



# ***Red Oak Community School District***

***2011 North 8<sup>th</sup> Street***

***Red Oak, Iowa 51566***

***712.623.6600***

***www.redoakschooldistrict.com***

## **Regular Board of Directors Meeting**

Meeting Location: Sue Wagaman Board Room  
Red Oak CSD Administrative Center  
The Technology Building – Red Oak High School Campus

Monday, July 25, 2016 – 6:00 pm

### **- Agenda -**

- 1.0 Call to Order – Board of Directors Vice President Bryce Johnson
- 2.0 Roll Call – Board of Directors Secretary Shirley Maxwell
- 3.0 Approval of the Agenda – Vice President Bryce Johnson
- 4.0 Communications
  - 4.1 Good News from Red Oak Schools
  - 4.2 Visitors and Presentations
  - 4.3 Affirmations and Commendations
    - Donation to Red Oak Schools From the Ruth E. Nelson Revocable Trust *Page 1*
  - 4.4 Correspondence
- 5.0 Consent Agenda *Page 1*
  - 5.1 Review and Approval of Minutes from July 11, 2016
  - 5.2 Review and Approval of Monthly Business Reports
  - 5.3 Open Enrollment Requests Consideration
    - Jacob Carnes – 4<sup>th</sup> grade for 2016-2017 from Griswold to Red Oak
    - Jesalynn Ridnour – 3<sup>rd</sup> grade for 2016-2017 from Stanton to Red Oak
- 6.0 General Business for the Board of Directors

6.1 Old Business

6.1.1 Facilities Master Plan Discussion Update *Page 1*

6.1.2 Discussion/Approval of the First Amendment to the YES Mentoring Contract *Page 2*

6.1.3 Discussion/Approval of the Superintendent's Contract *Page 2*

6.2 New Business

6.2.1 Discussion/Approval of Student Handbooks for Inman Primary School, Red Oak Middle School and Student Technology *Page 2*

6.2.2 Approve the Handbook Changes to the Red Oak High School Handbook, Employee Handbook and District Section of the Parent/Student Handbook *Page 2*

6.2.3 Discussion/Approval of Competitive Bids for Pest Control, Fuel and Trash Removal *Page 2*  
*3*

6.2.4 Discussion/Approval of the First Reading of Policy Code 906 Unmanned Aircrafts – Drones *Page 3*

6.2.5 Discussion/Approval of the Distribution of the Ruth E. Nelson Revocable Trust Donation to Red Oak Schools *Page 3*

7.0 Reports

7.1 Administrative

7.2 Future Conferences, Workshops, Seminars

7.3 Other Announcements

8.0 Next Board of Directors Meeting: Monday, August 8, 2016 – 6:00 pm  
Sue Wagaman Board Room  
Red Oak CSD Administrative Center

9.0 Adjournment

**Red Oak Community School District  
Agenda Notes  
7.25.16**

**Item 4.0 Communications**

**4.1 Good News**

**4.2 Visitors and Presentations**

**4.3 Affirmations and Commendations**

- **Donation to Red Oak Schools from the Ruth E. Nelson Revocable Trust**

**4.4 Correspondence**

**Item 5.0 Consent Agenda**

**Background:** Enclosed are the items for the consent agenda:

- Minutes from July 11, 2016 *p. 1-3*
- Monthly Business Reports *p. 4-16*
- Open Enrollment Requests Consideration *at table*
  - Jacob Carnes (4<sup>th</sup> Grade student from Griswold to Red Oak)
  - Jesalynn Ridnour (3<sup>rd</sup> Grade student from Stanton to Red oak)

Both of these students have been students of ours and are just seeking to continue their education in our school district after they have moved out of district.

**Recommendation:** Approve the consent agenda as presented

**Item 6.0 General Business for the Board of Directors**

**6.1 Old Business**

**6.1.1 Facilities Master Plan Discussion**

**Background:** Daric O'Neal will be here to provide the school board and the public with an "executive summary" of the facilities planning to this point. Roger Carlson will be presenting on behalf of the finance committee, Mark Pfister from Boyd Jones, and folks from Shephard Business furniture will be present at the meeting to talk about the trial period at ROHS. There will be a presentation followed by time set aside for the board to discuss and ask questions. There will be no decisions made about any of the facilities plans or financial arrangements. This will just be a discussion topic.

There will be a timeline discussed about the steps to come along, with the different options facing us as we explore next steps.

**Recommendation:** This is only a discussion item

**6.1.2 Discussion / Approval of the First Amendment to the YES Mentoring Contract**

P. 17-18

**Background:** This is the same agreement tabled by the board at the last meeting. Shirley Maxwell will be present to discuss the financial terms of the agreement and answer any questions.

**Recommendation:** Approve the amended agreement as presented

**6.1.3 Discussion / Approval of the Superintendent's Contract**

**Background:** The proposed contract is for 3 years with a 2.9% package. I have already placed myself on the higher deductible insurance of \$750.00 which is what the non-bargaining unit people as well as the support staff were placed on. The 3 years would begin July 1, 2016 and run for three consecutive years.

**Recommendation:** Approve the Superintendent's contract

**6.2 New Business**

**6.2.1 Discussion/Approval of Student Handbooks for Inman Primary School, Red Oak Middle School and Student Technology**

**Background:** These handbooks have been updated with new staff names and room assignments. There were no other changes placed in these handbooks.

**Recommendation:** Approve the handbooks for IPS, ROMS and Technology

**6.2.2 Approve the Handbook Changes to the Red Oak High School Handbook, Employee Handbook and District Section of the Parent/Student Handbook**

P. 19-28

**Background:** There are sheets attached in the board packet with changes in each of the handbooks. The major change in the high school handbook is the student attendance policy, the entire attendance philosophy and plan is included.

**Recommendation:** Approve the handbooks for ROHS, The Employee Handbook and the District section of the Parent / Student Handbook

**6.2.3 Discussion/Approval of Competitive Bids for Pest Control, Fuel and Trash Removal**

P. 29-33

**Background:** Enclosed are the bids for pest control, trash disposal and gas/propane for the 2016/2017 school year.

**Pest Control:** Proposal letters were sent to Sellers Pest Control, (our current vendor), All American Lawn Care, Inc., Presto X Company and Orkin Pest Control.

**Trash Pickup:** Proposal letters were sent to Batten Sanitation, (our current vendor), Heartland Sanitation, Inc., and Town and Country. Batten Sanitation was the only company that submitted a bid.

**Fuel Bids:** Proposal letters were sent to United Farmers Mercantile, (our current vendor), B/P Amoco Lincoln Farm and Home, and Cubby's Inc.

**Recommendation:** Approve the bid from Sellers Pest Control for the 2016-2017 school year. Approve the bid from Batten Sanitation for the 2016-2017 school. Approve the gas and propane bid from United Farmer's Mercantile for the 2016-2017 school year.

**6.2.4 Discussion/Approval of the First Reading of Policy Code 906 Unmanned Aircrafts – Drones** *p. 34-35*

**Background:** IASB has recommended that schools adopt an unmanned aircraft (Drone) policy in our board policy manual. We have taken the copy from IASB and made it our own. The area superintendents have discussed this through an email survey and schools are all adopting the IASB policy.

**Recommendation:** Approve the first reading of Policy Code 906 Unmanned Aircrafts - Drones

**6.2.5 Discussion/Approval of the Distribution of the Ruth E. Nelson Revocable Trust Donation to Red Oak Schools**

**Background:** We were given an amount of \$51,422.59 from the Ruth E. Nelson Trust. The executors of the trust only wish is that we have it designated in board minutes and documented receipt of the funds. We may use it for any purpose the District deems necessary. We need to discuss how to use the funds. They do not have to be used immediately and this can be an action item in the future. But for now, we need to begin to explore our options.

**Recommendation:** This is not an action item and requires nothing other than discussion.

Red Oak Community School District  
Meeting of the Board of Directors  
Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center  
Red Oak Technology Center, Red Oak High School Campus  
July 11, 2016

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by Director Kathy Walker at 6:00 pm.

**Present:**

Directors: Kathy Walker, Mark Johnson, Bryce Johnson joined the meeting via phone at 5:58 pm, Bret Blackman joined the meeting at 6:05 pm  
Supt. Tom Messinger, Administrative Assistant Karla Wood

**Absent:**

Director: Paul Griffen

**Approval of Agenda**

Motion by Director Mark Johnson, second by Director Bryce Johnson to approve the agenda as presented with the order of agenda items at the discretion of the board president, Director Kathy Walker filling in for the board president. Motion carried unanimously. Agenda item 6.1.3 Discussion/Approval of the Superintendent's Contract was removed from the agenda and will be on the July 25<sup>th</sup> board meeting agenda.

**Good News from Red Oak Schools**

Superintendent Messinger congratulated Deb LaFollette who was recognized by the WIOA, Workforce Innovation and Opportunity Act, core sponsors as an Iowan who has shared her story, the challenges she faced and resources she received to achieve her goal of obtaining her GED.

The Equity Compliance Plan has been approved by the Department of Education, the district will have until December 2016 to complete the projects in the plan.

**Consent Agenda**

Motion by Director Mark Johnson, second by Director Bryce Johnson to approve the consent agenda as presented. Motion carried unanimously.

- o Review and approval of minutes from June 27, 2016
- o Review and approval of monthly business reports
- o Review and approval of an education service agreement with Council Bluffs Schools
- o Review and approval of Consortium Agreement to jointly administer an instructional program at Children's Square (Academic Center) and Heartland Family Service (Therapeutic School) Located within the boundaries of the Council Bluffs Community School District

**Discussion/Approval of the Memorandum of Understanding with iJAG**

Motion by Director Blackman, second by Director Mark Johnson to approve the Memorandum of Understanding with iJAG. Motion carried unanimously. The agreement states the

expectations for both the school district and iJAG. The application process is currently in progress to fill the iJAG specialist position.

**Discussion/Approval of School Breakfast/Lunch Prices for FY17**

Motion by Director Mark Johnson, second by Director Blackman to set school lunch/breakfast program prices at an increase of \$.10 for the 2016-2017 school year. Motion carried unanimously.

**Discussion/Approval of Job Descriptions for the Maintenance Department and for Maintenance Administrative Assistant Mindy Riibe**

Motion by Director Mark Johnson, second by Director Blackman to approve the job descriptions for the lead and assistant maintenance positions as presented and the job description for Maintenance Administrative Assistant Mindy Riibe. Motion carried unanimously.

**Discussion/Approval of Two Maintenance Positions**

Motion by Director Mark Johnson, second by Director Blackman to approve the addition of two maintenance positions as presented with the two job descriptions previously approved. Motion carried unanimously.

**Discussion/Approval of an Agreement with Carlos Guerra to Oversee Maintenance Operations for July and August, 2016**

Motion by Director Mark Johnson, second by Director Blackman to approve the agreement with Carlos Guerra to serve as Maintenance Director for July and August 2016 at a rate of \$43.00 per day. Motion carried unanimously.

Mr. Guerra will oversee maintenance operations until the lead and assistant maintenance technicians can be hired.

**Discussion/Approval of the First Amendment to the YES Mentoring Contract**

No action was taken on this item, it will be on the July 25<sup>th</sup> board agenda.

**Personnel Considerations for Approval**

Motion by Director Blackman, second by Director Mark Johnson to approve Tom Solt as bus driver for the transportation department at a rate of \$10.75 per hour for four hours per day. Motion carried unanimously.

**Reports**

- Training session dates have been set for the new math textbooks and curriculum
- Facilities update and presentations will be covered at the July 25<sup>th</sup> board meeting
- Update regarding the Head Start preschool move to Inman Primary

**Next Board of Director's Meeting**

Monday, July 25, 2016 – 6:00 p.m., Sue Wagaman Board Room, Red Oak CSD Administrative Center, 2011 N. 8<sup>th</sup> St., Red Oak Iowa.

**Adjournment**

Motion by Director Mark Johnson, second by Director Blackman to adjourn the meeting at 6:52 pm. Motion carried unanimously.

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Kathy Walker, Director

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Karla Wood, Administrative Assistant



07/22/2016 02:53 PM

User ID: BLAYM

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
CONFER, KATIE	20160719	363.48
10 1901 1000 100 8001 612	REIMBURSEMENT FOR SUPPLIES	363.48
Vendor Name CONFER, KATIE		<u>363.48</u>
COUNCIL BLUFFS COMM SCHOOLS	HFS06004	912.09
10 0010 1200 217 3303 101	SPED-LEVEL 3	912.09
Vendor Name COUNCIL BLUFFS COMM SCHOOLS		<u>912.09</u>
CPM EDUCATIONAL PROGRAMS	1602186-IN	52,215.11
10 0010 1000 100 0000 641	MATH TEXTBOOKS	52,215.11
Vendor Name CPM EDUCATIONAL PROGRAMS		<u>52,215.11</u>
DRIVE TEK	RDK1636	6,840.00
10 3230 1000 121 0000 320	DRIVERS ED-JUNE	6,840.00
Vendor Name DRIVE TEK		<u>6,840.00</u>
ESSEX COMMUNITY SCHOOL DIST.	063016	37,771.05
10 0010 1200 211 3301 567	SPED-LEVEL 1	9,077.17
10 0010 1200 214 3302 567	SPED-LEVEL 2	6,875.31
10 0010 1200 217 3303 567	SPED-LEVEL 3	21,818.57
Vendor Name ESSEX COMMUNITY SCHOOL DIST.		<u>37,771.05</u>
FARMERS MERCANTILE	063016	1,463.22
10 0020 2700 000 0000 628	PROPANE	309.65
10 0020 2700 000 0000 628	PROPANE TAX	135.97
10 0010 2700 217 3303 626	#19	220.91
10 0010 2700 217 3303 626	#27	197.37
10 0010 2650 000 0000 626	UTV GAS	118.62
10 0020 2700 000 0000 626	GAS	242.74
10 0020 2700 000 0000 627	DIESEL	237.96
Vendor Name FARMERS MERCANTILE		<u>1,463.22</u>
FIRST BANKCARD	063016	5,813.77
10 0010 2600 000 0000 618	AMAZON.COM-PORTABLE AC	539.97
10 0010 2213 132 3376 320	TEACH QUALITY-MO	4,998.51
10 0010 2213 132 3376 320	CREDIT	(100.09)
10 0010 2213 132 3376 320	CREDIT	(9.62)
10 3230 2410 000 0000 810	NASSP MEMBERSHIP	385.00
FIRST BANKCARD	063016-1	6,443.54
10 0010 2213 132 3376 320	TEACHER QUALITY-MN	6,609.27
10 0010 2213 132 3376 320	CREDIT	(454.69)
10 0010 1000 300 4531 580	TRAVEL	288.96
Vendor Name FIRST BANKCARD		<u>12,257.31</u>
GLENWOOD COMMUNITY SCHOOLS	071316	830.00
10 0010 1200 211 3301 567	SPED OPEN ENROLLMENT	830.00
Vendor Name GLENWOOD COMMUNITY SCHOOLS		<u>830.00</u>
HEALTHY TURF LAWN CARE, INC	3843	350.00
10 0010 2600 000 0000 424	WEED CONTROL-BALL FIELDS	350.00
Vendor Name HEALTHY TURF LAWN CARE, INC		<u>350.00</u>

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User ID: BLAYM

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
JOSTENS	1057814	3,304.00
10 0010 1000 100 4515 320	MS YEARBOOK	3,304.00
Vendor Name JOSTENS		<u>3,304.00</u>
MORNINGSIDE COLLEGE	063016	800.00
10 1901 2213 132 3376 121	TUITION REIMBURSEMENT	800.00
Vendor Name MORNINGSIDE COLLEGE		<u>800.00</u>
RAY MARTIN COMPANY	7134	3,123.21
10 0010 2600 000 0000 430	CHILLER REPAIRS	3,123.21
RAY MARTIN COMPANY	7157	447.50
10 0010 2600 000 0000 430	CHILLER ALARM & REPAIR	447.50
Vendor Name RAY MARTIN COMPANY		<u>3,570.71</u>
RED OAK EXPRESS	201606	837.88
10 0010 2572 000 0000 540	MINUTES & ADS	837.88
Vendor Name RED OAK EXPRESS		<u>837.88</u>
STANTON COMMUNITY SCHOOL DIST.	063016	17,550.00
10 0010 1200 211 3301 567	SPED-LEVEL 1	17,550.00
Vendor Name STANTON COMMUNITY SCHOOL DIST.		<u>17,550.00</u>
TOTAL FUNDS BY HASLER	062616	1,000.00
10 0010 2410 000 0000 531	POSTAGE FILL	1,000.00
Vendor Name TOTAL FUNDS BY HASLER		<u>1,000.00</u>
TREBRON COMPANY INC	68458	1,010.00
10 0010 2236 000 0000 350	SOPHOS CLOUD TECH	1,010.00
Vendor Name TREBRON COMPANY INC		<u>1,010.00</u>
Fund Number 10		<u>141,074.85</u>
Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
IOWA WORKFORCE DEVELOPMENT	063016	2,821.00
22 0010 2310 000 0000 250	UNEMPLOYMENT PYMT	2,821.00
Vendor Name IOWA WORKFORCE DEVELOPMENT		<u>2,821.00</u>
Fund Number 22		<u>2,821.00</u>
Checking Account ID 1	Fund Number 33	CAPITAL PROJECTS - LOST
BOYD JONES CONSTRUCTION COMPANY	15-007	34,963.50
33 0010 4700 000 0000 450	HS PROJECT	34,963.50
Vendor Name BOYD JONES CONSTRUCTION COMPANY		<u>34,963.50</u>
IMPACT 7G	8453	570.00
33 0010 4700 000 0000 450	BOILER ROOM PROJECT	570.00
Vendor Name IMPACT 7G		<u>570.00</u>
Fund Number 33		<u>35,533.50</u>
Checking Account ID 1		<u>179,429.35</u>
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
CENTRAL DECATUR COMMUNITY SCHOOL	112416	90.00
21 0010 1400 920 6790 320	DON CHRISTENSEN INVITE ENTRY FEE	90.00

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User ID: BLAYM

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name	CENTRAL DECATUR COMMUNITY SCHOOL	90.00
ELITE SPORTS SCREEN PRINTING & EMBROIDERY	10033	2,177.80
21 0010 1400 920 6790 618	WARM UPS & SHIPPING	2,177.80
Vendor Name	ELITE SPORTS SCREEN PRINTING & EMBROIDERY	2,177.80
FANCLOTH	246472	846.00
21 0010 1400 920 6730 618	BASEBALL GEAR	846.00
Vendor Name	FANCLOTH	846.00
FIRST BANKCARD	063016	199.60
21 3230 1400 910 6220 618	DRUM CORPS	199.60
Vendor Name	FIRST BANKCARD	199.60
SAUNDERS, BRUCE	060216	125.00
21 0010 1400 920 6835 320	OFFICIAL	125.00
Vendor Name	SAUNDERS, BRUCE	125.00
WHITNEY, MICHELLE	060216	125.00
21 0010 1400 920 6835 320	OFFICIAL	125.00
Vendor Name	WHITNEY, MICHELLE	125.00
Fund Number	21	3,563.40
Checking Account ID	3	3,563.40

6

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
247 SECURITY	14373	2,020.00
10 0010 2600 000 0000 618	Middle Security camera for Bus 1A, 3A, 2	955.00
10 0010 2600 000 0000 618	Security Camera for front door/driver fo	955.00
10 0010 2600 000 0000 618	Camera Cable for front camera on bus 1A,	130.00
10 0010 2600 000 0000 618	Camera Cable for middle camera on bus 1A	130.00
10 0010 2600 000 0000 618	Cable adaptor to REI DVR 2 for bus 2, 7	240.00
10 0010 2600 000 0000 618	DISCOUNT	(410.00)
10 0010 2600 000 0000 618	SHIPPING	20.00
Vendor Name 247 SECURITY		<u>2,020.00</u>
ALL AMERICAN SPORTS CORP./RIDDELL	98574531	3,211.43
10 0010 1400 920 0000 739	SAFETY-FOOTBALL	3,211.43
Vendor Name ALL AMERICAN SPORTS CORP./RIDDELL		<u>3,211.43</u>
ART SELLERS - SELLERS PEST CONTROL	23297	130.00
10 0010 2600 000 0000 425	PEST CONTROL	130.00
Vendor Name ART SELLERS - SELLERS PEST CONTROL		<u>130.00</u>
ASCD	072016	239.00
10 1901 2410 000 0000 320	MEMBERSHIP	239.00
Vendor Name ASCD		<u>239.00</u>
BROOKES PUBLISHING CO	1071105	565.00
10 0010 1000 860 3117 612	AGES AND STAGES QUESTIONNAIRES SOCIAL-EM	225.00
10 0010 1000 860 3117 612	AGES AND STAGES QUESTIONNAIRES SOCIAL-EM	225.00
10 0010 1000 860 3117 612	ASQ:SE-2 USER'S GUIDE	50.00
10 0010 1000 860 3117 612	SHIPPING	65.00
Vendor Name BROOKES PUBLISHING CO		<u>565.00</u>
CHEMSEARCH	2370349	278.00
10 0010 2600 000 0000 430	HS WATER TREATMENT	278.00
Vendor Name CHEMSEARCH		<u>278.00</u>
COUNSEL OFFICE & DOCUMENTS	175700	145.00
10 1901 1000 100 0000 359	CONTRACT FOR IPS OFFICE 6/25/16- 7/24/16	145.00
COUNSEL OFFICE & DOCUMENTS	175701	74.00
10 1901 1000 100 0000 359	CONTRACT FOR TEACHER'S LOUNGE 6/30/16- 7	74.00
COUNSEL OFFICE & DOCUMENTS	178237	45.00
10 2020 1000 100 0000 359	COPIER LEASE	45.00
Vendor Name COUNSEL OFFICE & DOCUMENTS		<u>264.00</u>
DICK BLICK	6299937	187.93
10 1901 1000 102 0000 612	36 PK WATER COLORS	129.77
10 1901 1000 102 0000 612	MASKS	23.58
10 1901 1000 102 0000 612	MASKS	14.80
10 1901 1000 102 0000 612	AIRDRY 5LB	19.78

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name DICK BLICK		187.93
DICKEL DUIT OUTDOOR POWER, INC.	18864	3.61
10 0010 2600 000 0000 618	MOWER PART	3.61
Vendor Name DICKEL DUIT OUTDOOR POWER, INC.		3.61
EBSCO	1517504	119.17
10 1902 2222 000 0000 644	STUDENT MAGAZINES	119.17
Vendor Name EBSCO		119.17
FIRST BANKCARD	070716	15.48
10 0010 2235 000 0000 618	Usmart® AC Adapter Laptop Charger for HP	15.48
Vendor Name FIRST BANKCARD		15.48
FOLLETT SCHOOL SOLUTIONS INC	427886-3	969.69
10 2020 2222 000 0000 643	BOOKS	969.69
Vendor Name FOLLETT SCHOOL SOLUTIONS INC		969.69
GOPHER SPORTS EQUIPMENT	9184494	282.91
10 1901 1000 100 0000 612	WHISTLES WITH LANYARDS	224.08
10 1901 1000 100 0000 612	LANYARDS	17.73
10 1901 1000 100 0000 612	SHIPPING	41.10
Vendor Name GOPHER SPORTS EQUIPMENT		282.91
HAWKEYE 10 SUPERINTENDENT DUES	070116	50.00
10 0010 2321 000 0000 810	SUPERINTENDENT ASSOC DUES	50.00
Vendor Name HAWKEYE 10 SUPERINTENDENT DUES		50.00
HY VEE FOOD STORES	5742601819	7.98
10 0010 2310 000 0000 611	BOARD MEETING SUPPLIES	7.98
Vendor Name HY VEE FOOD STORES		7.98
iJAG, INC.	885	20,000.00
10 0010 1000 420 1119 320	PROGRAM FEES	20,000.00
Vendor Name iJAG, INC.		20,000.00
IOWA ASSN OF SCHOOL BOARDS	BKGRD0000017 34	27.00
10 0010 2310 000 0000 320	BACKGROUND CHECKS	27.00
IOWA ASSN OF SCHOOL BOARDS	IASBMBR00489 5	4,364.00
10 0010 2310 000 0000 810	IASB MEMBERSHIP DUES	4,364.00
IOWA ASSN OF SCHOOL BOARDS	IASBSUB00411 5	700.00
10 0010 2310 000 0000 320	ONLINE SUBSCRIPTION	700.00
Vendor Name IOWA ASSN OF SCHOOL BOARDS		5,091.00
KABEL BUSINESS SERVICES-FLEX	FLEX A-FEE	200.00
10 0010 2510 000 0000 340	ANNUAL FEE-FLEX PLAN	200.00
Vendor Name KABEL BUSINESS SERVICES-FLEX		200.00
LAKESHORE LEARNING CO.	3709400716	1,057.57

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0010 1000 860 3117 612	FREIGHT	137.94
10 0010 1200 219 0000 612	SUPPLIES	919.63
Vendor Name LAKESHORE LEARNING CO.		<u>1,057.57</u>
LIEBERMAN TECHNOLOGIES LLC	59463	890.00
10 2020 1920 100 8202 612	PBIS REWARDS SERVICE	500.00
10 2020 1920 100 8202 612	PER STUDENT CHARGE	390.00
Vendor Name LIEBERMAN TECHNOLOGIES LLC		<u>890.00</u>
MAIL FINANCE	N6043353	440.77
10 0010 2410 000 0000 531	POSTAGE LEASE	440.77
Vendor Name MAIL FINANCE		<u>440.77</u>
MEDIACOM	072216	3,528.02
10 0010 2236 000 0000 536	PRI LINES	698.02
10 0010 2236 000 0000 536	DISTRICT INTERNET	2,830.00
Vendor Name MEDIACOM		<u>3,528.02</u>
MIDAMERICAN ENERGY	071416	478.77
10 1912 2600 000 0000 622	WEBSTER-ELECTRIC-NEW METER	478.77
Vendor Name MIDAMERICAN ENERGY		<u>478.77</u>
REALLY GOOD STUFF	5595744	135.43
10 1901 1000 100 0000 612	ZANER-BLOSER CURSIVE INT. SELF ADHESIVE	135.43
Vendor Name REALLY GOOD STUFF		<u>135.43</u>
SCHOOL ADMINISTRATORS OF IOWA	070116	4,864.00
10 0010 2310 000 0000 810	MEMBERSHIP DUES & FEES	4,864.00
Vendor Name SCHOOL ADMINISTRATORS OF IOWA		<u>4,864.00</u>
SCHOOL SPECIALTY LATTA DIV.	208116560844	1,043.07
10 1901 1000 100 0000 612	EXPO DRY ERASE MARKERS	217.69
10 1901 1000 100 0000 612	EXPO ASSORTED COLORS	74.01
10 1901 1000 100 0000 612	CLEAR PLASTIC RULER	11.22
10 1901 1000 100 0000 612	ELMERS GLUE STICK	24.44
10 1901 1000 100 0000 612	SUPPLIES	670.38
10 1901 1000 100 0000 612	MED BLOCK ERASERS	27.70
10 1901 1000 100 0000 612	PINK TIP ERASERS	8.04
10 1901 1000 100 0000 612	BLACK SHARPIE	9.59
SCHOOL SPECIALTY LATTA DIV.	208116560891	90.06
10 1901 1000 102 0000 612	SUPPLIES	90.06
SCHOOL SPECIALTY LATTA DIV.	208116560908	88.46
10 1901 1000 100 0000 612	SUPPLIES	88.46
SCHOOL SPECIALTY LATTA DIV.	208116583997	97.36
10 1901 1000 100 0000 612	SUPPLIES	97.36
SCHOOL SPECIALTY LATTA DIV.	308102499277	679.17
10 0010 1200 219 0000 612	SUPPLIES	679.17
SCHOOL SPECIALTY LATTA DIV.	308102499279	472.42
10 0010 1000 860 3117 612	SUPPLIES	472.42
SCHOOL SPECIALTY LATTA DIV.	308102499290	397.49
10 1900 1000 420 3238 612	SUPPLIES	397.49
SCHOOL SPECIALTY LATTA DIV.	308102499291	1,048.64
10 1901 1000 100 0000 612	SUPPLIES	<u>1,048.64</u>

07/22/2016 03:19 PM

Unposted; Batch Description JULY 25 BOARD MEETING, 2016

User ID: BLAYM

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name	SCHOOL SPECIALTY LATTA DIV.	3,916.67
SCHOLOGY, INC	14403	5,775.00
10 0010 2235 000 1996 653	SUBSCRIPTION	5,775.00
Vendor Name	SCHOLOGY, INC	5,775.00
SHOUTPOINT, INC	12812	1,380.00
10 0010 2236 000 0000 536	VOIP LINES	1,380.00
Vendor Name	SHOUTPOINT, INC	1,380.00
SOCS/FES	7116	405.00
10 0010 2236 000 0000 536	WEB HOSTING	405.00
Vendor Name	SOCS/FES	405.00
STERLING COMPUTERS	0011546	4,301.70
10 0010 2235 000 0000 618	00HW167 - LCD Touch Cover Black	230.00
10 0010 2235 000 0000 618	Base, BLK, PC+ABS	2,823.50
10 0010 2235 000 0000 618	Hinge set Touch	58.82
10 0010 2235 000 0000 618	Keyboard Bezel Assembly Without FPR	294.10
10 0010 2235 000 0000 618	Keyboard Unit	80.00
10 0010 2235 000 0000 618	LCD Display Panel	235.28
10 0010 2235 000 0000 618	SSD 128GB	220.00
10 0010 2235 000 0000 618	System Board (Main Board) For Thinkpad Y	360.00
STERLING COMPUTERS	001473	3,999.00
10 0010 2235 000 0000 618	CLOUD32 CHROMEBOOK CARTS	3,999.00
Vendor Name	STERLING COMPUTERS	8,300.70
SUPREME SCHOOL SUPPLY	54594	52.30
10 2020 1000 100 0000 612	TARDY SLIP BOOK-CARBONLESS DUPLICATES-NC	14.50
10 2020 1000 100 0000 612	PASS OR TRANSFER BOOK, CARBONLESS.	25.00
10 2020 1000 100 0000 612	SHIPPING	12.80
Vendor Name	SUPREME SCHOOL SUPPLY	52.30
TIME MANAGEMENT SYSTEMS, INC	98837	2,714.00
10 0010 2600 000 0000 350	TIME MANAGEMENT CONTRACT	2,714.00
Vendor Name	TIME MANAGEMENT SYSTEMS, INC	2,714.00
VOWAC PUBLISHING	1592	3,454.00
10 0010 1000 100 0000 641	K & LEVEL 1 TEXTBOOKS	3,454.00
Vendor Name	VOWAC PUBLISHING	3,454.00
WESTLAKE ACE HARDWARE	10506755	4.58
10 0010 2600 000 0000 618	CLAMPS	4.58
WESTLAKE ACE HARDWARE	10506758	87.15
10 0010 2600 000 0000 618	HOSE DISCHARGE	87.15
WESTLAKE ACE HARDWARE	225098	10.99
10 0010 2600 000 0000 618	CARPET TAPE	10.99
Vendor Name	WESTLAKE ACE HARDWARE	102.72

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Unposted; Batch Description JULY 25 BOARD MEETING, 2016

User ID: BLAYM

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Fund Number 10		71,130.15
Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
SPECIALTY UNDERWRITERS LLC	SW3175-1	23,091.00
22 0010 2310 000 0000 520	PREMIUM INSTALLMENT	23,091.00
Vendor Name SPECIALTY UNDERWRITERS LLC		23,091.00
Fund Number 22		23,091.00
Checking Account ID 1	Fund Number 33	CAPITAL PROJECTS - LOST
CAMBLIN MECHANICAL INC	071116	119,134.69
33 0010 4700 000 0000 450	BOILER PROJECT	119,134.69
Vendor Name CAMBLIN MECHANICAL INC		119,134.69
O'NEAL ELECTRIC CO. CONTRACTOR	071216	261,916.90
33 0010 4700 000 0000 450	LIGHTING PROJECT	261,916.90
Vendor Name O'NEAL ELECTRIC CO. CONTRACTOR		261,916.90
Fund Number 33		381,051.59
Checking Account ID 1	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
FRONTLINE TECHNOLOGIES GROUP, LLC	US53534	4,700.00
36 0010 2235 000 0000 653	AESOP SERVICES	4,700.00
Vendor Name FRONTLINE TECHNOLOGIES GROUP, LLC		4,700.00
SCHOOL DUDE	R-52520	3,416.00
36 0010 2237 000 0000 430	CONTRACTED SERVICE	3,416.00
Vendor Name SCHOOL DUDE		3,416.00
SOFTWARE UNLIMITED	070116	7,650.00
36 0010 2510 000 0000 350	SOFTWARE FEES	7,650.00
Vendor Name SOFTWARE UNLIMITED		7,650.00
VARSITY GROUP MARKETING & SIGNS	2606	19,935.00
36 0030 4700 000 0000 450	SCOREBOARDS	13,490.00
36 0030 4700 000 0000 450	IMPRINT	1,740.00
36 0030 4700 000 0000 450	DELAY OF GAME CLOCKS	4,180.00
36 0030 4700 000 0000 450	SHIPPING	525.00
Vendor Name VARSITY GROUP MARKETING & SIGNS		19,935.00
Fund Number 36		35,701.00
Checking Account ID 1		510,973.74
Checking Account ID 2	Fund Number 61	SCHOOL NUTRITION FUND
HY VEE FOOD STORES	5735705778	10.65
61 0010 3110 000 4556 631	SUMMER FOOD PROGRAM	10.65
HY VEE FOOD STORES	5744017554	24.97
61 0010 3110 000 4556 631	SUMMER FOOD PROGRAM	24.97
Vendor Name HY VEE FOOD STORES		35.62
MARTIN BROS.	6265346	440.29
61 0010 3110 000 4556 631	SUMMER FOOD PROGRAM	440.29
MARTIN BROS.	6274545	520.10
61 0010 3110 000 4556 631	SUMMER FOOD PROGRAM	520.10
Vendor Name MARTIN BROS.		960.39



Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
PAN-O-GOLD BAKING COMPANY	010144619001	39.90
61 0010 3110 000 4556 631	SUMMER FOOD PROGRAM	39.90
PAN-O-GOLD BAKING COMPANY	010144619706	34.20
61 0010 3110 000 4556 631	SUMMER FOOD PROGRAM	34.20
PAN-O-GOLD BAKING COMPANY	010144620103	71.00
61 0010 3110 000 4556 631	SUMMER FOOD PROGRAM	71.00
Vendor Name	PAN-O-GOLD BAKING COMPANY	<u>145.10</u>

Fund Number	61	<u>1,141.11</u>
Checking Account ID	2	1,141.11

Checking Account ID	Fund Number	STUDENT ACTIVITY FUND
BSN SPORTS	2257329	1,021.50
21 0010 1400 920 6815 618	WHT/WHT - LADIES LONG SLEEVE VB TOP: SM/	84.00
21 0010 1400 920 6815 618	BKWH-LADIES LONG SLEEVE VB TOP - SMALL	127.50
21 0010 1400 920 6815 618	BKWHT-LADIES LONG SLEEVE VB TOP - MEDIUM	433.50
21 0010 1400 920 6815 618	BKWH-LADIES LONG SLEEVE VB TOP - LARGE	255.00
21 0010 1400 920 6815 618	SHIPPING	45.00
21 0010 1400 920 6815 618	BKWH-LADIES LONG SLEEVE VB TOP - XLG	51.00
21 0010 1400 920 6815 618	BKWH-LADIES LONG SLEEVE VB TOP - 2XL	25.50
Vendor Name	BSN SPORTS	<u>1,021.50</u>

GRADOVILLE, RONALD	070116	125.00
21 0010 1400 920 6730 320	OFFICIAL	125.00
Vendor Name	GRADOVILLE, RONALD	<u>125.00</u>

HOWARD'S SPORTING GOODS	071516	1,837.60
21 0010 1400 920 6720 618	Laser engraved J5V Advanced footballs -	639.60
21 0010 1400 920 6720 618	J5V Silver practice footballs	330.00
21 0010 1400 920 6720 618	TDY Footballs	270.00
21 0010 1400 920 6720 618	Orange mouthpieces	130.00
21 0010 1400 920 6720 618	JH Thigh Pads - pairs	264.00
21 0010 1400 920 6720 618	JH Knee Pads - pair	156.00
21 0010 1400 920 6720 618	Football Belts - Orange	48.00
Vendor Name	HOWARD'S SPORTING GOODS	<u>1,837.60</u>

IOWA HIGH SCHOOL MUSIC ASSOC	070116	25.00
21 3230 1400 910 6210 320	MEMBERSHIP FEE	25.00
Vendor Name	IOWA HIGH SCHOOL MUSIC ASSOC	<u>25.00</u>

MTE OFFICE SUPPLIES	0198434-001	347.44
21 0010 1400 920 6600 618	OFFICE SUPPLIES	347.44
Vendor Name	MTE OFFICE SUPPLIES	<u>347.44</u>

NEFF	2469775	4,416.00
21 0010 1400 920 6600 618	CUSHION CHAIRS	4,104.00
21 0010 1400 920 6600 618	FREIGHT	312.00
Vendor Name	NEFF	<u>4,416.00</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
REMPE, JERRY	070116	125.00
21 0010 1400 920 6730 320	OFFICIAL	125.00
Vendor Name REMPE, JERRY		<u>125.00</u>
RSCHOOLTODAY	27601	400.00
21 0010 1400 920 6600 320	YEARLY MEMBERSHIP FEE FOR ACTIVITIES SCH	400.00
Vendor Name RSCHOOLTODAY		<u>400.00</u>
Fund Number 21		<u>8,297.54</u>
Checking Account ID 3		<u>8,297.54</u>

	PHYSICAL PLANT AND EQUIPMENT				
	GENERAL FUND	MANAGEMENT	LEVY	DEBT SERVICE	SAVE TAXES
Beg. Balance 06-01-2016	\$4,002,145.38	\$2,256,656.01	\$914,580.33	\$7,616.76	\$3,830,976.90
Revenue	\$733,344.43	\$4,637.74	\$6,177.01	\$8,340.01	\$89,093.55
Expenditure	\$1,325,151.06	\$19.23	\$55,778.04	\$1,000.00	\$11,956.81
Balance 06-30-2016	\$3,410,338.75	\$2,261,274.52	\$864,979.30	\$14,956.77	\$3,908,113.64
Balance 05-31-2015	\$4,277,371.30	\$2,186,080.92	\$248,714.65	-\$8,601.51	\$3,233,982.06
Checking Account .2%	Checking Account	\$10,816,259.15			
	Outstanding Checl	\$356,596.17			
		\$10,459,662.98			

	ACTIVITY FUND	NUTRITION FUND
Beg. Balance 06-01-2016	\$189,284.15	\$149,137.25
Revenue	\$12,955.07	\$44,406.33
Expenditure	\$34,799.99	\$40,937.20
Balance 06-30-2016	\$167,439.23	\$152,606.38 *Does not include Accrued expenses
Balance 06-30-2015	\$194,109.54	\$160,826.59
Checking Account .20%	\$181,220.60	\$159,953.76
ISJIT		\$674.51
Outstanding cks	\$13,781.37	\$8,021.89
Book Balance	\$167,439.23	\$152,606.38

**PHYSICAL PLANT AND EQUIPMENT LEVY**

2013-2014		2014-2015		2015-2016	
Beginning Balance (July 1)	\$518,942.27	Beginning Balance (July 1)	\$172,761.89	Beginning Balance (July 1)	\$92,414.16
Add: Revenue		Add: Revenue		Add: Revenue	
Property Taxes	\$105,580.24	Property Taxes	\$112,014.21	Property Taxes	\$113,302.63 *Add taxes receivable here
Voted PPEL	\$72,915.80	Voted PPEL	\$24,186.75	Voted PPEL	\$405,020.88
Voted PPEL Surtax	\$447,670.32	Voted PPEL Surtax	\$412,765.20	Voted PPEL Surtax	\$432,871.98
Utility Replacement Tax	\$4,542.71	Utility Replacement Tax	\$4,545.68	Utility Replacement Tax	\$4,525.46
Utility Replacement Tax (SAVE)	\$3,137.61	Utility Replacement Tax (SAVE)	\$985.86	Utility Replacement Tax (SAVE)	\$16,404.76
Mobile Home Tax	\$59.45	Mobile Home Tax	\$55.30	Mobile Home Tax	\$54.91
Voted PPEL Mobile Home	\$45.18	Voted PPEL Mobile Home	\$10.71	Voted PPEL Mobile Home	\$199.39
Military Credit	\$75.69	Military Credit	\$44.64	Military Credit	\$45.25
Interest	\$113.37	Military Credit (SAVE)	\$9.80	Military Credit (SAVE)	\$164.01
Donations		Interest	\$392.82	Commercial Industrial tax	\$12,658.62
Tiger Decal		Donations		Interest	\$892.59
Cage Project	\$8,455.00	Tiger Decal		Donations	
Webster Playground		Cage Project		Prior Year Expenditure	\$3,550.00
EMC Insurance	\$38,353.00	Webster Playground		Cage Project	
Refund of Prior Year Expenditure	\$1,211.94	EMC Insurance		Webster Playground	
		MS Water Damage	\$141,283.71	EMC Insurance	
		Skylight Damage (Storm)	\$109,081.00	MS Water Damage	
		Refund of Prior Year Expenditure		Skylight Damage (Storm)	
Subtotal	\$682,160.31	Subtotal	\$805,375.68	Refund of Prior Year Expenditure	
TOTAL AVAILABLE FUNDS	\$1,201,102.58			Subtotal	\$989,690.48
LESS: Expenditures		39. (3) digital plan TOTAL AVAILABLE FUND	\$978,137.57	TOTAL AVAILABLE FUND	\$1,082,104.64
1. Bus Lease Payment Pd in full	\$160,468.21	40. Debt Payment Service		LESS: Expenditures	
2. Andrew Tuckpointing MS	\$16,000.00	41. Kill		4375 1. Reiman Music-Instruments	\$24,857.00
3. Barnes Painting-Bleachers	\$15,075.00	LESS: Expenditures		25923.13 2. Sterling Computers (5)	\$3,989.90
4. Farmers Merc. -Doors Athletic fld	\$2,280.02	39. 2 3D Printers/	\$12,972.45	1772.35 3. School Dude	\$3,125.12
5. Sellers Constr. Ticket booth	\$1,900.00	40. Lenovo 2 Pro t	\$4,575.00	\$939.00 4. Trebon-Sophos	\$5,331.67
6. GovConnection-Elmo TT-12 (13)	\$1,150.00	41. Handicapped ,	\$53,769.59	\$49,500.00 5. Software Unlimited	\$7,600.00
7. Plibrico-New Compressor (IPS)	\$16,875.00	42. Plibrico Maint	\$3,212.00	\$2,050.00 6. Parking Lot Work	\$6,900.00
8. GovConnection-Elmo TT-12 (8)	\$4,400.00	43. IPS Learning P	\$14,290.00	\$95,881.00 7. ADA Ramps at Ftbl Field	\$18,899.00
9. A1Security Cameras/network/ 3 cam.	\$1,938.00	44. Epson Brightli	\$2,536.32	\$1,499.00 8. Echternact Cons.Ftbl Field	\$3,835.00
10. Omaha Door/Window MS	\$2,498.05	45. Rogers Plmbg-	\$3,169.36	\$3,758.44 9. Sellers Const. Floor Tiles	\$2,000.00
11 Percussion Source-Frame-Drums	\$3,672.63	46. Lanier Color Li	\$2,028.89	\$1,499.00 10. Moore Music, Trombone	\$1,750.00
12. USI Inc. Laminator	\$1,588.00	47. Trip Rack Mou	\$9,014.51	\$4,090.00 11. Simplex-Fire Alarm Panel	\$5,705.00
13. Complete Air Care-Unit (HS)	\$4,600.00	48. Infinite Campi	\$2,083.27	\$16,670.00 12. Frontline Technologies AESOP	\$3,150.64
14. Omaha Door/Window HS	\$4,989.76	49. Cybernetics	\$2,050.00	\$3,550.00 13. Red Oak Diesel Bus #1A repair	\$2,590.71
15. 5 Fujitsu T732 Lifebooks	\$5,568.45	50. BLDD-Feb Serv	\$5,413.30	\$19,007.50 14. Trebron-Sophos Enduser Prot.	\$4,088.00
16. Bikerack for Trail	\$250.00	51. HP Computers	\$18,849.29	\$6,499.80 15. Forecast 5 Analytics, Inc	\$10,500.00
17. Tenor Sax	\$3,436.00	52. Dell Latitude 3	\$1,872.50	28,859.63 16.Granger-2 Ind. Dehumidifiers MS	\$2,076.00
18. Yamaha Drums/Snares	\$4,911.36	53. BLDD-March 5	\$4,030.00	\$21,130.50 17. Spe. Athletics- Mats/wt room	\$7,541.36
19. Yamaha MQT	\$1,377.30	54. Specpro-Skylig	\$21,815.00	\$92,026.81 18.Granger-2 Ind. Dehumidifiers HS	\$2,547.15
20. Air conditioners (2)	\$2,143.50	55. Specpro-Skylig	\$3,312.95	\$14,208.00 19. O'Neal Electric-Install Door Closures	\$4,222.78
21. Piccolo, Sax, French Horn	\$5,071.00	56. Cybernetics-M	\$8,372.67	\$3,550.00 20. Infinite Campus-support	\$16,695.00
22. Buffalo Tera Station 3400 Server	\$580.54	57. BLDD Architec	\$1,249.00	\$55,856.12 21. Council Bluffs School- SP Ed rent	\$7,675.22
23. Security Cameras (4)	\$1,916.00	58. BLDD Architec	\$2,573.76	\$91,875.00 22. Montgomery Co. Building Rental	\$264.00
24. Agent FEE	\$250.00	59. Timemanagm	\$15,071.00	\$1,475.00 23. Montgomery C. Building Rental	\$261.00
25. Debt Payment	\$376,682.50	60. Specpro Inc.-B	\$2,050.00	\$2,846.19 24. Cybernetic-Maintenance Serv.	\$3,550.00
26. Oboe	\$2,617.00	61. Timemanagen	\$4,058.05	\$1,475.00 25. Macgill-Vision Screener	\$2,890.00
27. 2 pin entry ethernet terminals	\$1,590.00	62. Timemanaern	\$7,111.60	\$590.00 26. Sellers Construction-Wt room	\$1,541.75
28. 3 busses with trade ins	\$180,583.00	Subtotal	\$29,401.10	\$885,723.41 27. Maintenance Agreement	\$7,500.00
29. New lights/poles at bus barn	\$2,082.74	Cash Balance Tota	\$2,396.00	\$92,414.16 28. Montgomery Co. Building Rental	\$261.00
30. (6) Surface 2 compier with cover@ \$500	\$3,000.00	Receivables-Taxet	\$57,452.00	\$1,575.02 29. Montgomery Co Building Rental (2)	\$461.00
31. Cage Project Lighting	\$13,850.00	Cybernetics refun	\$1,695.00	\$3,550.00 30. Council Bluffs School- Sp Ed Rental	\$6,130.97
32. Epson 3500 Lumen Projector	\$1,189.00	Payables-Band Ins	\$1,054.75	\$24,857.00 31. REW Services-HS Thermal Sys. Install.	\$16,694.00
33. Lanier LP 137 Color Laser Printer	\$1,749.00	Sterling	\$1,398.00	\$3,989.00 32. Red Oak Do It Center-Ballfield Fencing	\$22,479.00
34. YOGA 2 Pro with 2nd AC adapter	\$1,288.98		\$3,245.00	\$68,693.18 33. Sterling Computers-Equipment	\$10,013.07
35. HS Kitchen Terminal-Computer	\$1,738.00		\$10,984.90		
36. Surface Pro 128 GB & Cover	\$649.00			Subtotal	\$217,125.34
37. BLDD Archetects	\$42,152.39			Cash Balance	\$864,979.30
38. Piper Jaffrey-legal fee	\$1,000.00				

LOCAL OPTION SALES TAX---- ONE CENT SALES TAX--SILO TAX

	2013-2014		2014-2015		2015-2016
Beg Balance (July 1)	\$2,114,616	Beg Balance (July 1)	\$2,575,056	Beg Balance (July 1)	\$3,318,603
Add: Revenue		Add: Revenue		Add: Revenue	
1. 1¢ Sales Tax	\$670,210	1. 1¢ Sales Tax	\$933,380	1. 1¢ Sales Tax	\$902,761
2. Interest	\$2,657	2. Interest	\$5,541	2. Interest	\$7,147
3. Accrued tax				3. Reim Sterling Comp	\$79,798
Subtotal	\$672,867	Subtotal	\$3,513,977	Subtotal	\$4,308,309
	\$2,787,483				
LESS: Expenditures		LESS: Expenditures		LESS: Expenditures	
1. Computer Lease pymt 2	\$185,722 x	1. Computer Lease pymt 3	\$185,722	1. Computer Lease	\$163,691
2. School Dude- 5 month tech policy/training	\$1,074 x	2. Trebon/Sophos pym2 of 3	\$5,332	2. BLDD Architects	\$92,684
3. Surface Pro 2/monitor	\$1,348 x	3. School Addition Proj. Ahlers BLDD Contract	\$1,525	3, BLDD Architects	\$11,910
4. 1st pymt Door Security	\$88,000 x	4. School Addition Proj. Ahlers Boyd Jones Contract	\$1,100	4. Reynolds Drilling Inc	\$6,500
5. 2nd payment Door Security	\$24,000 x	5. Transfer to Debt Service	\$1,607	5. TDD, Inc. Drilling	\$3,300
5. Bond Payment	\$302,039			6. Boyd Jones Constr.	\$20,130
				7. Analytic Services	\$12,600
				8. Boyd Jones	\$390
Subtotal	\$602,183	Subtotal	\$195,286	9. Alley Poyner, Arch Design Serv-Ltg/Boiler	\$36,753
TOTAL	\$2,185,300	TOTAL	\$3,318,691	10. Alley Poyner. Arch Prof Services	\$1,835
Intergov't Act Receivable	\$389,756	Intergov't Receivables	\$171,585	11. Alley Poyner, Arch Prof Services	\$35,445
Final Fund Balance	\$2,575,056	Sterling Computers	\$79,798	12. Geotechnical Study Thompson,Dreessen,Dorner	\$3,000
	\$2,575,056	BLDD Architects	91875	13. Alley Poyner, Arch	11956.81
	\$0	Final Fund Balance	\$3,318,603	Subtotal	\$400,195
				TOTAL	\$3,908,114

**First Amendment to the YES mentoring Contract**

This Amendment to Contract Number DCAT1-16-072 is effective as of July 1, 2016, between the Iowa Department of Human Services (Agency) and Red Oak Community School District (Contractor).

**Section 1: Amendment to Contract Language**

The Contract is amended as follows:

**Revision 1. Contract Duration.** The Contract is hereby extended from July 1, 2016, through June 30, 2017.

**Revision 2. Section 1.3.4.1, Pricing.** The maximum amount the Contractor will be compensated is hereby amended to \$17,000.00 for the entire term of the Contract.

**Revision 3. Section 1.3.4.1, Payment Table.** Contract payments are amended as follows:

<u>Payment Table</u>	
<u>Contract Duration</u>	<u>Amount Not to Exceed</u>
07/01/16 - 06/30/17	\$3,000.00
07/01/17 - 06/30/18	\$3,000.00
07/01/18 - 06/30/19	\$3,000.00

**Note:** continued payment for any contract extension years is contingent upon extension of the Contract.

**Section 2: Ratification & Authorization**

Except as expressly amended and supplemented herein, the Contract shall remain in full force and effect, and the parties hereby ratify and confirm the terms and conditions thereof. Each party to this Amendment represents and warrants to the other that it has the right, power, and authority to enter into and perform its obligations under this Amendment, and it has taken all requisite actions (corporate, statutory, or otherwise) to approve execution, delivery and performance of this Amendment, and that this Amendment constitutes a legal, valid, and binding obligation.

**Section 3: Execution**

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Amendment and have caused their duly authorized representatives to execute this Amendment.

<b>Contractor, Red Oak Community School District</b>		<b>Agency, Iowa Department of Human Services</b>	
Signature of Authorized Representative:	Date: 7/11/2016	Signature of Authorized Representative:	Date:
Printed Name: Paul Griffen		Printed Name: Tom Bouska	
Title: School Board President		Title: SAM	

**1.3.3.2 Agency Review Clause.** The Contract Manager or designee will use the results of monitoring activities and other relevant data to assess the Contractor's overall performance and compliance with the Contract. At a minimum, the Agency will conduct a review annually; however, reviews may occur more frequently at the Agency's discretion. As part of the review(s), the Agency may require the Contractor to provide additional data, may perform on-site reviews, and may consider information from other sources.

The Agency may require one or more meetings to discuss the outcome of a review. Meetings may be held in person. During the review meetings, the parties will discuss the Deliverables that have been provided or are in process under this Contract, achievement of the performance measures, and any concerns identified through the Agency's contract monitoring activities.

**1.3.3.3 Problem Reporting.** As stipulated by the Agency, the Contractor and/or Agency shall provide a report listing any problem or concern encountered. Records of such reports and other related communications issued in writing during the course of Contract performance shall be maintained by the parties. At the next scheduled meeting after a problem has been identified in writing, the party responsible for resolving the problem shall provide a report setting forth activities taken or to be taken to resolve the problem together with the anticipated completion dates of such activities. Any party may recommend alternative courses of action or changes that will facilitate problem resolution. The Contract Owner has final authority to approve problem-resolution activities.

The Agency's acceptance of a problem report shall not relieve the Contractor of any obligation under this Contract or waive any other remedy. The Agency's inability to identify the extent of a problem or the extent of damages incurred because of a problem shall not act as a waiver of performance or damages under this Contract.

**1.3.3.4 Addressing Deficiencies.** To the extent that Deficiencies are identified in the Contractor's performance and notwithstanding other remedies available under this Contract, the Agency may require the Contractor to develop and comply with a plan acceptable to the Agency to resolve the Deficiencies.

**1.3.4 Contract Payment Clause.**

**1.3.4.1 Pricing.** In accordance with the payment terms outlined in this section and Contractor's completion of the Scope of Work as set forth in this Contract, the Contractor will be compensated an amount not to exceed \$32,000.00 during the entire term of this Contract, which includes any extensions or renewals thereof. Payment will occur as follows:

**Payment Table**

<u>Contract Duration</u>	<u>Amount Not to Exceed</u>
09/01/15 - 06/30/16	\$8,000.00
07/01/16 - 06/30/17	\$8,000.00
07/01/17 - 06/30/18	\$8,000.00
07/01/18 - 06/30/19	\$8,000.00

**Note:** continued payment for contract extension years is contingent upon extension of the Contract.

**1.3.4.2 Payment Methodology.**

Payment aligns with the contract performance expectations and other terms and conditions of this contract. The Agency may retain or require a refund of ten (10) percent of the Contractor's expenditures should any of the following occur:

- The Contractor does not meet Performances Measures
- Contractor demonstrates non-compliance with a plan to correct deficiencies as discovered in monitoring process

To: Red Oak Board of Directors  
From: Jeff Spotts, Red Oak High School Principal  
RE: Red Oak High School Handbook changes for 2016-2017

Food service fees need to be updated

Attendance policy – changed

Faculty listing changed

Bell Schedules changed

Good Conduct policy – under ineligibility guidelines – students may not work off the good conduct in an activity they have not previously gone out for in prior years.



# EVERY DAY MATTERS

## The Importance of Regular School Attendance

Research supports the theory that students with good class attendance will score better on standardized tests, get higher grades, be less likely to drop out, and be more successful in their future workplace.

Students are expected to be in class and to make attendance a top priority. Learning lost due to an absence can never be replaced. Regular attendance and being well prepared for class helps students in school as well as preparing students for adulthood.

## Communication is KEY

Parents are expected to telephone the school office to report the student as soon as possible on the day the absence occurs. We care about each child and want to know where they are. When an absence occurs or you foresee a potential absence/tardy, please contact your respective school so we can best support you and your child. We are here to help!

### School Numbers-

**Red Oak High School: 712-623-6610**

**Red Oak Middle School: 712-623-6620**

## What does the LAW say?

The school believes the responsibility for attendance rests with the parents and the students. If that responsibility is not assumed by the student and parents, the school will enforce the state of **Iowa mandatory attendance laws**, and the excessive absence regulation.

Our state legislators have created a very important law (code) that addresses student attendance in schools. Iowa Code 299.1 reads as follows:

*The parent, guardian, or legal or actual custodian of a child who is of compulsory attendance age, shall cause the child to attend school during a school year. The board of directors of a public school district shall set the number of days of required attendance for the schools under its control.*

*The board of directors of a public school may, by resolution, require attendance for the entire time when the schools are in session in any school year and adopt a policy or rules relating to the reasons considered to be valid or acceptable excuses for absence from school.*

## What Does This Mean?

This means that if your child falls within the compulsory attendance age, detailed below, it is against the law for them not to be in school without a valid excuse.

**Compulsory Attendance Age-** Compulsory attendance age is the age when a child MUST attend school. In Iowa, children who are at least six (6) and not yet 16 years of age by September 15 are of compulsory attendance age. Example: A student who does not turn 16 until September 16 or after is still, by law, required to attend school for that complete school year.

**Attendance Definitions** — A student’s absence will be recorded using a combination of the five following codes:

***5 Excused Absences Per Semester*** – However, other additional circumstances may warrant an absence to be excused. Such circumstances are at the sole discretion of building administrators.

***Medically Excused Absences Due to Illness*** – Our schools will accept a medically excused absence.

- a. Illness absences in excess of the five parentally excused absences will be recorded as “verified unexcused” until a doctor’s note is received. This note must be brought to the office within 2 school days following the student’s return to the high school.
- b. Additionally, if a student has frequent medically excused absences or prolonged absences (with no doctor’s notices) the district is advised to determine whether or not the student has a handicap or disability under the provisions of Section 504 of the Rehabilitation Act of 1973.

***Parentally Excused Absences Due To Illness*** – Our schools will accept a “parentally” excused absence for up to five days during a semester.

- a. Illness absences in excess of the five parentally excused absences will be recorded as “verified unexcused” until a doctor’s note is received. This note must be brought to the office within 2 school days following the student’s return to the high school.
- b. Additionally, if a student has frequent parentally excused absences or prolonged absences, with no doctor’s notices the district is advised to determine whether or not the student has a handicap or disability under the provisions of Section 504 of the Rehabilitation Act of 1973.

***Verified Unexcused Absence*** –Any absence that is verified by the parent or guardian, but is not listed in the “Excused” category above would be considered a “Verified Unexcused Absence”.

**Truancy** - Any absence that occurs without notification from the student's parent/guardian will be classified as truant. Schools must be notified on or before the day of the absence in order for the absence not to be classified as truancy.

**Tardy** – Not being in your assigned classroom when class begins, but present for more than half of the class. **If the student misses more than 20 minutes of the class due to the tardy they must be marked absent.**

**Absent Days Make-Up Work Policy:**

**Excused Absence:**

- a. If an absence is excused, the student shall be permitted to make up all missed assignments outside of class under reasonable conditions and time limits established by the appropriate teacher. A student shall be allowed one make-up day for each day of absence.
- b. If a student is confined to home or hospital for an extended period, the school shall arrange for the accomplishment of assignments at the place of confinement whenever practical

**Verified Unexcused Absence/Truancy Make-up work Policy:**

A student's grade shall not be affected if no graded activity is missed during such an absence.

**Consequences for Failing to Meet Attendance Requirements** – It's our legal obligation to work with the County Attorney to uphold Iowa Chapter 299; therefore, students of compulsory attendance age who exhibit attendance deficiencies will be required to attend a mandatory mediation session with our local county attorney.

**Penalties & Procedures for Verified Unexcused Absences/Truancy  
*After the 5 Excused Absences have been exhausted.***

Truancy or Verified Unexcused Absences –

- 6<sup>th</sup> Absence will result in:
  - a. Letter home detailing attendance records and attendance procedures.
- 8<sup>th</sup> Absence will result in:
  - a. 2<sup>nd</sup> Letter – detailing attendance records and attendance procedures
  - b. Student will meet with Student Support Coordinator
- 10<sup>th</sup> Absence will result in:
  - a. 3<sup>rd</sup> letter- alerting student and family that they are now in danger of losing credit for courses they are enrolled in.

- b. Family and student will meet with administrator and Student Support Coordinator to discuss current attendance issues and to develop a plan to improve.
  - c. Saturday School – May be required to “buy back” time lost due to excessive absenteeism.
  - d. Parent Partnership Program – May also be used to “buy back” time lost due to excessive absenteeism.
- If a student refuses to accept responsibility for his/her actions and is not present for the assigned consequence, appropriate administrative action will take place. (One or more of the following: loss of credit, placement in alternative school, withdrawal from class, withdrawal from school)
  - *If a student refuses to accept responsibility for their actions and is not present for the assigned consequence, appropriate administrative action will take place.*

### **Lost Credit Due To Multiple Verified Unexcused Absences/Truancies**

Daily attendance and active participation in each class are vital to a comprehensive education. Therefore, in any semester, when a student accumulates ten (10) absences due to truancy or verified unexcused absences, the student and parent/guardian will be notified that there has been a loss of credit in that subject.

Students **not of compulsory attendance age** will be required to meet with an administrator and/or the Student Support Coordinator to discuss the potential loss of credit and what they can do to “buy back” time lost due to excessive absenteeism.

Students of compulsory attendance age will remain in the class to allow for continued learning, but will not earn credit until adequate time is made up at administrator’s discretion. Compulsory attendance age students will be referred to the county attorney.

### **Saturday School**

One day of Saturday School can “buy back” an unexcused absence. Saturday School will run from 8:00 a.m – 12:00 p.m. Parent permission will be required, and students must bring their own work. No electronic devices will be allowed unless they are provided by the school.

### **Parent Partnership Program**

Parent or guardian attends school with student for one day accompanying student to all his/her classes. They will need to check in with the office, and lunch will be provided for them.

### **Partial Day Absence**

Students who must leave the school during the school day must check out through the Attendance Office prior to leaving school and parents must provide a note or call. Leaving without signing out will be cause for disciplinary action.

**MAKE EVERY DAY COUNT!**

## EMPLOYEE HANDBOOK REVISIONS FOR 2016-2017

**Revised:** Title Page-Change date to current school year

### Red Oak Community School District

#### Employee Manual

~~July 1, 2015 - June 30, 2016~~

July 1, 2016 - June 30, 2017

**Revised:** Page 1-2 Change Educational Equity Coordinators

#### Non Discrimination Policy

It is the policy of the Red Oak Community School District not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, marital status, national origin, religion, age, socio economic status or physical or mental disability in its programs, activities, or employment practices as required by the Iowa Code sections 216.9 and 19B.11, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. 206, et seq.), Title IX (Educational Amendments, 20 U.S.C. 1681-1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. 794), and the Americans with Disabilities Act (42 U.S.C. 12101, et seq.). Inquiries or grievances regarding compliance may be directed to the Educational Equity Coordinators, ~~Mr. Theo Fundermann~~ Brian Orr and Tracy Vannausdle, Student Support Services, Red Oak Community School District, Administrative Center, 2011 N 8<sup>th</sup> Street, Tech Bldg., Red Oak, Iowa, 51566.

**Revised:** Page 2 – Learning Centers-remove the Webster building, add preschools to Inman

#### Learning Centers in the Red Oak Community School District

- ~~The Red Oak Early Childhood Center at Webster which includes: The Right Start Four Year Old Program, the Red Oak Head Start Program, the Kaleidoscope Four Year Old Program, and Red Oak Early Childhood Special Education Pre-school~~
- Inman Primary School - The Red Oak Early Childhood Center which includes: The Right Start Four Year Old Program, the Kaleidoscope Four Year Old Program, Red Oak Early Childhood Special Education Pre-school, and grades K to three
- Washington Intermediate School - grades four and five
- Red Oak Middle School - grades six to eight
- Red Oak High School - grades nine to twelve and the Alternative School
- The Technology Center Building which includes the District Administrative Center, classes for the Southwestern Community College, the ICN Room, and several Career/Technical Education classes for Red Oak High School.

**Revised:** Page 13 – Attendance Expectations-add wording to paragraph

It is an expectation that employees remain in their position performing assigned duties during work hours unless prior approval is obtained from the immediate supervisor. Employees who are excessively absent, late to work, or leave work early without permission will be subject to corrective counseling and, when appropriate, disciplinary action. Absences of three consecutive days without proper notification and approval will be construed as job abandonment and will constitute a resignation from the District without proper notice.

Revised: Page 14 – Leaves of Absence-remove food service and maintenance; update sick days policy

Support Staff (includes: ~~Food Service~~, Transportation, Maintenance, Office Personnel, Paraeducators)

- ~~\*Sick days - 15 per year accumulative to 90~~ \*Sick Days- 15 per year accumulative to 90  
(hours will be calculated per contracted hours per day)

Revised: Page 37 – Handbook Signature Page-update to current school year

~~2015-2016~~ 2016-2017

**District Section of the Parent/Student Handbook  
Revisions for 2016-2017**

**Revised:** Title page – change to date to new school year

**Red Oak  
Community School District  
  
Serving  
Pre – Kindergarten through Grade 12 Students  
In  
Red Oak, Iowa**

**Parent/Student Information for All Students  
2015—2016 2016-2017**

**Revised:** Page 3 – Learning Centers-remove Webster building from the list and add the preschools to Inman

Learning Centers in the Red Oak Community School District are:

- ~~Red Oak Early Childhood Center at the Webster Building which includes: the Early Childhood Special Education Program, the Right Start Four Year Old Program, the Red Oak Head Start Program, and the Kaleidoscope Four Year-Old Program~~
- Inman Primary School – the Early Childhood Special Education Program, the Right Start four year old program, the Kaleidoscope four year old program and grades kindergarten through three
- Washington Intermediate School – grades four and five
- Red Oak Middle School – grades six through eight
- Red Oak High School – grades nine through twelve and the Red Oak Alternative School located in the Technology Center Building.

**Revised:** Page 4 – School Fees update date to current school year and update meal prices

For the ~~2015—2016~~ 2016 – 2017 school year, student textbook fees are:

- Inman Primary and Washington Intermediate \$30.00
- Red Oak Middle School \$50.00
- Red Oak High School \$50.00
- Kaleidoscope Preschool and Early Childhood Model Students \$30.00 per month full pay  
\$15.00 per month qualified pay
- The student activity ticket is \$50.00, Adult Pass \$60.00, Family Pass \$160.00
- ~~2015—2016~~ 2016 – 2017 school year meal prices are:
  - All Schools: student breakfast--\$1.60/day
  - Adult breakfast--\$1.90/day
  - Inman Primary School student lunch \$2.45 per day
  - Washington Intermediate, Middle School, and High School student lunch \$2.60 per day
  - Adult lunch \$3.60 per day
  - Extra milk for all \$.45 cents per carton

Second (extra) lunches for students will cost the same as an adult lunch - \$3.60



**Revised: Page 6 Remove Student Insurance**

~~Student Insurance~~

~~Accidents do happen and to help meet the cost of these accidents, Student Assurance Services insurance is made available to you. In grades 7-12, every athlete, student manager, and cheerleader is required to have some form of adequate insurance protection. Information concerning insurance plans is available in the office.~~

**Revised: Page 16 – change date to notify schools**

- (4) The right to inform the school district the parent does not want directory information, as defined below, to be released. Any student over the age of eighteen or parent not wanting this information released to the public must make objection in writing by ~~September 1, 2015~~ September 7, 2016 to the principal. The objection needs to be renewed annually. Directory information includes:

## PEST CONTROL PROPOSAL

DUE: Noon on Wednesday, July 20, 2016

I, the undersigned, do hereby agree to furnish pest control services for the 2016-2017 school year to the Red Oak Community School District at a monthly rate per site in accordance with the proposal document as hereby recorded:

	<u>BAIT</u>	<u>SPRAY</u>
Senior High	\$ <u>1.00</u>	\$ <u>29.00</u>
Tech. Center	\$ <u>1.00</u>	\$ <u>9.00</u>
Middle School	\$ <u>1.00</u>	\$ <u>29.00</u>
Bancroft	\$ <u>1.00</u>	\$ <u>9.00</u>
Inman	\$ <u>1.00</u>	\$ <u>29.00</u>
Washington	\$ <u>1.00</u>	\$ <u>9.00</u>
<b>Total monthly</b>	\$ <u>6.00</u>	\$ <u>114.00</u>

Company Name Sellers Pest Control

\$ 120.00

Address 900 Oak Park Road  
Council Bluffs, Iowa  
51503

Phone 712-256-7906

Contact Person Art Sellers

Art Sellers  
Signature

Date 7-13-16

### PEST CONTROL PROPOSAL

DUE: Noon on Wednesday, July 20, 2016

I, the undersigned, do hereby agree to furnish pest control services for the 2016-2017 school year to the Red Oak Community School District at a monthly rate per site in accordance with the proposal document as hereby recorded:

	<u>BAIT</u>	<u>SPRAY</u>
Senior High	\$ _____	\$ <u>60</u>
Tech. Center	\$ _____	\$ <u>40</u>
Middle School	\$ _____	\$ <u>60</u>
Bancroft	\$ _____	\$ <u>40</u>
Inman	\$ _____	\$ <u>50</u>
Washington	\$ _____	\$ <u>60</u>
		<i>We use Bait and Sprays</i>
Total monthly	\$ _____	\$ <u>310</u>

Company Name ORKIN PEST CONTROL

Address 2430 S. 156<sup>th</sup> A  
OMAHA NE 68130

Phone 402-334-7460

Contact Person GORDON ALBRECHTSEN

*Gordon Albrecht*  
Signature

Date 7-15-16

FUEL PROPOSAL

Ethanol, Diesel Fuel

Proposals will be received in the District Secretary's office of the Red Oak Community School District until noon on Wednesday, July 20, 2016.

The proposal shall be submitted on this page or an exact copy thereof. It shall be enclosed in an envelope with the notation, FUEL PROPOSAL.

The undersigned agrees, if this proposal is accepted to furnish any or all of the ethanol, and diesel fuel, upon which prices are quoted, subject to the following conditions.

1. Red Oak Community School District chooses to solicit bids for fuel that are tied to the wholesale price. The proposal will identify a per gallon cost for fuel based on the vendor's wholesale cost (determined and measured by the first trading Monday of each month) plus your bid mark-up – normally measured in “cents per gallon”.
2. All fuel proposals must quote self-service price less deduction for discount per gallon.
3. Evidence must accompany all bills submitted to the school district that the material was supplied.
4. The Board of Directors has the right to reject any or all proposals or any part thereof.
5. All supplies to be supplied commencing August 1, 2016 through June 30, 2017.

SPECIFICATIONS

We agree to sell, at our pump, gasoline at .05<sup>¢</sup> cents per gallon above vendor's cost. Price includes all tax of 37<sup>¢</sup> cents per gallon.

We agree to sell, at our pump, diesel at .05<sup>¢</sup> cents per gallon above vendor's cost. Price includes all tax of 46<sup>¢</sup> cents per gallon.

We agree to sell, at our pump, propane at 1.00 cents per gallon above ~~vendor's cost.~~ <sup>Plus Tax</sup> Price includes all tax of 49<sup>¢</sup> cents per gallon. = 1.49<sup>¢</sup>

Company submitting proposal: CLFMC

Signature of company representative: Dwene Harder

Address: 703 - W Oak St  
Red Oak, Ia

Phone: 712-623-5451

Date: 7-18-16

FUEL PROPOSAL

Ethanol, Diesel Fuel

Proposals will be received in the District Secretary's office of the Red Oak Community School District until noon on Wednesday, July 20, 2016.

The proposal shall be submitted on this page or an exact copy thereof. It shall be enclosed in an envelope with the notation, FUEL PROPOSAL.

The undersigned agrees, if this proposal is accepted to furnish any or all of the ethanol, and diesel fuel, upon which prices are quoted, subject to the following conditions.

1. Red Oak Community School District chooses to solicit bids for fuel that are tied to the wholesale price. The proposal will identify a per gallon cost for fuel based on the vendor's wholesale cost (determined and measured by the first trading Monday of each month) plus your bid mark-up – normally measured in “cents per gallon”.
2. All fuel proposals must quote self-service price less deduction for discount per gallon.
3. Evidence must accompany all bills submitted to the school district that the material was supplied.
4. The Board of Directors has the right to reject any or all proposals or any part thereof.
5. All supplies to be supplied commencing August 1, 2016 through June 30, 2017.

SPECIFICATIONS

We agree to sell, at our pump, gasoline at 8 cents per gallon above vendor's cost. Price includes all tax of 290 cents per gallon.

We agree to sell, at our pump, diesel at 8 cents per gallon above vendor's cost. Price includes all tax of 325 cents per gallon.

We agree to sell, at our pump, propane at N/A cents per gallon above vendor's cost. Price includes all tax of \_\_\_\_\_ cents per gallon.

*Cubby's to file Federal Tax Reimbursement.*

Company submitting proposal: Cubby's INC.  
 Signature of company representative: Bob Schulte  
 Address: 9229 Mormon Bridge Plaza  
Omaha NE 68152  
 Phone: 402-453-2468 Ext. 237 Cell 402-660-3104  
 Date: 7-8-16

**TRASH DISPOSAL PROPOSAL FORM**  
2016-2017 School Year

Please complete the following proposal form and submit to the Red Oak Community School District Administrative Center, no later than noon on Wednesday, July 20, 2016.

<u>Location</u>	<u>Size of Bin(s)</u>	<u># of Bins</u>	<u># of Pick-ups/wk.</u>	<u>Cost/Pick-up</u>	<u>Please Specify Schedule</u>
High School	4-Dr. 6.5' x 3.5' x 5'	3yd 1	Daily	\$40.00	Tue thru Sat.
High School Tech Center	2-Dr. 5' x 3' x 3'	1.5yd 1	Daily	\$22.50	" " "
Middle School	4-Dr. 6.5' x 3.5' x 5'	2-1.5yd 1	Daily	\$40.00	" " "
Washington	2-Dr. 5' x 3' x 3'	1.5yd 1	Daily	\$22.50	" " "
Inman	4-Dr. 6.5' x 3.5' x 5'	3yd 1	Daily	\$40.00	" " "
Bancroft (Bus Off)	2-Dr. 5' x 3' x 3'	1.5yd 1	Weekly	\$20.00	weekly Dumpster Rent \$15.00 Per Mo.
Legion Field	2-Dr. 5' x 3' x 3'	1.5yd 1	Call As Needed	\$25.00	on call Dumpster Rent \$15.00 Per Mo.

Price Includes Dumpster Rent

Company Name: Batten Sanitation Serv., Inc. Phone: 712-623-3460

Company Address: P.O. Box 415  
418 E. Reed St.  
Red Oak, IA 51566 Contact Person: Lynette Bruce  
Date: 7-13-16

## UNMANNED AIRCRAFTS – DRONES

The following policy applies to the extent not preempted by federal or state regulatory jurisdiction regarding unmanned aircrafts. For purposes of this policy, the term “unmanned aircraft” means an aircraft that is operated without the possibility of direct human intervention from within or on the aircraft.

The [insert school district name] believes in maintaining the safety, security, and privacy of students, employees, and visitors. In keeping with this belief, the use or possession of unmanned aircrafts is prohibited on district property or in the space above the property that reasonably can be considered part of the district property.

The superintendent may make an exception to this policy in specific cases where the circumstances warrant such exception. In such situations and prior to approval, unmanned aircraft operators shall:

- Supply proof of insurance meeting liability limits established by the district;
- Present appropriate registration and authorization issued by the Federal Aviation Administration (FAA);
- Sign an agreement holding the district harmless from any claims of harm to individuals or damage to property; and
- Meet additional requirements as determined appropriate by the district.

If the unmanned aircrafts are operated as part of the district curriculum, prior to adoption into the curriculum, district employees shall work with district administration to ensure the appropriate insurance, registration, and authorizations are in place.

Unmanned aircrafts shall be operated in accordance with Iowa High School Athletic Association and Iowa Girls High School Athletic Union policy.

Failure to abide by this policy may result in local, state, and federal penalties if applicable.

***NOTE: The use of unmanned aircrafts is an unsettled area of the law. There is overlap with federal and state regulations and as such, there is the potential for challenge associated with the enforcement of the policy. Districts should, as with the adoption of any new policy, work with the district’s legal counsel to determine whether, when, and to what extent a policy on unmanned aircraft should be adopted at the local level.***

***NOTE: Districts who wish to approve the use of drones on school property, as part of the curriculum or for other purposes, should consult with the district’s insurance carrier prior to approval and operation. Most general liability policies have an exclusion for aircraft liability and the district would likely need additional liability coverage for the operation of drones. If you are a member of the IASB Safety Group, effective July 1, 2016, your policy with EMC automatically includes liability coverage for bodily injury and property damage caused by drones. However, coverage is not currently available for claims related to violation of privacy.***

***NOTE: Districts should be aware of the FAA unmanned aircraft safety guidelines, which include guidelines such as flying below 400 feet and not flying within 5 miles of an airport unless the airport and control tower have been contacted prior to flying. For a complete list of the guidelines, please visit the “Model Aircraft Operations” section of the FAA website, located at <http://www.faa.gov/uas/modelaircraft/>.***

Legal Reference: FAA Modernization and Reform Act of 2012, P.L. 112-95, Title III, Subtitle B.  
Model Aircraft Operating Standards, FFA AC No. 91-57A (Sept. 2, 2015).  
OFFICE OF CHIEF COUNSEL, FED. AVIATION ADMIN., State and Local  
Regulation of Unmanned Aircraft Systems (UAS) Fact Sheet (Dec. 17, 2015).  
Iowa Code § 279.8.  
IHSAA Drone Policy

Cross Reference: 602.1 Curriculum Development

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_