5.98
10 0010 2600 000 0000 618	FH Supplies	5.98
WESTLAKE ACE HARDWARE	10519268	11.99
10 3230 1000 100 0000 612	Chalkboard Paint	11.99
WESTLAKE ACE HARDWARE	10519284	22.17
10 0010 2600 000 0000 618	IPS Playground Paint Supplies	22.17
WESTLAKE ACE HARDWARE	10519299	78.57
10 0010 2600 000 0000 618	IPS Kitchen Repair	78.57
WESTLAKE ACE HARDWARE	10519303	14.74
10 0010 2600 000 0000 618	IPS Kitchen Plumbing Repair	14.74
WESTLAKE ACE HARDWARE	10519313	4.77
10 0010 2600 000 0000 618	IPS Kitchen Repair	4.77
WESTLAKE ACE HARDWARE	105193636	34.74
10 0010 2600 000 0000 618	IPS Kitchen Repair	34.74
WESTLAKE ACE HARDWARE	10519373	6.96
10 0010 2600 000 0000 618	IPS Kitchen Repair	6.96
WESTLAKE ACE HARDWARE	10519374	9.99
10 0010 2600 000 0000 618	IPS Kitchen Repair	9.99
WESTLAKE ACE HARDWARE	10519376	5.99
10 0010 2600 000 0000 618	Restroom Repair	5.99
WESTLAKE ACE HARDWARE	10519383	12.99
10 0010 2600 000 0000 618	FH Drain Repair	12.99
WESTLAKE ACE HARDWARE	10519389	11.96
10 0010 2600 000 0000 618	Tech Center Office Keys	11.96
WESTLAKE ACE HARDWARE	10519407	71.96
10 0010 2600 000 0000 618	Cords for Tech Center Lunchroom	71.96

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
WESTLAKE ACE HARDWARE	105198386	18.77
10 0010 2600 000 0000 618	RB Field Locker Room Drain Repair	18.77
WESTLAKE ACE HARDWARE	105198999	37.98
10 0010 2600 000 0000 618	WIS A/C Filters	37.98
Vendor Name WESTLAKE ACE HARDWARE		<u>626.35</u>
YOUNG AUTO PARTS INC.	215656	64.98
10 0020 2700 000 0000 618	A/C Belts for Tech Center	64.98
Vendor Name YOUNG AUTO PARTS INC.		<u>64.98</u>
Fund Number 10		<u>100,358.01</u>
Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
SPECIALTY UNDERWRITERS LLC	SW3449-2	29,416.50
22 0010 2600 000 0000 520	Premium Installment 2018-2019	29,416.50
Vendor Name SPECIALTY UNDERWRITERS LLC		<u>29,416.50</u>
Fund Number 22		<u>29,416.50</u>
Checking Account ID 1	Fund Number 33	CAPITAL PROJECTS - LOST
AHLERS & COONEY	751877	427.50
33 0010 4700 000 0000 450	Professional Svcs for Construction Proj.	427.50
Vendor Name AHLERS & COONEY		<u>427.50</u>
BOYD JONES CONSTRUCTION COMPANY	6118BJ	39,426.22
33 0010 4700 000 0000 450	General Contracting/Reimbursables	39,426.22
BOYD JONES CONSTRUCTION COMPANY	6118BJ2	136,919.53
33 0010 4700 000 0000 450	Pre-Construction, Gen. Conditions/Reimb.	136,919.53
Vendor Name BOYD JONES CONSTRUCTION COMPANY		<u>176,345.75</u>
CAMBLIN MECHANICAL INC	170022189	392,564.70
33 0010 4700 000 0000 450	Labor, Materials, Clean-up	392,564.70
CAMBLIN MECHANICAL INC	170022195	4,040.90
33 0010 4700 000 0000 450	Labor, Materials, Clean-up	4,040.90
Vendor Name CAMBLIN MECHANICAL INC		<u>396,605.60</u>
CONTROL MASTERS	3930187	2,351.00
33 0010 4700 000 0000 450	Tech Center Door Removal/Replace	2,351.00
Vendor Name CONTROL MASTERS		<u>2,351.00</u>
ENVIRONMENTAL PROPERTY SOLUTIONS	63018EPS	53,133.50
33 0010 4700 000 0000 450	Asbestos Abatement	53,133.50
Vendor Name ENVIRONMENTAL PROPERTY SOLUTIONS		<u>53,133.50</u>
J. F. AHERN	451104-001	79,476.52
33 0010 4700 000 0000 450	Design, Material, Labor, and Contingency	79,476.52
Vendor Name J. F. AHERN		<u>79,476.52</u>
LEICK CONSTRUCTION, INC.	4454	13,822.50

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
33 0010 4700 000 0000 450	IPS Addition, Earthwork, and Demo	13,822.50
LEICK CONSTRUCTION, INC.	4455	81,225.00
33 0010 4700 000 0000 450	HS Bldg Project, Earthwork, and Demo	81,225.00
Vendor Name	LEICK CONSTRUCTION, INC.	<u>95,047.50</u>
PAT LEWIS TRUCKING LLC	082718PLT	810.00
33 0010 4700 000 0000 450	Rock for Parking Area Tech Center	810.00
Vendor Name	PAT LEWIS TRUCKING LLC	<u>810.00</u>
PIETZMEIER DEMOLITION & CONCRETE CUTTING, INC.	61818PDCC	53,200.00
33 0010 4700 000 0000 450	Demolition and Concrete work	53,200.00
Vendor Name	PIETZMEIER DEMOLITION & CONCRETE CUTTING, INC.	<u>53,200.00</u>
SEEDORFF MASONRY, INC.	1803401	8,579.45
33 0010 4700 000 0000 450	Masonry, Supplies, Labor, and Clean-up	8,579.45
Vendor Name	SEEDORFF MASONRY, INC.	<u>8,579.45</u>
SENEGAL SPECIALTY CONTRACTORS, LLC	062018SSC2	9,120.00
33 0010 4700 000 0000 450	Performance/Payment Bonds	9,120.00
SENEGAL SPECIALTY CONTRACTORS, LLC	62018SSC	627.00
33 0010 4700 000 0000 450	Performance/Payment Bonds	627.00
Vendor Name	SENEGAL SPECIALTY CONTRACTORS, LLC	<u>9,747.00</u>
SMITH BROTHERS MASONRY, INC.	62518SBM	9,034.50
33 0010 4700 000 0000 450	Masonry Material and Labor	9,034.50
Vendor Name	SMITH BROTHERS MASONRY, INC.	<u>9,034.50</u>
SUMMIT FIRE PROTECTION	A19318251100 001	10,740.88
33 0010 4700 000 0000 450	Designs, Fabrication, Material, Labor	10,740.88
Vendor Name	SUMMIT FIRE PROTECTION	<u>10,740.88</u>
THIELE GEOTECH, INC.	64005	888.00
33 0010 4700 000 0000 450	Proctoring/Analysis/Testing/Engineer	888.00
THIELE GEOTECH, INC.	64006	453.00
33 0010 4700 000 0000 450	Eng. Tech, Proctor, Engineer	453.00
Vendor Name	THIELE GEOTECH, INC.	<u>1,341.00</u>
Fund Number	33	<u>896,840.20</u>
Checking Account ID	1	Fund Number 36
ANDERSON, MICKEY	091018	PHYSICAL PLANT & EQUIPMENT
36 0010 2600 000 0000 441	September 2019 Rent - CO	1,200.00
Vendor Name	ANDERSON, MICKEY	<u>1,200.00</u>
DUDE SOUTIONS, INC.	26051	2,376.00
36 0010 2235 000 0000 350	Technology Essentials - Insight	2,376.00
Vendor Name	DUDE SOUTIONS, INC.	<u>2,376.00</u>

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Fund Number 36		3,576.00
Checking Account ID 1	Fund Number 40	DEBT SERVICES FUND
BANKERS TRUST CO	47476	300.00
40 0010 5000 000 0000 349	Initial Flat Fee - ROCSD Go 18 Bond	300.00
Vendor Name BANKERS TRUST CO		300.00
Fund Number 40		300.00
Checking Account ID 1		1,030,490.71
Checking Account ID 2	Fund Number 61	SCHOOL NUTRITION FUND
STANEK FIRE PROTECTION	29149	208.00
61 1901 2600 000 0000 433	IPS Fire Control w/Repair Lunchroom	208.00
STANEK FIRE PROTECTION	29222	143.00
61 2020 2600 000 0000 433	Fire Control for MS Lunchroom	143.00
Vendor Name STANEK FIRE PROTECTION		351.00
Fund Number 61		351.00
Checking Account ID 2		351.00
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
BENDT, BRIAN	090418BB	110.00
21 0010 1400 920 6720 320	VAR FB OFFICIAL	110.00
Vendor Name BENDT, BRIAN		110.00
CABBAGE, KEVIN	083018KC	105.00
21 0010 1400 920 6815 340	9/JV/VAR VB OFFICIAL	105.00
Vendor Name CABBAGE, KEVIN		105.00
CARRIE WESTON - CR GRAPHICS	082018CRG	20.00
21 0010 1400 920 6600 320	Admission Signs	20.00
Vendor Name CARRIE WESTON - CR GRAPHICS		20.00
ESTERLING, COLBY	082418CE	110.00
21 0010 1400 920 6720 320	VAR FB OFFICIAL	110.00
Vendor Name ESTERLING, COLBY		110.00
ESTERLING, GREG	82418GE	110.00
21 0010 1400 920 6720 320	VAR FB OFFICIAL	110.00
Vendor Name ESTERLING, GREG		110.00
FINKEN, RUSS	082418RF	110.00
21 0010 1400 920 6720 320	VAR FB OFFICIAL	110.00
Vendor Name FINKEN, RUSS		110.00
GLENWOOD COMMUNITY SCHOOLS	7760	110.00
21 0010 1400 920 6645 320	Girls/Boys Entry Fees 2018-2019	110.00
Vendor Name GLENWOOD COMMUNITY SCHOOLS		110.00
HOWARD'S SPORTING GOODS	07613-00	842.00
21 0010 1400 920 6645 618	SUPPLIES	644.00

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
21 0010 1400 920 6815 618	SUPPLIES	108.00
21 0010 1400 920 6720 618	SUPPLIES	90.00
HOWARD'S SPORTING GOODS	07649-00	60.00
21 0010 1400 920 6720 618	FB STATS	60.00
HOWARD'S SPORTING GOODS	07651-00	913.00
21 0010 1400 920 6600 618	MED SUPPLIES	684.00
21 0010 1400 920 6600 618	MED SUPPLIES	165.00
21 0010 1400 920 6600 618	MED SUPPLIES	28.00
21 0010 1400 920 6600 618	MED SUPPLIES	36.00
Vendor Name HOWARD'S SPORTING GOODS		<u>1,815.00</u>
IOWA HIGH SCHOOL MUSIC ASSOC	090718TM	64.00
21 3230 1400 910 6210 320	All-State Registration x 4	64.00
Vendor Name IOWA HIGH SCHOOL MUSIC ASSOC		<u>64.00</u>
PEPPER & SON, INC.	11D90880	369.69
21 3230 1400 910 6220 618	Music	369.69
Vendor Name PEPPER & SON, INC.		<u>369.69</u>
PERRIEN, NATE	082818NP	188.08
21 0010 1400 920 6720 618	RB Boys Pizza	188.08
Vendor Name PERRIEN, NATE		<u>188.08</u>
PIONEER MANUFACTURING CO	688687	1,056.00
21 0010 1400 920 6600 618	Track/Football Field Turf Paint	1,056.00
Vendor Name PIONEER MANUFACTURING CO		<u>1,056.00</u>
RED OAK COMMUNITY SCHOOL DIST	090618AF	1,139.09
21 3230 1400 950 7407 580	HS FFA Transportation 2nd sem 17-18	156.80
21 3230 1400 910 6220 580	HS Band Transportation 2nd sem 17-18	191.90
21 2020 1400 910 6220 618	MS Band Transportation 2nd sem 17-18	416.26
21 3230 1400 950 7406 580	HS Senior Transportation 2nd sem 17-18	374.13
Vendor Name RED OAK COMMUNITY SCHOOL DIST		<u>1,139.09</u>
RED OAK HARDWARE HANK	34324	7.17
21 0010 1400 920 6815 618	AIR CHUCK (6-5450) TO AIR UP VOLLEYBALLS	3.59
21 0010 1400 920 6815 618	1/4 NIPPLE (6-5101) TO AIR UP VOLLEYBALL	1.79
21 0010 1400 920 6815 618	INFLATOR NEEDLES NBA CD 2 PK (4793111) T	1.79
RED OAK HARDWARE HANK	34330	5.40
21 0010 1400 920 6815 618	AIR CHUCK W/CLIP TO AIR UP VOLLEYBALLS	8.99
21 0010 1400 920 6815 618	RETURNED (6-5450) PREVIOUS ITEM DUE TO B	(3.59)
Vendor Name RED OAK HARDWARE HANK		<u>12.57</u>
SOUTHWEST IOWA HONOR MARCHING BAND	090418TM	2,000.00
21 0010 1400 950 7472 618	SWIHMB payment	2,000.00
Vendor Name SOUTHWEST IOWA HONOR MARCHING		<u>2,000.00</u>

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
BAND		
VOHS, JEFF	082418JV	110.00
21 0010 1400 920 6720 320	VAR FB OFFICIAL	110.00
Vendor Name VOHS, JEFF		<u>110.00</u>
Fund Number 21		<u>7,429.43</u>
Checking Account ID 3		<u>7,429.43</u>

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Vendor ID: VANCO      VANCO PAYMENT SOLUTIONS, LLC      PO Number:      Invoice Number: 090118lvanco      Amount: 517.58  
Description: SERVI/ICES  
Sequence: 1      Check Type: Automatic Payment      Checking Account ID: 1      Invoice Date: 09/04/2018      Due Date: 09/10/2018      Status: AP      1099 Amount: 0.00  
Chart of Account Number      Detail Description      Cost Center ID      Detail Amount      1099 Detail Amount      Asset/Asset Tag      In Full      Final

10 0010 2310 000 0000 320      Districtwide Online Payment Svcs-Aug 18      517.58      N

Report 1099 Total: 0.00      Report Total: 517.58

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Handwritten initials or mark.

## **Tammi VanMeter**

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**From:** Savannah Gohlinghorst  
**Sent:** Wednesday, September 5, 2018 4:03 PM  
**To:** Tammi VanMeter  
**Subject:** BPA - For board meeting

Tammi,

Here is the information about Business Professionals of America that Tom wanted for the board meeting next week:

Business Professionals of America is a CTSO (Career and Technical Student Organization) for students who are interested in careers in business management, office administration, information technology, finance, and other related careers. BPA has become more prevalent in Southwest Iowa recently, with five schools close to us having their own chapter as well as SWCC having a college level chapter. There is an Iowa fall leadership conference in October, in addition to a spring state competition in February--both held in Des Moines. Top qualifiers at the state competitions go on to the national competitions, which are held in different cities all over the United States. This gives students the opportunity to visit many places and get a taste of the business world while they are at it!

Here is the information about the fall leadership conference that he also wanted:

Every four years, there is a United Fall Leadership Conference, which means all schools who are involved in BPA, FBLA, or DECA are invited to one unified conference. With all of the organizations combining for this, the opportunities for students skyrocket. Students attending get to choose from 52 different workshop choices, visit 25 business and industry representatives, as well as networking with 1,200+ student members. It is in Des Moines, and it starts on October 21 at 1:00 PM. The closing session starts at 11:30 AM on October 22 and students will be released when it is over. Students should be back in Red Oak by the time school is out on Monday. Students will stay the night in the Des Moines Marriott Downtown. The hotel will be \$122.08 per room. Registration is \$70 per attendee and is due September 28 at 5:00 PM. We appreciate board support!

**Savannah Gohlinghorst**  
Red Oak Community Schools  
6-12 Business & Computers  
BPA Advisor



## CHILLER / BOILER SERVICES

August 30, 2018

Quote#08302018ADG

Red Oak Community Schools  
904 Broad St.  
Red Oak, IA 51566

Re: Inman Primary School, compressor replacement

Plibrico Company LLC, proposes to furnish supervision, labor, and materials necessary to replace the Copeland compressor on McQuay Model No. ACR080A

### Scope:

- Lock out, tag out electrical
- Recover refrigerant using EPA guidelines
- Remove existing compressor
- Install Copeland compressor 6DL3F93KETSK
- Install new 75 amp, 3 pole contactor with auxiliary contacts
- Replace liquid line drier cores
- Evacuate compressor circuit
- Charge with recovered refrigerant (if refrigerant test is acceptable)
- Charge with new refrigerant if required
- Run, check and test compressor operation

**Note:** Work will be performed during normal business hours.

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**Total for scope of work listed .....\$11,900.00**  
(Eleven Thousand, Nine Hundred Dollars & 00/100)

X: \_\_\_\_\_ Date \_\_\_\_\_ P.O# \_\_\_\_\_

Compressor comes with standard one (1) year parts warranty. Add **\$2,100.00** for total of five (5) year parts only warranty. Extended warranty price does not include freight.

**Five (5) year compressor warranty.....X: \_\_\_\_\_ Date \_\_\_\_\_**

X: Dave Gann

Approved by Plibrico Company LLC  
Name: Dave Gann

Title: HVAC Operations/Sales

Date: 08/30/2018

Accepted by:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Applicable taxes included. The price listed above will remain valid for thirty days. Scope of work listed above will be complete in a professional manner according to standard practices and to be performed during normal business hours (7am-5pm) Monday through Friday unless noted otherwise. 30 day net payment required. Acceptance of customer purchase order is subject to approval of credit. Quote shall be kept confidential. Only written purchase orders are considered for acceptance. Standard manufactures warranties apply parts only.

Respectfully submitted,

Dave Gann  
HVAC Operations/Sales  
402-345-3223  
[dgann@plibrico.com](mailto:dgann@plibrico.com)



Since 1914

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Dovel Refrigeration

1600 N Broadway  
 Red Oak, IA 51566

# Estimate

Date	Estimate #
3/14/2018	153

Name / Address
SUPT OF SCHOOL 2011 n 8th TECH BUILDING RED OAK, IA 51566

			Project
Description	Qty	Rate	Total
COMPRESSOR	1	10,398.70	10,398.70T
OIL PRESSURE CONTROL	1	473.29	473.29T
REFRIGERANT	1	3,180.00	3,180.00T
LIFT	1	800.00	800.00T
DRIER FILTER	1	129.00	129.00T
OXYGEN AND ACETYLENE AND SOLDER	1	100.00	100.00T
CONTACTOR	1	160.00	160.00T
LABOR	1	1,725.00	1,725.00T
		<b>Subtotal</b>	\$16,965.99
		<b>Sales Tax (0.0%)</b>	\$0.00
		<b>Total</b>	\$16,965.99

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5126 F Street  
Omaha, NE 68117-2806  
Phone: 402.553.7300  
Fax: 402.556.5015  
raymartinco.com

August 6, 2018

Red Oak Schools  
2011 North 8<sup>th</sup> Street  
Red Oak, IA 51566

Re: Compressor Replacement

Ray Martin Company is pleased to provide you with the following quote to install a new compressor on east condensing unit. Work will include the following:

- Schedule work with customer
- Schedule crane
- Remove and dispose of existing compressor
- Install new compressor, contactors, aux switches, and driers
- Test operation of safety and operating controls
- Check operating conditions of system

The above listed project will be completed for the investment of.....\$15,019.00

Accepted by \_\_\_\_\_  
(Print) (Signature)

PO \_\_\_\_\_ Date \_\_\_\_\_

If you have any questions, please feel free to contact me.

Respectfully,

Joel Nelson  
402-553-7300 Ext. 112  
402-506-0683 cell  
Joel.Nelson@RayMartinCo.com

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ATTENDANCE CENTER ASSIGNMENT

The board will have complete discretion to determine the boundaries for each attendance center, to assign students to the attendance centers, and to assign students to the classrooms within the attendance center.

It is the responsibility of the superintendent to make a recommendation to the board annually regarding the assigned attendance center for each student. In making the recommendation, the superintendent will consider the geographical layout of the school district, the condition and location of the school district facilities, the location of student population, possible transportation difficulties, financial condition of the school district and other factors deemed relevant by the superintendent or the board.

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Approved August 27, 2018

Reviewed August 27, 2018

Revised August 27, 2018

STUDENT TRANSFERS IN

A student's parents or the student may transfer the student to the school district. Students who transfer into the school district must meet the immunization and age requirements set out for students who initially enroll in the school district.

The school district will request the student's cumulative records from the previous school district. If the student cannot offer proof of grade level, the superintendent will make the grade level determination. The superintendent may require testing or other information to determine the grade level. Students expelled or suspended from their previous school district will only be enrolled after approval of the board.

The superintendent, or the superintendent's designee will determine the amount of credits to be transferred. If the student has not previously attended an accredited school, it is within the superintendent's discretion to accept or reject credits or grades.

The board may deny admission if the student is not willing to provide the board with the necessary information.

Approved August 27, 2018

Reviewed August 27, 2018

Revised August 27, 2018

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## INTERVIEWS OF STUDENTS REGULATION

### I. Investigation Conducted in the Educational Environment

#### A. Interviews Initiated by School Administrators

##### 1. Conducted by Administrators

- a. Principals shall have the authority to conduct investigations and to question students pertaining to infractions of school rules, whether or not the alleged conduct is a violation of criminal law.

##### 2. Conducted by Law Enforcement Officers

- a. The principal/designee shall determine when the necessity exists that law enforcement officers be contacted to conduct an investigation of alleged criminal behavior.
- b. The principal/designee may request that law enforcement officers conduct an investigation of alleged criminal behavior during school hours. A reasonable attempt shall be made to contact the student's parents, guardian or representative prior to questioning of students by law enforcement officers. Such contacts or attempted contacts with parents, guardian or representative shall be documented by the administrator involved. In the absence of a student's parents, guardian or representative during any questioning of such students, the principal or other designated certificated school staff person shall be present.
- c. If the investigation has centered on any particular student suspected of such alleged criminal activity, the procedure of taking students into custody by the police set forth in Section II shall be followed to the extent that they do not interfere with reasonable law enforcement procedures.

#### B. Interviews Initiated by Law Enforcement Officers

1. Although cooperation with law enforcement officers will be maintained, it should not normally be necessary for law enforcement officers to initiate and conduct any investigation and questioning on the school premises during school hours pertaining to criminal activities unrelated to the operation of the school. Only in demonstrated emergency situations, when law enforcement officers find it absolutely necessary, will they be

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voluntarily permitted to conduct such an investigation during school hours. These circumstances should ordinarily be limited to those in which delay might result in danger to any person, or flight from the jurisdiction of a person reasonably suspected of a crime or destruction of evidence.

2. In such cases, the officers shall be requested to obtain prior approval of the principal/designee before beginning such an investigation on school premises. The administrator shall document the circumstances of such investigations as soon as practicable. Alleged criminal behavior related to the school environment brought to the principal's attention by law enforcement officers shall be dealt with under Iowa law.

C. Questioning of Students During Investigation

1. Violations of School Rules

- a. In instances where school rules have allegedly been violated, the principal/designee may contact the suspected rule violator or potential witness to the infraction.
- b. The suspected student shall be advised orally or in writing of the nature of the alleged offense and of the evidence, if any, against the student.
- c. In questioning a potential student witness to an alleged disciplinary infraction, care should be taken by the administrator to insure that there is a reasonable likelihood that the student was indeed a witness.

2. Violations of Criminal Law

- a. During an investigation of violation of school rules, it may come to the attention of the administrator that the investigated activity may also be a violation of criminal law. In proceeding with the investigation, the principal/designee can attempt to ascertain whether there is sufficient justification to believe that a criminal offense was committed that warrants contacting law enforcement officials.
- b. Where a suspected violation of criminal law has occurred on the school grounds, involving the operation of the school or during a school-sponsored activity, law enforcement officials may be notified and their presence requested for the questioning of suspected students. Unless circumstances dictate otherwise, questioning of the student shall not begin or continue until the law

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enforcement officers arrive. Reasonable attempts shall be made to contact a student's parents, guardian or representative who, unless an emergency exists, shall be given the opportunity to confer with the student and to be present with the student during such questioning. The administrator shall document the contact or attempted contact with the student's parents, guardian or representative. The law enforcement officers may wish to advise the student of his/her legal rights.

II. Taking a Student into Custody

- A. Students may not be released to law enforcement authorities voluntarily by school officials unless the student has been placed under arrest or unless the parent, guardian or representative and the student agrees to the release. Administrators shall make reasonable objections to law enforcement authorities who attempt to remove students from school without placing them under arrest or without the acquiescence of the parent, guardian or representative and the student. When students are removed from school for any reason by law enforcement authorities, reasonable efforts will be made to contact the student's parents, guardian or representative immediately. Such effort shall be documented. The superintendent's office shall be notified immediately of any removal of a student from school by law enforcement officers under any circumstances.
- B. Where it is necessary to take a student into custody on school premises, and the time permits, the law enforcement officer shall be requested to contact the school principal/designee and relate the circumstances necessitating such action. When possible, the principal/designee shall have the student summoned to the principal's office where the student may be taken into custody.
- C. When an emergency exists, the school principal/designee may summon law enforcement officials to the school to take a student into custody.
- D. When a student has been taken into custody or arrested on school premises without prior notification to the principal/designee, the school staff present shall encourage the law enforcement officers to notify the principal/designee of the circumstances as quickly as possible. In the event that the officers decline to notify the principal/designee, the school staff members present shall immediately notify the principal/designee.
- E. If possible, parents, guardian or representative of the student shall be notified by the principal or other school administrator before the student is taken into custody by law enforcement officers or as quickly thereafter as can be accomplished. The administrator shall document such notification or attempted notification.

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III. Disturbance of School Environment

- A. Law enforcement officers may be requested to assist in controlling disturbances of the school environment which the principal or other school administrator has found to be unmanageable by school personnel or has the potential of causing harm to students and other persons or to property. Such potential of possible harm includes members of the general public who have exhibited inappropriate or illegal conduct on school premises or at a school event held on school property and who have been requested to leave by an administrator, but have refused or failed to do so.

IV. Disseminating and Reviewing Policies

- A. This policy shall regularly be disseminated to staff members. School staff members shall be apprised of the contents of these provisions as they are updated, and at least annually.
- B. School administrators are encouraged to meet at least annually with local law enforcement officials to discuss the district's policy and rules regarding law enforcement contacts with the district. Law enforcement officials will be asked to instruct their staffs as to the terms of the school's policy and rules.

Approved August 27, 2018

Reviewed August 27, 2018

Revised August 27, 2018

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STUDENT EXPOSURE TO IRRITANTS AND ALLERGENS

Students may be exposed to irritants that pose a risk to the student's health and safety during the school day. Parents and students shall take all precautions to ensure that they are not exposed to such irritants and/or allergens.

If the parent(s) requests a meeting, the district will meet with the parent(s) and/or student to discuss the student's exposure to irritant(s) and/or allergen(s), and, if appropriate, develop a plan to limit the above student's exposure to irritant(s) and/or allergen(s). Every such plan to avoid exposure shall include a completed Parental Identification of Student Irritant and/or Allergen Form and a completed Parental Authorization and Release Form for the Administration of Medication to Student.

The district cannot guarantee that the student will never be exposed to such irritants and/or allergens. If a student is exposed to such an irritant and/or allergen and/or suffers from an allergic reaction, the district may administer medication to the student as necessary according to its policies and procedures.

Approved August 27, 2018    Reviewed August 27, 2018    Revised August 27, 2018

STUDENT EXPOSURE TO IRRITANTS AND ALLERGENS FORM

The undersigned(s) are the parent(s), guardian(s), or person(s) in charge of \_\_\_\_\_ (student's full legal name), who is in the \_\_\_\_\_ grade at the \_\_\_\_\_ building in the Red Oak Community School District.

I am requesting that the above student should not be exposed to or should be minimally exposed to the following irritant(s) and/or allergen(s) because such irritant(s) and/or allergen(s) pose a risk to the student's health and safety during the school day: (Attach additional sheets if necessary):

(a) Irritant and/or Allergen: \_\_\_\_\_

Why Requesting Limited Exposure (i.e., identified allergy, doctor's request, other reason):

\_\_\_\_\_

Possible Exposure Symptom(s): \_\_\_\_\_

\_\_\_\_\_

Proposed Plan for Limiting Exposure: \_\_\_\_\_

\_\_\_\_\_

Parental Authorization and Release Form for the Administration of Medication to Student:

\_\_\_\_\_ I have completed a Parental Authorization and Release Form for the Administration of Medication to Student so that the Red Oak Community School District, or its authorized representative, may administer medicine to the above-named student in the case of exposure to an irritant or an allergic reaction.

-OR-

\_\_\_\_\_ I have NOT completed a Parental Authorization and Release Form for the Administration of Medication to Student, and do not intend to do such.

Meeting with District Regarding Limiting Student Exposure to Irritant(s) and/or Allergen(s):

\_\_\_\_\_ I wish to request a meeting with the District to discuss the above student's exposure to irritant(s) and/or allergen(s), and, if appropriate, develop a plan to limit the above student's exposure to irritant(s) and/or allergen(s).

-OR-

\_\_\_\_\_ I DO NOT wish to request a meeting with the District to discuss the above student's exposure to irritant(s) and/or allergen(s).

\_\_\_\_\_  
(Signature of Parent/Guardian)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed Name of Parent/Guardian)

\_\_\_\_\_  
(Phone Number)

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Red Oak Community School District  
Staff Selection Recommendation

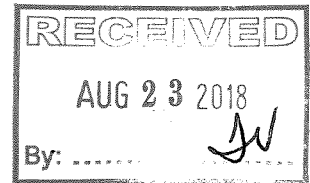
Date: 8/23/18

Building: Admin HS MS WIS (IPS) ECC Trans  
(Please Circle All That Apply)

Position: Before/After School Care

Name: Macy Vanderhoof

Certified: ~~\_\_\_\_\_  
Lane: \_\_\_\_\_  
Step: \_\_\_\_\_  
Salary: \_\_\_\_\_~~



Classified: \$9.00  
Hourly Rate: \_\_\_\_\_

Hours Per Day: part time - no more than 20 hrs/week

[Signature]  
Principal/Director

Please send form to Superintendent for Board Approval

Office Use Only  
Background Check: \_\_\_\_\_

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Red Oak Community School District  
Staff Selection Recommendation

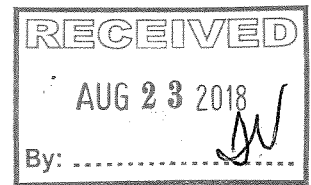
Date: August 23, 2018

Building: Admin HS MS WIS (IPS) ECC Trans  
(Please Circle All That Apply)

Position: Before/After School Care provider

Name: Diana Foote

Certified:  
Lane: \_\_\_\_\_  
Step: \_\_\_\_\_  
Salary: \_\_\_\_\_



Classified: \$9.00  
Hourly Rate: \_\_\_\_\_  
Hours Per Day: (no part time more than 20 per week)

[Signature]  
Principal/Director

Please send form to Superintendent for Board Approval

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Office Use Only  
Background Check: 8/29/2018

Red Oak Community School District  
Staff Selection Recommendation

Date: August 23, 2018

Building: Admin HS MS WIS (IPS) ECC Trans  
(Please Circle All That Apply)

Position: Before/After School Care Provider

Name: Ranju Sthapit (nickname: Kali Bell)  
(Sthapit)

Certified: ~~\_\_\_\_\_~~  
Lane: ~~\_\_\_\_\_~~  
Step: ~~\_\_\_\_\_~~  
Salary: ~~\_\_\_\_\_~~

RECEIVED  
AUG 23 2018  
By: JU

Classified: \$9.00  
Hourly Rate: \_\_\_\_\_

Hours Per Day: part-time - no more than 20 per/week

\_\_\_\_\_  
Principal/Director

Please send form to Superintendent for Board Approval

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Office Use Only  
Background Check: \_\_\_\_\_

Red Oak Community School District  
Staff Selection Recommendation

Date: 8/23/18

Building: Admin    HS    MS    WIS    IPS    ECC    Trans  
(Please Circle All That Apply)

Position: Before After School

Name: Sabrina Robb

RECEIVED  
AUG 29 2018  
By: JV

Certified: ~~\_\_\_\_\_~~  
Lane: ~~\_\_\_\_\_~~  
Step: ~~\_\_\_\_\_~~  
Salary: ~~\_\_\_\_\_~~

Classified: \$9.00  
Hourly Rate: \_\_\_\_\_ Part time  
Hours Per Day: not more than 19 hours a week

[Signature]  
Principal/Director

Please send form to Superintendent for Board Approval

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Office Use Only  
Background Check: 8/29/2018

Red Oak Community School District  
Staff Selection Recommendation

Date: 9/4/18

Building: Admin    HS    MS    WIS    IPS    ECC    Trans  
(Please Circle All That Apply)

Position: 7<sup>th</sup> GRADE BOYS BASKETBALL (CO-COACH)

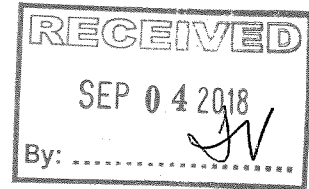
Name: BRIAN MENSEN

Certified:

Lane:

Step:

Salary: 3.75% OF BASE



Classified:

Hourly Rate:

Hours Per Day:

Comments:

A handwritten signature in cursive, appearing to be "J.R.", written over a horizontal line.

Principal/Director

Please send form to Superintendent for Board Approval

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Red Oak Community School District  
Staff Selection Recommendation

Date: 9/4/18

Building: Admin    HS    MS    WIS    IPS    ECC    Trans  
(Please Circle All That Apply)

Position: 7<sup>th</sup> GRADE BOYS BASKETBALL (CO-COACH)

Name: RON DEVRIES

Certified:

Lane:

Step:

Salary: 3.75% OF BASE



Classified:

Hourly Rate:

Hours Per Day:

Comments:

A handwritten signature in black ink, appearing to be "R. P.", written over a horizontal line.

Principal/Director

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Please send form to Superintendent for Board Approval

Red Oak Community School District  
Staff Selection Recommendation

Date: 9/5/18

Building: Admin    HS    MS    WIS    IPS    ECC    Trans  
(Please Circle All That Apply)

Position: MS FALL PLAY DIRECTOR

Name: MARGARET SONDAG

Certified:

Lane: \_\_\_\_\_

Step: \_\_\_\_\_

Salary: 3.75% OF BASE



Classified:

Hourly Rate: \_\_\_\_\_

Hours Per Day: \_\_\_\_\_

[Handwritten Signature]

Principal/Director

Please send form to Superintendent for Board Approval

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Office Use Only

Background Check: \_\_\_\_\_