

Red Oak Community School District

2011 North 8th Street

Red Oak, Iowa 51566

712.623.6600

www.redoakschooldistrict.com

Regular Board of Directors Meeting

Meeting Location: Sue Wagaman Board Room

Red Oak CSD Administrative Center

The Technology Building – Red Oak High School Campus

Monday, March 14, 2016 – 6:00 pm

Public Hearing for the Internet-Appropriate Use Regulation Policy – 6:15 pm

- Amended Agenda -

1.0 Call to Order – Board of Directors President Paul Griffen

2.0 Roll Call – Board of Directors Secretary Shirley Maxwell

3.0 Approval of the Agenda – President Paul Griffen

4.0 Communications

4.1 Good News from Red Oak Schools

4.2 Visitors and Presentations

- Facilities Update from Architect Daric O’Neal

4.3 Affirmations and Commendations

- ★ Shopko Foundation “Help us Give Back” Award to ROCSD |

4.4 Correspondence

5.0 Consent Agenda

5.1 Review and Approval of Minutes from February 22, 2016 *2-4*

5.2 Review and Approval of Monthly Business Reports *5-26*

5.3 Open Enrollment Requests Consideration for 16-17- *At table*

- Auston Mills-Smith 5th grade from East Mills CSD
- Emma Smith 6th grade from East Mills CSD
- Averie Hascall 10th grade from Essex CSD
- Tanner Grammer 2nd grade from Stanton CSD
- Kaden Grammer 8th grade from Stanton CSD

6.0 General Business for the Board of Directors

6.1 Old Business

6.1.1 Presentation of the Updated Music Department’s Long Range Equipment Improvement Plan with Probable Action to Approve the Purchase of Equipment and Uniforms *27-41*

6.2 New Business

6.2.1 Public Hearing for the Internet-Appropriate Use Regulation Policy –
6:15 pm 42-46

6.2.2 Discussion / Approval of E-rate Category II Contract 47-54

6.2.3 Personnel Considerations:

1. Resignation from Theo Fundermann, Student Support Coordinator;
HS Boys Head Basketball Coach; and HS Student Council 55
Representative effective at the end of the 15-16 school year
2. Resignation from Jason Uhl, HS Art; HS Art Club Sponsor; and
HS Yearbook Sponsor effective at the end of the 15-16 school year 56
3. Resignation/Retirement from Jeanice Lester, Accounts Payable
effective June 30, 2016 57
4. Resignation from Erica Bauserman, MS Vocal Music effective at the end
of the 15-16 school year 58
5. Recommendation to hire Kevin Herrick as Computer Hardware
Technician 59
6. Recommendation to hire Cole Darrow as Elementary PE Instructor 60

6.2.4 Discussion / Approval of the Natural Gas Sales Agreement with Wood
River Energy LLC 61-67

6.2.5 Discussion / Approval of 2016-2017 Regular Program Budget Adjustment 68

6.2.6 Discussion / Approval of the Completion of Electrical Repairs of the Lights
at the HS Baseball Field by O'Neal Electric

7.0 Reports

7.1 Administrative

7.2 Future Conferences, Workshops, Seminars

- Strategic Governance Workshop at Green Hills AEA Regional Office, Red Oak
Wednesday April 20, 5:30 – 8:30 pm. 69

7.3 Other Announcements

- Community Tour of ROCSD Facilities at Washington Intermediate and RO Early
Childhood Center, Wednesday March 16, 5:00 – 7:00 pm.

8.0 Next Board of Directors Meeting: Monday, March 28, 2016 – 6:00 pm
Sue Wagaman Board Room
Red Oak CSD Administrative Center

9.0 Adjournment



January 26, 2016

Red Oak Community Schools
2011 N. 8th Street
Red Oak, IA 51566

Dear Tom Messinger,

Thank you for your recent support of our "Help Us Give Back" Campaign. Thanks to the community's support, the Shopko Foundation is happy to award \$2000 to the Red Oak Community Schools.

The Shopko Foundation is proud to support education in our Hometown communities. We are thankful for the community's strong commitment to students and look forward to continuing to support its schools in the future.

Sincerely,

A handwritten signature in cursive script that reads "Michelle Hansen".

Michelle Hansen
Manager, Shopko Foundation and Public Relations

Red Oak Community School District
Meeting of the Board of Directors
Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
Red Oak Technology Center, Red Oak High School Campus
February 22, 2016

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Paul Griffen at 6:00 p.m.

Present:

Directors: Mark Johnson, Bryce Johnson, Kathy Walker, Paul Griffen, Bret Blackman
Tom Messinger, Superintendent, Shirley Maxwell, Board Secretary

Approval of Agenda

Motion by Director Bryce Johnson, second by Director Mark Johnson to approve the agenda as presented with order of agenda items at the discretion of the board president. Motion carried unanimously.

Visitors

The cast from the upcoming high school musical, *Cats*, joined the meeting to present a short selection from the musical.

Consent Agenda

Motion by Director Walker, second by Director Bryce Johnson to approve the consent agenda as presented. Motion carried unanimously.

- Minutes from February 8, 2016 Board Meeting
- Monthly Business Reports
- Open Enrollment Requests Consideration for 2016-2017 School Year
 - Gavin Moyers – K – Open Enrollment IN from the East Mills District
- Approval of an Overnight Trip to Springbrook State Park - Guthrie Center

Discussion / Approval of E-rate/Mediacom Contract – Jeanice Lester and Bob Deter

Motion by Director Mark Johnson, second by Director Walker to approve the E-rate/Mediacom Contract for Internet Services. Motion carried unanimously. This contract will start July 1, 2016 and is a 5 year contract with Mediacom. The out of pocket expenses will be \$1830.00 per month.

Facilities Update with Architect

Daric O'Neal joined the meeting and provided an update on the lighting and boiler projects.

Review / Approval of Custodial Job Descriptions

Motion by Director Blackman, second by Director Mark Johnson to approve the custodial job descriptions as presented. Motion carried unanimously.

Review / Approval of Contracted Services for Red Oak Community School District IT Network Management

Motion by Director Blackman, second by Director Walker to approve a contract between Red Oak Community School District and Sterling Experience Easier I.T. for IT Network Management Services with the stipulation that none of the services will be completed by a former employee of the school. Motion carried unanimously.

Discussion / Review of Outsource Models – Custodial Services for FY 2017

A year ago the district explored the possibility of outsourcing custodial services and it was decided to revisit it again a year later. Supt. Messinger and Business Manager Maxwell will begin the process of collecting proposals to outsource custodial service for FY17.

Personnel Considerations

Motion by Director Walker, second by Director Bryce Johnson to approve the resignation / retirement of Bob Blay effective on 5.27.16 from his custodial position. Motion carried unanimously.

Motion by Director Walker, second by Director Blackman to approve the resignation from HS/MS Instructor Joshua Sussman at the end of the 2015-2016 school year. Motion carried unanimously.

Motion by Director Walker, second by Director Blackman to approve the resignation from Sueann French as HS Assistant Boys Track Coach for the 2015-2016 school year effective immediately pending the hire of HS Head Boys Track Coach for the 2015-2016 school year. Motion carried unanimously.

Motion by Director Mark Johnson, second by Director Bryce Johnson to approve the hire of Sueann French as HS Head Boys Track Coach for the 2015-2016 school year at a rate of 15% (\$4,541.25). Motion carried unanimously.

Motion by Director Mark Johnson, second by Director Blackman to approve the hire of Brandon Jansen as HS Assistant Boys Track Coach for the 2015-2016 school year at a rate of 9.75% (2,951.81). Motion carried unanimously.

Motion by Director Walker, second by Director Bryce Johnson to approve the hire of Katie Stafford as MS Assistant Girls Track coach for the 2015-2016 school year at a rate of 7.5% (2,270.63). Motion carried unanimously.

The hiring of Nicole Rengstorf as HS Assistant Girls Track Coach for the 2015-2016 School year will be on the next agenda.

FY 17 School Budget Draft Review: Concept Discussions – Authorization to Publish Budget, Set Public Hearing Date and Probable Action to Adopt a Program Budget Resolution – School Business Manager Shirley Maxwell

Business Manager Maxwell and Supt. Messinger presented information they had received from recent budget workshops they had attended. Different scenarios were presented to the Directors on various ways the budget could be completed and the approximate tax levy that would result from such action. A special meeting will be held on March 10th at 6:00 p.m. to further discuss the budget options.

Motion by Director Walker, second by Director Blackman to set March 15, 2016 as the publication date for the budget in the *Red Oak Express* with the Budget Public Hearing to be held on March 28, 2016 at 6:00 p.m. in the Sue Wagaman Board Room Red Oak CSD Administrative Center. Motion carried unanimously.

Motion by Director Walker, second by Director Bryce Johnson to adopt the following resolution: RESOLVED, that the Board of Directors of the Red Oak Community School District, will levy property tax for fiscal year FY 17 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. Motion carried unanimously.

Adjournment

Motion by Director Walker, second by Director Bryce Johnson to adjourn the meeting at 8:24 p.m. Motion carried unanimously. A special meeting will be held on Thursday, March 10th at 6:00 p.m. with the next regular meeting being held on Monday, March 14, 2016, 6:00 p.m., in the Sue Wagaman Board Room, Administrative Center in the Technology Building.

Paul Griffen, President

Shirley Maxwell, Board Secretary

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
Checking Account ID 1	Fund Number 10		OPERATING FUND
ANIMAL HEALTH PUBLICATIONS	5514	199.95	
10 0010 1000 300 4531 612	CARL PERKINS SW VALLEY		199.95
Vendor Name ANIMAL HEALTH PUBLICATIONS			<u>199.95</u>
BATTEN SANITATION SERVICE	02292016	3,860.00	
10 0010 2600 000 0000 421	GARBAGE PICK UP		3,860.00
Vendor Name BATTEN SANITATION SERVICE			<u>3,860.00</u>
BELT AND SONS, R.K.	R72559	41.92	
10 0020 2700 000 0000 430	OIL CHANGE #19		41.92
Vendor Name BELT AND SONS, R.K.			<u>41.92</u>
BOEYE TECH & DESIGN	35	1,477.50	
10 0010 2236 000 0000 350	TECHNOLOGY HOURS		1,477.50
Vendor Name BOEYE TECH & DESIGN			<u>1,477.50</u>
BRODART	428811	48.51	
10 3230 2222 000 0000 618	9 BRODART CUSTOM SIGN SHOP Engraved Sect		36.75
10 3230 2222 000 0000 618	SHIPPING & HANDLING		11.76
Vendor Name BRODART			<u>48.51</u>
CAMBIUM LEARNING	RI 1559291	131.88	
10 2020 1000 100 0000 612	TEACHER BOOK, REWARDS MULTISYLLABIC WORD		97.95
10 2020 1000 100 0000 612	STUDENT BOOK REWARDS MULTISYLLABIC WORD		11.95
10 2020 1000 100 0000 612	OVERNIGHT SHIPPING		21.98
Vendor Name CAMBIUM LEARNING			<u>131.88</u>
CAPITAL SANITARY SUPPLY CO.	0014462A	141.62	
10 0010 2600 000 0000 618	CLEANING SUPPLIES		141.62
CAPITAL SANITARY SUPPLY CO.	0014462B	264.00	
10 0010 2600 000 0000 618	SUPPLIES		264.00
CAPITAL SANITARY SUPPLY CO.	0014624	522.87	
10 0010 2600 000 0000 618	SUPPLIES		522.87
CAPITAL SANITARY SUPPLY CO.	0014626	104.11	
10 0010 2600 000 0000 618	SUPPLIES		104.11
CAPITAL SANITARY SUPPLY CO.	0014729	19.90	
10 0010 2600 000 0000 618	TUBE MOPS		19.90
CAPITAL SANITARY SUPPLY CO.	0014774	190.98	
10 0010 2600 000 0000 618	CLEANING SUPPLIES		190.98
CAPITAL SANITARY SUPPLY CO.	0014886	251.97	
10 0010 2600 000 0000 618	CLEANING SUPPLIES		251.97
Vendor Name CAPITAL SANITARY SUPPLY CO.			<u>1,495.45</u>
CDW GOVERNMENT, INC.	BZK1994	92.83	
10 3230 2410 000 0000 618	office toner cartridge		92.83
CDW GOVERNMENT, INC.	CDN4382	1,050.29	
10 0010 1000 420 1119 612	TONER		1,050.29
CDW GOVERNMENT, INC.	CFX0410	(283.17)	
10 0010 1000 420 1119 612	CREDIT		(283.17)
CDW GOVERNMENT, INC.	CGG9471	(164.08)	

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0010 1000 420 1119 612	CREDIT	(164.08)
Vendor Name CDW GOVERNMENT, INC.		<u>695.87</u>
CENTURY LINK	02252016	445.62
10 0010 2410 000 0000 532	DISTRICT WIDE FIRE ALARM LINES	445.62
Vendor Name CENTURY LINK		<u>445.62</u>
CHAT MOBILITY	02152016	623.50
10 0010 2321 000 0000 532	CELL PHONE CHARGES	150.00
10 0010 2134 000 0000 530	CELL PHONE CHARGES	45.00
10 1902 2410 000 0000 532	CELL PHONE CHARGES	45.00
10 2020 2410 000 0000 532	CELL PHONE CHARGES	45.00
10 1901 2410 000 0000 532	CELL PHONE CHARGES	45.00
10 0020 2490 000 0000 530	CELL PHONE CHARGES	248.50
10 3230 2410 000 0000 532	CELL PHONE CHARGES	45.00
Vendor Name CHAT MOBILITY		<u>623.50</u>
CHEMSEARCH	2232410	278.00
10 0010 2600 000 0000 430	CONTRACT WATER TREATMENT HS	278.00
Vendor Name CHEMSEARCH		<u>278.00</u>
CITY OF RED OAK	02282016	1,231.70
10 0010 2600 000 0000 411	DISTRICT WATER/SEWER	1,231.70
Vendor Name CITY OF RED OAK		<u>1,231.70</u>
COCA-COLA BTLG OF MID-AMERICA	2075055111	342.24
10 1901 3200 000 8901 618	PRODUCT FOR MACHINE IN STAFF LOUNGE	342.24
COCA-COLA BTLG OF MID-AMERICA	2085249810	620.42
10 3230 3200 000 8323 618	supplies	620.42
Vendor Name COCA-COLA BTLG OF MID-AMERICA		<u>962.66</u>
COCKBURN, MICHELLE	02262016	91.62
10 1902 1000 100 8002 618	REIMBURSEMENT	91.62
Vendor Name COCKBURN, MICHELLE		<u>91.62</u>
CONTINENTAL RESEARCH CORP	431676-CRC-1	1,287.99
10 0010 2600 000 0000 618	Patch 365; buy 8 get 3 free	1,287.99
Vendor Name CONTINENTAL RESEARCH CORP		<u>1,287.99</u>
CONTINUUM RETAIL ENERGY SERVICES, LLC	150-1601-7433	10,817.29
10 1901 2600 000 0000 621	THERMS 4288	2,050.14
10 2020 2600 000 0000 621	THERMS 7563	3,547.51
10 1902 2600 000 0000 621	THERMS 2590	1,311.86
10 3230 2600 000 0000 621	THERMS 8351	3,907.78
Vendor Name CONTINUUM RETAIL ENERGY SERVICES, LLC		<u>10,817.29</u>
CONTROL MASTERS	3926075	2,795.33
10 0010 2600 000 0000 430	REPAIR WORK MS/HS/IPS/TRAINING	2,795.33
CONTROL MASTERS	3926100	625.00
10 0010 2600 000 0000 350	TRAINING	625.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name CONTROL MASTERS		3,420.33
COUNSEL OFFICE & DOCUMENTS	134775	192.67
10 3230 1000 100 0000 359	COPIER CHARGES	192.67
COUNSEL OFFICE & DOCUMENTS	135292	13.21
10 3230 1000 100 0000 359	COPIER CHARGES	13.21
COUNSEL OFFICE & DOCUMENTS	145959	145.00
10 1901 1000 100 0000 359	CONTRACT# 6371-COD-01 1/25-2/24/16 IPS P	145.00
COUNSEL OFFICE & DOCUMENTS	145960	74.00
10 1901 1000 100 0000 359	CONTRACT # 6492-COD-01 1/30/16-2/28-16 B	74.00
COUNSEL OFFICE & DOCUMENTS	147864	192.67
10 3230 1000 100 0000 359	contract lease	192.67
COUNSEL OFFICE & DOCUMENTS	147867	45.00
10 2020 1000 100 0000 359	LEASE CONTRACT, CT10405-COD-01, FOR THE	45.00
COUNSEL OFFICE & DOCUMENTS	147885	534.64
10 1901 1000 100 0000 359	CONTRACT ON INMAN MEDIA CENTER COPIER 1/	534.64
COUNSEL OFFICE & DOCUMENTS	148851	247.29
10 0010 2237 000 0000 430	REPAIR WORK	247.29
COUNSEL OFFICE & DOCUMENTS	149135	34.00
10 0020 2700 000 0000 359	COPIER CHARGES	34.00
COUNSEL OFFICE & DOCUMENTS	150059	202.86
10 3230 1000 100 0000 359	media center meter reading	202.86
COUNSEL OFFICE & DOCUMENTS	150060	8.04
10 3230 1000 100 0000 359	media center meter reading	8.04
COUNSEL OFFICE & DOCUMENTS	150079	207.00
10 0010 2520 000 0000 618	COPIER CHARGES	207.00
COUNSEL OFFICE & DOCUMENTS	150080	258.15
10 1902 1000 100 0000 359	COPIER CHARGES	258.15
COUNSEL OFFICE & DOCUMENTS	150407	85.50
10 1902 1000 100 0000 359	COPIER CHARGES	85.50
COUNSEL OFFICE & DOCUMENTS	150408	85.50
10 2020 1000 100 0000 359	LEASE CONTRACT, 5362-COD-01, FOR THE MID	85.50
COUNSEL OFFICE & DOCUMENTS	151033	2,080.04
10 1901 1000 100 0000 612	2 YELLOW, 2 MAGENTA, 2 BLACK, 2 CYAN PRI	2,080.04
COUNSEL OFFICE & DOCUMENTS	151721	40.50
10 0020 2700 000 0000 359	TONER	40.50
COUNSEL OFFICE & DOCUMENTS	151767	819.70
10 0010 2520 000 0000 618	TONER	819.70
COUNSEL OFFICE & DOCUMENTS	152338	34.00
10 0020 2700 000 0000 359	COPIER CHARGES	34.00
Vendor Name COUNSEL OFFICE & DOCUMENTS		5,299.77
CPI	IUSI0054926	150.00
10 0010 2213 214 3302 330	CPI MEMBERSHIP FEE	150.00
Vendor Name CPI		150.00
DEMCO	5808178	122.49
10 3230 2222 000 0000 618	ULTRA-AGRESSIVE LBL, Protector 1"x 3" 250	65.04
10 3230 2222 000 0000 618	Crayola Colored Pencils Classpack 12 col	48.38

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 3230 2222 000 0000 618	SHIPPING	9.07
DEMCO	5820797	66.92
10 1902 2222 000 0000 618	Highsmith book-saver glue 8 oz	12.98
10 1902 2222 000 0000 618	Reddi-Covers book covers 8" (50)	45.99
10 1902 2222 000 0000 618	shipping	7.95
Vendor Name DEMCO		<u>189.41</u>
DES MOINES PUBLIC SCHOOLS	AR066052	71.62
10 0010 1000 420 1119 561	EDUCATION CHARGE	71.62
Vendor Name DES MOINES PUBLIC SCHOOLS		<u>71.62</u>
DHS CASHIER 1ST FLOOR	10104239	8,496.34
10 0010 4634 219 4634	PROVIDER'S SHARE FEBRUARY	8,496.34
Vendor Name DHS CASHIER 1ST FLOOR		<u>8,496.34</u>
DOLLAR GENERAL	1000493084	18.70
10 0010 2600 000 0000 618	Duck Tape	18.70
Vendor Name DOLLAR GENERAL		<u>18.70</u>
DRIVE TEK	RDK1633	8,280.00
10 3230 1000 121 0000 320	DRIVER'S ED FEES	8,280.00
Vendor Name DRIVE TEK		<u>8,280.00</u>
ECHO GROUP INC	S6666491.001	110.70
10 0010 2600 000 0000 618	2 Bulb Ballast	110.70
Vendor Name ECHO GROUP INC		<u>110.70</u>
EGAN SUPPLY COMPANY	242046	37.00
10 0010 2600 000 0000 618	SUPPLIES	37.00
EGAN SUPPLY COMPANY	243745	35.54
10 0010 2600 000 0000 618	SUPPLIES	35.54
Vendor Name EGAN SUPPLY COMPANY		<u>72.54</u>
ELLSWORTH PUBLISHING CO	3467	502.20
10 0010 1000 300 4531 612	LICENSES CARL PERKINS VILLISCA	502.20
Vendor Name ELLSWORTH PUBLISHING CO		<u>502.20</u>
ENGEL LAW OFFICE	02292016	427.50
10 0010 2310 000 0000 320	PROF SERVICES FEB	427.50
Vendor Name ENGEL LAW OFFICE		<u>427.50</u>
FAREWAY FOOD STORES	00057823	94.81
10 0010 1200 219 0000 612	FOOD SUPPLIES	94.81
FAREWAY FOOD STORES	00142452	52.56
10 3230 2410 000 0000 580	MEETING SUPPLIES	52.56
FAREWAY FOOD STORES	00143701	38.21
10 3230 1300 340 0000 612	groceries	38.21
FAREWAY FOOD STORES	00211881	17.52
10 0010 1200 219 0000 612	SUPPLIES	17.52
FAREWAY FOOD STORES	00213105	19.20
10 3230 1300 340 0000 612	groceries	19.20

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
FAREWAY FOOD STORES	00217542	22.96
10 3230 1300 340 0000 612	groceries	22.96
Vendor Name FAREWAY FOOD STORES		<u>245.26</u>

FARMERS MERCANTILE	02292016	3,871.86
10 0020 2700 000 0000 628	PROPANE	1,295.80
10 0020 2700 000 0000 628	PROPANE TAX	451.17
10 0010 2700 217 3303 626	#4	11.57
10 0010 2700 217 3303 626	#18	85.41
10 0010 2700 217 3303 626	#19	247.02
10 0010 2700 217 3303 626	#27	48.34
10 0010 2650 000 0000 626	GAS	26.41
10 0020 2700 000 0000 626	GAS	435.61
10 0020 2700 000 0000 627	DIESEL	1,270.53
FARMERS MERCANTILE	0252583	25.85
10 0010 2600 000 0000 618	WHITE PANEL	25.85
FARMERS MERCANTILE	0252632	77.55
10 0010 2600 000 0000 618	WHITE PANEL	77.55
Vendor Name FARMERS MERCANTILE		<u>3,975.26</u>

FIRST BANKCARD	02162016	37.98
10 0010 2310 000 0000 611	LABEL CARTRIDGES	37.98
FIRST BANKCARD	02162016-1	31.84
10 0010 2310 000 0000 611	SUPPLIES	31.84
FIRST BANKCARD	02172016	43.10
10 2020 1920 100 8202 612	ORDER ON AMAZON.COM FOR A GARDMAN R687 4	43.10
FIRST BANKCARD	02172016-1	25.46
10 0010 2235 000 0000 618	Hitachi CP-X201 projector lamp replaceme	25.46
FIRST BANKCARD	02172016-2	109.43
10 2020 1920 100 8202 612	COMPACT FLUORESCENT GROW LIGHT WITH A 12	109.43
FIRST BANKCARD	02192016	107.11
10 3230 2222 000 0000 618	GBC Classiccut Ingento Solid Maple 15 sh	107.11
FIRST BANKCARD	02192016-1	24.99
10 3230 1200 420 8009 612	USB-c to HDMI adapter	24.99
FIRST BANKCARD	02222016-1	330.42
10 3230 2410 000 0000 580	LODGING	330.42
FIRST BANKCARD	02262016	1,174.25
10 0010 1000 300 4531 739	SEEDLING CART CARL PERKINS SW VALLEY	954.85
10 0010 1000 300 4531 612	SUPPLIES CARL PERKINS SW VALLEY	219.40
FIRST BANKCARD	03022016	62.96
10 0010 1000 860 3117 612	XEROX PHASER 6500 SET OF 4 TONER; BLACK	62.96
Vendor Name FIRST BANKCARD		<u>1,947.54</u>

FOLLETT EDUCATIONAL SERVICES	1932431A	1,073.43
10 3230 1200 420 8009 612	Glencoe Consumer Econ 0078251559	182.00
10 3230 1200 420 8009 612	SHIPPING	97.58
10 3230 1200 420 8009 612	Glencoe Lang. 10 0078251095	98.64
10 3230 1200 420 8009 612	Glencoe Amer. Lit. 0026354233	330.05

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 3230 1200 420 8009 612	Glencoe World Lit 0026354454	57.66
10 3230 1200 420 8009 612	Glencoe Earth Sci 0078664233	307.50
Vendor Name FOLLETT EDUCATIONAL SERVICES		<u>1,073.43</u>
FOLLETT SCHOOL SOLUTIONS INC	330631-2	523.64
10 3230 2222 000 0000 643	55 Various Fiction Titles for YA	523.64
Vendor Name FOLLETT SCHOOL SOLUTIONS INC		<u>523.64</u>
FRANK RIEMAN MUSIC, INC.	2282688	16.00
10 3230 1000 110 0000 612	Claves (small percussion instrument)	16.00
FRANK RIEMAN MUSIC, INC.	2283683	12.60
10 2020 1000 110 0000 612	VALVE OIL - BLUE JUICE 2 OZ FOR THE MIDD	4.20
10 2020 1000 110 0000 612	SANIMIST 8 OZ - ROCHE THOMAS FOR THE MID	8.40
Vendor Name FRANK RIEMAN MUSIC, INC.		<u>28.60</u>
GLYNLYON INC.	31407687	4,420.00
10 3230 1200 420 1119 612	Computer curriculum	4,420.00
Vendor Name GLYNLYON INC.		<u>4,420.00</u>
GREEN HILLS AEA	OT000224-1	50.00
10 1900 1000 420 3238 320	REG FEES	50.00
Vendor Name GREEN HILLS AEA		<u>50.00</u>
HALL, HEATHER	02292016	16.24
10 0010 2134 000 0000 580	TRAVEL REIMBURSEMENT	16.24
Vendor Name HALL, HEATHER		<u>16.24</u>
HAWKEYE FORD MERCURY, INC	55574	43.07
10 0020 2700 000 0000 430	REPAIR WORK #15	43.07
Vendor Name HAWKEYE FORD MERCURY, INC		<u>43.07</u>
HY VEE FOOD STORES	4351921784	6.58
10 3230 1300 340 0000 612	groceries	6.58
HY VEE FOOD STORES	4353160305	6.17
10 0010 1200 219 0000 612	FOOD SUPPLIES	6.17
HY VEE FOOD STORES	4353441460	52.54
10 3230 1300 340 0000 612	groceries	52.54
HY VEE FOOD STORES	4356079982	72.97
10 3230 1300 340 0000 612	groceries	72.97
HY VEE FOOD STORES	4357102954	28.19
10 3230 1300 340 0000 612	groceries	28.19
HY VEE FOOD STORES	4360530726	61.91
10 0010 1000 100 3373 618	SITE VISIT SUPPLIES	61.91
HY VEE FOOD STORES	4360639127	41.30
10 3230 2410 000 0000 580	SUPPLIES FOR MEETING	41.30
HY VEE FOOD STORES	4360758179	18.49
10 0010 1000 100 3373 618	SITE VISIT SUPPLIES	18.49
HY VEE FOOD STORES	4360936355	104.67
10 3230 1300 340 0000 612	groceries	104.67
HY VEE FOOD STORES	4360938946	86.96
10 0010 1000 100 3373 618	SITE VISIT SUPPLIES	86.96

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
HY VEE FOOD STORES	4361490718	98.90
10 0010 1000 100 3373 618	SITE VISIT SUPPLIES	98.90
HY VEE FOOD STORES	4361584697	105.00
10 0010 1000 100 3373 618	SITE VISIT SUPPLIES	105.00
HY VEE FOOD STORES	4362030594	81.86
10 0010 1000 100 3373 618	SITE VISIT SUPPLIES	81.86
HY VEE FOOD STORES	4364449027	46.66
10 3230 1300 340 0000 612	groceries	46.66
HY VEE FOOD STORES	4364862857	13.54
10 3230 1300 340 0000 612	groceries	13.54
HY VEE FOOD STORES	4365559897	42.97
10 1901 1920 100 1920 618	ICECREAM/BATTERIES	42.97
HY VEE FOOD STORES	4366045569	15.18
10 3230 1300 340 0000 612	groceries	15.18
HY VEE FOOD STORES	4366053283	25.97
10 0010 2310 000 0000 611	SUPPLIES	25.97
HY VEE FOOD STORES	4368483533	89.99
10 3230 1300 340 0000 612	groceries	89.99
HY VEE FOOD STORES	4368523903	5.68
10 3230 1300 340 0000 612	groceries	5.68
HY VEE FOOD STORES	4372810980	10.00
10 2020 1300 340 0000 612	FARMLAND PORK SAUSAGE FOR MIDDLE SCHOOL	10.00
Vendor Name	HY VEE FOOD STORES	<u>1,015.53</u>
IA ASSOC OF SCH BUSINESS OFF	200002060	178.00
10 0010 2510 000 0000 340	REG FEES	178.00
Vendor Name	IA ASSOC OF SCH BUSINESS OFF	<u>178.00</u>
IOWA ASSOC. OF SCHOOL BOARDS	1465	24.00
10 0010 2310 000 0000 320	BACKGROUND CHECKS	24.00
IOWA ASSOC. OF SCHOOL BOARDS	2859	300.00
10 0010 2510 000 0000 340	REG FEES	300.00
Vendor Name	IOWA ASSOC. OF SCHOOL BOARDS	<u>324.00</u>
IOWA COMMUNICATIONS NETWORK	470265	1,642.87
10 0010 2236 000 0000 536	ICN NETWORK SERVICE CHGS 8 MTHS	1,642.87
Vendor Name	IOWA COMMUNICATIONS NETWORK	<u>1,642.87</u>
IOWA DIVISION OF LABOR SERVICE	148268	200.00
10 0010 2600 000 0000 430	BOILER INSPECTIONS	200.00
Vendor Name	IOWA DIVISION OF LABOR SERVICE	<u>200.00</u>
JOHNSON AUTO PARTS	6177-140354	10.45
10 0010 2600 000 0000 618	BELTS	10.45
Vendor Name	JOHNSON AUTO PARTS	<u>10.45</u>
KCSI FM/KOAK AM	0786160229574	975.30
10 0010 2572 000 0000 540	RADIO ADS	975.30
Vendor Name	KCSI FM/KOAK AM	<u>975.30</u>
LIL TIGERS PRESCHOOL	02232016	375.00
10 0010 1000 100 3311 569	EMPOWERMENT PYMT	375.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
LIL TIGERS PRESCHOOL	03032016	600.00
10 0010 1000 100 3311 569	EMPOWERMENT PYMT FEB	600.00
Vendor Name LIL TIGERS PRESCHOOL		<u>975.00</u>
LION PRODUCTS	8603	407.96
10 0010 2600 000 0000 618	BATH TISSUE	407.96
Vendor Name LION PRODUCTS		<u>407.96</u>
MAIL FINANCE	N5799692	417.93
10 0010 2410 000 0000 531	METER CHARGES	417.93
Vendor Name MAIL FINANCE		<u>417.93</u>
MATHESON TRI-GAS	12874701	19.92
10 3230 1300 370 0000 612	Replacement Shield for CNC Plasma Cutter	19.92
MATHESON TRI-GAS	12911270	199.34
10 3230 1300 370 0000 612	Acetylene Tank Refill	199.34
MATHESON TRI-GAS	12995806	26.00
10 3230 1300 370 0000 612	Oxygen Tank Refill	26.00
MATHESON TRI-GAS	50942955	15.46
10 0010 2600 000 0000 618	TANK REFILL	15.46
Vendor Name MATHESON TRI-GAS		<u>260.72</u>
MEDIACOM	02212016	744.14
10 0010 2236 000 0000 536	PRI LINES	744.14
MEDIACOM	02212016-1	1,330.00
10 0010 2236 000 0000 536	DISTRICT INTERNET	1,330.00
Vendor Name MEDIACOM		<u>2,074.14</u>
MIDAMERICAN ENERGY	02192016	13,978.01
10 2020 2600 000 0000 622	KWH 25000	1,727.79
10 2020 2600 000 0000 622	KWH 1	3.85
10 2020 2600 000 0000 622	KWH 72300	3,714.82
10 3900 2600 000 0000 621	THERMS 1652	840.44
10 3900 2600 000 0000 622	KWH 23000	1,496.37
10 0020 2600 000 0000 622	KWH 1	19.48
10 0020 2600 000 0000 622	KWH 6593	422.75
10 0030 2600 000 0000 621	THERMS 279	170.54
10 0030 2600 000 0000 622	KWH 2040	197.33
10 0030 2600 000 0000 622	KWH 0	10.00
10 1901 2600 000 0000 622	KWH 42000	2,657.96
10 2020 2600 000 0000 622	KWH 217	29.92
10 1901 2600 000 0000 622	KWH 1	3.85
10 1902 2600 000 0000 622	KWH 16000	1,024.96
10 1911 2600 000 0000 621	THERMS 716	388.73
10 1912 2600 000 0000 621	THERMS 1967	1,013.39
10 1912 2600 000 0000 622	KWH 3328	255.83
Vendor Name MIDAMERICAN ENERGY		<u>13,978.01</u>
MONTGOMERY COUNTY EXT. SERVICE	02102016	100.00
10 0010 2110 490 8027 618	SPONSORSHIP FOOD, FAMILY AND FUN PROGRAM	100.00
MONTGOMERY COUNTY EXT. SERVICE	02222016	8.00
10 0010 2600 000 0000 618	STUDY GUIDE	8.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name	MONTGOMERY COUNTY EXT. SERVICE	108.00
NAAE INC	C165032	819.65
10 0010 1000 300 4531 612	VERNIER ROTARY MOTION SENSORS CARL PERKI	819.65
Vendor Name	NAAE INC	819.65
O'NEAL ELECTRIC CO. CONTRACTOR	5200-5962	244.94
10 0010 2600 000 0000 430	REPAIR ALARM CABLE	244.94
Vendor Name	O'NEAL ELECTRIC CO. CONTRACTOR	244.94
OMAHA WORLD HERALD	0001926994	641.00
10 0010 2572 000 0000 540	ADV CHARGES	641.00
Vendor Name	OMAHA WORLD HERALD	641.00
OREILLY AUTO PARTS	0298-381972	9.99
10 0020 2700 000 0000 618	STABILIZER	9.99
Vendor Name	OREILLY AUTO PARTS	9.99
ORSCHELN	007768	39.69
10 0010 2600 000 0000 618	ADAPTERS	39.69
Vendor Name	ORSCHELN	39.69
PEAK INTERESTS	29780	100.00
10 0010 1000 100 3373 618	SITE VISIT MEALS	100.00
PEAK INTERESTS	29781	68.50
10 0010 1000 100 3373 618	SITE VISIT MEALS	68.50
Vendor Name	PEAK INTERESTS	168.50
PEPPER & SON, INC.	11B51889	60.99
10 2020 1920 100 8202 612	MUSIC, "I'M GETTING SENTIMENTAL OVER YOU	50.00
10 2020 1920 100 8202 612	SHIPPING	9.99
10 2020 1920 100 8202 612	HANDLING	1.00
PEPPER & SON, INC.	11B61349	121.99
10 2020 1000 110 0000 612	HANDLING	1.00
10 2020 1000 110 0000 612	SHEET MUSIC, "FIRESTORM", FOR THE MIDDLE	42.00
10 2020 1000 110 0000 612	SHEET MUSIC, "DARKLANDS MARCH", FOR THE	65.00
10 2020 1000 110 0000 612	SHIPPING	13.99
Vendor Name	PEPPER & SON, INC.	182.98
PLIBRICO COMPANY LLC	93230	2,050.00
10 0010 2600 000 0000 430	MAINTENANCE AGREEMENT PYMT	2,050.00
PLIBRICO COMPANY LLC	93250	438.25
10 0010 2600 000 0000 430	REPAIR BOILER	438.25
PLIBRICO COMPANY LLC	93266	526.25
10 0010 2600 000 0000 430	REPAIR DAMPER MOTOR	526.25
PLIBRICO COMPANY LLC	93356	1,005.89
10 0010 2600 000 0000 430	NEW DAMPER INSTALL	1,005.89
PLIBRICO COMPANY LLC	93358	1,237.93
10 0010 2600 000 0000 430	REPAIR BOILER	1,237.93
Vendor Name	PLIBRICO COMPANY LLC	5,258.32

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
POSTMASTER OF RED OAK	02202016	225.00
10 0010 2321 000 0000 531	BULK MAILING FEE	225.00
Vendor Name POSTMASTER OF RED OAK		<u>225.00</u>
QUILL CORP.	3432854	125.70
10 1902 1000 100 0000 612	SUPPLIES	125.70
Vendor Name QUILL CORP.		<u>125.70</u>
R.L. CRAFT	8380	506.37
10 0010 2600 000 0000 430	MS ROOF REPAIR	506.37
Vendor Name R.L. CRAFT		<u>506.37</u>
RAPID REFILL	3017	104.99
10 3230 2410 000 0000 618	TONER	104.99
Vendor Name RAPID REFILL		<u>104.99</u>
RED OAK CHRYSLER PLYMOUTH	P58957	(11.10)
10 0020 2700 000 0000 618	HANDLE	(11.10)
RED OAK CHRYSLER PLYMOUTH	P58963	29.60
10 0020 2700 000 0000 618	HANDLE	29.60
Vendor Name RED OAK CHRYSLER PLYMOUTH		<u>18.50</u>
RED OAK COMM SCH ACTIVITY FUND	02232016	70.00
10 0010 2110 490 8027 618	10 TICKETS	70.00
Vendor Name RED OAK COMM SCH ACTIVITY FUND		<u>70.00</u>
RED OAK COMMUNITY SCHOOL DIST	02242016	54.00
10 0010 1000 470 1118 580	TRANSP CHARGES	54.00
RED OAK COMMUNITY SCHOOL DIST	02262016	23.60
10 0010 1200 217 3303 580	GLENWOOD SPED VISIT / ANN GIGSTAD	23.60
Vendor Name RED OAK COMMUNITY SCHOOL DIST		<u>77.60</u>
RED OAK DIESEL CLINIC INC.	38	673.45
10 0020 2700 000 0000 430	OIL CHANGE 1A	673.45
RED OAK DIESEL CLINIC INC.	64	673.45
10 0020 2700 000 0000 430	OIL CHANGE 3A	673.45
Vendor Name RED OAK DIESEL CLINIC INC.		<u>1,346.90</u>
RED OAK EXPRESS	02292016	406.66
10 0010 2572 000 0000 540	PUBLICATION/ADD CHARGES	406.66
Vendor Name RED OAK EXPRESS		<u>406.66</u>
RED OAK HARDWARE HANK	217568	437.35
10 0010 2600 000 0000 618	MS SUPPLIES	437.35
RED OAK HARDWARE HANK	217569	16.50
10 0010 2600 000 0000 618	WEBSTER SUPPLIES	16.50
RED OAK HARDWARE HANK	217571	5.98
10 0010 2600 000 0000 618	BUS BARN SUPPLIES	5.98
RED OAK HARDWARE HANK	217572	81.27
10 0010 2600 000 0000 618	HS SUPPLIES	81.27
RED OAK HARDWARE HANK	217573	18.98
10 0010 2600 000 0000 618	WASHINGTON SUPPLIES	18.98

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
RED OAK HARDWARE HANK	217574	29.99
10 0010 2600 000 0000 618	IPS SUPPLIES	29.99
RED OAK HARDWARE HANK	217618	31.98
10 2020 1000 100 0000 612	INVITATION SIZE ENVELOPES FOR MIDDLE SCH	31.98
Vendor Name	RED OAK HARDWARE HANK	<u>622.05</u>
RED OAK PRINTING CO.	14023	59.85
10 0010 2321 000 0000 611	BUSINESS CARDS	59.85
Vendor Name	RED OAK PRINTING CO.	<u>59.85</u>
ROGERS PLUMBING & HEATING	25618	78.00
10 0010 2600 000 0000 430	REPAIR LEAK	78.00
ROGERS PLUMBING & HEATING	25636	102.38
10 0010 2600 000 0000 430	REPAIR LEAK	102.38
Vendor Name	ROGERS PLUMBING & HEATING	<u>180.38</u>
SCHOLASTIC BOOK FAIRS	W3483298BF	2,262.86
10 1902 1000 950 0000 618	BOOK FAIR	2,262.86
SCHOLASTIC BOOK FAIRS	W3483298BF-1	823.50
10 0010 1000 100 8203 612	BOOK FAIR 4-5	823.50
SCHOLASTIC BOOK FAIRS	W3487865BF	1,910.47
10 2020 2222 950 7415 618	BOOK FAIR	1,910.47
SCHOLASTIC BOOK FAIRS	W3487865BF-1	355.11
10 3230 2222 000 0000 643	38 Various Titles - Scholastic Bookfair	355.11
Vendor Name	SCHOLASTIC BOOK FAIRS	<u>5,351.94</u>
SCHOOL BUS SALES	IN29655	97.91
10 0020 2700 000 0000 618	POLY ROD	97.91
Vendor Name	SCHOOL BUS SALES	<u>97.91</u>
SCHOOL SPECIALTY LATTA DIV.	208115903684	191.70
10 1901 1000 100 0000 612	TIME TIMER 12"	191.70
Vendor Name	SCHOOL SPECIALTY LATTA DIV.	<u>191.70</u>
SCHOOL TECH INC	6053321	39.80
10 1902 1000 100 0000 612	WHISTLE/LANYARD COMBO, BLACK	14.90
10 1902 1000 100 0000 612	SHIPPING	8.95
10 1902 1000 108 0000 612	CARLTON TOURNAMENT SHUTTLECOCKS, SET OF	15.95
Vendor Name	SCHOOL TECH INC	<u>39.80</u>
SIMPLEXGRINNELL	82118992	783.24
10 0010 2600 000 0000 430	FIRE ALARM REPAIR	783.24
Vendor Name	SIMPLEXGRINNELL	<u>783.24</u>
SIOUX CITY COMMUNITY SCH DIST	01182016-2	1,335.60
10 0010 1200 217 3303 561	SP ED CHARGES	1,335.60
SIOUX CITY COMMUNITY SCH DIST	01182016-3	1,564.56
10 0010 1200 217 3303 561	SP ED CHARGES	1,564.56
Vendor Name	SIOUX CITY COMMUNITY SCH DIST	<u>2,900.16</u>
SOCS/FES	INV006911	405.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0010 2236 000 0000 536	WEB SITE HOSTING	405.00
Vendor Name SOCS/FES		<u>405.00</u>
SOUTH DAKOTA ST UNIVERSITY	1	2,750.00
10 0010 1999 000 0000	CASE REGISTRATION FEE FROM GRANT	2,750.00
Vendor Name SOUTH DAKOTA ST UNIVERSITY		<u>2,750.00</u>
SPOTTS, JEFF	02222016	65.77
10 3230 2410 000 0000 580	REIMBURSEMENT	65.77
Vendor Name SPOTTS, JEFF		<u>65.77</u>
STONEY CREEK INN	18407	150.08
10 0010 1000 470 1118 580	LODGING	150.08
Vendor Name STONEY CREEK INN		<u>150.08</u>
SUBBERT, KAREN	03012016	8.70
10 1902 1000 100 0000 580	TRAVEL REIMBURSEMENT	4.35
10 3230 1000 100 0000 580	TRAVEL REIMBURSEMENT	4.35
SUBBERT, KAREN	03012016-1	9.86
10 3230 1000 100 0000 580	TRAVEL REIMBURSEMENT	4.93
10 1902 1000 100 0000 580	TRAVEL REIMBURSEMENT	4.93
Vendor Name SUBBERT, KAREN		<u>18.56</u>
SW IA TIRE & SERVICE	59065	194.50
10 0020 2700 000 0000 672	TIRE	194.50
Vendor Name SW IA TIRE & SERVICE		<u>194.50</u>
TIMBERLINE BILLING SERVICE LLC	8789	827.75
10 0010 2510 217 3303 350	MEDICAID BILLING	827.75
Vendor Name TIMBERLINE BILLING SERVICE LLC		<u>827.75</u>
TIME MANAGEMENT SYSTEMS, INC	INV96568	618.75
10 0010 2237 000 0000 430	REPAIR WORK TIME CLOCK SYSTEM	618.75
Vendor Name TIME MANAGEMENT SYSTEMS, INC		<u>618.75</u>
TREBRON COMPANY INC	68133	300.00
10 0010 2236 000 0000 350	PROFESSIONAL SERVICES	300.00
Vendor Name TREBRON COMPANY INC		<u>300.00</u>
U.S. GAMES	97691756	631.64
10 1901 1920 100 1920 618	SHIPPING	91.79
10 1901 1920 100 1920 618	SOFT "E" FOOTBALL	29.94
10 1901 1920 100 1920 618	FOLDING SPORTS GOAL	99.98
10 1901 1920 100 1920 618	VOIT TUFF COATED	89.98
10 1901 1920 100 1920 618	MULTI-DOME	139.98
10 1901 1920 100 1920 618	FOAM JAVELINS	139.98
10 1901 1920 100 1920 618	BUCKETS (DOZEN)	39.99
Vendor Name U.S. GAMES		<u>631.64</u>
UNITED PARCEL SERVICE	0000537022096	173.54
10 2020 2410 000 0000 531	UPS CHARGES	41.71

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 3230 2410 000 0000 531	UPS CHARGES	39.29
10 1902 2410 000 0000 531	UPS CHARGES	31.25
10 1901 2410 000 0000 531	UPS CHARGES	31.25
10 0010 2321 000 0000 531	UPS CHARGES	30.04
Vendor Name UNITED PARCEL SERVICE		<u>173.54</u>

WESTLAKE ACE HARDWARE	10504223	3.49
10 0010 2600 000 0000 618	SUPPLIES	3.49
WESTLAKE ACE HARDWARE	10504529	20.48
10 0010 2600 000 0000 618	SUPPLIES	20.48
WESTLAKE ACE HARDWARE	10504530	6.49
10 0010 2600 000 0000 618	SUPPLIES	6.49
WESTLAKE ACE HARDWARE	10504535	10.99
10 0010 2600 000 0000 618	SUPPLIES	10.99
WESTLAKE ACE HARDWARE	10504772	7.99
10 0020 2700 000 0000 618	NOZZLE	7.99
WESTLAKE ACE HARDWARE	10504791	3.37
10 0010 2600 000 0000 618	BULK FASTENERS	3.37
Vendor Name WESTLAKE ACE HARDWARE		<u>52.81</u>

Fund Number 10 112,281.74

Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
SPECIALTY UNDERWRITERS LLC	SW3076-6	22,360.75
22 0010 2310 000 0000 520	FEB. PREMIUM	22,360.75
Vendor Name SPECIALTY UNDERWRITERS LLC		<u>22,360.75</u>

Fund Number 22 22,360.75

Checking Account ID 1	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
COMPUTER INFORMATION CONCEPTS, INC	PSI23233	16,695.00
36 0010 2237 000 0000 350	INFINITE CAMPUS	16,695.00
Vendor Name COMPUTER INFORMATION CONCEPTS, INC		<u>16,695.00</u>

MONTGOMERY COUNTY AGRI SOCIETY	579664	264.00
36 0010 4700 000 0000 450	BLDG RENTAL	264.00
Vendor Name MONTGOMERY COUNTY AGRI SOCIETY		<u>264.00</u>

Fund Number 36 16,959.00

Checking Account ID 1		<u>151,601.49</u>
Checking Account ID 2	Fund Number 61	SCHOOL NUTRITION FUND
ANDERSON ERICKSON DAIRY CO	117606	116.07
61 2020 3110 000 0000 631	MS MILK	116.07
ANDERSON ERICKSON DAIRY CO	117607	96.88
61 1902 3110 000 0000 631	WASHINGTON MILK	96.88
ANDERSON ERICKSON DAIRY CO	117616	38.39
61 1912 3110 000 0000 631	WEBSTER MILK	38.39
ANDERSON ERICKSON DAIRY CO	117623	212.95
61 1901 3110 000 0000 631	IPS MILK	212.95
ANDERSON ERICKSON DAIRY CO	117624	38.62
61 3230 3110 000 0000 631	HS MILK	38.62
ANDERSON ERICKSON DAIRY CO	119899	48.10
61 2020 3110 000 0000 631	MS MILK	48.10
ANDERSON ERICKSON DAIRY CO	119900	38.62
61 1902 3110 000 0000 631	WASHINGTON MILK	38.62
ANDERSON ERICKSON DAIRY CO	119911	86.72

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
61 3230 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	HS MILK 119912	86.72 144.30
61 1901 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	IPS MILK 122055	144.30 138.55
61 2020 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	MS MILK 122056	138.55 87.17
61 1902 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WASHINGTON MILK 122065	87.17 19.20
61 1912 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WEBSTER MILK 122072	19.20 193.30
61 1901 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	IPS MILK 122073	193.30 115.85
61 3230 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	HS MILK 124035	115.85 54.61
61 2020 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	MS MILK 124036	54.61 29.13
61 1902 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WASHINGTON MILK 124047	29.13 67.23
61 3230 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	HS MILK 124048	67.23 96.43
61 1901 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	IPS MILK 126514	96.43 106.36
61 2020 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	MS MILK 126515	106.36 106.36
61 1902 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WASHINGTON MILK 126524	106.36 67.07
61 1912 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WEBSTER MILK 126531	67.07 171.41
61 1901 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	IPS MILK 126532	171.41 86.72
61 3230 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	HS MILK 128808	86.72 96.65
61 2020 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	MS MILK 128809	96.65 58.04
61 1902 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WASHINGTON MILK 128820	58.04 67.52
61 3230 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	HS MILK 128821	67.52 144.75
61 1901 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	IPS MILK 130972	144.75 138.55
61 2020 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	MS MILK 130973	138.55 96.88
61 1902 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WASHINGTON MILK 130982	96.88 57.59
61 1912 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WEBSTER MILK 130989	57.59 241.63
61 1901 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	IPS MILK 130990	241.63 144.75
61 3230 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	HS MILK 133273	144.75 77.46
61 2020 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	MS MILK 133274-1	77.46 58.04
61 1902 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	WASHINGTON MILK 133285	58.04 77.01
61 3230 3110 000 0000 631 ANDERSON ERICKSON DAIRY CO	HS MILK 133286	77.01 135.27

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
61 1901 3110 000 0000 631	IPS MILK	135.27
Vendor Name	ANDERSON ERICKSON DAIRY CO	<u>3,554.18</u>
BEST WESTERN PLUS UNIV PARK INN & SUITES	669395	123.77
61 0010 3110 000 0000 580	LODGING	123.77
Vendor Name	BEST WESTERN PLUS UNIV PARK INN & SUITES	<u>123.77</u>
COCA-COLA BTLG OF MID-AMERICA	2075054920	241.92
61 3230 3110 000 1621 632	SUPPLIES	241.92
Vendor Name	COCA-COLA BTLG OF MID-AMERICA	<u>241.92</u>
ELLIS, DEANN	02182016	14.85
61 3230 3110 000 0000 580	TRAVEL REIMBURSEMENT	14.85
Vendor Name	ELLIS, DEANN	<u>14.85</u>
FAREWAY FOOD STORES	00143987	7.98
61 1902 3110 000 0000 631	FOOD SUPPLIES	7.98
FAREWAY FOOD STORES	00217263	11.24
61 3230 3110 000 0000 631	FOOD SUPPLIES	11.24
Vendor Name	FAREWAY FOOD STORES	<u>19.22</u>
FARMERS MERCANTILE	02292016	121.90
61 0010 2650 000 0000 626	GAS #26	121.90
Vendor Name	FARMERS MERCANTILE	<u>121.90</u>
FOOTE, SHARON	02182016	107.19
61 1901 3110 000 0000 580	TRAVEL REIMBURSEMENT	107.19
Vendor Name	FOOTE, SHARON	<u>107.19</u>
HY VEE FOOD STORES	4348426941	82.00
61 0010 3110 000 4557 631	FOOD SUPPLIES	82.00
HY VEE FOOD STORES	4361485376	20.35
61 1901 3110 000 0000 631	FOOD SUPPLIES	20.35
HY VEE FOOD STORES	4364494451	7.96
61 1901 3110 000 0000 631	FOOD SUPPLIES	7.96
HY VEE FOOD STORES	4365046187	9.84
61 1901 3110 000 0000 631	FOOD SUPPLIES	9.84
HY VEE FOOD STORES	4366084241	53.31
61 1901 3110 000 0000 631	FOOD SUPPLIES	53.31
HY VEE FOOD STORES	4366585445	9.28
61 1901 3110 000 0000 631	FOOD SUPPLIES	9.28
HY VEE FOOD STORES	4369153992	13.93
61 1901 3110 000 0000 631	FOOD SUPPLIES	13.93
HY VEE FOOD STORES	4370724112	27.18
61 1901 3110 000 0000 631	FOOD SUPPLIES	27.18
HY VEE FOOD STORES	4690017	345.60
61 0010 3110 000 4557 631	FOOD SUPPLIES	345.60
HY VEE FOOD STORES	4690104	55.72
61 3230 3110 000 0000 631	FOOD SUPPLIES	55.72
HY VEE FOOD STORES	4696985	117.30
61 0010 3110 000 4557 631	FOOD SUPPLIES	117.30
HY VEE FOOD STORES	4697006	118.68
61 0010 3110 000 4557 631	FOOD SUPPLIES	118.68

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
HY VEE FOOD STORES	9717159	88.00
61 0010 3110 000 4557 631	FOOD SUPPLIES	88.00
Vendor Name HY VEE FOOD STORES		<u>949.15</u>
KECK, INC.	16E	2,095.18
61 1901 3110 000 0000 631	FOOD SUPPLIES	2,095.18
Vendor Name KECK, INC.		<u>2,095.18</u>
MARTIN BROS.	6066457	1,428.63
61 3230 3110 000 0000 631	FOOD SUPPLIES	1,143.77
61 3230 3110 000 0000 618	SUPPLIES	82.90
61 3230 3110 000 1621 632	FOOD SUPPLIES	201.96
MARTIN BROS.	6066459	1,651.33
61 1901 3110 000 0000 631	FOOD SUPPLIES	1,651.33
MARTIN BROS.	6066460	179.50
61 0010 3110 000 4557 631	FOOD SUPPLIES	179.50
MARTIN BROS.	6066461	883.87
61 2020 3110 000 0000 632	FOOD SUPPLIES	4.95
61 2020 3110 000 0000 631	FOOD SUPPLIES	802.92
61 2020 3110 000 0000 618	SUPPLIES	76.00
MARTIN BROS.	6076480	1,358.55
61 3230 3110 000 0000 618	SUPPLIES	67.99
61 3230 3110 000 1621 632	FOOD SUPPLIES	100.19
61 3230 3110 000 0000 631	FOOD SUPPLIES	1,190.37
MARTIN BROS.	6076482	942.29
61 1901 3110 000 0000 631	FOOD SUPPLIES	748.26
61 1901 3110 000 0000 618	SUPPLIES	194.03
MARTIN BROS.	6076483	920.72
61 2020 3110 000 0000 618	SUPPLIES	58.31
61 2020 3110 000 0000 631	FOOD SUPPLIES	688.62
61 2020 3110 000 0000 632	FOOD SUPPLIES	173.79
MARTIN BROS.	6080772	252.01
61 0010 3110 000 4557 631	FOOD SUPPLIES	17.21
61 1901 3110 000 0000 631	FOOD SUPPLIES	199.24
61 1901 3110 000 0000 618	SUPPLIES	35.56
MARTIN BROS.	6080773	325.73
61 0010 3110 000 4557 631	FOOD SUPPLIES	290.12
61 0010 3110 000 4557 618	SUPPLIES	35.61
MARTIN BROS.	6080774	224.12
61 0010 3110 000 4557 631	FOOD SUPPLIES	224.12
MARTIN BROS.	6087006	1,622.29
61 3230 3110 000 1621 632	FOOD SUPPLIES	54.79
61 3230 3110 000 0000 631	FOOD SUPPLIES	1,544.94
61 3230 3110 000 0000 618	SUPPLIES	22.56
MARTIN BROS.	6087008	1,674.41
61 1901 3110 000 0000 618	SUPPLIES	107.37
61 1901 3110 000 0000 631	FOOD SUPPLIES	1,567.04
MARTIN BROS.	6087009	857.60
61 2020 3110 000 0000 618	SUPPLIES	93.47
61 2020 3110 000 0000 631	FOOD SUPPLIES	740.23
61 2020 3110 000 0000 632	FOOD SUPPLIES	23.90
MARTIN BROS.	6090971	17.82
61 2020 3110 000 0000 618	SUPPLIES	17.82
MARTIN BROS.	6090972	507.32
61 0010 3110 000 4557 631	FOOD SUPPLIES	507.32

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name	MARTIN BROS.	12,846.19
PAN-O-GOLD BAKING COMPANY	01014460471	78.60
61 3230 3110 000 0000 631	FOOD SUPPLIES	78.60
PAN-O-GOLD BAKING COMPANY	010144604710	40.20
61 2020 3110 000 0000 631	FOOD SUPPLIES	40.20
PAN-O-GOLD BAKING COMPANY	010144605408	50.40
61 1901 3110 000 0000 631	FOOD SUPPLIES	50.40
PAN-O-GOLD BAKING COMPANY	010144605409	38.40
61 2020 3110 000 0000 631	FOOD SUPPLIES	38.40
PAN-O-GOLD BAKING COMPANY	010144605410	86.00
61 2020 3110 000 0000 631	FOOD SUPPLIES	86.00
PAN-O-GOLD BAKING COMPANY	010144605709	32.20
61 2020 3110 000 0000 631	FOOD SUPPLIES	32.20
PAN-O-GOLD BAKING COMPANY	010144606109	55.20
61 3230 3110 000 0000 631	FOOD SUPPLIES	55.20
PAN-O-GOLD BAKING COMPANY	010144606110	43.00
61 2020 3110 000 0000 631	FOOD SUPPLIES	43.00
PAN-O-GOLD BAKING COMPANY	010144606114	29.20
61 1901 3110 000 0000 631	FOOD SUPPLIES	29.20
PAN-O-GOLD BAKING COMPANY	010144606409	27.60
61 1901 3110 000 0000 631	FOOD SUPPLIES	27.60
PAN-O-GOLD BAKING COMPANY	010144606410	32.20
61 2020 3110 000 0000 631	FOOD SUPPLIES	32.20
PAN-O-GOLD BAKING COMPANY	010144606411	58.40
61 3230 3110 000 0000 631	FOOD SUPPLIES	58.40
PAN-O-GOLD BAKING COMPANY	010144606808	64.40
61 1901 3110 000 0000 631	FOOD SUPPLIES	64.40
PAN-O-GOLD BAKING COMPANY	010144606810	66.20
61 3230 3110 000 0000 631	FOOD SUPPLIES	66.20
Vendor Name	PAN-O-GOLD BAKING COMPANY	702.00
REINHART FOOD SERVICE LLC	773994	472.67
61 3230 3110 000 0000 631	FOOD SUPPLIES	472.67
REINHART FOOD SERVICE LLC	774751	488.49
61 3230 3110 000 0000 631	FOOD SUPPLIES	488.49
Vendor Name	REINHART FOOD SERVICE LLC	961.16
Fund Number	61	21,736.71
Checking Account ID	2	21,736.71
Checking Account ID	3	Fund Number 21
CARRIE WESTON - CR GRAPHICS	01202016	STUDENT ACTIVITY FUND
21 3230 1400 950 7459 618	BASKETBALL PINK OUT TEE SHIRTS	1,158.00
Vendor Name	CARRIE WESTON - CR GRAPHICS	1,158.00
FARMERS MERCANTILE	0253186	468.62
21 3230 1400 910 6210 618	SUPPLIES FOR MUSICAL SET.	468.62
FARMERS MERCANTILE	0253375	175.48
21 3230 1400 910 6210 618	SUPPLIES FOR MUSICAL SET.	175.48
FARMERS MERCANTILE	0253596	42.77
21 3230 1400 910 6210 618	SUPPLIES FOR MUSICAL SET.	42.77
FARMERS MERCANTILE	0253788	253.87
21 3230 1400 910 6210 618	SUPPLIES FOR MUSICAL SET.	253.87

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
FARMERS MERCANTILE	0253806	20.18
21 3230 1400 910 6210 618	SUPPLIES FOR MUSICAL SET.	20.18
Vendor Name FARMERS MERCANTILE		<u>960.92</u>
FIRST BANKCARD	02162016-2	415.60
21 3230 1400 910 6210 580	ROOMS FOR HONOR CHOIR MEMBERS	415.60
FIRST BANKCARD	02222016	804.08
21 0010 1400 920 6730 618	BASEBALL SUPPLIES	804.08
FIRST BANKCARD	02232016	476.00
21 0010 1400 920 6845 580	ROOMS FOR STATE BOWLING	476.00
Vendor Name FIRST BANKCARD		<u>1,695.68</u>
FROMUTH	988484	550.72
21 0010 1400 920 6650 618	BALL MOWER	495.00
21 0010 1400 920 6650 618	SHIPPING	55.72
Vendor Name FROMUTH		<u>550.72</u>
GIRRES, CHRIS	03042016	250.00
21 0010 1400 920 6710 320	OFFICIAL SCHEDULING FEE	125.00
21 0010 1400 920 6810 320	OFFICIAL SCHEDULING FEE	125.00
Vendor Name GIRRES, CHRIS		<u>250.00</u>
GRAPHIC EDGE, THE	969935	339.37
21 0010 1400 920 6845 618	TEE SHIRTS FOR STATE	339.37
GRAPHIC EDGE, THE	970382	38.44
21 0010 1400 920 6845 618	TEE SHIRTS FOR STATE	38.44
Vendor Name GRAPHIC EDGE, THE		<u>377.81</u>
HOWARD'S SPORTING GOODS	05765-00	844.28
21 0010 1400 920 6740 618	SHIPPING	62.03
21 0010 1400 920 6740 618	TRK9446 1.0K COMPETITOR WOOD DICUS	239.80
21 0010 1400 920 6740 618	DISCUS CARRIERS	26.00
21 0010 1400 920 6740 618	SHOT CARRIERS	13.00
21 0010 1400 920 6740 618	12 MEMORY CHRONOGRAPH STOP WATCH	49.90
21 0010 1400 920 6740 618	TRK5898 OPEN REEL 100 METER MEASURING TA	25.95
21 0010 1400 920 6740 618	4K INDOOR SOFTSHELL SHOT	319.80
21 0010 1400 920 6740 618	TRK9453 4K COMPETITION SHOT (8.8 LB.)	107.80
Vendor Name HOWARD'S SPORTING GOODS		<u>844.28</u>
HY VEE FOOD STORES	4362817050	30.88
21 0010 1400 920 6845 618	BALLOONS & GATORADE FOR PEP RALLY	30.88
HY VEE FOOD STORES	4366141456	71.83
21 2020 1400 950 7421 618	GATORADE FRUIT PUNCH FOR THE STUDENT COU	11.98
21 2020 1400 950 7421 618	GATORADE FROST GLACIER FOR THE STUDENT C	11.98
21 2020 1400 950 7421 618	GATORADE ORANGE FOR THE STUDENT COUNCIL	11.98
21 2020 1400 950 7421 618	HY VEE WATER 28 PACK FOR THE STUDENT COU	5.98

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
21 2020 1400 950 7421 618	KELLOGG RICE KRISPIE TREATS FOR THE STUD	17.94
21 2020 1400 950 7421 618	KELLOGG COUPON	(9.00)
21 2020 1400 950 7421 618	FRITO CLASSIC MIX FOR THE STUDENT COUNCI	20.97
Vendor Name	HY VEE FOOD STORES	<u>102.71</u>
IA HIGH SCHOOL SPEECH ASSOC.	02292016	198.00
21 3230 1400 910 6110 618	INDIVIDUAL STATE SPEECH REGISTRATION FEE	198.00
Vendor Name	IA HIGH SCHOOL SPEECH ASSOC.	<u>198.00</u>
IOWA HIGH SCHOOL MUSIC ASSOC	1236	228.00
21 3230 1400 910 6220 320	ENTRY FEE FOR SOLO & ENSEMBLE FESTIVAL	228.00
IOWA HIGH SCHOOL MUSIC ASSOC	1251	252.00
21 3230 1400 910 6210 320	DISTRICT MUSIC CONTEST REGISTRATION FEE	252.00
Vendor Name	IOWA HIGH SCHOOL MUSIC ASSOC	<u>480.00</u>
IOWA STATE TRACK & FIELD	03072016	85.00
21 0010 1400 920 6740 320	REGISTRATION FEES	85.00
Vendor Name	IOWA STATE TRACK & FIELD	<u>85.00</u>
NORCOSTCO, INC	339217	350.21
21 3230 1400 910 6210 618	COSTUME MAKEUP FOR MUSLICAL	350.21
Vendor Name	NORCOSTCO, INC	<u>350.21</u>
PEPPER & SON, INC.	11B60799	106.87
21 3230 1400 910 6220 618	SHEET MUSIC FOR SOLO/ENSEMBLE FESTIVAL	106.87
Vendor Name	PEPPER & SON, INC.	<u>106.87</u>
PROMOTIONAL CONCEPTS	28289	612.97
21 3230 1400 950 7413 618	PROM GLASSWARE	612.97
Vendor Name	PROMOTIONAL CONCEPTS	<u>612.97</u>
RAPID REFILL	3029	194.98
21 0010 1400 920 6600 618	TONER FOR ATHLETIC DEPARTMENT COLOR PRIN	194.98
Vendor Name	RAPID REFILL	<u>194.98</u>
RED OAK COMMUNITY SCHOOL DIST	02082016	91.50
21 0010 1400 920 6810 320	PR REIMBURSEMENT	91.50
RED OAK COMMUNITY SCHOOL DIST	02232016	265.95
21 2020 1400 910 6220 618	TRANSPORTATION COST FOR THE MIDDLE SCHOO	265.95
RED OAK COMMUNITY SCHOOL DIST	02232016-1	42.00
21 3230 1400 950 7407 580	BUS TO CLARINDA ON 2/10/16	42.00
RED OAK COMMUNITY SCHOOL DIST	03092016	373.31
21 3230 1400 950 7407 580	TRANSP CHARGES	373.31
RED OAK COMMUNITY SCHOOL DIST	03092016-1	344.84
21 3230 1400 910 6110 618	BUS TO BEDFORD ON 2/27/16	235.24
21 0010 1400 920 6810 580	VAN USAGE ON 3/1/16 TO DES MOINES	109.60

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name	RED OAK COMMUNITY SCHOOL DIST	<u>1,117.60</u>
RENANDER PHOTOS	217	300.00
21 0010 1400 920 6790 618	11 X 17 TEAM POSTERS	<u>300.00</u>
Vendor Name	RENANDER PHOTOS	300.00
WATKINS TRUE VALUE	10504716	16.99
21 0010 1400 920 6600 618	BUBBLE WRAP FOR EQUIPMENT SHIPPING	16.99
Vendor Name	WATKINS TRUE VALUE	<u>16.99</u>
WILSON PERFORMING ARTS CENTER	02262016	290.50
21 3230 1400 910 6210 618	PRINTING PROGRAMS FOR SPRING MUSICAL	290.50
Vendor Name	WILSON PERFORMING ARTS CENTER	<u>290.50</u>
Fund Number	21	<u>9,693.24</u>
Checking Account ID	3	<u>9,693.24</u>

Invoice List Detail
FEBRUARY PREPAID CHECKS LISTING, 2016

Vendor ID:	Vendor Name:	PO Number:	Invoice Number:	Amount:					
AMERITAS	AMERITAS		02092016	59.68					
Description:	SERVICES	Invoice Date:	02/09/2016	Due Date:	02/28/2016	Status:	PP	1099 Amount:	0.00
Sequence:	1	Check Type:	Check	Checking Account ID:	1	Check Number:	168986	Check Date:	02/09/2016
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>			
10 0010 1000 100 8018 270	INSURANCE		59.68		N	Final			
CENTURYLINK	CENTURY LINK		01252016-1	127.32					
Description:	SERVICES	Invoice Date:	01/25/2016	Due Date:	02/28/2016	Status:	PP	1099 Amount:	0.00
Sequence:	1	Check Type:	Check	Checking Account ID:	1	Check Number:	168984	Check Date:	02/08/2016
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>			
10 0010 2410 000 0000 532	DISTRICT WIDE FIRE ALARM LINES		127.32		N	Final			
IAGIRL	IA GIRLS H.S. ATHLETIC UNION		32311337	3,942.00					
Description:	SUPPLIES	Invoice Date:	02/23/2016	Due Date:	02/28/2016	Status:	PP	1099 Amount:	0.00
Sequence:	1	Check Type:	Check	Checking Account ID:	3	Check Number:	25328	Check Date:	02/23/2016
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>			
21 0010 1400 920 6600 619	REGIONAL BASKETBALL TICKETS		3,942.00		N	Final			
IAHIG2	IA HIGH SCHOOL ATHLETIC ASSOC		32311343	4,224.00					
Description:	SERVICES	Invoice Date:	02/25/2016	Due Date:	02/29/2016	Status:	PP	1099 Amount:	0.00
Sequence:	1	Check Type:	Check	Checking Account ID:	3	Check Number:	25330	Check Date:	02/29/2016
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>			
21 0010 1400 920 6600 619	DISTRICT BOYS BB TICKETS		4,224.00		N	Final			
IOWACHORAL	IOWA CHORAL DIRECTORS ASSOC. INC		2020 718	90.00					
Description:	SERVICES	Invoice Date:	02/05/2016	Due Date:	02/28/2016	Status:	PP	1099 Amount:	0.00
Sequence:	1	Check Type:	Check	Checking Account ID:	3	Check Number:	25307	Check Date:	02/08/2016
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>			
21 2020 1400 910 6221 618	REGISTRATION FOR THREE 6TH GRADE STUDENT		30.00		N	Final			
21 2020 1400 910 6221 618	REGISTRATION FOR SIX 7TH & 8TH GRADE STU		60.00		N	Final			
IOWADE2	IOWA DEPARTMENT OF AGR AND LAND STEWARDSHIP		02242016	15.00					
Description:	SERVICES	Invoice Date:	02/24/2016	Due Date:	02/28/2016	Status:	PP	1099 Amount:	0.00
Sequence:	1	Check Type:	Check	Checking Account ID:	1	Check Number:	169080	Check Date:	02/24/2016
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>			
10 0010 2600 000 0000 340	CERTIFICATION FEE		15.00		N	Final			
MERCER	MERCER HEALTH & BENEFITS ADMIN LLC		02092016	4,287.82					
Description:	SERVICES	Invoice Date:	02/09/2016	Due Date:	02/28/2016	Status:	PP	1099 Amount:	0.00
Sequence:	1	Check Type:	Check	Checking Account ID:	1	Check Number:	168987	Check Date:	02/09/2016
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>			
10 0010 1000 100 8018 270	MARCH INSURANCE		4,287.82		N	Final			

Invoice List - Detail
FEBRUARY PREPAID CHECKS LISTING, 2016

Vendor ID: MIDWEST3D		MIDWEST 3D SOLUTIONS		PO Number: peterson104	Invoice Number: 22617	Amount:	1,920.00
Description: INSTRUCTIONAL SUPPLIES				Invoice Date: 12/18/2015	Due Date: 02/28/2016	Status: PP	1099 Amount: 0.00
Sequence: 1	Check Type: Check	Checking Account ID: 1		Check Number: 168985	Check Date: 02/08/2016		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0010 1000 300 4531 612	Solidworks 10 user network license updat		750.00		N	Final	
10 0010 1000 300 4531 612	Solidworks 2015-2016 Instructor Guide		90.00		N	Final	
10 0010 1000 300 4531 612	chief Architect Upgrade to version X7		950.00		N	Final	
10 0010 1000 300 4531 612	Chief X7 Academic Media Bundle		95.00		N	Final	
10 0010 1000 300 4531 612	SHIPPING		35.00		N	Final	
 Vendor ID: SPOTTSJEFF		 SPOTTS, JEFF		 PO Number: 32311340	 Invoice Number: 02232016	 Amount:	 200.00
Description: REIMBURSEMENT				Invoice Date: 02/23/2016	Due Date: 02/28/2016	Status: PP	1099 Amount: 0.00
Sequence: 1	Check Type: Check	Checking Account ID: 3		Check Number: 25329	Check Date: 02/25/2016		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0010 1400 920 6600 619	DISTRICT BB CASH FOR ADMISSION BOXES		200.00		N	Final	
 Vendor ID: WEBBMIKE		 WEBB, MIKE		 PO Number: 32311329	 Invoice Number: 02172016	 Amount:	 288.00
Description: REIMBURSEMENT				Invoice Date: 02/17/2016	Due Date: 02/28/2016	Status: PP	1099 Amount: 0.00
Sequence: 1	Check Type: Check	Checking Account ID: 3		Check Number: 25327	Check Date: 02/19/2016		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0010 1400 920 6845 580	MEAL MONEY FOR STATE		288.00		N	Final	

Report 1099 Total: 0.00

Report Total: 15,153.82

Identifying Inventory Needs for Creating Success

Red Oak Instrumental Music Education, April 2013

The primary focus of our program is to provide students a high quality music education through instrumental music performance. The primary vehicle we use to teach instrumental music performance is the concert band and its adaptations in the form of marching band and jazz band. When teaching performance skills in this area, it's essential for each student to play an instrument that will work effectively.

While many students perform on instruments they either own or rent through area music stores, providing necessary instrumentation in the school inventory is essential to creating an effective music education experience for all students in the program. We seek to identify those needs and develop a plan for creating student success here at Red Oak.

Instrumentation

Instrumentation can refer both to the members of an ensemble and the instruments they play to create music. While groups of instruments in an ensemble change in numbers, effective music is created by following the proper proportions of these instruments.

The following table shows both the typical instrumentation (provided by the NAMM Foundation) for school concert bands and a snapshot of Red Oak High School's current program.

	Typical Instrumentation for School Concert Bands				Red Oak High School		
					Current (2012-13)	Expected (2013-14)	Inventory**
<i>Total Students</i>	40-50	50-60	60-75	75-90	36	47	
Piccolo	1	1	1	1	1	0	0
Flute	5	7	10	12	5	7	3
Oboe	1	2	2	3	0	0	2
English Horn*	1	1	1	1	0	0	0
Bassoon	1	2	2	2	1	1	3
Clarinet	10	12	16	20	6	6	5
Alto Clarinet*	1	1	1	1	0	0	2
Bass Clarinet	1	2	2	2	1	1	2
Contra Bass Clarinet*	1	1	1	1	0	0	1
Alto Saxophone	5	6	8	9	4	5	0
Tenor Saxophone	1	1	2	2	1	1	0
Baritone Saxophone	1	1	1	1	1	0	1
Trumpet	8	8	8	10	3	3	2
French Horn	4	4	5	6	1	5	6
Trombone	4	4	6	7	3	5	0
Bass Trombone*	1	1	1	1	0	0	1
Euphonium	2	3	3	4	1	2	3
Tuba	2	2	2	3	1	2	3
Percussion	4	4	5	6	7	9	

*These instruments are typically used for specialized or advanced literature and are not always a component of the ensemble

**Instruments currently in repairable or good condition - essentially, instruments with remaining life.

An Effective Instrument Inventory

Our instrument inventory provides opportunities for students to learn music performance. Beginning students often start on more common instruments that are less expensive, like clarinets, flutes, and trumpets. As music becomes more complex and as differentiation needs become more apparent, a high quality and effective inventory of school instruments becomes more important. In addition, by investing in the less common instruments aren't practical for parents to buy (tubas, bass clarinets, etc.), it offers the students an opportunity to play in an ensemble with a complete instrumentation.

Besides the essential need for a typical instrumentation, a high quality inventory meets additional needs:

- Provides a capacity for immediate growth
- Provides a range of flexibility in meeting students' learning needs
- Allows for more effective music instruction through a larger range of performance literature, e.g. piccolo, added percussion
- Provides added opportunities in music education, e.g., world music, advanced literature performance, specialized ensembles

The Current State

Here's the good news – our kids currently all have an instrument to play and are enjoying a high quality music education. Looking ahead, there are some challenges to face as we prepare for growth and a higher standard of excellence in student performance.

Immediate Needs

There are a few areas where immediate action is necessary. For example, our current high school marching percussion instruments are in need of great repair, and the cost of doing so is close enough to replacing the instruments outright. Also at the high school, we do not have a piccolo in our inventory, and our tenor saxophones have reached the end of their life span.

There are critical needs like these that cause us to fall behind in comparison to the learning experiences other schools are providing. Another example in the field of marching band is the keyboard percussion on the sideline, or in the "pit". Fitting keyboard instruments with proper frames to preserve the instruments, providing stands for marching percussion for rehearsal and football game performance in the stands, and more allows us to rehearse and perform more effectively. Needs like this, the piccolo, and the tenor saxophones are to keep the band running as it currently stands.

Looking Ahead

Many of our school instruments are 30-40 years old. There are some instruments where this is fine, like pianos or tubas. Most school instruments, however, have a shorter lifespan and steeply diminish the learning experience they offer the student. While they may last for a couple years or more, they certainly don't offer a positive learning experience.

There are two other considerations – growth and a higher standard of music performance. Growth without flexibility in instrumentation becomes a *disincentive* to participation. It is important to be able to balance the ensemble's instrumentation to ensure an effective performance and therefore a more meaningful experience. Secondly, as student achievement rises, so do the expectations of more advanced literature. Instruments like oboes, English horns, specialized percussion, etc. become more prominent and it will be essential to have an inventory that provides for those opportunities. The immediate capacity to seize those learning opportunities as growth continues is essential.

Finally, maintaining an inventory of dated instruments is more expensive due to more frequent and intensive repairs. By addressing these needs now, we can improve the learning experience for students and avoid equipment crisis.

Five-Year Instrumental Inventory Plan

Red Oak Instrumental Music Education, May 2013

The primary focus of our program is to provide students a high quality music education through instrumental music performance. The primary vehicle we use to teach instrumental music performance is the concert band and its adaptations in the form of marching band and jazz band. When teaching performance skills in this area, it's essential for each student to play an instrument that will work effectively.

While many students perform on instruments they either own or rent through area music stores, providing necessary instrumentation in the school inventory is essential to creating an effective music education experience for all students in the program. We seek to identify those needs, develop a plan, and implement solutions for creating student success here at Red Oak.

Making Practical Choices

Under the current model for obtaining a musical instrument at Red Oak, students generally supply more common band instruments that can be rented or purchased through local music stores. For example, flutes, clarinets, trumpets, alto saxophones, and trombones can be more cheaply obtained and as a result are often passed down from relatives or acquaintances. This point, however, doesn't address quality, but it is generally meeting the need of supply a student an instrument in band.

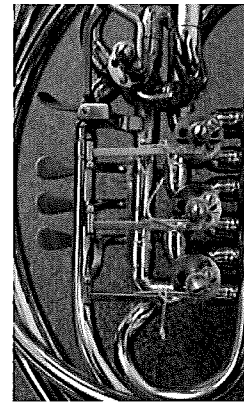
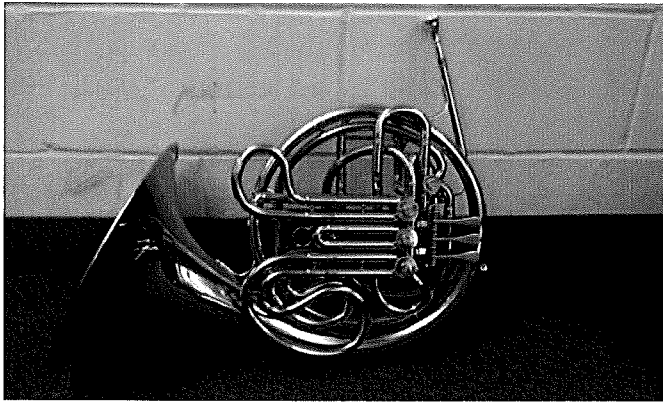
In creating the full ensemble for a quality instrumental music education, our inventory begins to show its value. By supplying percussion instruments, tubas, bass clarinets, and other individual or small section instrumentation, we make the full experience possible for students. Therefore, when examining our inventory and developing an improvement plan, we must make practical choices.

Lifespan as a Result of Function

Examining our inventory, it's apparent that most of the instruments have seen many years of use. However, we find that many newer instruments are lower in quality due to their function and use in the program. For example, our newest tenor saxophone was built in 2007. Tenor saxophones are used in every ensemble, indoors and outdoors, year-round. The large components and many mechanical parts lead to a shorter lifespan and a steep diminishment of the learning experience for students using it. This saxophone is reaching the end of its lifespan, and we're seeing more frequent and more costly repairs.



However, when examining a horn built in 1961, we see a higher quality and a longer lifespan due to its design and function. On a horn, there are four valves and four buttons to rotate those valves. With few moving parts and not being taken outside for marching band, this horn sees less risk of damage and enjoys minimal maintenance.



This is why manufacturing date doesn't always equate to quality. Each instrument functions differently and serves different purposes that alter their lifespan. As we make choices in updating the inventory, we seek to make practical choices that improve the learning experience we're offering students, not simply just replacing old instruments.

Marching Band in the 21st Century

Learning experiences in the 21st century bring different challenges to our inventory, as well. Marching band now plays a larger role on the football field than off, and the learning experiences for students are more field-focused than parade-focused. Percussion instruments traditionally used for the stage are now commonly brought to the sideline, marching percussion is more demanding in regards to movement on the field, and standards in show design are continually rising. Updating marching percussion drums and carriers, and refitting concert percussion with field frames has become a priority as we look at updating the inventory.

In addition, it is important to have the flexibility to bring concert band instruments like French horns and euphoniums to the field in their proper forms – mellophones and marching euphoniums. This makes for both a more positive learning experience for the student performing and more effective performances as an ensemble.

Five-Year Plan

We seek to meet instrumental music inventory needs in a five-year plan. There are three main benefits worth highlighting to this approach:

- This is a methodical, organized approach that clearly expresses a plan we can meet instrumental music inventory needs.
- A five-year plan can allow instrumental music teachers to evaluate student needs and reconsider purchase plans accordingly.
- A long-term, district-driven approach prevents the inventory problem frequent teacher vacancies have brought about.

As stated, the primary focus of our program is to provide a high quality music education experience through music performance. All in all, this plan is designed allow for those experiences and provide students the tools necessary for success.

Instrumental Music Inventory Improvement

July 13th, 2013

Dan Black

The primary focus of our program is to provide students a high quality music education through instrumental music performance. The primary vehicle we use to teach instrumental music performance is the concert band and its adaptations in the form of marching band and jazz band. When teaching performance skills in this area, it's essential for each student to play an instrument that will work effectively.

While many students perform on instruments they either own or rent through area music stores, providing necessary instrumentation in the school inventory is essential to creating an effective music education experience for all students in the program.

Through previous months of work, staff have identified needs and developed a plan for improving the instrument inventory for students at Red Oak. As stated previously, this plan is designed allow for a high quality music education experience through music performance.

I have reached out to area music stores for bid proposals for the items listed under year one in our five-year instrument inventory improvement plan.

Five-Year Plan Year One Instrument Proposal -2013:

HS	Yamaha Marching Small Tenor Quads, ABS Carrier, Case, and Stand	Percussion
HS	Yamaha 18" Marching Bass Drum, ABS Carrier, Case, and Stand	Percussion
HS	Yamaha 20" Marching Bass Drum, ABS Carrier, Case, and Stand	Percussion
HS	Yamaha 22" Marching Bass Drum, ABS Carrier, Case, and Stand	Percussion
HS	Yamaha 24" Marching Bass Drum, ABS Carrier, Case, and Stand	Percussion
HS	Yamaha 13" SFZ Marching Snare Drum, ABS Carrier, Case, and Stand	Percussion
HS	Yamaha 13" SFZ Marching Snare Drum, ABS Carrier, Case, and Stand	Percussion
HS	Yamaha 13" SFZ Marching Snare Drum, ABS Carrier, Case, and Stand	Percussion
HS	Yamaha 13" SFZ Marching Snare Drum, ABS Carrier, Case, and Stand	Percussion
HS	Ludwig LE788 All-Terrain Stand For Concert Bass	Percussion
HS	Adams FFMA-43 Marimba Field Endurance Frame	Percussion
HS	Gemeinhardt 4S Piccolo	Wind Instrument
HS	Cannonball T5-L Tenor Saxophone	Wind Instrument
HS	Cannonball T5-L Tenor Saxophone	Wind Instrument
MS	Fox Renard Model 333 Protégé Oboe	Wind Instrument
MS	Yamaha Tenor Saxophone	Wind Instrument
MS	Conn 6D Double Horn	Wind Instrument

Summary of Bid Proposals

Requests for bids on these items were sent to Rieman Music (Urbandale, IA), Midbell Music (Sioux City, IA), West Music, (Coralville, IA), The Percussion Source (Coralville, IA), Kephart Music (Decorah, IA), Schmitt Music (Omaha, NE), and Dietze Music (Omaha, NE). Each bid proposal is attached, and the following is a summary of their proposals.

Business Name	HS Percussion Items Quote	HS Wind Instruments Quote	MS Wind Instruments Quote	Comments
Rieman Music	\$11,058	\$4,416	\$7,110	-Can deliver HS percussion order within 2 weeks of order date with exception of drum carriers. -Estimates full delivery of percussion items by September 1. -All else in stock.
Midbell Music	\$12,367	\$4,693	\$7,727	-No comment on delivery.
Dietze Music	\$11,076	\$4,272 <i>Proposed different instrument purchases from original plan</i>	\$7,038	-No comment on delivery. -Recommended a different piccolo for savings and quality (\$650 Yamaha Piccolo) -Recommended different tenor saxophone (intermediate level Yamaha instead of advanced level Cannonball tenor saxophone)
Percussion Source	\$10,943.63	N/A	N/A	-Percussion items order can be shipped by August 1 st . -Store does not sell wind instruments.
Schmitt Music	N/A	N/A	N/A	-Schmitt Music did not feel it could compete with price estimates researched in plan proposal.
West Music	N/A	N/A	N/A	-West Music company rules don't allow dealing outside of its area in eastern Iowa. Did not submit a proposal.
Kephart Music	N/A	N/A	N/A	-No response from Kephart Music representative.

Staff Recommendation

I recommend making the following purchases through the listed businesses below in July 2013. If ordered soon, all instruments will be delivered in time for their appropriate uses in instrumental ensembles for the 2013-2014 school year, namely the marching percussion instruments.

Some specific benefits to the learning experience for students upon making these purchases:

- Making these purchases dismisses the need for maintenance on equivalent instruments in the high school inventory, e.g. current tenor saxophones, and "heads" (playing surfaces) for marching drums.

- ABS carriers for marching percussion improve back support and resulting posture. Allows for improved student health and performance.
- Stands for marching percussion allow for long periods of play using proper playing position and posture during music rehearsal and football game bleacher performance. Instruments no longer needed to be propped up on chairs or played against bleacher seats, improving life of the instrument.
- Concert bass drum stand and marimba field endurance frame allows for new use in marching band field percussion. A front ensemble can be moved around rehearsal spaces and performance areas with durable frames, improving the life of current instruments in the inventory. These frames also allow for attachment of previously inaccessible instruments in our inventory to be used in the marching band ensemble. From an educational mindset, I can more appropriately match students to learning experiences based on their level of understanding.
- The Cannonball tenor saxophones replace current instruments in our inventory that have needed constant maintenance to play, and this will have an immediate impact on student performance and maintenance costs.
- The high school inventory will now have a piccolo available for student use. A wider range of literature, and therefore a wider range of learning opportunities, can be played as an entire class.
- In a general sense, the sounds of these instruments will be better than the sounds that can be created with our current inventory. A higher standard of performance would now be more accessible and more readily achievable by our students.

School	Quoted Price	Business Name	Item
HS	\$1,377.30	Percussion Source	Yamaha Marching Small Tenor Quads, ABS Carrier, Case, and Stand
HS	\$918.92	Percussion Source	Yamaha 18" Marching Bass Drum, ABS Carrier, Case, and Stand
HS	\$951.35	Percussion Source	Yamaha 20" Marching Bass Drum, ABS Carrier, Case, and Stand
HS	\$997.84	Percussion Source	Yamaha 22" Marching Bass Drum, ABS Carrier, Case, and Stand
HS	\$1,038	Percussion Source	Yamaha 24" Marching Bass Drum, ABS Carrier, Case, and Stand
HS	\$978.38	Percussion Source	Yamaha 13" SFZ Marching Snare Drum, ABS Carrier, Case, and Stand
HS	\$978.38	Percussion Source	Yamaha 13" SFZ Marching Snare Drum, ABS Carrier, Case, and Stand
HS	\$978.38	Percussion Source	Yamaha 13" SFZ Marching Snare Drum, ABS Carrier, Case, and Stand
HS	\$978.38	Percussion Source	Yamaha 13" SFZ Marching Snare Drum, ABS Carrier, Case, and Stand
HS	\$623.44	Percussion Source	Ludwig LE788 All-Terrain Stand For Concert Bass
HS	\$982.34	Percussion Source	Adams FFMA-43 Marimba Field Endurance Frame
HS	\$650	Dietze Music	Yamaha YPC-32 Piccolo <i>*Dietze Music recommendation, \$330 in savings from lowest price in other bids.</i>
HS	\$1,718	Rieman Music	Cannonball T5-L Tenor Saxophone
HS	\$1,718	Rieman Music	Cannonball T5-L Tenor Saxophone
HS	\$14,888.71	HS Subtotal	
MS	\$2,617	Dietze Music	Fox Renard Model 333 Protégé Oboe
MS	\$1,811	Dietze Music	Yamaha YTS-480 Intermediate Tenor Saxophone
MS	\$2,610	Dietze Music	Conn 6D Double Horn
MS	\$7,038	MS Subtotal	

Instrument Inventory Improvement Plan – Phase 2

February 12th, 2014

Dan Black

Year One Results – Red Oak High School Band

Shortly after approving year one purchases last year, students kicked off the 2013-14 academic year with summer marching band camp. As camp progressed, year one purchases began arriving just in time to put them to use for kids. We couldn't have seen a more immediate impact on student performance and music performance effectiveness.

Quoting from last year's proposal, here are the proposed benefits and the actual outcomes of the year one purchases:

- *"Making these purchases dismisses the need for maintenance on equivalent instruments in the high school inventory, e.g. current tenor saxophones, and "heads" (playing surfaces) for marching drums."*

No money was spent repairing marching percussion or older tenor saxophones. All high school purchases are being used by students.

- *"ABS carriers for marching percussion improve back support and resulting posture. Allows for improved student health and performance."*

Results were immediate for students, especially on the field. This was an interesting experience for students, as they used the old drums and carriers for the first two days of full camp. Backs were hurting after prolonged use, especially for larger drums. Comparing their experience with new drums in the last three days of camp, students experienced no back pain with the new equipment. In addition, motion on the field was easier and students saw success much more quickly.

- *"Stands for marching percussion allow for long periods of play using proper playing position and posture during music rehearsal and football game bleacher performance. Instruments no longer needed to be propped up on chairs or played against bleacher seats, improving life of the instrument."*

This was by far the most appreciated aspect for percussion students. Music rehearsals should be done with proper technique and without the physical demands field marching asks of students. These stands allowed students to better focus on their reading and music performance skills and allowed them to do it with proper technique. In addition, the drums looked and sounded amazing in the football stadium since they were positioned for performance.

- *"Concert bass drum stand and marimba field endurance frame allows for new use in marching band field percussion. A front ensemble can be moved around rehearsal spaces and performance areas with durable frames, improving the life of current instruments in the inventory. These frames also allow for attachment of previously inaccessible instruments in our inventory to be used in the marching band ensemble. From an educational mindset, I can more appropriately match students to learning experiences based on their level of understanding."*

The concert bass drum stand worked beautifully. Brenna, the student who used it, had no troubles moving such a large instrument to and from the practice field, and the stand allows for a better sound since there is no rattle. Having the instrument included in marching band brought the style into the 21st century and created much more of an impact for the performance out on the field.

The marimba stand, however, ended up being too large for the doorway into our classroom. The band classroom door is a normal classroom size and doesn't allow for large equipment to be moved in and out. So, we returned it for a full refund.

- *"The Cannonball tenor saxophones replace current instruments in our inventory that have needed constant maintenance to play, and this will have an immediate impact on student performance and maintenance costs."*

These tenors have worked great for the students. Donnie, the full-time tenor player in the band, laughed out loud the first time he played it because it was so much easier than our old tenors. Having two for the sake of jazz band performance and blending sounds together with quality instruments has also allowed kids to focus their energy into their music learning rather than the mechanical aspects of their horn.

- *"The high school inventory will now have a piccolo available for student use. A wider range of literature, and therefore a wider range of learning opportunities, can be played as an entire class."*

The piccolo has been played in every full band performance since it arrived. A piccolo is a standard instrument in bands today, and the fact that a student doesn't have to cover that cost personally has opened that learning opportunity to all flute players.

- *"In a general sense, the sounds of these instruments will be better than the sounds that can be created with our current inventory. A higher standard of performance would now be more accessible and more readily achievable by our students."*

Students are seeing a tremendous amount of success this year in band. From the start of this year, the students have been empowered by the capabilities these instruments have afforded them, especially the marching percussion instruments. Red Oak band students feel like they belong in a new category of band programs that represent pride and excellence. While it's the people that make music happen, taking that first step last year in updating our inventory has certainly made making music happen much easier.

Moving Forward - Instrument Inventory Improvement Plan HS Recommendations

The following are recommendations for the high school in the instrument inventory improvement plan. These changes are noted in an updated spreadsheet with all five phases listed.

Recommended HS Equipment Removals/Alterations (-\$12,619.00)

- Redistributed needed items based on student projections for the next two years
- Removed Philharmonic Concert Bass Drum (-\$897.00). *Updated frame improved current bass drum performance and doesn't warrant replacement drum for our now current frame.*
- Removed Adams Marimba on Field Frame (-\$3,944.00). *Classroom size wouldn't be able to accommodate this.*
- Removed one Rolling Trap/Glock Stand (-\$378.00). *Classroom size wouldn't be able to accommodate this.*
- Changed 2 Sousaphones to 1 Hybrid Fiberglass/Brass Sousaphone, 2 replacement brass bells, and 3 hard shell cases. (-\$5,000). *Fiberglass is the longest lasting option, and it may be wiser to replace the bells of the sousaphones rather than the entire instrument to save money. The Conn sousaphones are too outdated for this option, but we could update our current Jupiter sousaphones rather than replace them to save money. In addition, hard shell cases will preserve the investment and prevent damage.*
- Move sousaphone purchases to 2014 year to avoid repair cost and for preventative maintenance with hard shell cases
- Add stand hardware for preventative maintenance for sousaphones

- Changed Trumpet model recommendation (-\$1,200). *Sought out recommendations from colleagues.*
- Changed Trombone model recommendation (-\$1,200). *Sought out recommendations from colleagues.*

Recommended HS Equipment Additions/Alterations (+\$19,118)

- Added Ride Cymbal and stand (+\$469). *Higher level learning for rhythm section students requires multiple options for sound textures/colors in more advanced jazz literature.*
- Add new set of Timpani to replace aging set at high school (+\$13,000). *Current timpani need replacing, but classroom door makes purchasing new equipment more complicated. This item was placed in 2017 phase to allow for additional planning/recommendations.*
- Add two Alto Saxophones (+\$5,649). *We have no playable alto saxophones in the school inventory. Adding would allow for a student to immediately join band or switch instruments to further music performance opportunities.*
- Add a Concert Tuba (+8,868). *Replacement for beginner size tuba. Recommendation from local colleague. Placed in 2017 phase so need can be more clearly assessed.*

High School Recommendation for Phase 2

The following is my recommendation for phase 2 of the inventory improvement plan. With the exception of the cymbal and boom stand (\$469), these items were all covered in the original 5 year plan. Items listed in this phase consider student need and growth for next year, namely the sousaphone and marching euphonium items.

Originally, the plan recommended purchasing two new \$6,500 brass sousaphones. After doing research in the area and considering area school experiences, I've created a plan that will produce three quality sousaphones for less cost (approx. \$5,000 less). Utilizing the fiberglass bodies of the instruments, we may be able to replace the bells with new brass and greatly increase the sound production from these instruments. In addition, it would cost far less. Our Conn sousaphones in the inventory are too old for this, so I've included one new "hybrid" sousaphone with a fiberglass body and brass bell. Finally, bleacher seating sousaphone stands and hard shell cases instead of our soft cloth cases will help preserve these instruments and reduce maintenance costs. This recommendation hinges on dealer capabilities.

Phase Two Instrumental Inventory Recommendations for 2014

HS	\$ 1,500.00	Jupiter sousaphone replacement brass bell and hard shell case
HS	\$ 1,500.00	Jupiter sousaphone replacement brass bell and hard shell case
HS	\$ 4,500.00	Jupiter FiberBrass Sousaphone and hard shell case
HS	\$ 295.00	Yamaha RM-SHSOU AIRlift Series Sousphone Stadium Hardware Stand
HS	\$ 295.00	Yamaha RM-SHSOU AIRlift Series Sousphone Stadium Hardware Stand
HS	\$ 295.00	Yamaha RM-SHSOU AIRlift Series Sousphone Stadium Hardware Stand
HS	\$ 399.00	Zildjian K Custom Left Side Ride K0988
HS	\$ 70.00	Yamaha CS-755 Medium Weight Boom Stand
HS	\$ 129.00	Black Swamp PCC1-R Rosewood Castanets, Small
HS	\$ 134.00	Black Swamp PCC3-R Rosewood Castanets, Large
HS	\$ 492.00	Pearl Symphonic SYP-1455-138 14x5.5 Snare Drum
HS	\$ 115.00	Pearl S-1000L Concert Height Snare Stand
HS	\$ 378.00	Yamaha YGS-100 Rolling Trap/Glock Stand
HS	\$ 2,423.00	Yamaha Marching Euphonium with Case - Model: YEP-202M
HS	\$ 2,423.00	Yamaha Marching Euphonium with Case - Model: YEP-202M
HS	\$ 14,948.00	Subtotal

Instrumental Music Instructional Adoption Cycle 2013-2017
 Five Year Plan 2013-2017
 UPDATED 3/08/2016

Instrumental Inventory Purchase 2013 - Bid Estimate 6/19/2013 Rieman Music

HS	\$ 1,395.00	Yamaha Marching Small Tenor Quads, ABS Carrier, Case, and Stand
HS	\$ 915.00	Yamaha 18" Marching Bass Drum, ABS Carrier, Case, and Stand
HS	\$ 950.00	Yamaha 20" Marching Bass Drum, ABS Carrier, Case, and Stand
HS	\$ 995.00	Yamaha 22" Marching Bass Drum, ABS Carrier, Case, and Stand
HS	\$ 1,039.00	Yamaha 24" Marching Bass Drum, ABS Carrier, Case, and Stand
HS	\$ 999.00	Yamaha 13" SFZ Marching Snare Drum, ABS Carrier, Case, and Stand
HS	\$ 999.00	Yamaha 13" SFZ Marching Snare Drum, ABS Carrier, Case, and Stand
HS	\$ 999.00	Yamaha 13" SFZ Marching Snare Drum, ABS Carrier, Case, and Stand
HS	\$ 999.00	Yamaha 13" SFZ Marching Snare Drum, ABS Carrier, Case, and Stand
HS	\$ 980.00	Gemeinhardt 4S Piccolo
HS	\$ 1,718.00	Cannonball T5-L Tenor Saxophone
HS	\$ 1,718.00	Cannonball T5-L Tenor Saxophone
HS	\$ 669.00	Ludwig LE788 All-Terrain Stand For Concert Bass
HS	\$ 1,099.00	Adams FFMA 43 Marimba Field Endurance Frame
HS	\$ 15,474.00	Subtotal
MS	\$ 2,612.00	Fox Renard Model 333 Protégé Oboe, estimated price
MS	\$ 1,970.00	Yamaha Tenor Saxophone, estimated price
MS	\$ 2,528.00	Conn 6D Double Horn (2)
MS	\$ 7,110.00	Subtotal

Instrumental Inventory Purchase 2014

HS	\$ 1,159.00	Jupiter Brass Sousa Bell (Lacquer)
HS	\$ 1,159.00	Jupiter Brass Sousa Bell (Lacquer)
HS	\$ 560.00	Sousaphone hard shell case with wheels
HS	\$ 560.00	Sousaphone hard shell case with wheels
HS	\$ 3,699.00	Jupiter FiberBrass Sousaphone and hard shell case
HS	\$ 100.00	Hercules Stands DS551B Sousaphone Stand
HS	\$ 100.00	Hercules Stands DS551B Sousaphone Stand
HS	\$ 100.00	Hercules Stands DS551B Sousaphone Stand
HS	\$ 115.00	Pearl S-1000L Concert Height Snare Stand
HS	\$ 115.00	Pearl S-1000L Concert Height Snare Stand
HS	\$ 27.99	LP 430 Castanets
HS	\$ 492.00	Pearl Symphonic SYP-1455-138 14x5.5 Snare Drum
HS	\$ 378.00	Yamaha YGS-100 Rolling Trap/Glock Stand
HS	\$ 2,423.00	Yamaha Marching Euphonium with Case - Model: YEP-202M
HS	\$ 2,423.00	Yamaha Marching Euphonium with Case - Model: YEP-202M
HS	\$ 379.95	Zildjian K Custom Special Dry Ride Cymbal - 21"
HS	\$ 119.50	Pearl B-1030 Convertible Boom Gyro-Lock Cymbal Stand

2/24 Updated Price (-\$809)

3/5 Different option (-\$195)

3/5 Different option (-\$195)

3/5 Different option (-\$195)

4/23 Added from Phase 3

4/23 Removed Large/Small castanets, different option

HS	\$ 13,910.44	Subtotal
MS	TBD	TBD

Instrumental Inventory Purchase 2015

HS	\$1,000.00	Ibanez Bass Guitar with hard shell case	
HS	\$3,575.00	Holton H-179 Horn	Added 2015 - Accommodating growth for 15-16 year, more for 16-17 year
HS	\$3,575.00	Holton H-179 Horn	Added 2015 - Accommodating growth for 15-16 year, more for 16-17 year
HS	\$1,890.00	Yamaha YEP-321 Series 4-Valve Euphonium Lacquer	Added 2015 - Accommodating growth for 15-16 year, more for 16-17 year
HS	\$1,890.00	Yamaha YEP-321 Series 4-Valve Euphonium Lacquer	Added 2015 - Accommodating growth for 15-16 year, more for 16-17 year
HS	\$65.00	On-Stage Stands Lok-Tight Pro Double-X ERGO-LOK KS8291 - Digital Keyboard Stand	Added 2015 - Replacing difficult and unreliable stand
HS	\$75.00	Gibraltar Crash Cymbal Cradle, 7614	
HS	\$217.00	Sabian AA 18" Suspended Cymbal, 21823	
HS	\$435.00	Sabian AA 18" Crash Cymbal Pair, 21821	
HS	\$2,735.00	Adams Concert XCHV-40 4.0 Oct Concert Wide Bar Rosewood	
HS	\$1,750.00	Trombone - Bach Soloist TBSOL200	
HS	\$1,750.00	Trombone - Bach Soloist TBSOL200	
HS	\$ 15,457.00	Subtotal	
MS	\$1,253.00	P.MAURIAT PRO TENOR SAX (Schmitt)	Added 2015
MS	\$999.00	Jupiter Mellophone JU450L	Added 2015
MS	\$999.00	Jupiter Mellophone JU450L	Added 2015
MS	\$3,630.00	Adams Vibraphone VSSV31M	Added 2015
MS	\$1,973.00	Yamaha YBH-301M Series Marching Bb Baritone	Added 2015
MS	\$1,973.00	Yamaha YBH-301M Series Marching Bb Baritone	Added 2015
MS	\$1,875.00	Yamaha YEP-321 Series 4-Valve Euphonium Lacquer	Added 2015
MS	\$12,702.00	Subtotal	

Instrumental Inventory Purchase 2016

HS	\$ 1,749.00	Yamaha Mellophone - Model: YMP-204M
HS	\$ 1,749.00	Yamaha Mellophone - Model: YMP-204M
HS	\$ 8,868.00	Yamaha YBB-621 Concert Tuba
HS	\$ 4,962.00	Yamaha YBS-52 Baritone Saxophone
HS	\$ 17,328.00	Subtotal
MS	TBD	TBD

Instrumental Inventory Purchase 2017

HS	\$ 1,563.00	Yamaha YTR-4335GII Bb Trumpet	Different option (-\$414)
HS	\$ 1,563.00	Yamaha YTR-4335GII Bb Trumpet	Different option (-\$414)
HS	\$ 13,783.75	Adams Gen II P2DHSET4 23, 26, 29, 32" Hammered Cambered Timpani Drums	

HS	\$ 16,909.75	Subtotal
MS	TBD	TBD

Removed Items in 2015

HS	\$ 2,905.00	Buffet R13 Bb Clarinet	Removed 2015
HS	\$ 2,905.00	Buffet R13 Bb Clarinet	Removed 2015
HS	\$ 2,824.99	Yamaha YAS62II Alto Saxophone	Removed 2015
HS	\$ 2,824.99	Yamaha YAS62II Alto Saxophone	Removed 2015
HS	\$ 2,359.00	Conn 88HO Trombone with F attachment	Removed 2015
HS	\$ 2,359.00	Conn 88HO Trombone with F attachment	Removed 2015
HS	\$ 1,883.00	Yamaha YFL-461H Flute	Removed 2015
HS	\$ 1,883.00	Yamaha YFL-461H Flute	Removed 2015
HS	\$ 924.00	Pearl Philharmonic PHF-1616-103 16x16 Field Drum, Black	Removed 2015
HS	\$ 1,749.00	Yamaha Mellophone - Model: YMP-204M	Removed 2016
HS	\$ 22,616.98	Total price of items removed from plan	

Uniform Needs Assessment

February 8th, 2016 (Updated 3/8/16) | Dan Black | Red Oak High School Tiger Marching Band

Grade Level Band Enrollment 2011-Present

	6th Grade	7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade
Class of 2022	31						
Class of 2021	31	19					
Class of 2020	46	35	27	<i>proj. 21</i>			
Class of 2019	48	27	11	9	<i>proj. 7</i>		
Class of 2018	40	28	23	18	19	<i>proj. 17</i>	
Class of 2017		36	21	12	12	11	<i>proj. 11</i>
Class of 2016			25	12	9	9	9
Class of 2015				14	10	10	8
Class of 2014				14	8	5	5
Class of 2013					10	7	6
Class of 2012						14	15
Class of 2011							14

7-8th Grade and High School Band Enrollments 2010-Present

	2010-2011	2011-2012	<i>Mr. Black Year 1</i> 2012-2013	2013-2014	2014-2015	2015-2016	<i>Projected</i> 2016-2017
7-8th Grade Band		61	49	50	46	46	
High School Band	52	44	33	36	47	48	56

Quick Points

- Current inventory is 50 full uniforms (50 jackets, 50 pants, 50 gauntlets, and 50 hats).
- Typical colorguard enrollment is between 8-10 students. Colorguard students wear a different uniform.
- FJM Recommendation for a band of 50 winds and percussionists is an inventory of at least 65-75 uniforms.


Uniform Assignment Process Used

1. Measure students, FJM offered uniform sizes to match
2. Match students to Red Oak inventory exactly by size and gender
3. Match female students to Red Oak inventory male uniforms. Female uniforms do not work on male students.
4. Assign Red Oak inventory larger uniforms to smaller students. Assignments trickle down when appropriate.

Recommendation – Purchase 16 additional band uniforms and 1 additional drum major uniform based on current band enrollment measurements to ensure the 2016-2017 marching band has appropriately sized uniforms. Inventory will be above the minimum recommendation at 67 uniforms.

Uniform Assignments Key

34L	Yellow shading = not exact match
42R	Orange shading = distant match

 Red Shading = No uniform to assign



March 8, 2016

Red Oak High School
ATTN: Dan Black
2011 N 8th Street
Red Oak, IA 51566

CESARIO UNIFORM QUOTE

BAND JACKET w/EMBROIDERY- \$175.00

GAUNTLETS - \$40.00

BIB PANTS W/ADJUST-A-HEM - \$60.00

BAND POLY GAB COVERED SHAKO w/MYLAR VISOR- \$47.00

14" WHITE FRENCH UPRIGHT PLUME - \$15.25

UNIFORM TOTAL - \$337.25 x 17 (16 band 1 DM) = \$5,733.25

SHIPPING - \$190.00

GRAND TOTAL - \$5,923.25.50

A 50% DEPOSIT OR AN OFFICIAL SCHOOL PURCHASE ORDER AND COMPLETED SIZING CHARTS WILL BE REQUIRED FOR ORDER TO BE PLACED ON PRODUCTION SCHEDULE. DELIVERY TIME IS APPROXIMATELY 120-150 DAYS. BALANCE IS TO BE PAID UPON COMPLETION OF THE ORDER. IF YOU HAVE ANY QUESTIONS PLEASE CONTACT ME AT 1-800-444-3524 OR joe.sowers@fjminc.com. THANK YOU!

SUBMITTED BY:
JOE SOWDERS
DIRECTOR OF MARKETING & SALES MANAGER
FRED J. MILLER, INC.



USAC Home | Schools and Libraries Program | Applicants | Step 5: Starting Services | CIPA

STEP 5 STARTING SERVICES

STEP 4 | STEP 6

FCC Form 486 Filing

CIPA

Advance Installation

CIPA

Updated September 2015

Applicants must enforce a policy of Internet safety and certify compliance with the Children's Internet Protection Act (CIPA) to be eligible for discounts. CIPA was signed into law on December 21, 2000. To receive support for Internet Access, Internal Connections, Managed Internal Broadband Services, and Basic Maintenance services, school and library authorities must certify that they are enforcing a policy of Internet safety that includes measures to block or filter Internet access for both minors and adults to certain visual depictions. The relevant authority with responsibility for administration of the eligible school or library (hereinafter known as the Administrative Authority) must certify the status of its compliance for the purpose of CIPA in order to receive universal service support.

In general, school and library authorities must certify either that they have complied with the requirements of CIPA, that they are undertaking actions, including any necessary procurement procedures, to comply with the requirements of CIPA, or that CIPA does not apply to them because they are receiving discounts for telecommunications services only.

Requirements

CIPA requirements include the following three items:

1. Internet Safety Policy

Schools and libraries receiving universal service discounts are required to adopt and enforce an Internet safety policy that includes a technology protection measure that protects against access by adults and minors to visual depictions that are obscene, child pornography, or — with respect to use of computers with Internet access by minors — harmful to minors.

The Internet safety policy must address all of the following issues:

- Access by minors to inappropriate matter on the Internet and World Wide Web
- The safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications
- Unauthorized access including "hacking" and other unlawful activities by minors online
- Unauthorized disclosure, use, and dissemination of personal information regarding minors
- Measures designed to restrict minors' access to materials harmful to minors

For schools, the policy must also include monitoring the online activities of minors. Note: beginning July 1, 2012, when schools certify their compliance with CIPA, they will also be certifying that their Internet safety policies have been updated to provide for educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, cyberbullying awareness, and response.

2. Technology Protection Measure

A technology protection measure is a specific technology that blocks or filters Internet access. The school or library must enforce the operation of the technology protection measure during the use of its computers with Internet access, although an administrator, supervisor, or other person authorized by the authority with responsibility for administration of the school or library may disable the technology protection measure during use by an adult to enable access for bona fide research or other lawful purpose.

3. Public Notice and Hearing or Meeting

The authority with responsibility for administration of the school or library must provide reasonable public notice and hold at least one public hearing or meeting to address a proposed technology protection measure and Internet safety policy. For private schools, public notice means notice to their appropriate constituent group. Unless required by local or state rules, an additional public notice and a hearing or meeting is not necessary for amendments to Internet safety policies.

Administrative Authority

The Administrative Authority for a school or library is the entity that must make the relevant certification for the purpose of CIPA. For a school, the Administrative Authority may be the school, school district, school board, local educational agency, or other authority with responsibility for administration of the school. For a library, the Administrative Authority may be the library, library board, or other authority with responsibility for administration of the library.

If the Administrative Authority is also the Billed Entity, the Administrative Authority certifies on the FCC Form 486. If the Administrative Authority is not the Billed Entity, the Administrative Authority must complete FCC Form 479 (Certification of Administrative Authority to Billed Entity of Compliance with the

INTERNET - APPROPRIATE USE REGULATION

- I. Responsibility for Internet Appropriate Use.
 - A. The authority for appropriate use of electronic Internet resources is delegated to the licensed employees.
 - B. Instruction in the proper use of the Internet will be available to employees who will then provide similar instruction to their students.
 - C. Employees are expected to practice appropriate use of the Internet, and violations may result in discipline up to, and including, discharge. Violations relating to or supporting of illegal activities will be reported to law enforcement agencies.
- II. Internet Access.
 - A. Access to the Internet is available to teachers and students as a source of information and a vehicle of communication.
 - B. Students will be able to access the Internet while at school under the supervision of a staff member. Individual student accounts and electronic mail addresses may be issued to students at this time.
 1. Making Internet access available to students carries with it the potential that some students might encounter information that may not be appropriate for students. However, on a global network, it is impossible to control all materials. Because information on the Internet appears, disappears and changes, it is not possible to predict or control what students may locate.
 2. It is a goal to allow teachers and students access to the rich opportunities on the Internet, while we protect the rights of students and parents who choose not to risk exposure to questionable material.
 3. The smooth operation of the network relies upon the proper conduct of the end users who must adhere to strict guidelines which require efficient, ethical and legal utilization of network resources.
 4. To reduce unnecessary system traffic, users may use real-time conference features such as talk/chat/Internet relay chat only as approved by the supervising teacher.
 5. Transmission of material, information or software in violation of any board policy or regulation is prohibited.
 6. Users will be allowed to download and upload files that pass the requirements of the virus protection and/or content filter technologies that are in place.
 7. The school district makes no guarantees as to the accuracy of information received on the Internet.
- III. Permission to Use Internet
 - A. Annually, parents of students under the age of 18 will grant permission for their student to use the Internet using the prescribed form.
 - B. All employees will sign the "District Employee Technology Usage Agreement" and return it to the Central Office.
 - C. People using the guest wireless network to access the Internet will be required to agree to the terms of use before they are granted access.
- IV. Student Use of Internet.
 - A. Equal Opportunity - The Internet is available to all students who have permission to use the Internet within the school district under the supervision of a staff member. The amount of time available for each student may be limited by the number of available terminals and the demands for each terminal.
 1. It is possible that students in grades 6-12 who have a school-issued device as part of the 1:1 program will access the Internet without direct supervision of a staff member during the school day.
 2. Students in grades 6-12 who have a school-issued device as part of the 1:1 program will be able to access the Internet while away from school. Because they will be accessing the Internet via the school's Internet service and content filtering technology, the same rules apply.
 3. The Internet is available to all staff that has a District Employee Technology Usage Agreement on file with Central Office.
 - B. Digital Citizenship
 1. The use of the network is a privilege and may be taken away for violation of board policy or regulations. As a user of the Internet, employees and students may be allowed access to other networks. Each network may have its own set of policies and procedures. It is the user's responsibility to abide by the policies and procedures of these other networks.

INTERNET - APPROPRIATE USE REGULATION

2. Internet Safety
 - a. Users shall not post personal contact information on the Internet with district-owned devices. This includes name, age, gender, home address, or telephone number. This does not include posts made on the school's learning management system.
 - b. Users should not share personal photos, personal videos, or photos/videos of others that do not support the curriculum or that are inappropriate.
 - c. Students shall not engage in instant messaging or social networking sites at any time during the school day except when such has been approved for classroom use.
 - d. Students should inform district personnel of any threatening, derogatory, or obscene communication immediately.
3. Cyberbullying— The Board Policy forbids cyberbullying. For the purposes of this policy, “cyberbullying” shall mean using digital communication capabilities on any electronic device to bully others by:
 - a. Sending or posting cruel messages or images
 - b. Threatening others
 - c. Excluding or attempting to exclude others from activities or organizations.
 - d. Starting or passing on rumors about others or the school system.
 - e. Harassing or intimidating others.
 - f. Sending angry, rude, or vulgar messages directed at a person or persons privately or to an online group.
 - g. Sending or posting harmful, untrue or cruel statements about a person to others.
 - h. Pretending to be someone else and sending or posting material that makes that person look bad or places that person in potential danger.
 - i. Sending or posting material about a person that contains sensitive, private, or embarrassing information, including forwarding private messages or images.
 - j. Engaging in tricks to solicit embarrassing information that is then made public.
4. Employees and students should adhere to on-line protocol:
 - a. Respect all copyright and license agreements.
 - b. Cite all quotes, references and sources.
 - c. Remain on the system long enough to get needed information, then exit the system.
 - d. Apply the same privacy, ethical and educational considerations utilized in other forms of communication.
 - e. **Copyright**—The Red Oak School District views copyright as a critical issue in regards to 21st Century learning. Copyright, and the related areas of trademark and licensing, are one of the most important issues to be addressed and taught to students. Copyright protects the rights of creators and users of information. Students and staff members of the Red Oak Community School District are expected to follow copyright law.
 - 1) **Plagiarism**—The dictionary defines plagiarism as “taking ideas or writings from another person and offering them as your own.” The person who leads readers to believe that they are reading original work when it is copied, is guilty of plagiarism. The person who created a piece of work, should always be given credit. With the amount of cutting and pasting that is done via the Internet, it is important that the guidelines of plagiarism are followed and credit is always given to the author of any piece of work.
 - 2) **Fair Use**—Fair use is part of the copyright law, and can be used when completing school work. If copying is not specifically prohibited in the copyright law, then it may be allowed under fair use. Users need to make good decisions about the specific circumstances in which they are using others' work. Students and employees of the Red Oak School District are expected to follow the fair use guidelines that are provided in the Board Policy Manual.
 - 3) **Public Domain**—Users may upload creative works that are in the public domain for their own use. Users are responsible for determining whether a program is in the public domain.
 - 4) **File Sharing**—The installation and/or use of any Internet-based file-sharing tools is prohibited. File-sharing programs and protocols like BitTorrent, Limewire, Kazaa, Acquisition and others may not be used to facilitate the illegal sharing of copyrighted material (music, video, and images).
5. Email—Employees and Students should use only district-assigned email accounts or other approved forms of digital communication while at school. Employees and students are expected to adhere to the following guidelines:
 - a. School-issued email accounts will be accessed using the district supported and approved client software.
 - b. Users are responsible for their passwords and accounts. At no time should one share his or her passwords with other users. Users are not to use, or allow others to use their email or other accounts. Any inappropriate use can result in the loss of the account as specified in the Acceptable Use Policy.

INTERNET - APPROPRIATE USE REGULATION

- c. Information transported using district email and other district owned accounts is not to be considered private, secure, or confidential. All electronic communication generated on district-owned hardware is considered the property of the school district and may be reviewed and deleted as needed to ensure network integrity and confidentiality.
 - d. Email and other electronic communication should reflect professional standards at all time. School accounts should only be used for school related correspondence. With regards to personal email use, occasional sending or receiving of personal messages by staff or students is inevitable. This type of incidental personal use is permitted providing it does not violate district policy, adversely affect others, the speed of the network, or the employee's professional responsibilities, including using instructional time for personal communication.
 - e. District owned resources should never be used for the conduct of any personal, discriminatory, or unlawful business. This includes use for commercial purposes, advertising, and political lobbying.
 - f. In addition to the regulations listed above, users are expected to adhere to the following guidelines:
 - 1) Read email on a regular basis
 - 2) Delete unwanted messages immediately
 - 3) Use of vulgar and/or abusive language is prohibited
 - 4) Always sign your name to a message
 - 5) Acknowledge that you have received a document or file that someone has sent to you
- C. Restricted Material
- 1. Employees and students will not intentionally access, transmit, or download any text file or or engage in any conference that:
 - a. includes material which is obscene, libelous, indecent, vulgar, profane or lewd.
 - b. advertises any product or service not permitted to minors by law.
 - c. constitutes insulting or fighting words, the very expression of which injures or harasses others.
 - d. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities.
 - e. will cause the commission of unlawful acts or the violation of lawful school regulations.
 - 2. Users agree to inform an appropriate district employee immediately if he or she:
 - a. accidentally enters an internet site that is inappropriate as defined by this policy.
 - b. accidentally changes the configurations on any computer.
 - c. receives a message which makes him or her uncomfortable or is offensive.
 - 3. Use of social network sites, game sites, chat rooms, and other similar sites, except under the direction of a classroom teacher during instructional hours is prohibited.
 - 4. Any user of district technology resources used in the context of the school is prohibited from viewing, sending, or composing any digital communication that indicates or suggests unethical or illegal solicitation, racism, sexism, language that is inappropriate for the educational setting, cyberbullying, harassment, pornography, and other issues, including those defined by the nondiscrimination policy of the district.
 - 5. Employees and students are prohibited from installing any unauthorized software, including personally owned software, on district-owned computers without permission from the district technology director.
 - 6. All users are responsible for ensuring that any storage media that is brought in from outside the school are virus free and do not contain any unauthorized or inappropriate files as defined in this document.
- D. Unauthorized Costs - If an employee or student gains access to any service via the Internet which has a cost involved or if an employee or student incurs other types of costs, the user accessing such a service will be responsible for those costs.
- E. Abuse of Network Privileges
- 1. Employees and students will not use the network in such a way that would disrupt the use of the network by others.
 - a. Users should never share their password with anyone or use another user's password.
 - 1) Users who share their passwords will be considered responsible any results of such use.
 - 2) If a user believes others know their password and if any user files have been altered, he or she should notify a district employee.
 - b. Students should never use teachers' computers without permission or supervision.
 - c. Teachers should never allow students to use any device while the teacher is logged in.
 - d. Gaining or attempting to gain unauthorized access to others' files or vandalizing the data of another user is prohibited.

INTERNET - APPROPRIATE USE REGULATION

- F. Vandalism is not permitted and will be strictly disciplined.
 - 1. Vandalism is defined as any attempt to harm or destroy computer equipment as well as the data of another user or of another agency or network that is connected to the Internet.
 - 2. Vandalism includes, but is not limited to the uploading, downloading, or creation of computer viruses, or programs that infiltrate computer systems and/or damage software components.

- V. District Rights and Responsibilities
 - A. Teachers and those assisting students are responsible for teaching proper techniques and standards for participation, for guiding student access to appropriate areas of the Internet, for assuring that students understand what constitutes misuse of the Internet, and the consequences of misuse. Teachers should model appropriate behavior and enforce the Acceptable Use Agreement.
 - B. The district shall provide all reasonable software for use by staff and students.
 - C. All software/hardware purchases need approval of the District Technology Coordinator.
 - D. Red Oak Community School District reserves the right to monitor all activity and use of the network. This includes, but is not limited to, monitoring downloads, files, and documents stored on any school-owned hardware, checking Internet histories and cache files, observing users' screens, reading email if deemed necessary, and blocking what the district considers inappropriate sites.
 - E. The district technology staff routinely monitors and performs maintenance on file servers, email, workstations, the Internet, and user accounts. During these procedures, it may be necessary to review email and/or files stored on the network. Users should avoid storing personal and/or private information on the district and/or school's technology resources.
 - F. If routine maintenance and monitoring of the district's systems shows that a user has violated this agreement, another school district agreement or law, school district officials will conduct an individual investigation or search.
 - G. Sanctions may be both internal, involving loss of privileges or other district measures; and external, involving civil or criminal action under state or federal laws. All inappropriate items can be confiscated and only be returned to a parent/guardian.

- VI. Student Violations--Consequences and Notifications.
 - A. Students who access restricted items on the Internet are subject to the appropriate action described in board policy or regulations or the consequences found in the table on the next page.
 - B. Parents/Guardians will be notified of all violations of this Acceptable Use Agreement in a written letter or email from a school administrator or the technology coordinator.

CC Form 471 - Funding Year 2015

RED OAK COMM SCHOOL DISTRICT (BEN 132420)

Enter the information for your school below. If your school is part of a school district, remember that you must enter ALL of the schools and non-instructional facilities in your district, even if you are only requesting funding for some of them. We need this information to calculate your discount. Good news! Because you are entering all of your schools here, you will not need to enter them again on this application.

Entity Information and Budget Calculation

Entity Name	NCES Code	Urban Or Rural	NIF	State LEA ID	State School ID	# of Students Full or Part-Time	School Attribute	Student Count Based on Estimate?	Alternative Discount?	Pre-Discount Entity Category 2 Budget
INMAN PRIMARY SCHOOL	19-24000-01395	Rural	No			349	None	No	None	\$52,350.00
WASHINGTON INTERMEDIATE SCHOOL	19-24000-01399	Rural	No			163	None	No	None	\$24,450.00
WEBSTER SCHOOL	6954634	Rural	No			58	None	No	None	\$9,200.00
RED OAK HIGH SCHOOL	19-24000-01397	Rural	No			381	None	No	None	\$57,150.00
RED OAK MIDDLE SCHOOL	19-24000-01398	Rural	No			256	None	No	None	\$38,400.00
BANCROFT BUILDING	1924000		Yes				None	No	None	Not Eligible



EXPERIENCE EASIER I.T.

SALES QUOTATION

Certified Small, Woman-Owned Business
(WOB, WOSB, EDWOSB)

Quote No. Q-00077066
Ref. No. Red Oak - Meraki 5yr Support

Date 2/17/2016
Exp. Date 3/18/2016

Sterling Account Manager

Matt Pugh
600 Stevens Port Drive Suite 200
Dakota Dunes, SD 57049
P: (605) 242-4044
F: (605) 242-4001
matt.pugh@sterlingcomputers.com

Customer Information

Red Oak Community Schools
Bob Deter
904 N. Broad St.
Red Oak, IA 51566
P: (712) 623-8244
deterb@roschools.com

Terms		FOB		Contract		Lead Time	
Net 30		Destination		Open Market		30 Days ARO	
CLIN	QTY	Part Number	Description	Unit Price	Extension		
1	118	MR32-HW	MR32 CLOUD MGD 802.11AC AP	\$425.00	\$50,150.00		
2	118	LIC-ENT-5YR	MERAKI MR ENT CLOUD CTRL LIC 5YR	\$172.00	\$20,296.00		
3	2	MR66-HW	MERAKI MR66 CLOUD MGD AP	\$750.00	\$1,500.00		
4	2	LIC-ENT-5YR	MERAKI MR ENT CLOUD CTRL LIC 5YR	\$175.00	\$350.00		
5	2	ANT-11	MERAKI 14DBI 5GHZ SECTOR ANT MIMO N-TYPE	\$90.00	\$180.00		
6	2	MA-ANT-23	MERAKI 2.4GHZ SECTOR ANT	\$190.00	\$380.00		
7	2	MA-INJ-4-US	MERAKI MR 802.3AT POE INJECTOR US PLUG	\$90.00	\$180.00		
TOTAL					\$	73,036.00	

Quotation Comments

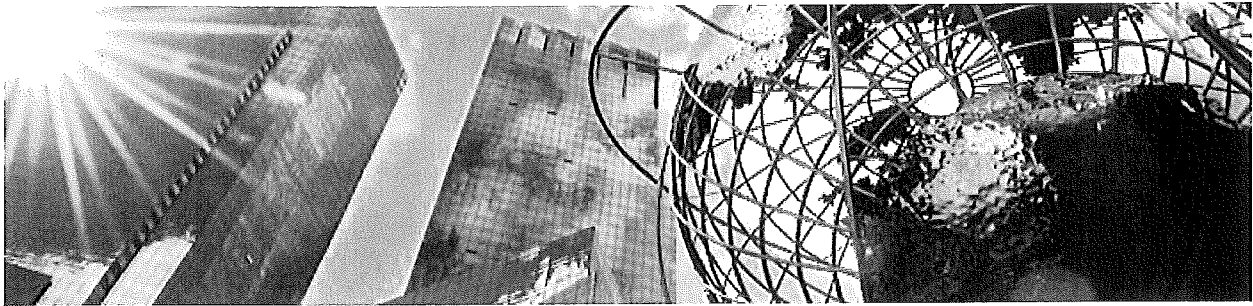
Pending E-Rate Approval

SPIN - 143048471

CAGE: 06AP0 | DUNS: 938836541
TIN: 95-4634907 | F-23 12/09

THANK YOU FOR YOUR BUSINESS!

Sterling Professional Services



Red Oak Community Schools Meraki Wireless Implementation

2/4/2016

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1. Statement of Work

This Letter of Engagement (LOE) describes the managed deployment services to be provided by Sterling Computers, (“Sterling”) for Red Oak Community Schools, (“Customer”). The term of this SOW shall begin on the date negotiated between Customer and Sterling, and should be completed in two (2) weeks.

2. Project Overview and Shared Objectives

Effective Date - of this LOE is 2/3/2016. This LOE shall expire if not executed within ninety (90) days of the Effective Date.

Customer Installation Address:

2011 N 8th St
Red Oak, IA 51566

3. Project Management Requirements

3.1. Sterling Project Management:

- Serve as Sterling’s primary point of contact (“POC”) throughout the engagement
- Use industry standard, recognized project management tools and methodologies.
- Facilitate meetings, review assumptions and requirements, and schedule activities
- Facilitate delivery of required reporting to Customer
- Facilitate any issues to the appropriate management levels, and work with the Customer Point of Contact (“CPOC”) to resolve issues, if applicable
- Make any changes associated with the project in compliance with the Change Management Process.

3.2. Customer Project Management:

- Assign Customer Primary Point of Contact (“CPOC”) to provide requirements and technical data needed for the Services
- Provide Sterling personnel with adequate work space, supplies, facilities and systems within reasonable proximity to where Services are to be performed
- Coordinate the scheduling of all necessary Customer resources required for the Services and ensure those resources are available throughout the engagement, including technical contacts
- Maintain communication with end users to prevent scheduling conflicts and ensure continuous workflow for onsite engineer(s)
- Notify Sterling PM immediately with any issue related to the completion of the services described in this LOE, and participate in the escalation of such issues until resolution is achieved

4. Scope of Work:

4.1. Project Kickoff

- Conference call with Customer to obtain site-specific information, set expectations, and Introduce Sterling Project Manager
- Customer will provide configuration information for any existing infrastructure as needed to prepare for services, prior to arrival
- Review scope of work, discuss project objectives and expectations
- Customer to inventory all equipment and confirm receipt at least one week prior to engineer onsite arrival

4.2. Warehouse Configuration

- Receive all Meraki APs in Sterling Sioux City, IA warehouse
- Capture serial and MAC address and perform WAP pre-configuration
- Deliver all APs to Customer site

4.3. Implementation and Configuration

Onsite Work Tasks

- Unpack all new equipment from shipping boxes, inspect components for any damage, and report on all equipment
- Customer to participate in equipment inventory, accept delivery of all equipment and provide a secure staging location on campus.
- Remove legacy APs
- Mount 118 Indoor APs and 2 outdoor APs in locations predetermined by the Customer
- Mount outdoor APs and power injectors
- Connect existing network cables to new APs
- Verify power on functionality
- Collaborate with Sr. Network Engineer performing remote configuration

Remote Work Tasks

- Establish remote access using Customer provided Meraki Cloud Systems Manager credentials
- Collaborate with onsite technician to power on, and configure indoor APs
- Collaborate with onsite technician to create mesh gateway between the main building and Crow's Nest
- Document as built configuration

4.4. Knowledge Transfer | Project Closure

- Deliver all documentation, electronic and paper to the Customer including asset reporting
- Host a brief remote knowledge transfer to address any Customer questions

4.5. Service Specific Assumptions

- It is assumed that Customer has a basic understanding of Meraki Cloud Systems Manager
- It is assumed that cable drops are in place for new APs
- It is assumed that power outlets are available for power injectors (where applicable)
- It is assumed that APs will be mounted no higher than 12 feet above the floor

4.6. Items not included with this Service

The following items are not included in the standard implementation services under this agreement, but may be contracted separately as needed.

- Any high voltage electrical work, or network cable runs
- Performance tuning, system optimization, teaming/load balancing of network interface cards ("NICs") or other similar activities.
- Any activities involving fibre channel components, such as switches or host bus adapters ("HBAs").
- Configuration of any application other than that specified in this Service Description.
- Integration of network-attached storage ("NAS") boxes or other non-standard hosts.
- Any activities other than those specifically noted in this Service Description.

5. Sterling's Pricing Methodology

Fixed Fee - Customer agrees to pay Provider a onetime fee for Services performed under this LOE. The fixed fee for the Services performed under this LOE will not exceed see below as stated in Provider Pricing Table in this section. Provider agrees that it shall not be entitled to any other form of compensation.

Expenses –Travel and Expense fee is an estimate. Actual Travel and Expenses can vary based on advanced notice for resource scheduling and other variables. If such variables impact the travel and expenses fee, Sterling will notify the Customer prior to incurring additional expenses, provide an estimate of the additional cost and/or schedule impact, create a change order and implement the change upon Customer's acceptance of a Change Order.

Description	Hours	Hourly	Travel	Total Cost
Installation Technician	60	\$75.00	\$810.00	\$5,310.00
Sr. Network Engineer	3	\$145.00	0	\$435.00
Project Management	2	\$75.00	0	\$150.00
Total Cost				\$5,895.00

6. Project and Pricing Assumptions

- Payment Terms: Net 30.
- Scope of Work - The scope of this SOW includes the tasks specifically outlined above. If other services are required, Sterling reserves the right to increase the price of services proportional to the increase in effort required.
- Out-of-Scope Work: Any work not specifically provided with this SOW will be considered Out-of-Scope and will be subject to the Change Management Process, as described below.
- Services will be billed upon Sterling / Customer sign-off on each service

7. Shared Responsibility and Reliance on Data

- Sterling and Customer will share responsibility for success of this implementation. The full cooperation of Customer management, staff and any necessary internal parties will be required to achieve the desired results. This includes making sufficient time for review of written materials, meetings, etc.
- In order to keep the costs of the project to a minimum, Customer staff may be utilized to perform the basic data gathering tasks. It is assumed that any data gathered by Customer personnel will be accurate. This data will be analyzed to determine the existing hardware/software architecture.

8. Change Management Process

Upon Sterling Computers or Customer determination that a change is necessary to refine a process, procedure, or add a service that is not included within the original scope of work, a change order will be created by the Sterling PM, outlining the change and, if applicable, any costs associated with the change.

Customer will review the proposed Change Request and determine whether the change is acceptable or requires modifications. Both parties will (a) sign the Change Request, (b) agree to modifications to the Change Request, or (c) reject the Change Request. Changes to the scope of work will be implemented only upon agreement and signature of the Change request by both parties.



9. Acceptance of Proposal

IN WITNESS WHEREOF, Red Oak Community Schools and Sterling Computers have caused this SOW to be signed and delivered by their duly authorized representatives as of the date of last signature below (the "Effective Date").

By signing this document all parties are responsible for the terms and conditions within this agreement.

Red Oak Community Schools	Sterling Computers
By:	By:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:

This data, furnished in connection with this quotation, shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate the proposal; provided that, if a contract is awarded to this Offeror as a result of or in connection with the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the contract. This restriction does not limit the Government's right to use the information contained in the data if it is obtained from another source without restriction. The data subject to the restriction is contained in sheets marked with the following legend: 'Use or disclosure of the data on this sheet is subject to the restriction on the title page of this proposal'.

RECEIVED
FEB 27 2016

2/26/2016

To Whom It May Concern:

I, Theo Fundermann, will be resigning from my positions as the Student Support Coordinator, Head Boys Basketball Coach, and Student Council Representative at the completion of my contract.

Sincerely,

Theo Fundermann

RECEIVED
MAR 03 2016


BY: _____ Jason Uhl
ROHS Art Teacher
3/2/2016

Mr. Tom Messinger, Superintendent
Members of the Red Oak School Board
Red Oak Community School District
2011 N. 8th Street
Red Oak, IA 51566

Dear Mr. Messinger and Members of the Red Oak School Board,

I am writing to you today after having made a tough decision for both my teaching career at Red Oak and for my family. A teaching opportunity has opened up for me in Sheldon, Iowa where the majority of my family and my fiancé's family lives near to; I have decided to accept the opportunity. This has been an extremely hard decision for me to make as I cherish the staff, administration, and students at Red Oak, however, being so far away from our families for many years now we have been missing out on that aspect of our lives. As you know I have commuted for a number of years as the high school art teacher, yearbook sponsor, and art club sponsor. I have greatly enjoyed and cherished my time with the district and I feel the high school program is in a very strong place now. Working with the staff and students here has been such a positive experience for my career and for me personally, for this I am ever grateful. I have gained much here and, unfortunately, it is now time for me to move on to the next chapter of my teaching career and personal life. I will be resigning my position as Red Oak's high school art teacher, art club sponsor, and yearbook sponsor at the end of the 2015-2016 contract period. I am very excited about the new position I am undertaking as the high school art teacher, art club sponsor, and yearbook sponsor at the Sheldon, Iowa high school. I wish my colleagues, administrators, board members, and especially my students all the best in the years to come as Red Oak continues to grow and prosper.

Sincerely,



Jason Uhl

RECEIVED
MAR 03 2016

Some will remember that May 31, 2014 changed my life forever! I _____
definitely look at life differently since then and have now decided to
make a change of my own. I will be retiring/resigning from my
working career at the Red Oak Community School District at the end
of this contract year, June 30, 2016. I will be using the remainder of my
vacation time and personal days prior to June 30. Will and I have yet
another chapter in our lives to write. I thank you for the opportunity
to work for the district for the past 28 years. Please know that I will do
my best to make this an easy transition for the new person filling this
position.



Jeanice Lester

RECEIVED
MAR 08 2016

Tom,

BY: _____

I just wanted to let you know that I will not be coming back to Red Oak next year. My fiancé has been a traveling wind energy technician for the past 3 years, and has accepted a stationary job in Pennsylvania. We are getting married this summer, and I will be moving out there with him. I'm excited to be starting our life together, and I hate to put another weight on you for having to find a music teacher. I am going to miss these kids so much, and I'm planning on letting them know how special they are to me. Thank you for all the opportunities you have given, and all the hard work you have put into making us better teachers. I am going to miss this staff and this town.

Sincerely,

Erica Bauserman

RECEIVED
MAR 07 2016

BY: _____

**Red Oak Community School District
Staff Selection Recommendation**

Date: 3/7/2016

Building: Admin HS MS WIS IPS ECC Trans
(Please Circle All That Apply)

Position: Computer Hardware Technician

Name: Kevin Herrick

Certified:

Lane: _____

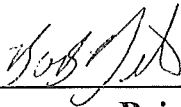
Step: _____

Salary: _____

Classified:

Hourly Rate: \$35,000/Year or \$16.83/Hour

Hours Per Day: 8



Principal/Director

Please send form to Superintendent for Board Approval

Office Use Only

Background Check: Returned 3/7/16-KW



RECEIVED
MAR 09 2016

**Red Oak Community School District
Staff Selection Recommendation**

BY: _____

Date: March 9, 2016

Building: Admin HS MS WIS IPS ECC Trans
(Please Circle All That Apply)

Position: Elementary Physical Education Teacher

Name: Mr. Cole Darrow

Certified:

Lane: BA

Step: 0

Salary: \$32,900 (to be adjusted after negotiations)

Classified:

Hourly Rate: 0

Hours Per Day: 0

Gayle Allensworth
Principal/Director

Please send form to Superintendent for Board Approval

Office Use Only
Background Check: Returned 3/4/16 DD



NATURAL GAS SALES AGREEMENT

DATED:

Seller:

WoodRiver Energy LLC, dba Education Energy Group
3300 E 1st Ave, Ste 600
Denver, CO 80206
Attn: Don Krattenmaker
Phone: 720-306-9531
e mail: dkrattenmaker@woodriverenergy.com

Buyer:

Red Oak Community School Districts
2011 N 8th Street Tech Center
Red Oak, IA 51566
Attn: Shirley Maxwell
Phone: 712-623-6600
e mail: maxwells@roschools.org

Term: Start Date 7/1/2016 End Date 6/30/2018 or the first of the month of the date of first gas flow.

This Agreement shall continue for one year at the expiration of any initial term and any subsequent rollover term, subject to ninety (90) days written notice of any cancellation by either party prior to the end of the initial term or any subsequent term.

Delivery Point/Facility Address: See Attached

Pipeline: NGPL **LDC:** MidAmerican Energy

Account # & Meter #: See Attached

Contract Price:

The Base Contract Price shall be the Weighted Average Cost of Gas (WACOG) to deliver to the appropriate utility distribution system plus the Education Energy Group participation fee of \$0.20 per MMBtu plus appropriate utility distribution fees, franchise fees and taxes as applicable. WACOG shall be determined by a combination of the First of the Month Index price of gas, the Daily Index price of gas, cost of interstate transportation, cost of point supply and if applicable any fixed priced purchases.

Buyer Elects: Market Price

or Managed Price

Special Provisions:

1) LDC Charges are the sole responsibility of Buyer. If the transporting pipeline(s) or LDC are granted changes in their tariffs by the regulatory authorities, any such changes will be the responsibility of the Buyer.

Woodriver Energy, LLC dba Education Energy Group

Red Oak Community School Districts

Seller's Signature

Name: Don Krattenmaker
Title: Partner
Date: _____

Buyer's Signature

Name: Paul Griffen
Title: Board President
Date: _____

This Sales Agreement is considered proprietary and confidential.

Account	Meter	Address
1639034020	TY0014762	900 Inman Drive Red Oak, IA 51566
2290020027	TY0014726	2011 N 8th St Red Oak, IA 51566
1555034029	T06710555	308 E Corning St Red Oak, IA 51566
1534034028	T09521853	400 W 2nd Street Red Oak, IA 51566
2550034010	T09426899	904 Broad St Red Oak, IA 51566
5096134015	TY0132306	2011 N 8th St Red Oak, IA 51566

General Terms and Conditions

WHEREAS, Buyer desires to buy and Seller desires to sell natural gas, Buyer and Seller enter into the Agreement set out below:

1. **Term:** Unless otherwise stated on the front of the Agreement, this Agreement shall renew automatically for a Term of (1) year and year-to-year thereafter unless terminated by either party by providing 30 day written notice prior to the end of the initial Term or any subsequent anniversary date.
 2. **Quantity:** Seller agrees to sell and Buyer agrees to purchase 100% of the natural gas requirements of Buyer.
 3. **Transportation:** Seller shall arrange for transportation to the delivery point and Buyer shall arrange for subsequent transportation from the delivery point.
 4. **Imbalances:** Buyer and Seller shall use best efforts to avoid imbalances and imbalance penalties (if any). Should either Buyer or Seller receive an imbalance penalty charge from the transporting pipeline or LDC, Seller shall determine the validity of the charges. If the Buyer's failure to accept a quantity of gas equal to Seller's nomination, then Buyer shall pay for or reimburse Seller for such imbalance charges. If the Seller fails to deliver the quantity of gas equal to the Buyer's confirmed nomination then the cost incurred shall be the liability of the Seller.
 5. **Billing and Payment:** Seller shall e-Bill the Buyer on the earliest practicable date each month showing the quantity of gas billable for the previous month's bill period and sum payable by ACH to Seller from Buyer. Buyer may pay by ACH to Seller the sum shown by each billing, including sales, use, franchise and excise taxes and all other governmental impositions relative to the sale or consumption of natural gas, based on net fifteen (15) days from the billing date. With the exception of e-Bill arrangements all monthly billing may be subject to a \$5.00 per month per invoice processing fee. Billing unpaid when due shall be subject to a late charge of Ten Dollars (\$10.00) plus interest at the rate of one and one half percent (1 1/2%) per month or the maximum rate allowed by law, whichever is less.
 6. **Credit Requirements:** Buyer shall make credit arrangements satisfactory to the Seller, which may include providing a deposit, prepayments, Letter of Credit, or other security as requested by Seller. Seller reserves the right to review such credit arrangements at any time before, or during the term of this contract. If Buyer fails to make credit arrangements satisfactory to Seller, Seller at sole discretion may terminate this contract and/or suspend deliveries hereunder upon five (5) business days prior to notice to Buyer.
 7. **Event of Default:** In the event of Default by either party, the Defaulting Party or its guarantor hereby agrees that the other party shall have the right, at its sole election, to immediately withhold or suspend deliveries or payments upon written notice and/or to terminate and liquidate the transactions under this Agreement in good faith and in a commercially responsible manner, and to assess and apply all costs of liquidation and early termination to the Defaulting Party, in addition to any and all other remedies available hereunder.
 8. **Title & Possession:** Buyer shall take title, possession and control of the gas no later than at the Point of Delivery.
 9. **Force Majeure:** An event of Force Majeure shall not excuse either party from liquidation damages related to the settlement of any Basis or Fixed Price related to quantities. Force Majeure means acts of God, strikes, lock outs, or other industrial disturbances including those involving or affecting parties producing or transporting gas for Seller.
 10. **Laws and Regulation:** This Agreement, each of its provisions, and all supplements amendments or addenda to it are subject to all valid, applicable federal and state laws and to the orders, rules and regulations of any duly constituted regulatory body or authority, state or federal, having jurisdiction. The laws of the state of Colorado shall govern in interpretation and performance of this Agreement. Venue for any action tried hereunder shall be in Denver County, Colorado, whether in federal or state court.
 11. **Assignment:** Buyer may not assign any of its rights or obligations under this Agreement; except that Buyer may assign this Agreement in connection with the sale or transfer of the real property associated with the delivery point hereunder, provided that Seller shall have received written notice from Buyer thereof, and Seller shall have been provided with certified copies of the instruments properly evidencing such sale or transfer, and further provided that any such proposed assignee shall have satisfied the credit requirements of this Agreement and shall have executed and delivered to Seller all documents required by Seller in order to be bound by this Agreement. Any assignment by Buyer in accordance with the foregoing sentence shall not become effective until the first day of the calendar month next following the date upon which all of the foregoing requirements have been satisfied.
- Seller may assign this Agreement and any or all sums payable by Buyer hereunder upon notice to Buyer of such as assignment, and without limiting the foregoing, Buyer hereby consents to the pledge and collateral assignment of this Agreement by Seller to Shell Energy North America (USA), L.P. and its successors and assigns. Upon notice to Buyer of any such assignment by Seller, Buyer shall pay all sums due hereunder to such assignee without offset, counterclaim or defense of any kind.
12. **Confidentiality:** The parties agree to keep the terms of this Agreement and of any transaction hereunder, including but not limited to, the Base Contract Price, the Monthly Quantity, and the Term, confidential, except as may be required to effectuate transportation of the gas or to meet the requirements of a state or federal regulatory agency having jurisdiction over the matter for which information is sought.
 13. **Agreement & Confirmation:** In order to make timely transactions, any subsequent transactions in e-mail or a telephone conversation with the offer and acceptance constituting an agreement of the parties. The parties shall be legally bound from the time they agree to the transaction terms and may each rely thereon. Seller's confirmation will be deemed conclusive and will bind Buyer and Seller if not received by the end of the second business day following Buyer's receipt of the confirmation.
 14. **Limitations:** FOR BREACH OF ANY PROVISION FOR WHICH AN EXPRESS REMEDY OR MEASURE OF DAMAGES IS PROVIDED, SUCH EXPRESS REMEDY OR MEASURE OF DAMAGES SHALL BE THE SOLE AND EXCLUSIVE REMEDY. A PARTY'S LIABILITY HEREUNDER SHALL BE LIMITED AS SET FORTH IN SUCH PROVISION, AND ALL OTHER REMEDIES OR DAMAGES AT LAW OR IN EQUITY ARE WAIVED.
 15. **Disclaimer:** The Seller nor any of its employees or affiliates is acting as a Broker, Dealer or Commodity Trading Advisor, and no such person is registered as a Commodity Trading Advisor. Seller is not advising Buyer concerning the use of any registered futures contract or standardized instrument for future delivery on any exchange. Buyer acknowledges that all decisions related to energy transactions are authorized and executed based upon the Buyer's full knowledge and independent action and confirms that Buyer is an "eligible contract participant" as defined by the CEA.

Buyer's Initials



MONTHLY METERED GAS TRANSPORTATION SERVICE CONTRACT

Customer, or Pool Operator on behalf of Customer, ("Customer"), and pursuant to properly executed authorization and release agreement, agrees to the terms and conditions of the Monthly Metered Transportation ("MMT") tariff service, which is part of MidAmerican Energy Company's ("Company") Natural Gas Tariff, on file with and made effective by applicable public utility regulatory authorities, as may subsequently be amended.

This Contract shall replace all previous transportation contracts entered into by Customer or on behalf of, and will be effective as of _____, and shall continue in effect month to month thereafter, unless terminated by either party upon thirty (30) days written notice.

CUSTOMER INFORMATION

Company:	Red Oak Community School District	Service Address:	900 Inman Drive, Red Oak IA 51566
Name:	Shirley Maxwell	Account Number:	16390-34020
Mailing Address:	2011 N 8th Street Tech Center, Red Oak IA 51566	Meter Number:	TY0014762
Phone:	712-623-6600	Requested Start Date:	July 1, 2016

Check this box if Customer has additional service addresses covered under this agreement and listed on Appendix A.

OPTIONAL CAPACITY RELEASE -- IOWA CUSTOMERS ONLY

A Customer can make a one-time request for interstate pipeline transportation capacity to be released to their Pool Operator for their future interstate pipeline capacity by providing the Company a thirty (30) day written notice prior to the completion of the initial 12 month capacity release term on the MMT transportation service.

In WITNESS WHEREOF, The parties hereto have executed this Contract as of the day and year set forth below:

COMPANY		CUSTOMER	
Signed:		Signed:	✓
Name:		Name:	Paul Griffen
Title:		Title:	Board President
Date:		Date:	✓



MIDAMERICAN ENERGY COMPANY AUTHORIZATION AND RELEASE AGREEMENT

The undersigned Customer hereby designates WoodRiver Energy LLC ("Agent") as Customer's agent for the purposes of the Gas Transportation Contract or Agreement ("Contract") entered into with the local distribution company, MidAmerican Energy Company ("LDC"). Customer authorizes LDC to accept from Agent nominations and to take other actions regarding Customer's accounts, made by Agent on behalf of Customer for the purposes of the Contract. Customer further authorizes LDC for the purposes of the Contract to provide to Agent usage information, copies of billings, real-time information and such other information relating to the Contract as Agent may request and LDC deems necessary for performance of the Contract.

This Authorization and Release shall not relieve Customer of any obligation under the Contract, including but not limited to, the obligation to pay any penalty assessed pursuant to the Contract or any applicable rate schedule of LDC. Customer hereby releases and agrees to protect, defend, indemnify and hold harmless LDC from any and all liability, claims and actions arising from LDC's good faith acceptance of nominations or other instructions from Agent and good faith provision to Agent of usage information, copies of billings and other information relating to the Contract.

This Authorization and Release shall remain in effect until Customer delivers written notice of termination to LDC at least ten (10) days prior to the effective date of termination unless waived by LDC. Notice of termination shall be given in accordance with the provisions of the Contract relating to notices.

CUSTOMER INFORMATION

Company: Red Oak Community School District	Service Address: 900 Inman Drive
Name: Paul Griffen	City, State and Zip: Red Oak IA 51566
✓ Signature:	Account Number: 16390-34020
Title: Board President	Meter Number: TY0014762
Phone: 712-623-6600	Transport Start Date: July 1, 2016
✓ Date:	

Check this box if Customer has additional service addresses covered under this agreement and listed on Appendix A.

CUSTOMER BILLING OPTIONS

Check this box if Customer elects **not** to have its transportation bill sent to its Agent

Check this box and enter billing information if Customer elects to have its transportation bill sent to their Agent.

Name: WoodRiver Energy LLC
 Address: 3300 E. 1st Ave., Ste 600
 City, State and Zip: Denver, CO 80206-5809

AGREEMENT REPLACEMENT OPTION

Check this box if agreement replaces all previous Authorization and Release agreements that Customer may have with other Agents. Previous agreements will be deemed terminated on the effective date of this agreement.

MIDAMERICAN ENERGY (Local distribution company personnel only)

Name: _____ Signature: _____
 Title: _____ Date: _____

RESOLUTION FOR 2016-2017 REGULAR PROGRAM BUDGET ADJUSTMENT

In order to receive the 101% budget adjustment, eligible districts must adopt a local school board resolution. A copy of the resolution is due to the Department of Management by April 15. The FY 17 Regular Program Budget Adjustment for the Red Oak district is \$46,346. We suggest accepting the following resolution, RESOLVED, that the Board of Directors of the Red Oak Community School District, will levy property tax for fiscal year 2016-2017 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.

REGULAR PROGRAM DISTRICT COST CALCULATIONS

	6,446		4.1	FY17 Regular Program District Cost Per Pupil (Line 2.3)
X	1,133.1	*	4.2	Budget Enrollment (Line 1.1)
=	7,303,963		4.3	FY17 Regular Program District Cost without Adjustment
	7,277,534		4.4	FY16 Regular Program District Cost (Line 4.3 - FY16 Aid & Levy)
X	1.01	**	4.5	101% Budget Adjustment
=	7,350,309		4.6	101% of FY16 Regular Program District Cost
-	7,303,963		4.7	FY17 Regular Program District Cost without Adjustment (Line 4.3)
=	46,346		4.8	FY17 Regular Program Budget Adjustment (if negative, enter zero)

WEDNESDAY, April 20, 2016

Join other education leaders from your area and learn effective strategies that will enhance your board's leadership habits. New and veteran board members alike will take home tips and tools you can use to make a difference.

LOCATION

<p>Registration Due: Friday, April 15, 2016 Please contact Shirley</p> <p><u>Red Oak</u> Green Hills AEA Regional Office, Victory Conference Room, 212 East Coolbaugh, Red Oak Price: 75.00 Time: 6:00 PM - 8:30 PM For more information on addresses visit our Web site. Sessions meet from 6:00 - 8:30 pm. with a light meal served at 5:30 p.m. Join other education leaders from your area and learn effective strategies that will enhance your board's leadership habits. New and veteran board members alike will take home tips and tools you can use to make a difference.</p>
