



# ***Red Oak Community School District***

***2011 North 8<sup>th</sup> Street***

***Red Oak, Iowa 51566***

***712.623.6600***

***www.redoakschooldistrict.com***

## **Special Board of Directors Meeting**

Meeting Location: Sue Wagaman Board Room  
Red Oak CSD Administrative Center  
The Technology Building, Red Oak High School Campus

Monday, May 18, 2015 – 5:30 pm

### **- Agenda -**

- 1.0 Call to Order – Board of Directors President Lee Fellers
- 2.0 Roll Call – Board of Directors Board Secretary Shirley Maxwell
- 3.0 Approval of the Agenda – President Lee Fellers
- 4.0 Communications
- 5.0 Consent Agenda      1-7
  - 5.1 Payment of Bills
  - 5.2 Financial Information
- 6.0 General Business for the Board of Directors
  - 6.1 Old Business – none
  - 6.2 New Business
    - 6.2.1 Recommendation and Probable Action for the Employment of a Middle School Social Studies Instructor – Middle School Principal Nate Perrien      8-18
    - 6.2.2 Review of Applications Received and Probable Action to select semi finalists  
Probable Closed Session per Iowa Code Sections 21.5(1)(a) and (i)  
(Motion would be to “Move into closed session per Iowa Code Sections 21.5(1)(a)(and (i) to review and discuss records authorized to be kept confidential and to evaluate individuals whose appointment or hiring is being considered to prevent needless and irreparable injury to those individuals’ reputations and those persons having requested a closed session”).

Red Oak Community School District Board of Directors Special Meeting  
5-18-2015

6.2.3 Discussion and Establishment of Salaries for 2015 – 2016 for Administrators Jeff Spotts, Interim Principal, ROHS; Nate Perrien, Middle School Principal; Barb Sims, Washington Intermediate Principal / District Curriculum Director; and Gayle Allensworth, Inman Primary Principal / District Special Education Director

6.2.4 Discussion and Establishment of Salaries for 2015– 2016 for Directors Bob Deter, Technology; Sharon Foote, Food Service; and School Business Manager Shirley Maxwell

6.2.5 Discussion and Establishment of Salaries for 2015 – 2016 for Heather Hall, School R.N., Linda Guerra, Interpreter Paraprofessional; and District Administrative Center Staff Members Karla Wood, Administrative Assistant; Deb Drey, Human Resources Clerk; and Jeanice Lester, Accounting Clerk, Henry DeVito, Technology Assistant, Mindy Riibe, Administrative Assistant to Plant Operation/Transportation Supervisor

7.0 Reports

7.1 Administrative Communication -None

8.0 Next Board of Directors Special Meeting: Wednesday, May 20, 2015 - 9:00 a.m.  
Sue Wagaman Board Room  
Red Oak CSD Administrative Center

9.0 Adjournment

***Special Note: Following the adjournment of the regular board of directors meeting, the board will meet in an exempt session to discuss negotiations strategy for upcoming contract discussions with our support unit per Iowa Code section 20.17(3).***

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
BELT AND SONS, R.K.	r70938	260.80
10 0020 2700 000 0000 430	REPAIR #24	260.80
BELT AND SONS, R.K.	r71070	60.00
10 0010 2600 000 0000 350	OIL CHANGE #4	60.00
Vendor Name BELT AND SONS, R.K.		<u>320.80</u>
CHANEY ELECTRONICS, INC.	76225A	169.85
10 3230 1300 370 0000 612	Student Electronic Kits	169.85
Vendor Name CHANEY ELECTRONICS, INC.		<u>169.85</u>
CHEMSEARCH	1899802	656.25
10 0010 2600 000 0000 618	WATER TREATMENT PROGRAM	656.25
Vendor Name CHEMSEARCH		<u>656.25</u>
COUNSEL OFFICE & DOCUMENTS	IN45244	135.70
10 3230 1000 100 0000 359	office meter readings	135.70
COUNSEL OFFICE & DOCUMENTS	IN45245	4.72
10 3230 1000 100 0000 359	Media Center meter reading	4.72
COUNSEL OFFICE & DOCUMENTS	IN45946	12.11
10 1902 1000 100 0000 359	TONER	12.11
COUNSEL OFFICE & DOCUMENTS	IN45952	98.90
10 2020 1000 100 0000 359	BLACK TONER	98.90
Vendor Name COUNSEL OFFICE & DOCUMENTS		<u>251.43</u>
DICKEL DUIT OUTDOOR POWER, INC.	9468	110.44
10 0010 2600 000 0000 618	MOWER SUPPLIES	110.44
Vendor Name DICKEL DUIT OUTDOOR POWER, INC.		<u>110.44</u>
FARMERS MERCANTILE	0222543	2,969.63
10 0010 2600 000 0000 618	CABINETS	969.63
10 3230 1920 100 8323 618	CABINETS (GRANT)	2,000.00
FARMERS MERCANTILE	0223025	4.10
10 0010 2600 000 0000 618	KEY	4.10
FARMERS MERCANTILE	0224223	4.31
10 0010 2600 000 0000 618	SANDPAPER	4.31
FARMERS MERCANTILE	0224462	7.80
10 2020 1000 100 0000 612	SUPPLIES	7.80
FARMERS MERCANTILE	0225434	802.95
10 1902 1920 100 1920 618	GARDEN PROJECT	802.95
FARMERS MERCANTILE	04302015	6,358.06
10 0010 2700 217 3303 626	#25	17.16
10 0010 2700 217 3303 626	#27	44.65
10 0010 2700 217 3303 626	#4	29.21
10 0020 2700 000 0000 628	PROPANE	1,683.51
10 0020 2700 000 0000 628	PROPANE TAX	444.67
10 0010 2650 000 0000 626	GAS	101.64
10 0020 2700 000 0000 626	GAS	(0.85)
10 0020 2700 000 0000 626	GAS	861.90
10 0020 2700 000 0000 627	DIESEL	2,421.37
10 0010 2700 217 3303 626	#18	416.15
10 0010 2700 217 3303 626	#19	205.29
10 0010 2700 217 3303 626	#22	118.39
10 0010 2700 217 3303 626	#24	14.97

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name FARMERS MERCANTILE		10,146.85
FIRST BANKCARD	05112015	845.85
10 0010 1000 100 3387 618	LEADERSHIP BOOKS	845.85
Vendor Name FIRST BANKCARD		845.85
GREEN HILLS AEA	105	200.00
10 0010 1000 860 3117 320	REG FEES	200.00
Vendor Name GREEN HILLS AEA		200.00
HY VEE FOOD STORES	2103883	241.68
10 0010 2600 000 0000 618	LANDSCAPING SUPPLIES	241.68
HY VEE FOOD STORES	4788830884	22.98
10 0010 2310 000 0000 611	MEETING SUPPLIES	22.98
Vendor Name HY VEE FOOD STORES		264.66
IFCSEP CONFERENCE	05152015	220.00
10 0010 1000 300 4531 320	conference registration due 6/1/15	220.00
Vendor Name IFCSEP CONFERENCE		220.00
MATHESON TRI-GAS	11280386	22.75
10 3230 2600 350 0000 430	Repair of Smith cutting torch	22.75
Vendor Name MATHESON TRI-GAS		22.75
O'NEAL ELECTRIC CO. CONTRACTOR	5200-5590	415.32
10 0010 2600 000 0000 430	REPAIR WORK SERVER ROOM	415.32
Vendor Name O'NEAL ELECTRIC CO. CONTRACTOR		415.32
OMAHA THEATER COMPANY	2228	400.00
10 1902 1000 100 8002 618	BULLY SHOW PRESENTATION	400.00
Vendor Name OMAHA THEATER COMPANY		400.00
OMAHA WORLD HERALD	12781-150503	336.00
10 0010 2572 000 0000 540	ADVERTISING CHARGES	336.00
Vendor Name OMAHA WORLD HERALD		336.00
PERFECTION LEARNING CORP.	698703-1	141.44
10 2020 2222 950 7415 618	IOWA TEEN AWARD SET OF BOOKS (15), "SKIN	75.31
10 2020 2222 950 7415 618	IOWA HIGH SCHOOL BOOK AWARD SET OF BOOKS	66.13
Vendor Name PERFECTION LEARNING CORP.		141.44
RAPID REFILL	2984	209.98
10 3230 2410 000 0000 618	color printer cartridges	209.98
Vendor Name RAPID REFILL		209.98
RAY MARTIN COMPANY	7001	1,613.96
10 0020 2700 000 0000 430	MOTOR REPAIR ON AC	1,613.96
RAY MARTIN COMPANY	7003	368.95
10 0020 2700 000 0000 430	RESET CHILLER	368.95

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name RAY MARTIN COMPANY		1,982.91
RED OAK CHRYSLER PLYMOUTH	152338	35.85
10 0020 2700 000 0000 430	OIL CHANGE #18	35.85
Vendor Name RED OAK CHRYSLER PLYMOUTH		35.85
RED OAK EXPRESS	04302015	689.02
10 0010 2572 000 0000 540	PUBLICATION CHARGES/AD CHARGES	689.02
Vendor Name RED OAK EXPRESS		689.02
RED OAK GLASS	11438	375.00
10 0010 2600 000 0000 430	INSTALL GLASS	375.00
Vendor Name RED OAK GLASS		375.00
RED OAK HARDWARE HANK	195741	201.00
10 0010 2600 000 0000 618	MS SUPPLIES	201.00
RED OAK HARDWARE HANK	195742	19.70
10 0010 2600 000 0000 618	WEBSTER SUPPLIES	19.70
RED OAK HARDWARE HANK	200471	12.99
10 0010 2600 000 0000 618	BANCROFT SUPPLIES	12.99
Vendor Name RED OAK HARDWARE HANK		233.69
ROGERS PLUMBING & HEATING	24320	246.00
10 0010 2600 000 0000 430	REPLACE THERMOSTATS	246.00
ROGERS PLUMBING & HEATING	24324	14.75
10 0010 2600 000 0000 618	REPAIR KIT	14.75
Vendor Name ROGERS PLUMBING & HEATING		260.75
ROSE, THE	05122015	323.20
10 1901 1000 100 8001 612	Theatre production of Charlotte's Web -	323.20
Vendor Name ROSE, THE		323.20
UHL, JASON	04302015	600.00
10 0010 2213 100 3376 320	REIMBURSEMENT	600.00
Vendor Name UHL, JASON		600.00
UNITY POINT CLINIC	182533	37.00
10 0020 2700 000 0000 346	DRUG TESTING	37.00
Vendor Name UNITY POINT CLINIC		37.00
Fund Number 10		19,249.04
Checking Account ID 1		19,249.04
Checking Account ID 2	Fund Number 61	SCHOOL NUTRITION FUND
DOVEL REFRIGERATION	3138	191.50
61 2020 2600 000 0000 430	REPAIR DOOR MS COOLER	191.50
Vendor Name DOVEL REFRIGERATION		191.50
Fund Number 61		191.50
Checking Account ID 2		191.50
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
ACORN CLOTHING CO	2015-110-2	126.76

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
21 0010 1400 920 6710 320	MS BOYS BKB REVERSIBLE JERSEYS	126.76
Vendor Name ACORN CLOTHING CO		<u>126.76</u>
EWELL EDUCATIONAL SERVICE	IA211-22189	265.00
21 3230 1400 950 7407 618	YEARLY SUBSCRIPTIONS FEE	265.00
Vendor Name EWELL EDUCATIONAL SERVICE		<u>265.00</u>
RED COACH INN	855	380.76
21 3230 1400 910 6220 580	ROOMS FOR SOLO/ENSEMBLE JUDGES	380.76
Vendor Name RED COACH INN		<u>380.76</u>
RED OAK COMMUNITY SCHOOL DIST	04212015	145.33
21 0010 1400 920 6740 320	PR REIMBURSEMENT	145.33
Vendor Name RED OAK COMMUNITY SCHOOL DIST		<u>145.33</u>
TEAM CHEER	INV108174	304.50
21 3230 1400 950 7459 618	CHEER SHOES	304.50
Vendor Name TEAM CHEER		<u>304.50</u>
Fund Number 21		<u>1,222.35</u>
Checking Account ID 3		<u>1,222.35</u>

RED OAK COMMUNITY SCHOOLS

APRIL 2015 RECONCILIATION SHEET

	GENERAL FUND	MANAGEMENT	EQUIPMENT LEVY	DEBT SERVICE	SAVE TAXES
Beg. Balance 04-01-2015	\$3,325,989.24	\$1,841,988.37	\$297,480.25	\$88,435.96	\$3,068,908.90
Revenue	\$1,985,662.39	\$299,773.96	\$90,601.44	\$236,170.53	\$82,569.75
Expenditure	\$992,206.87	\$8,829.13	\$39,227.50		\$0.00
Balance 04-31-2015	\$4,319,444.76	\$2,132,933.20	\$348,854.19	\$324,606.49	\$3,151,478.65
Balance 04-30-2014	\$4,907,504.38	\$1,498,274.75	\$125,945.28	\$0.00	\$2,480,544.01

Checking Account .2%	Checking Account	\$10,433,355.06
	Outstanding Checks	\$156,037.77
		\$10,277,317.29

	ACTIVITY FUND	NUTRITION FUND
Beg. Balance 04-01-2015	\$203,953.97	\$169,660.98
Revenue	\$35,144.99	\$51,024.01
Expenditure	\$19,139.16	\$58,614.54
Balance 04-31-2015	\$219,959.80	\$162,070.45
Balance 04-30-2014	\$211,825.33	\$173,283.07

Checking Account .01%	\$235,268.45	\$191,806.44
ISJIT		\$200.28
Outstanding cks	\$15,308.65	\$29,936.27
Book Balance	\$219,959.80	\$162,070.45

**PHYSICAL PLANT AND EQUIPMENT LEVY**

2012-2013		2013-2014		2014-2015	
Beginning Balance (July 1)	\$1,031,343.65	Beginning Balance (July 1)	\$518,942.27	Beginning Balance (July 1)	\$172,761.89
Add: Revenue		Add: Revenue		Add: Revenue	
Property Taxes	\$101,948.72	Property Taxes	\$105,580.24	Property Taxes	\$106,612.64
Voted PPEL	\$67,270.19	Voted PPEL	\$72,915.80	Voted PPEL	\$23,000.42
Voted PPEL Surtax	\$374,264.11	Voted PPEL Surtax	\$447,670.32	Voted PPEL Surtax	\$412,765.20
Utility Replacement Tax	\$4,608.40	Utility Replacement Tax	\$4,542.71	Utility Replacement Tax	\$2,324.51
Utility Replacement Tax	\$3,040.34	Utility Replacement Tax	\$3,137.61	Utility Replacement Tax (SAVE)	\$498.07
Mobile Home Tax	\$55.63	Mobile Home Tax	\$59.45	Mobile Home Tax	\$41.29
Voted PPEL Mobile Home	\$36.70	Voted PPEL Mobile Home	\$45.18	Voted PPEL Mobile Home	\$7.61
Interest	\$240.73	Military Credit	\$75.69	Military Credit	\$44.64
Donations		Interest	\$113.37	Military Credit (SAVE)	\$9.80
Tiger Decal		Donations		Interest	\$295.27
Cage Project	\$27,223.17	Tiger Decal		Donations	
Webster Playground	\$11.25	Cage Project	\$8,455.00	Tiger Decal	
EMC Insurance	\$30,654.05	Webster Playground		Cage Project	
		EMC Insurance	\$38,353.00	Webster Playground	
		Refund of Prior Year Expenditure	\$1,211.94	EMC Insurance	
Subtotal	\$609,353.29	Subtotal	\$682,160.31	MS Water Damage	\$141,283.71
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$1,640,696.94</b>	<b>TOTAL AVAILABLE FUNDS</b>	<b>\$1,201,102.58</b>	Skyflight Damage (Storm)	\$54,540.50
LESS: Expenditures		LESS: Expenditures		Refund of Prior Year Expenditure	
1. Sidewalk Construction	\$15,834.00	39. (3) digital pianos with carts	\$16,767.00	Subtotal	\$741,423.66
2. Bus Lease Payment	\$82,301.99	40. Debt Payment Service	\$76,081.50	<b>TOTAL AVAILABLE FUND</b>	<b>\$914,185.55</b>
3. Window Air Conditioners (6)	\$3,534.94	41. Kin	\$2,598.88	LESS: Expenditures	
4. Pottery Wheel	\$1,197.00	42. Band Instruments	\$12,858.00	1. Pilbrico Company-Heat Exchanger HS	\$14,580.00
5. Architect Fees (Ag Room)	\$2,898.91	43. MOTU 16x12 USB Interface W/8	\$1,647.00	2. BLDD Architect	\$1,059.58
6. MS Tuckpointing	\$20,935.00	44. Install 7 cameras-Telephone Connect.	\$5,374.83	3. School Dude	\$2,835.10
7. John Deere Gator	\$4,950.00	45. Camera Server	\$2,518.33	4. Trebon Company Sophos 3 of 3	\$12,972.45
8. Heat Exchanger	\$19,672.00	46. Sousaphone w./bell/	\$5,687.00	5. Software Unlimited	\$4,575.00
9. New Compressor	\$12,232.05	47. 2 Marching Euphoniums	\$4,398.00	6. District Wide Phone System	\$53,769.59
10. MS Roof	\$67,727.00	48. Drying Racks (art)	\$3,333.05	7. Ecternact Const. sidewalks	\$3,212.00
11. Water Cooler	\$966.96			8. Pilbrico Company water pumps	\$14,290.00
12. New Steam Coil	\$2,216.05			9. Rogers Plumbing/Heat Exchangers	\$2,536.32
13. Oakview DCK, LLC-Ag Room	\$47,850.55			10.Sellers- MS Handicap Bathroom	\$3,169.36
14. ID Bar Code/Punch Readers	\$5,200.00			11. Sellers-Remodel Lab Room	\$2,028.89
15. IPS Hot Water Boiler	\$5,374.03			12. 8 laptop computers (Sterling Comp.	\$9,014.51
16. Phase II Cage Project				13. BLDD Architects (Sept. Oct)	\$2,083.27
Payment	\$30,780.00			14. Pilbrico Comp. Maint contract pymt	\$2,050.00
17. Architect Fee-Ag Room	\$891.42			15. Sterling Computer-Access point/license	\$5,413.30
18. Oakview DCK, LLC -Ag Room	\$63,641.45			16. MS Water Damage Restoration	\$18,849.29
9. Server with hard drives (Bankcard)	\$2,936.00			17. Mobile Heated Lunch Cart	\$1,872.50
20. Installation of cameras (HS)	\$4,969.88			18. Indoff Inc. handicap doors/stalls	\$4,030.00
21. Camera ACD Server for Web	\$2,450.00			19. Compressor-Tech Center	\$21,815.00
22. Debt Payment	\$368,065.00			20 Hand Radio system for IPS-Electronic Engr.	\$3,312.95
23. Cage Project	\$31,785.10			21. Mold Remediation-Adv Restoration	\$8,372.67
24. Tech Ctr/Renovation/Lock/La	\$2,089.00			22. Lenovo Laptop	\$1,249.00
25. Telephone Connector/Camera Cabeling	\$9,652.51			23. Software Unlimited/chgs for On-Line	\$2,573.76
26. JFSCO Engineering	\$10,622.00			24. Control Masters/Balance Due	\$15,071.00
27. Precision Concrete-Final Pyr	\$10,686.90			25. Pilbrico Maintenance Payment	\$2,050.00
28. Alley,Poyner,macchietto Arch	\$630.00			26. MS Firewall/Sellers Construction	\$4,058.05
29. Telephone Connections-Tech Center				27. Water Repair Damage/Sellers Const.	\$7,111.60
Install cameras	\$27,169.32			28. Estes Construction/Water Damage	\$29,401.10
30. Provanlage-Network IP Camc	\$3,269.98			29. 4 Surv Camera/MS-First Bankcard	\$2,396.00
31. Replace Water Heater	\$1,627.89			30. MS Electrical Work/ONEAL Electric	\$57,452.00
32. Cage Projects Tables/Seats	\$7,157.00			31. 1 Surv. Cameras-/HS/First Bankcard	\$1,695.00
33. Boiler Replacement-Tech Cer	\$46,832.00			32. Coat Racks	\$1,054.75
34. A/C unit server room at Tech	\$6,992.00			33. 2 Surv. Cameras/Tech Ctr?First Bankcard	\$1,390.00
35. Final Pymt FFA room Tech C	\$5,868.00			34. 2 Time Clocks -Time Management Sys.	\$3,245.00
36. CORE-ECS Wireless Projct	\$7,673.64			35. Carpet Plus Bargain Barn	\$10,984.90
37. Telephone Connections MS C	\$4,992.85				
cabeling					
38. Pilbrico Maintenance Agreeem	\$2,050.00				



LOCAL OPTION SALES TAX---- ONE CENT SALES TAX--SILO TAX

	2011-12		2012-13		2013-2014		2014-2015
Beginning Balance (July 1)	\$1,383,501	Beginning Balance (July 1)	\$1,576,925	Beg Balance (July 1)	\$2,114,616	Beg Balance (July 1)	\$2,575,056
Add: Revenue		Add: Revenue		Add: Revenue		Add: Revenue	
1. 1¢ Sales Tax	\$688,246	1. 1¢ Sales Tax	\$722,276	1. 1¢ Sales Tax	\$670,210	1. 1¢ Sales Tax	\$765,601
2. Interest	\$2,199	2. Interest	\$528	2. Interest	\$2,657	2. Interest	\$4,500
				3. Accrued tax			
Subtotal	\$690,445	Subtotal	\$951,947	Subtotal	\$672,867	Subtotal	\$3,345,157
	\$2,073,946		\$2,528,872		\$2,787,483		
LESS: Expenditures		LESS: Expenditures		LESS: Expenditures		LESS: Expenditures	
1. Computer network system	\$134,002	1. Install projector outlets	\$3,616	1. Computer Lease pymt 2	\$185,722 x	1. Computer Lease pymt 3	\$185,722
2. LCD TV	\$1,314	2. Computer Lease pymt #1	\$185,722	2. School Dude-	\$1,074 x	2. Trebon/Sophos pym2 of 3	\$5,332
3. Virtualization Projector	\$4,913	3. Epson Projectors	\$72,000	5 month tech policy/training		3. School Addition Proj, Ahlers	\$1,525 BLDD Contract
4. Debt Payment	\$336,035	4. 16 Bay Chargers (2)	\$4,272	3. Surface Pro 2/monitor	\$1,348 x	4. School Addition Proj, Ahlers	\$1,100 Boyd, Jones Cont.
		5. Cell Batteries (32)	\$4,191	4. 1st pymt Door Security	\$88,000 x		
Subtotal	\$476,264	6. 90W Slim Adapters	\$5,791	5. 2nd payment Door Security	\$24,000 x		
		7. USB` Wired Numeric Keypad (100)	\$1,699	5. Bond Payment	\$302,039		
Final Cash Balance 2011-2012	\$1,597,683	8. Debt Payment	\$313,407			Subtotal	\$193,679
Intergov't Accounts Receivable	\$229,143	9. 9 projectors-GOV Connections	\$15,172 x	Subtotal	\$602,183	TOTAL	\$3,151,478
Final Fund Balance	\$1,826,826	10. Fujitsu T732 Lifebook	\$105,801	TOTAL	\$2,185,300		
Auditor Adj	\$20,749	11. Piper Jaffery bond paymt	\$1,000	Intergov't Act Receivable	\$389,756		
	\$1,576,934	Subtotal	\$712,671	Final Fund Balance	\$2,575,056		
		Cash Balance	\$1,817,201				
		credit for lap top bag repair	(\$10)				
		Final Cash Balance	\$1,817,211				
		Intergov't Act receivable	\$298,405				
		Final Fund Balance	\$2,115,616				
		aud adj. move Piper Jaffery					
		pymt to g.f.	\$1,000 x				
			\$2,114,616				

Item 6.2.1 Personnel: Consideration and Probable Action for the Employment of Joshua Sussman, Middle School Social Studies Instructor for the 2015 – 2016 School Term

**Background Information:** Joshua Sussman lives in Villisca and has been teaching Social Studies in grades 6 through 12 in the South Page School District. He is a graduate of Northwest Missouri State University with a Bachelor of Science, Social Science Education Certification. Administrator Nate Perrien endorses his candidacy.

Enclosed is the background information for Joshua Sussman.

**Suggested Board Action:** It is recommended the Directors approve an employment contract for Joshua Sussman for the 2015 – 2016 school term.



***Red Oak Community Middle School***  
***308 East Corning Street***  
***Red Oak, Iowa 51566***  
***(712) 623-6620***

Memo: Employee Recommendation

To: Red Oak CSD Board of Directors

From: Middle School Principal, Nate Perrien

Board of Directors,

I highly recommend Mr. Joshua Sussman for the vacant position of 7-12 Social Studies.

Mr. Sussman is currently completing his first year of teaching in the South Page School District in College Springs Iowa, and is licensed in 5-12 All Social Sciences (American History, World History, Government, Psychology, Sociology, Geography & Economics). Mr. Sussman is also extremely interested in coaching in Red Oak as well.

Mr. Sussman's exact teaching assignments are yet to be determined as seventy-five percent of them come via backfill from the Teacher Leadership & Compensation Program.

If you have any questions please do not hesitate to ask.

Thank You,

A handwritten signature in black ink, appearing to read 'N.P.' with a stylized flourish.

Nate Perrien  
Middle School Principal

Red Oak Community School District  
Staff selection Recommendations

Date 5/13/15

Building MS/Hs

Vacancy 7-12 Social Studies

\* *The following information is needed for the Central Office. Please print*

Name JOSHUA SUSSMAN

Address \_\_\_\_\_  
 \_\_\_\_\_

Certified:

Position on Salary Schedule and Recommended Base Amount for Contract:

Actual Years Experience	Years of Experience Granted	Initial Placement on Schedule	Education Attained & Granted	Base Amount for Contract	License	Approval Areas
1	1	Class <u>BA</u> Step <u>1</u>		\$34,146.91	On File  Pending	Meets  Filed for  Temporary Permanent

*If this is a coaching contract, this season runs from \_\_\_\_\_ to \_\_\_\_\_.*

Classified:

Actual Years Experience	Years of Experience Granted	Classification Placement Level & Year	Hours Per Day	Hourly Rate	# of Days In Contract	Starting Date

  
 \_\_\_\_\_  
 Principal/Director Name

Please send form to Superintendent for Board Approval

# Joshua Alexander Sussman

100 North Third Avenue  
Villisca, Iowa 50864  
712-303-9134  
jsussman303@gmail.com

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## Professional Experience

### **SOUTH PAGE SCHOOLS, College Springs, Iowa**

Social Studies teacher, 6<sup>th</sup>-12<sup>th</sup> grade, August 2014-present

- Develop and Implement innovative common core aligned curriculum
- Utilizing student-centered learning strategies
- Encouraging higher order thinking skills
- Creating real-world learning experiences

### **ICE HOUSE BAR AND RESTAURANT, Clarinda, Iowa**

Shift Manager/Server, December 2008 – present

- Manage between eight and twelve employees each shift
- Draft the weekly schedule
- Ensure a positive dining experience for all customers
- Responsible for writing checks and depositing cash receipts

## Education

### **IOWA WESTERN COMMUNITY COLLEGE, Clarinda, Iowa**

*Associates of Education, May 2011*

- Member of Phi Theta Kappa Honor Society
- Three consecutive years on Dean's List
- 3.89 Cumulative GPA
- Completed a twelve-week teaching internship with Clarinda High School

### **NORTHWEST MISSOURI STATE UNIVERSITY, Maryville, Missouri**

*Bachelor of Science, Social Science Education Certification, Summer 2014*

- Five consecutive semesters on the Dean's List
- 3.89 Cumulative GPA
- Graduated Magna Cum Laude

6  
APR 28 2015

Joshua A. Sussman  
100 North Third Avenue  
Villisca, IA 50864

April 30, 2015

Red Oak Community Schools  
2011 North 8<sup>th</sup> Street  
Red Oak, IA 51566

Dear Jeff Spotts and the Red Oak Community School district,

My name is Joshua Sussman, and I am interested in teaching Social Studies at Red Oak High School. I am certified to teach all Social Studies grades 5-12. I also hold a coaching authorization. Passionate about teaching and learning, I believe that I possess the skills to fill the social studies teaching position at Red Oak High School. Believing that all students deserve a first rate education, I develop and implement instructional strategies that meet the needs of all students. I look forward to having the opportunity to assist the Red Oak Community School district in achieving their future goals of creating a stimulating academic environment.

Thank you,

Joshua Sussman

## REFERENCES

Denise Green, South Page Community Schools Principal  
South Page Community Schools  
606 Iowa Avenue  
College Springs, Iowa 51637  
712-582-3212

Jennifer Baumgart, operator and owner  
Ice House Sports Bar  
1515 South 16th Street  
Clarinda, Iowa 51632  
712-542-7448

Lora Top, Southwest Valley Middle School Principal  
Southwest Valley Community School District  
406 East Third Street  
Villisca, Iowa 50864  
712-826-2552

**RED OAK COMMUNITY SCHOOL DISTRICT**  
**Teacher Application Form**  
 Red Oak Community School District  
 2011 N 8th Street  
 Red Oak, IA 51566

**1. PERSONAL DATA**

<b>Name</b> Joshua Alexander Sussman	<b>Home Phone</b>	
<b>Address</b> 100 North Third Avenue	<b>Office Phone</b>	
<b>City</b> Villisca	<b>State</b> Iowa	<b>Zip</b> 50864

**2. Position(s) for which you are applying:**

I am applying for the Social Science Instructor position. (5-12 All Social Sciences)

**3. PROFESSIONAL PREPARATION**

INSTITUTION	LOCATION	DEGREE & DATE	MAJOR	MINOR
Northwest Missouri State University	Maryville, Missouri	B.S in Education	Social Science	

**4. STUDENT TEACHING/TEACHING EXPERIENCE**

POSITION	DISTRICT NAME	CITY/STATE	FROM-TO
student teacher	Southwest Valley High School	Corning, IA	01/14-04/14
Social Studies teacher (6-12)	South Page Community School District	College Springs, Iowa	08/14-05/15



**5. OTHER PERTINENT EXPERIENCE**

TITLE	EMPLOYER	CITY/STATE	FROM-TO

**6. REFERENCES**

NAME	TITLE	OFFICE ADDRESS	OFFICE TELEPHONE
Denise Green	South Page Community Schools K-12 Principal	606 Iowa Avenue College springs, IA 51637	
Lora Top	Southwest Valley Middle School Principal	406 East Third Street Villisca, IA 50864	
Jennifer Baumgart	owner and operator of Ice House Bar and Grill	1515 South 16th Street Clarinda, IA 51632	

**7. PROFESSIONAL MEMBERSHIPS AND OFFICES HELD (please delineate)**

**8. BACKGROUND CHECK**

In addition to the following information, a DCI background check may be made at the option of the School District.

If "Yes" is selected in response to any question, attach additional sheets and clearly identify as Background Check and Information with a detailed explanation:

"YES" answers to the following questions will not necessarily result in denial of an offer of employment. All of the circumstances will be considered, including the date and nature of events that have led to the actions described below. Your written explanation will assist in determining your eligibility and suitability for an offer of employment.

- A. Have you ever been convicted of, admitted committing, pleaded no contest, or are you awaiting trial for any crime (excluding only minor traffic violations not that do not involve any allegations of alcohol, drugs or reckless driving) or have any civil charges previously or pending involving allegations of child abuse or spousal abuse? You must answer "YES" if true, even if the matter was later dismissed, deferred, reversed, or vacated. If you answer "YES" you must provide dates of the proceedings, the name and address of the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).

No       Yes, attach a separate sheet for explanation

- B. Have you ever been dismissed (fired) from any job, or resigned at the request of or pressure from your employer, or left employment while charges against you or an investigation of your behavior was pending or been refused tenure, reappointment or continuing contract from any employer? You must answer "YES" if true, even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer "YES" you must provide the date of termination or resignation and other action concerning tenure reappointment or continuing contract denial and the name, address and telephone number of the employer(s) and a statement of the alleged reasons for termination or resignation.

No       Yes, attach a separate sheet for explanation

C. Have you ever had any license or certificate of any kind (teaching certificate or other professional license) revoked, suspended, or reprimanded, or have you in any way been sanctioned by or is any charge or complaint now pending against you before any licensing, certification or other regulatory agency or body, public or private? If you answer "YES" you must provide the dates of proceedings, name, address and telephone number of the agency or body where proceedings took place, a statement of the accusations against you, the final disposition and/or status of the charge or complaint.

No  Yes, attach a separate sheet for explanation

D. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or any previous employer? If you answer "YES" you must provide the name, address and telephone number of the employer or licensing body and statement of the accusation against you.

No  Yes, attach a separate sheet for explanation

E. Have you ever been involved, or are you currently involved, or do you anticipate involvement in litigation either as the plaintiff/complainant or defendant/respondent?

No  Yes, attach a separate sheet for explanation

## 9. CONTRACT STATUS/SERVICE RECORD

A. Do you currently hold a valid Iowa Teaching License?

No  Yes Folder #

B. If yes, please indicate endorsements:

C. Are you currently under contract for any school district next year?

No  Yes

D. If yes, has the possibility of a contract release been discussed with your current employer?

No  Yes

E. In every public department and upon all public works in Iowa, and of the counties, cities, and school corporations of Iowa, veterans as defined in Iowa Code Section 35.1 who are citizens and residents of Iowa are entitled to preference in appointment and employment over other applicants of no greater qualifications. Are you a Veteran, as per Iowa Code Section 35.1?

No  Yes

If yes, please indicate branch of service, dates of service, and type of discharge:

## 10. CERTIFICATION

*I hereby certify that the statements made by me in this application and all related information which I have provided are true, accurate, and complete to the best of my knowledge. I understand that if I provide any false, inaccurate, or incomplete information, I will not be eligible for employment, or if I am hired, I will be subject to disciplinary action or dismissal regardless of the date on which the district discovers the violation of its policy regarding application form dishonesty.*

*I acknowledge that the position of teacher is a position of public trust, and I specifically authorize the Board or its agents to contact references, to investigate my background, and to make such other inquiries as the Board in its discretion deems relevant to assess my qualifications for the position of teacher. I authorize all current and former employers or any references to disclose personnel records and appraisals of my performance or information about my qualifications for the position for which I am applying and release them from any liability for such disclosure.*

*I further understand that if I apply for employment with the district, the district may conduct a check of my criminal background. I agree to sign a DCI Criminal Background Check Waiver authorizing the district to obtain a check of my criminal history, and I further agree to provide all information necessary to obtain this criminal background check.*

Signature: Joshua A. Sussman

Date: April 30, 2015

Equal Employment Opportunity/Affirmative Action Employer

**AFFIRMATIVE ACTION INFORMATION**

Although completion of this form is optional, we would appreciate it if you would supply the requested information. In order to comply with regulations established by the U.S. Equal Employment Opportunity Commission, the office of the Civil Rights in the Department of Education, Iowa Code 19B.11 and IAC 281-Ch. 95, the district must report statistical summaries of the information requested. The information is used for this purpose and for other affirmative action purposes within the district. Please return the form with your completed application. This form then will be separated from the application prior to forwarding the application to the respective building principal for consideration.

**Section I**

- American Indian or Alaskan Native
- White, not of Hispanic origin
- Black, not of Hispanic origin
- Asian or Pacific Islander
- Latino or Hispanic
- Other

**Section II**

Male

Female

Age

Handicapped  Yes  No

Armed Forces Veteran  Yes  No

Dates of Service

Type of Discharge

**Section III**

Please check the source from which you learned of this position:

Advertisement in newspaper, prof. journal, newsletter, Internet, or job registry, including Job Service of Iowa (Please indicate name of publication)

Position announcement at college/university

Personal contacts by district

Other (Please specify)

Position Sought:

(Optional) Name: \_\_\_\_\_

Date: