

**Red Oak Community School District
Meeting of the Board of Directors**

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
Red Oak Technology Center, Red Oak High School Campus
September 14, 2015

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by Vice President Warren Hayes at 6:00 p.m.

Present:

Directors: Bill Drey, Paul Griffen, Kathy Walker, Warren Hayes,
Shirley Maxwell, Board Secretary, Tom Messinger, Superintendent
Lee Fellers joined the meeting electronically

Approval of Agenda

Motion by Director Drey, second by Director Griffen to approve the agenda as presented with the order of agenda items at the discretion of the board president. Motion carried unanimously.

Good News from Red Oak Schools

Superintendent Messinger gave an enrollment report for the first 3 weeks of school. Numbers are currently close to the district enrollment at the end of the 2014-2015 school year.

There will be a reception prior to the September 28, 2015 board meeting for Bill Drey, Warren Hayes and Lee Fellers to honor their years of service to the Red Oak Community School District.

Consent Agenda

Motion by Director Drey, second by Director Griffen to approve the consent agenda as presented. Motion carried unanimously.

Items included on the consent agenda:

- Approval of minutes from August 24, 2015
- Approval of monthly business reports
- Approval of open enrollment requests presented
- Approval of an Education Service Agreement with the Woodward-Granger School District

Review and Approval of School Board Election Results 9.8.2015

Business Manager Shirley Maxwell reviewed with the Directors the results of the school board election held on September 8, 2015.

Vice President Hayes presented certificates of election to Bryce Johnson and Mark Johnson, newly elected board members.

Motion by Director Walker, second by Director Griffen to accept the election results of the September 8, 2015 school board election. Motion carried unanimously.

Review and Approval of Certified Annual Report, Special Education Supplemental, and Transportation Reports

Business Manager Shirley Maxwell reviewed with the Directors the Certified Annual Report, the Special Education Supplement and the Transportation report for the 2014-2015 school year. Motion by Director Drey, second by Director Walker to approve the Certified Annual Report, Special Education Supplement and Transportation reports as presented. Motion carried unanimously.

Board Member Resignation

Superintendent Messinger read the resignation letter of school board vice president Warren Hayes stating that he would be resigning his position on the school board effective at the close of the current board meeting, September 14, 2015.

Retiring Board Adjourns

Motion by Director Drey, second by Director Walker to adjourn the meeting of the current board of directors at 6:48 p.m. Motion carried unanimously.

**Red Oak Community School District
Agenda for the New Board of Directors, FY 16**

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
Red Oak Technology Center, Red Oak High School Campus
September 14, 2015

The organizational meeting of the Board of Directors of the Red Oak Community School District was called to order by Business Manager Shirley Maxwell at 7:00 p.m.

Oath of Office for Newly Elected Directors: Bryce Johnson and Mark Johnson

Business Manager Shirley Maxwell administered the oath of office to newly elected Directors Bryce Johnson and Mark Johnson.

Present:

Directors: Kathy Walker, Bryce Johnson, Mark Johnson, Paul Griffen
Tom Messinger, Superintendent and Shirley Maxwell, Board Secretary

Election of Officers

Motion by Director Walker to nominate Paul Griffen as Board President, motion by Director Walker to cease nominations, second by Director B Johnson. Paper ballots were distributed to the Directors. Ayes-Directors Walker, M Johnson, B Johnson. Director Griffen abstained from the vote. Motion carried.

Board Secretary Shirley Maxwell administered the oath of office to newly elected Board President Paul Griffen.

Motion by Director Walker to nominate Bryce Johnson as Board Vice President, motion by President Griffen to cease nominations, second by Director Walker. Paper ballots were distributed. Motion by Director Walker for a unanimous ballot for Bryce Johnson to serve as Vice President of the Red Oak School Board for the 2015-2016 school year, second by Director M Johnson. Ayes- Directors Walker, M Johnson and Griffen. Director B Johnson abstained from the vote. Motion carried.

Board Secretary Shirley Maxwell administered the oath of office to newly elected Board Vice President Bryce Johnson.

Appoint Board Secretary and Board Treasurer

Motion by Director Walker, second by Director M Johnson to appoint Shirley Maxwell as board secretary/board treasurer. Motion carried unanimously.

Ordering and Approval of the Agenda

Motion by Director Walker, second by Director B Johnson to approve the new amended agenda to include names of persons being hired and resignations and to allow agenda items to be moved at the discretion of the board president. Motion carried unanimously.

Organizational Items for FY 16

Multi-Cultural / Gender Fair Compliance Officer and Equity Officer

Appoint Tom Messinger, Superintendent as the MCGFC Officer and Equity Officer with Assistant Officers Gayle Allensworth, Barb Sims, Nate Perrien, and Jeff Spotts.

District Homeless Liaison Officer

Appoint the High School Guidance Counselor, John Brabec, with assistance from support staff Karla Wood and Crystal Berkey to the position of Homeless Liaison Officer for the 2015-2016 school year.

District Truancy Officers

Appoint building principals as truancy officers for the 2015-2016 school year with assistance from Student Support Coordinator Theo Fundermann.

Level I and Level II Investigators

Appoint Red Oak Assistant Police Chief as the level I investigator and the Red Oak Police Chief as the level II investigator

District Asbestos Coordinator

Appoint Maintenance Director Carlos Guerra as the District Asbestos Coordinator

District Registrar

Appoint Administrative Center Assistant Karla Wood as the District Registrar

Financial Depositories

Approve the following financial institutions as depositories and deposit maximum amounts for FY 16:

Bank Iowa	1805 N Broadway, Red Oak, IA	\$5,000,000
Houghton State Bank	116 Coolbaugh St, Red Oak, IA	\$15,000,000
Great Western Bank	2100 Commerce Dr, Red Oak, IA	\$5,000,000
U.S. Bank	323 Reed St, Red Oak, IA	\$5,000,000

Official School District Newspaper

Appoint the *Red Oak Express* as the District's official newspaper for the 2015-2016 school year.

Board of Directors and Red Oak Community School District Legal Counsel

Appoint the Swanson Law Firm of Red Oak, IA and Rick Engel of Des Moines, IA as the legal counsel for the 2015-2016 school year.

Board of Directors Meeting Dates for FY 16

All meetings would begin at 6 pm unless otherwise noted.

September 28, 2015	Regular Meeting
October 12, 2015	Regular Meeting
October 26, 2015	Regular Meeting
November 9, 2015	Regular Meeting
November 23, 2015	(annual school finance workshop 5-7 pm, time considered tentative)
December 14, 2015	Regular Meeting
January 11, 2016	Regular Meeting
January 25, 2016	Regular Meeting
February 8, 2016	Regular Meeting
February 22, 2016	Regular Meeting
March 14, 2016	Regular Meeting
March 28, 2016	Regular Meeting (if needed, spring break is 3.21 to 3.25)
April 11, 2016	Regular Meeting
April 25, 2016	Regular Meeting
May 9, 2016	Regular Meeting
May 23, 2016	Regular Meeting
June 13, 2016	Regular Meeting
June 27, 2016	Regular Meeting

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July 11, 2016	Regular Meeting
July 25, 2016	Regular Meeting (if needed)
August 8, 2016	Regular Meeting
August 22, 2016	Regular Meeting

Motion by Director M Johnson, second by Director Walker to approve the recommendations set forth under the organizational items for FY 16. Motion carried unanimously.

Personnel Considerations

Motion by Director Walker, second by Director B Johnson to approve McKaela Magneson as 7th grade Volleyball Coach for the 2015 season. Motion carried unanimously.

Motion by Director Walker, second by Director M Johnson to approve Dana Ramirez as Volunteer Volleyball Coach for the 2015 season. Motion carried unanimously.

Motion by Director Walker, second by Director B Johnson to accept the resignation from Janelle Erickson as Middle School Yearbook Sponsor effective immediately. Motion carried unanimously.

Review and Approval of Mid-American Energy Request for Easement

Motion by Director B Johnson, second by Director Walker to approve the request from Mid-American Energy for easement at the property located by the Washington School. Ayes- Directors Walker, Griffen, B Johnson. Director M Johnson abstained from the vote. Motion carried.

Review and Approval of Y.E.S. Mentoring Agreement

Motion by Director Walker, second by Director M Johnson to approve the CAPP Sub-grant agreement between Planned Parenthood of the Heartland and Y.E.S. Mentoring. Motion carried unanimously.

Discussion and Approval of Vacant Board Seat Selection Process

Discussion was held by the Directors regarding the selection process to fill the vacant board seat. Persons interested in filling this seat must send a letter of interest to Board Secretary Shirley Maxwell by 5:00 p.m. on Tuesday, September 22, 2015.

Review and Approval of ICN Dark Fiber Lease Agreement for ROHS

Motion by Director Bryce Johnson, second by Director Mark Johnson to approve the lease agreement with the Iowa Communications Network. Motion carried unanimously.

Reports

Superintendent Messinger asked the Directors for a volunteer from the Board to serve on the Boost 4 Families board. Director Walker volunteered to be the Red Oak CSD school board representative for Boost 4 Families Board.

Adjournment

Motion by Director Walker, second by Director B Johnson to adjourn the meeting at 7:44 p.m. Motion carried unanimously. The next regular meeting will be held on Monday, Sept. 28, 2014 at 6:00 p.m. in the Sue Wagaman Board Room, Administrative Center in the Technology Building. Motion carried unanimously.

Lee Fellers, President

Shirley Maxwell, Board Secretary