

# ***Red Oak Community School District***

***2011 North 8<sup>th</sup> Street***

***Red Oak, Iowa 51566***

***712.623.6600***

***www.redoakschooldistrict.com***

## **Regular Board of Directors Meeting**

Meeting Location: Sue Wagaman Board Room  
Red Oak CSD Administrative Center  
The Technology Building, Red Oak High School Campus

Monday, November 10, 2014 – 6:00 pm

### **- Agenda -**

- 1.0 Call to Order – Board of Directors President Lee Fellers
- 2.0 Roll Call – Board of Directors Assistant Secretary Karla Wood
- 3.0 Approval of the Agenda – President Lee Fellers
- 4.0 Communications 1-2
  - 4.1 Good News from Red Oak Schools
    - ★ State Volleyball Tournament
    - ★ State Cross Country Championships
    - ★ 2014 Montgomery County Court of Honor Veteran's Day Program
  - 4.2 Visitors and Presentations
  - 4.3 Affirmations and Commendations
    - ★ Formal Recognition and Resolution Honoring United States Senator-elect Joni Ernst
  - 4.4 Correspondence
- 5.0 Consent Agenda 3
  - 5.1 Review and Approval of Minutes from October 29 and November 3, 2014 11-6
  - 5.2 Review and Approval of Monthly Business Reports 7-10
  - 5.3 Review and Approval of Educational Service Agreement with the Sioux City Community School District 11

5.4 Review and Acceptance of Employment Resignations from Monica Murcek, Inman Maintenance, and Darrell Berry, Middle School Volleyball Coach. 12-13

6.0 General Business for the Board of Directors

6.1 Old Business

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6.1.2 Tiger Vision Work Session Follow-up and Consideration of Next Steps in Facility Improvement Projects 16-31

6.1.3 Consideration of Red Oak High School Art Department Request for Three Dimensional Printers 32-33

6.2 New Business

6.2.1 District Technology Committee Report Including Possible Recommendations for Technology Equipment for Inman Primary School and a Status Report for the Three Year One-to-One Computer Initiative at Red Oak Middle and High Schools 34

6.2.2 Introduction of Problem Solving with Possible District Policy Language Affecting Head Lice Management at District Schools – Principals and District RN Heather Hall 35-37

6.2.3 Presentation of the District Developed Special Education Service Delivery Plan and Consideration of Approval – by Special Education Director Gayle Allensworth 38-48

6.2.4 The District Annual Progress Report Update and Other Curriculum Improvement Initiatives as Presented by Curriculum Director Barb Sims 49

6.2.5 Closed Session to Consider a District Student Discipline Matter per Iowa Code Section 21.5(1)(e) of the Open Meetings Law to Discuss Whether to Conduct A Hearing to Determine Whether to Suspend or Expel a Student and per Iowa Code Section 21.5(1)(a) of the Open Meetings Law to Review or Discuss Records Which Are Required or Authorized to be Kept Confidential 50

6.2.6 Consideration of Personnel Recommendations to Employ a Coach for the Middle School Activities Program and a High School Basketball Cheerleading Coach, Consideration of Approval for a Volunteer Coach for the High School Girls Basketball Team 51-54

6.2.7 Review and Approval of a Resolution Required by the School Budget Review Committee for the Iowa Department of Education 55-56

6.2.8 Review and Consideration of Bids for District Snow Removal and De-icing 57-60

Red Oak Community School District Board of Directors Regular Meeting  
11.10.2014

7.0 Reports 61-64

7.1 Administrative

7.2 Future Conferences, Workshops, Seminars

7.3 Other Announcements

8.0 Next Regular Board of Directors Meeting:

School Finance Workshop with the Iowa  
Association of School Boards Association  
Monday, November 24, 2014  
Time to be determined  
Sue Wagaman Board Room  
Red Oak CSD Administrative Center

9.0 Adjournment

## Item 4.0 Communications

### 4.1 Good News from Red Oak Schools

#### ★ State Volleyball Tournament

Congratulations to Coaches Montgomery, Allison, Drey, and Berry with all of the Tiger Players who have accomplished another trip to Cedar Rapids for the State Tournament. Leading the Lady Tigers are Seniors Grace Blomstedt, Madison Gilbert, MaKayla LeRette and Kate Walker accompanied by Sierra Athen, Sarah Behrens, Bailey Bruce, Jasmine Forward, Brooke Janssen, Angela Mahoney, Dana Marsden, Emma Ross, Sydney Streicher, Hannah Vial and Managers Gil Cooper, Dylin Keat and Lauren Thurman

#### ★ State Cross Country Championships

Head Coach Curt Adams with Assistant Coach Sueann French led the Tiger Boys and Girls teams to the State Cross Country Championships in Fort Dodge on November 1<sup>st</sup>. Runners competing at the state level included Juhianna Boeye, Ashley Brower, Ryan Dyson, Gavin French, Nikki Graber, Logan LeRette, Weston Rolenc, Alec Selberg, Abigail Sherman, Jared Sherman, Paige Shirley, Sydney Straw, Josh Sunberg and Kate Walker.

#### ★ 2014 Montgomery County Court of Honor Veteran's Day Program

Always a moving and fitting program, the Court of Honor will present the Veteran's Day Program in a combined setting for high schoolers and middle schoolers on Tuesday, November 11 at 9:00 a.m. in the ROHS gymnasium. Special thanks go to Mr. Dean Strovers for the organization of this year's program.

### 4.2 Visitors and Presentations

Please welcome any guests that may be in attendance at tonight's meeting.

### 4.3 Affirmations and Commendations

#### ★ Formal Recognition and Resolution Honoring United States Senator-elect Joni Ernst

The Red Oak School Community is extremely proud of its now most famous citizen, Senator-elect Joni Ernst. Her election victory on November 4 has brought a tremendous amount of positive attention to not only the Red Oak area, not only

Southwest Iowa, but to all Iowans. Congratulations to Senator Ernst, husband Gayle, and daughter Libby as they now become one of the new voices of Iowa in our country's governance.

At the table will be a resolution of affirmation voiced by the Red Oak CSD Board of Directors in honor of Senator-Elect Joni Ernst. The resolution will be sent to the senator-elect on behalf of the Red Oak School Community.

#### **4.4 Correspondence**

Any correspondence received and important to the governing body is shared.

Item 5.0 Consent Agenda

**BACKGROUND INFORMATION:** The following items are presented for approval in one formal motion. Should any director have a question or would like for an item to be placed on the regular discussion agenda, please notify Board Secretary Shirley Maxwell in advance of the meeting.

Enclosed are reference pages for:

**5.1 Review and Approval of the Minutes from October 29 and November 3, 2014**

The minutes are enclosed for your review. Unless there are suggested changes, they are submitted for approval.

**5.2 Review and Approval of the Monthly Business Reports**

Payment vouchers are enclosed for review and approval. Last minute bills could be found at the table. Accounting Clerk Jeanice Lester ([lesterj@roschools.com](mailto:lesterj@roschools.com)) or Business Manager Shirley Maxwell ([maxwells@roschools.com](mailto:maxwells@roschools.com)) are available to answer any questions concerning the expenditures. Please call ahead of the regular meeting if you need more information.

**5.3 Review and Approval of Educational Service Agreement with the Sioux City Community School District**

Enclosed is an agreement for your review. This educational placement is one of uniqueness in Iowa as it allows for the education costs of a resident Red Oak student to have appropriate expenses paid by the home district regardless of the resident status or need.

**5.4 Review and Acceptance of Employment Resignations from Monica Murcek, Inman Maintenance, and Darrell Berry, Middle School Volleyball Coach.**

Enclosed are the resignation announcements from a valued maintenance worker at IPS, second shift and a contributing member of the volleyball coaching staff. The district appreciates the service of each. Thank you Monica Murcek and Darrell Berry.

**SUGGESTED BOARD ACTION:** It is recommended the board of directors approve the following consent agenda items:

- Minutes from October 29 and November 3, 2014
- Monthly business reports as presented
- Education Service Agreement with the Sioux City Community School District
- Resignation letters from Monica Murcek and Darrell Berry

Red Oak Community School District  
Meeting of the Board of Directors  
Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center  
Red Oak Technology Center, Red Oak High School Campus  
October 29, 2014

This regular meeting of the Board of Directors of the Red Oak Community School district was called to order by President Lee Fellers at 6:00 p.m.

**Present:**

Directors: Lee Fellers, Paul Griffen, Bill Drey, Warren Hayes, Kathy Walker  
Terry Schmidt, Superintendent and Shirley Maxwell, Board Secretary  
Karla Wood, Assistant Board Secretary and Jeanice Lester, Assistant Board Secretary

**Approval of Agenda**

Motion made by Director Drey, second by Director Griffen to approve the agenda as presented with the order of agenda items at the discretion of the board president. Motion carried unanimously.

**Good News**

The Red Oak High School FBLA organization received a gift of \$500 from a Red Oak business owner who is a former Red Oak High School FBLA member.

Congratulations to Cross Country Head Coach Curt Adams, Assistant Coach SueAnn French and the Girls' and Boys' Cross Country teams who will participate in the State Cross Country Meet in Fort Dodge on November 1, 2014. Individuals who qualified are: Nikki Graber, Logan LeRette, Weston Rolenc, Paige Shirley and Kate Walker.

The Red Oak Marching Band received a "I" rating at the IHSMA State Marching Band Regional Festival held in Treynor on October 18.

All State Choir auditions were held in Harlan on October 25. Students selected were: Natalie Butz, Logan LeRette, Abigail Sherman and Donnie Torbett.  
Freshman Elsa Wemhoff qualified for OPUS honor choir for the second year in a row.

**Affirmations and Commendations**

Washington Intermediate Principal Barb Sims updated the board on incentives and awards for students with perfect attendance and rewards for students with no discipline sheets.

The Junior Class After-Prom Committee's first annual Glow-Run on the Trail fundraiser raised approximately \$1000 to help off-set costs for the 2015 ROHS prom.

**Guest Presentation**

Attorney Mary Gannon of the Iowa Association of School Boards presented a review of the Iowa Open Meetings and Open Records Law. Chapters 21 and 22 of the Code of Iowa were reviewed.

**Consent Agenda**

Motion by Director Drey, second by Director Griffen to approve the consent agenda as presented. Motion carried unanimously.

- Minutes from October 13 and October 20, 2014
- Monthly business reports as presented
- Request for early graduation

## **10.29.14 Board Minutes Continued**

### **ROHS Testing Program and ACT Improvement Initiatives**

Red Oak High School Principal Jeff Spotts and Guidance Counselor John Brabec presented a review of current ACT test preparation practices and a revised plan of test preparation. More discussion is needed on this topic. This item will be on a future board agenda.

Principal / Curriculum Director Barb Sims highlighted the work being done by the middle school and high school math teachers in response to the ACT composite score by the class of 2014 particularly in the core area of mathematics. The group will work collaboratively with the Green Hills AEA math consultant on a comprehensive review of the K-12 mathematics programs.

### **Personnel Considerations**

Motion made by Director Hayes, second by Director Drey to approve the transfer of Delyne Bartlett from Transportation to Food Service. Motion carried unanimously.

Motion made by Director Drey, second by Director Walker to employ John Beer as a driver for the transportation department. Motion carried unanimously.

Motion made by Director Drey, second by Director Hayes to employ Kelsey Mangold as Middle School Fall Play Co-Director. Motion carried unanimously.

Motion was made by Director Griffen, second by Director Hayes to employ Patty Henke as Assistant High School Girls Basketball Coach. Motion carried unanimously.

### **Red Oak Middle School Facility Repair Project Update**

Steve Tobin, Estes Construction Company representative and Carlos Guerra, Red Oak CSD Maintenance Director gave an update on the work currently underway and inspections that need to take place at the middle school.

### **Tiger Vision: Establishing the Next Steps for Facility Improvements**

The Directors will meet with Matt Gillaspie of Piper Jaffray, with consultation from Randy West, BLDD Contracting in a work session to be held on Monday, November 3, 2014 to discuss the next steps to be taken for facilities needs and improvements.

### **Future Conferences, Workshops, Seminars**

The Iowa Association of School Boards annual convention will be held Thursday, November 20, 2014 in Des Moines.

### **Adjournment**

Motion was made by Director Drey with a second by Director Walker to adjourn the meeting at 8:40 p.m.

Motion carried unanimously. The next regular meeting will be held on Monday, November 10, 2014 at 6:00 p.m. in the Sue Wagaman Board Room, Administrative Center in the Technology Building.

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Lee Fellers, President

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Karla Wood, Assistant Board Secretary



**Red Oak Community School District  
Special Meeting of the Board of Directors**

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center  
Red Oak Technology Center, Red Oak High School Campus  
November 3, 2014

This special meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 7:00 p.m.

**Present:**

**Directors:** Lee Fellers, Kathy Walker, Warren Hayes, Paul Griffen, Bill Drey  
Terry Schmidt, Superintendent and Shirley Maxwell, Board Secretary  
Karla Wood, Assistant Board Secretary; Matt Gillaspie, Piper Jaffray;  
Randy West, Architect BLDD; and Paul Neuharth, Estes Construction

**Approval of Agenda**

Motion was made by Director Drey with a second by Director Griffen to approve the agenda as presented. Motion carried unanimously.

**Tiger Vision: Review of Concepts, Financing, and Consideration with Possible Action on the direction of Facility Improvements for Red Oak Community School District with Financial Consultant Matt Gillaspie, Piper Jaffray and Architect Randy West, BLDD**

Discussion was held regarding the Tiger Vision recommendation the board received on August 26, 2014. Financial consultant Matt Gillaspie from Piper Jaffray updated the Directors on financial options that are available to the district. Architect Randy West explained the timeline that would be involved for completing the different phases of the Tiger Vision proposal. This item will be on the November 10, 2014 agenda.

**Adjournment**

Motion was made by Director Drey with a second by Director Walker to adjourn the meeting at 9:35 p.m. Motion carried unanimously. The next regular meeting will be held on Monday, November 10, 2014 at 6:00 p.m. in the Sue Wagaman Board Room, Administrative Center in the Technology Building. Motion carried unanimously.

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Lee Fellers, President

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Shirley Maxwell, Board Secretary

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
CENTURY LINK	10252014	54.85
10 3230 2410 000 0000 532	FIRE ALARM PHONE LINE	54.85
CENTURY LINK	10252014-1	54.85
10 2020 2410 000 0000 532	FIRE ALARM PHONE LINE	54.85
CENTURY LINK	10252014-2	54.85
10 1902 2410 000 0000 532	FIRE ALARM PHONE LINE	54.85
CENTURY LINK	10252014-3	54.85
10 1901 2410 000 0000 532	FIRE ALARM PHONE LINE	54.85
CENTURY LINK	10252014-4	54.85
10 0010 2321 000 0000 532	FIRE ALARM PHONE LINE	54.85
CENTURY LINK	10252014-5	54.85
10 1901 2410 000 0000 531	FIRE ALARM PHONE LINE	54.85
CENTURY LINK	10252014-6	54.85
10 0010 2321 000 0000 532	FIRE ALARM PHONE LINE	54.85
Vendor Name CENTURY LINK		<u>383.95</u>
CONTINUUM RETAIL ENERGY SERVICES, LLC	150-1409-11958	2,981.19
10 1901 2600 000 0000 621	THERMS 474	380.61
10 1902 2600 000 0000 621	THERMS 51	80.61
10 2020 2600 000 0000 621	THERMS 100	150.20
10 3230 2600 000 0000 621	THERMS 3700	2,369.77
Vendor Name CONTINUUM RETAIL ENERGY SERVICES, LLC		<u>2,981.19</u>
FIRST BANKCARD	10142014	78.63
10 0010 2321 000 0000 532	CONFERENCING CALLS	78.63
FIRST BANKCARD	10172014	155.90
10 0010 2235 000 0000 618	INK CARTRIDGES	155.90
FIRST BANKCARD	10292014	471.06
10 0020 2700 000 0000 618	BLOWER MOTORS	471.06
FIRST BANKCARD	10292014-1	63.51
10 1901 1000 100 8001 612	Eureka Tub of Letter Tiles	11.99
10 1901 1000 100 8001 612	Learning Resources Talk Point Set of 5	37.52
10 1901 1000 100 8001 612	Educational Insights Lowercase Alphabet	14.00
FIRST BANKCARD	10292014-3	22.61
10 3230 2222 000 0000 643	AMAZON.com Book: "The Unbreakable Boy:	22.61
FIRST BANKCARD	10312014	14.67
10 0010 2510 000 0000 580	MEETING MEAL	14.67
FIRST BANKCARD	10312014-1	176.96
10 0010 2510 000 0000 580	LODGING	176.96
FIRST BANKCARD	11032014	42.77
10 0010 2600 000 0000 618	SUPPLIES	42.77
Vendor Name FIRST BANKCARD		<u>1,026.11</u>
NCS PEARSON INC	4537903	200.00
10 1901 1000 100 0000 612	READING DATA TOOL	200.00
Vendor Name NCS PEARSON INC		<u>200.00</u>
SOCS/FES	INV005568	121.22
10 0010 2236 000 0000 536	WEB SITE HOSTING	121.22
Vendor Name SOCS/FES		<u>121.22</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
TOTAL FUNDS BY HASLER	10262014	1,000.00
10 0010 2410 000 0000 532	POSTAGE FILL	1,000.00
Vendor Name	TOTAL FUNDS BY HASLER	<u>1,000.00</u>
WEB.COM, INC.	22580587	22.95
10 0010 2236 000 0000 536	DOMAIN NAME	22.95
Vendor Name	WEB.COM, INC.	<u>22.95</u>
Fund Number 10		<u>5,735.42</u>
Checking Account ID 1		<u>5,735.42</u>
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
AMERICAN CHORAL DIRECTORS	10312014	98.00
21 3230 1400 910 6210 320	MEMBERSHIP DUES	98.00
Vendor Name	AMERICAN CHORAL DIRECTORS	<u>98.00</u>
BANDMASTERS ASSOC. INC	10312014	55.00
21 3230 1400 910 6220 320	MEMBERSHIP DUES	55.00
Vendor Name	BANDMASTERS ASSOC. INC	<u>55.00</u>
FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA	4539	14.00
21 3230 1400 950 7408 320	MEMBERSHIP DUES	14.00
Vendor Name	FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA	<u>14.00</u>
FCCLA	4180	177.00
21 3230 1400 950 7408 320	MEMBERSHIP DUES	108.00
21 3230 1400 950 7408 320	ADULT ADVISOR NATIONAL DUES	9.00
21 3230 1400 950 7408 320	STATE OF IA DUES	60.00
Vendor Name	FCCLA	<u>177.00</u>
SOUTHWEST VALLEY SCHOOLS	10312014	135.00
21 0010 1400 920 6645 320	XC ENTRY FEE	135.00
Vendor Name	SOUTHWEST VALLEY SCHOOLS	<u>135.00</u>
SWIBA	10312014	42.00
21 3230 1400 910 6220 320	HONOR BAND AUDITION FEES	42.00
Vendor Name	SWIBA	<u>42.00</u>
Fund Number 21		<u>521.00</u>
Checking Account ID 3		<u>521.00</u>

LOCAL OPTION SALES TAX---- ONE CENT SALES TAX--SILO TAX

	2011-12		2012-13		2013-2014		2014-2015
Beginning Balance (July 1)	\$1,383,501	Beginning Balance (July 1)	\$1,576,925	Beg Balance (July 1)	\$2,114,616	Beg Balance (July 1)	\$2,575,056
Add: Revenue		Add: Revenue		Add: Revenue		Add: Revenue	
1. 1¢ Sales Tax	\$688,246	1. 1¢ Sales Tax	\$722,276	1. 1¢ Sales Tax	\$670,210	1. 1¢ Sales Tax	\$164,456
2. Interest	\$2,199	2. Interest	\$528	2. Interest	\$2,657	2. Interest	\$1,544
				3. Accrued tax			
Subtotal	\$690,445	Subtotal	\$951,947	Subtotal	\$672,867	Subtotal	\$2,741,056
	\$2,073,946		\$2,528,872		\$2,787,483		
LESS: Expenditures		LESS: Expenditures		LESS: Expenditures		LESS: Expenditures	
1. Computer network system	\$134,002	1. Install projector outlets	\$3,616	1. Computer Lease pymt 2	\$185,722 x	1. Computer Lease pymt 3	\$185,722
2. LCD TV	\$1,314	2. Computer Lease pymt #1	\$185,722	2. School Dude- 5 month tech policy/training	\$1,074 x	2. Trebon/Sophos pym2 of 3	\$5,332
3. Virtualization Projector	\$4,913	3. Epson Projectors	\$72,000	3. Surface Pro 2/monitor	\$1,348 x		
4. Debt Payment	\$336,035	4. 16 Bay Chargers (2)	\$4,272	4. 1st pymt Door Security	\$88,000 x		
		5. Cell Batterles (32)	\$4,191	5. 2nd payment Door Security	\$24,000 x		
Subtotal	\$476,264	6. 90W Slim Adapters	\$5,791	5. Bond Payment	\$302,039		
		7. USB' Wired Numeric Keypad (100)	\$1,699				
Final Cash Balance 2011-2012	\$1,597,683	8. Debt Payment	\$313,407			Subtotal	\$191,054
Intergov't Accounts Receivable	\$229,143	9. 9 projectors-GOV Connections	\$15,172 x	Subtotal	\$602,183	TOTAL	\$2,550,002
Final Fund Balance	\$1,826,826	10. Fujitsu T732 Lifebook	\$105,801	TOTAL	\$2,185,300		
Auditor Adj	\$20,749	11. Piper Jaffery bond pymt	\$1,000	Intergov't Act Receivable	\$389,756		
	\$1,576,934	Subtotal	\$712,671	Final Fund Balance	\$2,575,056		
		Cash Balance	\$1,817,201				
		credit for lap top bag repair	(\$10)				
		Final Cash Balance	\$1,817,211		\$2,575,056		
		Intergov't Act receivable	\$298,405		\$0		
		Final Fund Balance	\$2,115,616				
		aud adj. move Piper Jaffery pymt to g.f.	\$1,000 x				
			\$2,114,616				



**Sioux City Community School District**

**Department of Special Education**

**627 4th Street**

**Sioux City, IA 51101**

Joan Choquette  
Administrative Assistant

Phone: 712-222-6201  
choquej@live.siouxcityschools.com

**Contracted Services for Special Education**

The Red Oak Community School District (district of residence) requests that the Sioux City Community School (sponsoring district) provide, and the Sioux City Community School District agrees to provide an approved special education program for the student named below in accordance with the Iowa Department of Education Rules and Regulations.

**These services shall be provided at the Boys and Girls Residential Treatment Center.**

**The Boys and Girls Residential Treatment Center** shall provide instructional services and programs for the student referred for special education classes in accordance with the State of Iowa Department of Education Rules and Regulations and in accordance with state laws governing such services and the delivery thereof (Chapter 273, 281, and 442). The Boys and Girls Residential Treatment Center will provide quarterly reports to the home district.

The district of residence shall be billed for the costs of the instructional program as well as an administrative fee, payable upon receipt. For students attending less than a full year, the district of residence shall be billed for each day of membership.

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Student	Birth Date	Admission Date	Discharge Date
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Parent/Guardian

2.21

Level

Superintendent or Designee, Sending District

Date

*Jean Peters*

10/31/2014

Jean Peters, Director, Special Education

Date

RECEIVED  
OCT 31 2014

October 30, 2014

To: Terry L. Schmidt, Superintendent,  
Carlos Guerra, Supervisor, and  
Bryan Forward, Lead Custodian at Inman

This letter is to inform you of my resignation as a full-time custodian at Inman. My last day will be December 31/2014.

I am leaving due to family needs, which will mean at least 1 or 2 days a week, I will be in Omaha, NE., caring for my elderly mother. If possible, I would be very interested in a position of being a substitute, for any of the schools.

I have enjoyed working with the school and the children at Inman. They always made me smile.

Sincerely;



Monica Murcek  
Cell phone number: 402-672-6341

NOV 03 2014

Friday, October 31, 2014

To whom it may concern,

Please consider this my letter of resignation from the 7<sup>th</sup> Grade Volleyball position. This year was a great group of young athletes to work with and made the year a special one. I enjoyed working with the athletes and other coaches to help build the volleyball program. They have improved so much and I look forward to seeing them excel in the program when they are in High School.

Thank you for the opportunity to work with these young ladies and their parents. This time was a very special time.

Sincerely,

  
Darrell Berry



Item 6.1.1 Review and Discussion of Repairs at the Red Oak Middle School and Results of the Iowa Fire Marshall Inspection with Consideration of Future Actions

**Background Information:** On Wednesday, November 5, the Iowa State Fire Marshall gave approval for the gym portion of the school for occupancy. This was critically good news for the activities programs as middle level basketball team and the Saturday Montgomery County YMCA activities can now be conducted there.

Present via conference call connection tonight is Steve Tobin, Project Manager/Superintendent for Estes Construction; Paul Neuharth, Construction Engineer for Estes Construction; and Maintenance Director Carlos Guerra (attending a transportation meeting). Facilities Subcommittee Member Paul Griffen and Principal Nate Perrien were present for the inspection.

This evening, Steve Tobin will highlight the inspection and review with the Board the estimated needed tasks for the school to possibly reopen.

Please allow a few minutes for this discussion. Enclosed is an insurance company statement of partial settlement for the damages incurred by the water event of Labor Day weekend.

**Suggested Board Action:** (to be determined)

**KEVIN P. JOHNSON**  
*Adjuster*

1441 29th Street, Suite 115      Phone 1-515-285-8686  
 West Des Moines, IA 50266      Fax 1-888-370-2078  
 johnson@leuwerkeassoc.com      Cell 1-515-868-8425  
 www.leuwerkeassoc.com

**INSURED:** Red Oak CSD  
**CLAIM NO:** Z01085708  
**FILE NO:** 24088

**Loc. 002-01; Junior High School**

<b>ITEM:</b>	<b>BUILDING</b>			
	Repairs	%	Depr	ACV
Advanced Restoration - Mitigation	\$ 18,849.29	0%	\$ -	\$ 18,849.29
Advanced Restoration - Mold Remediation	\$ 8,372.67	0%	\$ -	\$ 8,372.67
O'Neil Electric	\$ 57,452.00	40%	\$ 22,980.80	\$ 34,471.20
Sellers Construction	\$ 29,771.53	30%	\$ 8,931.46	\$ 20,840.07
Carpet Plus Bargain Barn (Estimate)	\$ 20,000.00	30%	\$ 6,000.00	\$ 14,000.00
Fire Alarm System	Open	0%	\$ -	\$ -
Engineer - Mold Contamination Test	Open	0%	\$ -	\$ -
<b>Building Totals</b>	<b>\$ 134,445.49</b>		<b>\$ 37,912.26</b>	<b>\$ 96,533.23</b>

<b>ITEM:</b>	<b>CONTENTS</b>			
Misc. Contents	Open		\$ -	\$ -
<b>Contents Totals</b>			<b>\$ -</b>	<b>\$ -</b>

<b>ITEM:</b>	<b>BUSINESS INTERRUPTION</b>			
Business Interruption	Open		\$ -	\$ -
<b>Business Interruption Totals</b>			<b>\$ -</b>	<b>\$ -</b>

<b>Totals</b>	<b>\$ 134,445.49</b>			
<b>Less Depreciation</b>			<b>\$ 37,912.26</b>	
<b>ACV</b>				<b>\$ 96,533.23</b>
<b>Less Deductible</b>				<b>\$ 1,000.00</b>
<b>Net Claim</b>				<b>\$ 95,533.23</b>

Item 6.1.2 Tiger Vision Work Session Follow-up and Consideration of Next Steps in Facility Improvement Projects

**Background Information:** A valuable learning experience was presented by Financial Adviser Matt Gillaspie of Piper Jaffray and Architect Randy West of BLDD this past Monday, October 3. The Directors learned the extent of school facilities improvements that could be made with existing financial tools and also learned of the dollars involved with a public referendum conducted for all phases of Tiger Vision.

Enclosed are several pages from Gillaspie's presentation for review.

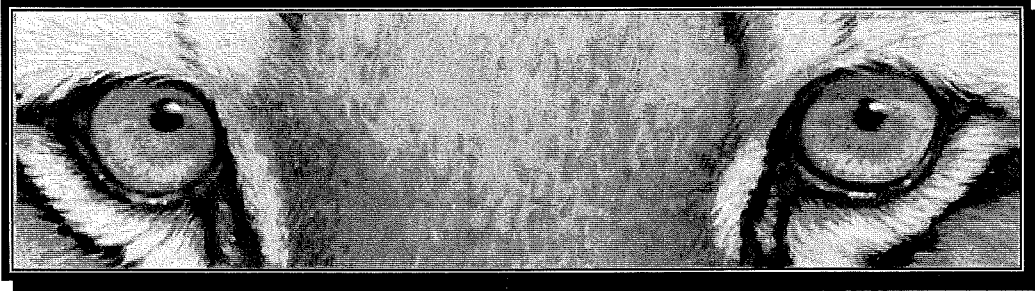
This evening the Directors may want to consider the following:

- ✓ Should the board move ahead with Phase I (high school campus improvements) with the funding instruments available without a bond referendum?
- ✓ Should another public information meeting be conducted to address the board's intent and answer all questions before a final decision is made for Phase I improvements?
- ✓ Should the entire project for Tiger Vision be placed before the voters and if so, when?

Board discussion is requested as deemed appropriate. If available, Gillaspie, West, and Neuharth could be involved with the discussions via conference call.

**Suggested Board Action:** (to be determined)

# Red Oak Community School District



Infrastructure Financing Discussion

November 3, 2014

**Matthew R. Gillaspie**

Senior Vice President

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THE JOURNEY:

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Detail of Existing Debt

Statutory Debt Limit Calculation

Historical General Fund Unassigned Fund Balances

Historical & Projected Enrollment and Sales Tax Revenue Data

**Red Oak Community School District, Iowa**

*General Obligation Refunding School Bonds*

*Series 2010*

**Debt Service Schedule**

					DEBT SERVICE FUND	
Date	Principal	Coupon	Interest	Total P+I	Fiscal Total	
<b>DATED April 29, 2010</b>						
11/1/2010	290,000	0.600%	85,428.78	375,428.78		
5/1/2011	295,000	1.000%	83,620.00	378,620.00	754,048.78	
11/1/2011	295,000	1.500%	82,145.00	377,145.00		
5/1/2012	300,000	1.500%	79,932.50	379,932.50	757,077.50	
11/1/2012	300,000	2.000%	77,682.50	377,682.50		
5/1/2013	300,000	2.000%	74,682.50	374,682.50	752,365.00	
11/1/2013	305,000	2.500%	71,682.50	376,682.50		
5/1/2014	310,000	2.500%	67,870.00	377,870.00	754,552.50	
11/1/2014	310,000	2.500%	63,995.00	373,995.00		
5/1/2015	315,000	2.500%	60,120.00	375,120.00	749,115.00	
11/1/2015	320,000	2.750%	56,182.50	376,182.50		
5/1/2016	325,000	2.800%	51,782.50	376,782.50	752,965.00	
11/1/2016	330,000	2.900%	47,232.50	377,232.50		
5/1/2017	330,000	3.100%	42,447.50	372,447.50	749,680.00	
11/1/2017	345,000	3.200%	37,332.50	382,332.50		
5/1/2018	345,000	3.300%	31,812.50	376,812.50	759,145.00	
11/1/2018	355,000	3.400%	26,120.00	381,120.00		
5/1/2019	355,000	3.550%	20,085.00	375,085.00	756,205.00	
11/1/2019	370,000	3.650%	13,783.75	383,783.75		
5/1/2020	375,000	3.750%	7,031.25	382,031.25	765,815.00	
<b>Total</b>	<b>6,470,000</b>		<b>\$1,080,968.78</b>	<b>\$7,550,968.78</b>	<b>\$7,550,968.78</b>	

**Bonds Become Callable: May 1, 2017**

**DEBT LIMIT CALCULATION AS OF FALL 2014**

1/1/2013 100% Property Valuation:	613,715,833
5% Statutory Debt Limit	5.00%
<b>Limit</b>	<u><u>30,685,792</u></u>
Minus G.O. Bonds Outstanding (after FY14 payment):	-4,075,000
Minus PPEL Notes Outstanding:	0
Minus Sales Tax Revenue Bonds Outstanding:	0
Minus Other Long-term Debt Outstanding:	<u>0</u>
<b>Remaining Within Limit:</b>	<u><u>26,610,792</u></u>

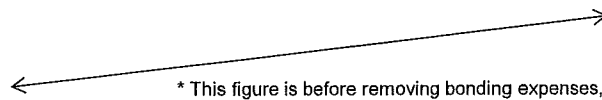
Percentage of Debt Limit Encumbered:	13.28%
Percentage of Debt Limit Available:	86.72%

**HISTORIC GENERAL FUND BALANCES**

Undesignated/Unreserved or Unassigned Fund Balance	
2004	\$384,110
2005	\$414,788
2006	\$1,099,401
2007	\$842,815
2008	\$300,987
2009	(\$564,016)
2010	(\$645,513)
2011	\$763,574
2012	\$1,765,880
2013	\$2,637,252
2014	??

Current "Maximum" Projected Borrowing Capacities, Regardless of Need or Desire:

Voted G.O. Bonds	17,240,000
PPEL Notes:	1,610,000
SILO Bonds, if Abatement Stops:	<u>10,070,000</u>
	<u>28,920,000 *</u>



\* This figure is before removing bonding expenses, and is PRINCIPAL ONLY...not counting interest expense of the borrowing(s).

The **DEBT LIMIT** is the overriding limit, regardless of "capacity" within levy limitations and/or enrollment limitations. Thus, the District will not borrow in excess of this amount (or, whatever the debt limit calculation is at the time of any actual future borrowing.)

The Available Debt Limit figure changes annually as 100% property valuation changes, combined with the ongoing repayment of prior outstanding principal amounts.

District patrons have previously approved the extension of the Revenue Purpose Statement to match the statewide expiration date at election held September 2009  
**STATEWIDE TAX REPEALS PRIOR TAXES AS OF JULY 1, 2008 & Ends 12/31/2029**

School District	10/01/14 Enrollment	10/01/13 Enrollment	10/01/12 Enrollment	10/01/11 Enrollment	10/01/10 Enrollment	10/01/09 Enrollment	10/01/08 Enrollment	10/01/07 Enrollment	10/01/06 Enrollment	9/1/05 Enrollment	9/1/04 Enrollment	9/1/03 Enrollment	9/1/02 Enrollment	9/1/01 Enrollment
Red Oak: MONTGOMERY	1,127.98	1,166.5	1,206.8	1,206.8	1,211.6	1,249.8	1,285.7	1,321.1	1,326.2	1,326.1	1,369.5	1,332.8	1,332.3	1,349.1
Red Oak: PAGE	0.00	0.0	0.0	4.0	4.0	6.0	3.0	3.0	2.0	2.0	1.0	1.0	1.0	1.0
Red Oak: POTTAWATTAMIE	0.00	0.0	0.0	2.0	1.0	0.0	0.0	3.0	0.0	0.0	1.1	2.1	3.0	3.0
<b>Total</b>	<b>1,127.98</b>	<b>1,166.5</b>	<b>1,206.8</b>	<b>1,212.8</b>	<b>1,216.6</b>	<b>1,255.8</b>	<b>1,288.7</b>	<b>1,327.1</b>	<b>1,328.2</b>	<b>1,328.1</b>	<b>1,371.6</b>	<b>1,335.9</b>	<b>1,336.3</b>	<b>1,351.1</b>

**Taxable Retail Sales History - State of Iowa**

Year Ending June 30th**	Taxable Sales	Annual % Growth
2013*	34,800,587,109	0.760%
2012	34,537,967,263	4.966%
2011	32,904,016,683	3.007%
2010	31,943,592,540	-4.816%
2009	33,559,887,819	1.423%
2008	33,089,024,825	4.561%
2007	31,645,718,767	1.727%
2006	31,108,387,657	4.372%
2005	29,805,300,584	2.426%
2004	29,099,277,162	1.374%
2003	28,704,897,783	0.908%
2002	28,446,628,916	-0.179%
2001	28,497,729,275	3.305%
2000	27,586,079,482	3.046%
1999	26,770,708,316	5.676%
1998	25,332,748,804	3.277%
1997	24,528,959,504	4.228%
1996	23,534,006,709	4.776%
1995	22,461,226,855	4.825%
1994	21,427,415,422	4.985%
1993	20,410,006,777	4.647%
1992	19,503,730,902	4.275%
1991	18,704,127,896	4.183%
1990	17,953,167,720	5.229%
1989	17,061,104,576	5.398%
1988	16,187,378,730	3.840%
1987	15,588,803,568	
Previous 5 year Average:		1.068%
Previous 10 year Average:		1.980%
Previous 15 year Average:		2.170%
Previous 20 year Average:		2.732%
Previous 25 year Average:		3.135%

\*\*Prior to 2009 the fiscal year was through March 31st  
 \*Unaudited

**Prior Enrollment Trend:**

Year	Enrollment	Gain
2001	1,353	
2002	1,336	-17
2003	1,336	0
2004	1,372	36
2005	1,328	-44
2006	1,328	0
2007	1,327	-1
2008	1,289	-38
2009	1,256	-33
2010	1,217	-39
2011	1,213	-4
2012	1,207	-6
2013	1,167	-40
2014	1,128	-39
Actual Recent Historic Growth:		-17
Growth Rate Used in This Scenario:		-17

**Actual Historic Sales Tax Revenues, Accrual Basis:**

Fiscal Year	Montgomery	Page	Pottawattamie	TOTAL COLLECTIONS	Approximate Per Student
2005	\$597,087	\$450	\$1,539	\$599,076	\$448
2006	\$694,232	\$506	\$847	\$695,585	\$507
2007	\$711,079	\$1,072	\$0	\$712,151	\$536
2008	\$782,024	\$1,135	\$0	\$783,159	\$590
2009	\$705,010	\$1,599	\$2,516	\$709,125	\$534
2010	\$806,746	\$1,897	\$0	\$808,643	\$627
2011	\$881,596	\$4,232	\$0	\$885,828	\$705
2012	\$902,528	\$2,979	\$955	\$906,462	\$745
2013	\$992,600	\$3,288	\$1,739	\$997,627	\$823
2014*	\$1,050,016	\$0	\$0	\$1,050,016	\$870
2015*	\$1,072,282	\$0	\$0	\$1,072,282	\$919

\*Estimated for FY2014 & FY2015

**Dept of Revenue Published Estimate:**

	FY2014			FY2015		
	Montgomery	Page	Pottawattamie	Montgomery	Page	Pottawattamie
Jul	\$62,543	\$0	\$0	\$84,889	\$0	\$0
Aug	\$62,543	\$0	\$0	\$84,889	\$0	\$0
Sep	\$62,543	\$0	\$0	\$84,889	\$0	\$0
Oct	\$64,707	\$0	\$0	\$84,889	\$0	\$0
Nov	\$64,707	\$0	\$0	\$84,889	\$0	\$0
Dec	\$64,707	\$0	\$0	\$84,889	\$0	\$0
Jan	\$56,810	\$0	\$0	\$84,889	\$0	\$0
Feb	\$56,810	\$0	\$0	\$84,889	\$0	\$0
Mar	\$56,810	\$0	\$0	\$84,889	\$0	\$0
Apr	\$61,226	\$0	\$0	\$84,889	\$0	\$0
May	\$61,226	\$0	\$0	\$84,889	\$0	\$0
Jun	\$61,226	\$0	\$0	\$84,889	\$0	\$0
95% Distribution	\$735,860	\$0	\$0	\$1,018,668	\$0	\$0
100% Interpolation	\$774,589	\$0	\$0	\$1,072,282	\$0	\$0
Est'd Supplemental	\$275,427	\$0	\$0	\$0	\$0	\$0
Est'd TOTAL	\$1,050,016	\$0	\$0	\$1,072,282	\$0	\$0
Est'd Avg per Student	\$870.08			\$919.23		

**Assuming 2% Growth in Taxable Retail Sales and Historical Trends in Statewide Enrollment**

Enrollment Projection Per District Estimates	Assumed Future Enrollment:			Est'd Revenue Per Student	Possible TOTAL Revenues
	Year	Fiscal Year	Enrollment		
0	2007	2008-09	1,327	\$534	709,125
0	2008	2009-10	1,289	\$627	808,643
0	2009	2010-11	1,256	\$705	885,828
0	2010	2011-12	1,217	\$745	906,462
0	2011	2012-13	1,213	\$823	997,627
0	2012	2013-14	1,207	\$870	1,050,016
0	2013	2014-15	1,167	\$919	1,072,282
0	2014	2015-16	1,128	\$938	1,057,611
0	2015	2016-17	1,128	\$956	1,078,763
0	2016	2017-18	1,128	\$975	1,100,338
0	2017	2018-19	1,128	\$995	1,122,345
0	2018	2019-20	1,128	\$1,015	1,144,792
0	2019	2020-21	1,128	\$1,035	1,167,687
0	2020	2021-22	1,128	\$1,056	1,191,041
0	2021	2022-23	1,128	\$1,077	1,214,862
0	2022	2023-24	1,128	\$1,099	1,239,159
0	2023	2024-25	1,128	\$1,121	1,263,942
0	2024	2025-26	1,128	\$1,143	1,289,221
0	2025	2026-27	1,128	\$1,166	1,315,006
0	2026	2027-28	1,128	\$1,189	1,341,306
0	2027	2028-29	1,128	\$1,213	1,368,132
					<b>23,324,188</b>

**Assuming No Growth in Taxable Retail Sales & No Change Enrollment Figures From October 2014 Count**

Assumed Future Enrollment:	Year	Fiscal Year	Enrollment	Est'd Revenue Per Student	Possible TOTAL Revenues
0	2008	2009-10	1,289	\$627	808,643
0	2009	2010-11	1,256	\$705	885,828
0	2010	2011-12	1,217	\$745	906,462
0	2011	2012-13	1,213	\$823	997,627
0	2012	2013-14	1,207	\$870	1,050,016
0	2013	2014-15	1,167	\$919	1,072,282
0	2014	2015-16	1,128	\$919	1,036,873
0	2015	2016-17	1,128	\$919	1,036,873
0	2016	2017-18	1,128	\$919	1,036,873
0	2017	2018-19	1,128	\$919	1,036,873
0	2018	2019-20	1,128	\$919	1,036,873
0	2019	2020-21	1,128	\$919	1,036,873
0	2020	2021-22	1,128	\$919	1,036,873
0	2021	2022-23	1,128	\$919	1,036,873
0	2022	2023-24	1,128	\$919	1,036,873
0	2023	2024-25	1,128	\$919	1,036,873
0	2024	2025-26	1,128	\$919	1,036,873
0	2025	2026-27	1,128	\$919	1,036,873
0	2026	2027-28	1,128	\$919	1,036,873
0	2027	2028-29	1,128	\$919	1,036,873
					<b>20,946,206</b>



Copy of Prior Q&A From Summer 2014 Community Meeting

For Reference Only

**Q&A Regarding School District Bonding**

Red Oak Community School District, Iowa  
Prepared by: Piper Jaffray & Co.

*\*This is not an exhaustive list of all questions a patron might have.*

Because a Piper Jaffray representative is here at our community meeting, does that mean that Piper Jaffray is recommending that our district construct new buildings, or borrow money for the needs being presented?

NO. Neither Piper Jaffray nor its employees have an opinion about your projects. We do not live in your community, pay taxes in your community, have students in your community, own property in your community. The choice to build, renovate, improve, demolish, or whatever... is solely a local decision made by school board members and local patrons. Piper Jaffray is only participating to help provide factual information related to bonding and any tax implications that may have.

From what sources can a school build new or renovate existing infrastructure?

CASH DONATIONS or GRANTS  
Voted G.O. Bonds  
PPEL Notes (Voted PPEL)  
Sales Tax Bonds

Can a school use bond money to give teachers or staff a raise or pay employment-related expenses?

ABSOLUTELY NOT. These are two separate pots of money. Debt Service Fund, PPEL and Sales Tax monies are ONLY to be used for infrastructure improvement.

Is it possible that a school can be laying off staff or cutting routine expenditures while also building brand new buildings?

ABSOLUTELY. This is very common. Many Iowa schools can't afford to build any new buildings, but can afford to fund regular school costs easily. Other schools need to cut ongoing expenditures while still being able to fund new infrastructure projects. The funding sources for these two things is completely separate.

What Dates Can Be Used for a G.O. Bond Vote or PPEL Levy Renewal?

Even Years....  
1st Tuesday of February  
1st Tuesday of April  
2nd Tuesday of September  
1st Tuesday of December  
Odd Years....  
1st Tuesday of February  
1st Tuesday of April  
Last Tuesday of June  
2nd Tuesday of September

Does the PRIOR bonded debt of the District impact our ability to fund a project now?

YES. The remaining prior debt hinders your ability to fund a larger project now in two ways:  
1. Remaining principal outstanding counts toward the DEBT LIMIT  
2. Remaining P&I payment amounts must be calculated into the maximum debt service levy rate of \$4.05 along with any new bond payments

Even if the entire community were supportive of any project the district put forth, and was willing to pay any tax levy associated with it... are we still limited to the size of our project?

YES. The total amount of borrowing is limited overall by the Debt Limit which is a statutory limit dictated by Iowa Code. Within that Debt Limit you are also limited to total borrowing sizes that do not exceed:  
1. \$4.05 debt service levy on G.O. Bonds  
2. \$1.34 PPEL levy for Capital Loan Notes  
3. 1.20x Debt Service Coverage for Sales Tax Bonds  
(sales tax bonds may be further limited by other ongoing regular needs)

Are there Iowa school districts that are close to or at their statutory Debt Limit?

YES.

Are there Iowa school districts that have no debt at all?

YES.

Patrons should determine what their local students and community need, and then determine how they can fund that need. You should not simply compare your tax levy rates to neighboring districts to determine if a project is feasible. A neighboring district may have a very low tax rate, but they may also have not improved their buildings in 50+ years, or they may be using all of their sales tax revenues to keep their tax rates low....but, don't have those sales tax funds then to provide for ongoing needs. You must understand the entire big picture of each district; something that most patrons of your district will never truly understand when comparing one to another. Be cautious when you compare. You rarely can truly be comparing Apples-to-Apples.

The concept of MILLIONS of dollars is difficult to grasp.

There is much gossip that circulates regarding tax levies and bond voting. Is there a simple way that I can calculate what the tax impact to MY PERSONAL POCKETBOOK will be?

YES. See the "Tax Impact Worksheet" that will accompany any eventual bond proposal.

The math is simple. The tax impact is typically up to 1/2 what a residential homeowner might expect, and up to 1/10 what an agricultural land owner might expect....due to ROLLBACK and ASSESSED vs. MARKET values of property.

Be informed. Be educated. Do not listen to gossip.

If someone is saying something that seems OUTRAGEOUS, it probably is.

What can impact the FUTURE tax levies and/or the districts ability to make future bond payments?

Voted G.O. Bonds:

Tax Levy RATE may go up if taxable valuation of property declines.

Tax Levy RATE may go down if taxable valuation of property increases.

PPEL Notes:

The levy is fixed at not more than \$1.34 regardless of borrowing or not borrowing.

However, if a school borrows the "maximum" amount up to a \$1.34 levy and THEN property valuations decline the levy RATE may increase slightly.

Sales Tax Bonds:

Local resident student enrollment increases will bring the District more revenue, and visa versa.

Statewide retail sales increases may bring the District more revenue, and visa versa.

Statewide enrollment increases may bring the District less revenue, and visa versa.

\*Various combinations of these moving parts may result in higher or lower total revenue in any given year.

I don't have children in this District either because I'm not married and have no children, don't want to have children, or have already raised my children to adulthood. Why should I be concerned with the future of this District, and why should I pay to foot the bill of the improvements (if the community agrees that such improvements are desired)?

Simple: Because in Iowa every property owner or consumer paying sales tax pays for the construction of our schools. When you were 5-18 years old....someone else was paying for your school; your parents...but, also your neighbors, relatives and other community members regardless of whether they had school-aged children attending.

Voted General Obligation School Bonds

Tax Impact Worksheet

Red Oak CSD voters have previously (1999) given approval to exceed the standard \$2.70 levy and issue debt up to a levy limit of \$4.05.

**THIS SECTION IS INCLUDED AS EXAMPLE OF FUNDING FOR  
POSSIBLE "PHASE 2"....OR, IF THE CURRENT PROJECT SCOPE  
IS INCREASED UPWARD OF THE LARGER TOTAL PROJECT  
COSTS ESTIMATED EARLIER**

**Debt Service Schedule**

Red Oak Community School District, Iowa  
 Prepared by: Piper Jaffray & Co.

**General Obligation School Bonds**

1/1/2013 Taxable Valuation: 353,294,503

The district voted and approved the \$4.05 question at 1999 election

Levy if Property Owners Pay Full Levy

**Estimated Maximum Borrowing @ \$4.05 Debt Service Levy**

Approx Average Rate AS OF FALL 2014 would be in the range of 2.80%-3.10%

Date	Principal Maturity	Interest Rate	Semi Annual Interest Payment	Annual P & I This Issue	Prior Outstanding P & I	Net Annual P & I Payment	Estimated P & I Levy
5/1/2015	<b>Assumes Dated May 1, 2015</b>						
11/1/2015			284,460				
5/1/2016	105,000	3.300%	284,460	673,920	752,965	1,426,885	4.03880
11/1/2016			282,728				
5/1/2017	115,000	3.300%	282,728	680,455	749,680	1,430,135	4.04800
11/1/2017			280,830				
5/1/2018	110,000	3.300%	280,830	671,660	759,145	1,430,805	4.04989
11/1/2018			279,015				
5/1/2019	115,000	3.300%	279,015	673,030	756,205	1,429,235	4.04545
11/1/2019			277,118				
5/1/2020	110,000	3.300%	277,118	664,235	765,815	1,430,050	4.04776
11/1/2020			275,303				
5/1/2021	880,000	3.300%	275,303	1,430,605		1,430,605	4.04933
11/1/2021			260,783				
5/1/2022	905,000	3.300%	260,783	1,426,565		1,426,565	4.03789
11/1/2022			245,850				
5/1/2023	935,000	3.300%	245,850	1,426,700		1,426,700	4.03827
11/1/2023			230,423				
5/1/2024	965,000	3.300%	230,423	1,425,845		1,425,845	4.03585
11/1/2024			214,500				
5/1/2025	1,000,000	3.300%	214,500	1,429,000		1,429,000	4.04478
11/1/2025			198,000				
5/1/2026	1,030,000	3.300%	198,000	1,426,000		1,426,000	4.03629
11/1/2026			181,005				
5/1/2027	1,065,000	3.300%	181,005	1,427,010		1,427,010	4.03915
11/1/2027			163,433				
5/1/2028	1,100,000	3.300%	163,433	1,426,865		1,426,865	4.03874
11/1/2028			145,283				
5/1/2029	1,140,000	3.300%	145,283	1,430,565		1,430,565	4.04921
11/1/2029			126,473				
5/1/2030	1,175,000	3.300%	126,473	1,427,945		1,427,945	4.04180
11/1/2030			107,085				
5/1/2031	1,215,000	3.300%	107,085	1,429,170		1,429,170	4.04527
11/1/2031			87,038				
5/1/2032	1,255,000	3.300%	87,038	1,429,075		1,429,075	4.04500
11/1/2032			66,330				
5/1/2033	1,295,000	3.300%	66,330	1,427,660		1,427,660	4.04099
11/1/2033			44,963				
5/1/2034	1,340,000	3.300%	44,963	1,429,925		1,429,925	4.04740
11/1/2034			22,853				
5/1/2035	1,385,000	3.300%	22,853	1,430,705		1,430,705	4.04961
<b>Totals:</b>	<b>17,240,000</b>		<b>7,546,935</b>	<b>24,786,935</b>	<b>3,783,810</b>	<b>28,570,745</b>	<b>4.04347</b>

-122,000 Minus Est'd Bonding Costs  
 -293,080 Minus Est'd Underwriters Discount  
 16,824,920 Est'd Net Available for Project Costs  
 1,560,620 Plus Est'd Net PPEL Note Proceeds (OR FROM CASH if available to avoid PPEL borrow)  
 13,000,000 Plus Est'd Net Sales Tax Proceeds  
**31,385,540 Net Project Funds from Borrowing**  
 -26,500,000 Minus Potential "Maximum" Project Size Cost  
**4,885,540 Surplus or (Shortfall)**

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**SUMMARY TAX IMPACT**

Red Oak Community School District, Iowa

Potential Highest Debt Service Levy Rate: \$4.05000

Actual FY2015 Debt Service Levy Rate: \$2.12790

Potential INCREASE in Tax Rate: \$1.92210

The \$1.90 tax levy reflected below is the estimated INCREASE in property taxes above & beyond the tax levy that was already being collected for the payment of the prior 2010 GO Refunding Bonds (previously refunded the 2000 G.O. Bonds)

1/1/2013 Average Assessed Value of Acre of Ag Land, Montgomery County = \$2,128

1/1/2013 Assessed Value*	1/1/2013 Rollback	Taxable Value	Less Homestead Credit**	Net Taxable Value	Est. Tax Rate Change per \$1,000	Change in Annual Tax Payment	Change in Tax Payment per Month
<b>Residential Property</b>							
\$25,000 x	54.4002% =	\$13,600 -	\$4,850.00 =	\$8,750 x	<b>\$1.90000 =</b>	\$16.63	\$1.39
\$35,000 x	54.4002% =	\$19,040 -	\$4,850.00 =	\$14,190 x	1.90000 =	\$26.96	\$2.25
\$40,000 x	54.4002% =	\$21,760 -	\$4,850.00 =	\$16,910 x	1.90000 =	\$32.13	\$2.68
\$60,000 x	54.4002% =	\$32,640 -	\$4,850.00 =	\$27,790 x	1.90000 =	\$52.80	\$4.40
\$75,000 x	54.4002% =	\$40,800 -	\$4,850.00 =	\$35,950 x	1.90000 =	\$68.31	\$5.69
\$90,000 x	54.4002% =	\$48,960 -	\$4,850.00 =	\$44,110 x	1.90000 =	\$83.81	\$6.98
\$100,000 x	54.4002% =	\$54,400 -	\$4,850.00 =	\$49,550 x	1.90000 =	\$94.15	\$7.85
\$125,000 x	54.4002% =	\$68,000 -	\$4,850.00 =	\$63,150 x	1.90000 =	\$119.99	\$10.00
\$150,000 x	54.4002% =	\$81,600 -	\$4,850.00 =	\$76,750 x	1.90000 =	\$145.83	\$12.15
\$200,000 x	54.4002% =	\$108,800 -	\$4,850.00 =	\$103,950 x	1.90000 =	\$197.51	\$16.46
<b>Commercial Property</b>							
\$25,000 x	95.0000% =	\$23,750 -	0 =	\$23,750 x	1.90000 =	\$45.13	\$3.76
\$30,000 x	95.0000% =	\$28,500 -	0 =	\$28,500 x	1.90000 =	\$54.15	\$4.51
\$40,000 x	95.0000% =	\$38,000 -	0 =	\$38,000 x	1.90000 =	\$72.20	\$6.02
\$50,000 x	95.0000% =	\$47,500 -	0 =	\$47,500 x	1.90000 =	\$90.25	\$7.52
\$60,000 x	95.0000% =	\$57,000 -	0 =	\$57,000 x	1.90000 =	\$108.30	\$9.03
\$75,000 x	95.0000% =	\$71,250 -	0 =	\$71,250 x	1.90000 =	\$135.38	\$11.28
\$100,000 x	95.0000% =	\$95,000 -	0 =	\$95,000 x	1.90000 =	\$180.50	\$15.04
\$150,000 x	95.0000% =	\$142,500 -	0 =	\$142,500 x	1.90000 =	\$270.75	\$22.56
<b>Agricultural Property (land only on a per acre basis)*</b>							
\$1,200 x	43.3997% =	\$521 -	0 =	\$521 x	1.90000 =	\$0.99	\$0.08
\$1,500 x	43.3997% =	\$651 -	0 =	\$651 x	1.90000 =	\$1.24	\$0.10
\$1,800 x	43.3997% =	\$781 -	0 =	\$781 x	1.90000 =	\$1.48	\$0.12
<b>\$2,128 x</b>	<b>43.3997% =</b>	<b>\$924 -</b>	<b>0 =</b>	<b>\$924 x</b>	<b>1.90000 =</b>	<b>\$1.75</b>	<b>\$0.15</b>
\$2,500 x	43.3997% =	\$1,085 -	0 =	\$1,085 x	1.90000 =	\$2.06	\$0.17
\$2,700 x	43.3997% =	\$1,172 -	0 =	\$1,172 x	1.90000 =	\$2.23	\$0.19
\$2,900 x	43.3997% =	\$1,259 -	0 =	\$1,259 x	1.90000 =	\$2.39	\$0.20
\$3,000 x	43.3997% =	\$1,302 -	0 =	\$1,302 x	1.90000 =	\$2.47	\$0.21

\*Assessed Value IS NOT "Market Value"...Assessed Value is determined by County Assessor while Market Value is determined by the open real estate marketplace  
 \*\*Homestead Credit may vary from County to County

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**AG LAND EXAMPLE:**

Incorrect way to do it.....

I'm a farmer and I know I can sell my land for \$8,000 per acre. Thus, since we are talking about 1,000's of dollars in value I would divide that by 1,000 to get 8, and then multiply the 8 x tax increase = 8 x \$1.90 = \$15.20 per acre increase = my 500 acres x \$15.20 = a total tax increase to me of \$7,600 per year.

Correct way to do it.....

I'm a farmer and I looked at my recent tax bill to find the ASSESSED VALUE OF MY LAND is \$2,128/acre. Thus, according to the chart above I would take \$1.75 x my 500 acres = \$875 tax increase per year.

WHILE \$875 IS STILL A TAX INCREASE...IT IS NOWHERE AS SIGNIFICANT AS THE INCORRECT CALCULATION OF \$7,600/YEAR.

# CURRENT SCENARIO

## **Funding \$13,000,000 “High School” Project** (or any project with a cost in the \$13 million range)

“Maximum” Sales Tax Borrowing (assuming abatement of prior G.O. bonds continues to be discontinued)

+

“Maximum” PPEL Note Borrowing

+

Accumulated PPEL/SILO Cash to Fill In The Cost Gap

**Debt Service Schedule**

Red Oak Community School District, Iowa  
 Prepared by: Piper Jaffray & Co.

Sales Tax Revenue Bonds



**Rates Estimated**

Date	Principal Maturity	Est'd Interest Rate	Semi Annual Interest Payment	Annual P & I This Issue	Plus Prior Debt Issued	Plus Annual Trustee Fees	TOTAL SAVE DEBT OBLIGATION	Estimated Annual SAVE Income	Estimated Debt Service Coverage
7/1/2008	<b>Assumes Dated 3/1/2015</b>								
1/1/2009									
7/1/2009									
1/1/2010									
7/1/2010									
1/1/2011									
7/1/2011									
1/1/2012									
7/1/2012									
1/1/2013									
7/1/2013									
1/1/2014									
7/1/2014									
1/1/2015									
7/1/2015			100,700	100,700			100,700	1,072,282	10.648
1/1/2016			151,050						
7/1/2016	590,000	3.000%	151,050	892,100			892,100	1,072,282	1.202
1/1/2017			142,200						
7/1/2017	605,000	3.000%	142,200	889,400			889,400	1,072,282	1.206
1/1/2018			133,125						
7/1/2018	625,000	3.000%	133,125	891,250			891,250	1,072,282	1.203
1/1/2019			123,750						
7/1/2019	645,000	3.000%	123,750	892,500			892,500	1,072,282	1.201
1/1/2020			114,075						
7/1/2020	665,000	3.000%	114,075	893,150			893,150	1,072,282	1.201
1/1/2021			104,100						
7/1/2021	685,000	3.000%	104,100	893,200			893,200	1,072,282	1.200
1/1/2022			93,825						
7/1/2022	705,000	3.000%	93,825	892,650			892,650	1,072,282	1.201
1/1/2023			83,250						
7/1/2023	725,000	3.000%	83,250	891,500			891,500	1,072,282	1.203
1/1/2024			72,375						
7/1/2024	745,000	3.000%	72,375	889,750			889,750	1,072,282	1.205
1/1/2025			61,200						
7/1/2025	770,000	3.000%	61,200	892,400			892,400	1,072,282	1.202
1/1/2026			49,650						
7/1/2026	790,000	3.000%	49,650	889,300			889,300	1,072,282	1.206
1/1/2027			37,800						
7/1/2027	815,000	3.000%	37,800	890,600			890,600	1,072,282	1.204
1/1/2028			25,575						
7/1/2028	840,000	3.000%	25,575	891,150			891,150	1,072,282	1.203
1/1/2029			12,975						
7/1/2029	865,000	3.000%	12,975	890,950			890,950	1,072,282	1.204
1/1/2030									
7/1/2030								714,855	
<b>Totals:</b>	<b>10,070,000</b>		<b>2,510,600</b>	<b>12,580,600</b>	<b>0</b>	<b>0</b>	<b>12,580,600</b>	<b>16,799,081</b>	

ASSUMING CURRENT REVENUE LEVELS  
 EST'D GROWTH IN REVENUES NOT SHOWN

Based upon October 2013 Count x  
 FY2015 Est'd Revenue per Student  
 per Dept of Revenue

Est'd HIGH SCHOOL Project Cost:	13,000,000
Debt Service Reserve Fund:	893,200
Costs of Issuance:	86,780
Underwriting Costs:	181,260
Deposit to Sinking Fund:	0.00
Surplus:	0
<b>TOTAL</b>	<b>14,161,240</b>

Sales Tax Bonds:	10,070,000
Accrued Interest:	0.00
SAVE / PPEL Cash on Hand:	2,530,620
Other Sources of Funds:	???
Net Proceeds from PPEL Note	1,560,620
Earnings During Construction:	???
<b>TOTAL</b>	<b>14,161,240</b>

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Cash Contribution amount is simply what is required to fund total project cost after net borrowing amounts are offset....

If project cost creeps to as high as \$14,000,000 then up to an additional \$1,000,000 must be dedicated by the Board from cash surplus in PPEL/SILO Funds...if possible....THIS MAY BE POSSIBLE, BUT WOULD LIKELY DRAIN SURPLUS FUNDS TO NEAR ZERO AT SOME POINT IN TIME DURING THE REMAINING LIFE OF THE SALES TAX...(SEE CASH FLOW WORKSHEET)



**Debt Service Schedule**

Red Oak Community School District, Iowa  
 Prepared by: Piper Jaffray & Co.

**General Obligation Capital Loan Notes**

1/1/2013 Taxable Valuation: 353,294,503

Taxes MUST be collected from Property Taxes (not Income Surtax) for any amount needed to repay debt  
**RED OAK CSD's Existing Voted PPEL of \$1.34 Expires FY2020 and REQUIRES at minimum 1% Income Surtax**

2012 Income Surtax Paid by Red Oak CSD Taxpayers:	5,597,629
Assumed 1.00% Minimum Surtax Rate Required:	1.00%
Dollars Collected from This Surtax Rate:	55,976
Dollars Collected from Full Voted PPEL Rate of \$1.34:	473,415
If 1% Surtax Required, Annual P&I Payment CANNOT EXCEED:	417,438

**RATES ESTIMATED**

Date	Principal Maturity	Interest Rate	Semi Annual Interest Payment	Semi Annual P & I Payment	Annual P & I This Issue	Prior Outstanding P & I	Net Annual P & I Payment	Estimated P & I Levy
5/1/2010	<b>Assumes Dated April 1, 2016</b>							
11/1/2010	<div style="border: 1px solid black; padding: 10px; text-align: center;">                     This borrowing is delayed until calendar year 2016 for bank qualification (BQ) purposes...                 </div>							
5/1/2011								
11/1/2011								
5/1/2012								
11/1/2012								
5/1/2013								
11/1/2013								
5/1/2014								
11/1/2014								
5/1/2015								
11/1/2015								
5/1/2016								
11/1/2016			11,740	11,740				
5/1/2017	395,000	1.250%	10,063	405,063	416,802		416,802	1.17976
11/1/2017			7,594	7,594				
5/1/2018	400,000	1.250%	7,594	407,594	415,188		415,188	1.17519
11/1/2018			5,094	5,094				
5/1/2019	405,000	1.250%	5,094	410,094	415,188		415,188	1.17519
11/1/2019			2,563	2,563				
5/1/2020	410,000	1.250%	2,563	412,563	415,125		415,125	1.17501
<b>Totals:</b>	<b>1,610,000</b>		<b>52,302</b>	<b>1,662,302</b>	<b>1,662,302</b>	<b>0</b>	<b>1,662,302</b>	<b>1.17629</b>

-36,500 Minus Est'd Bonding Costs  
 -12,880 Minus Est'd Underwriters Discount  
**1,560,620 Est'd Net Available for Project Costs**

GUIDES FOR THE JOURNEY

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Estimated Sales Tax Collections  
 Red Oak Community School District, Iowa  
 Prepared by: Piper Jaffray & Co.

1/1/2009 Taxable Valuation: 295,190,563  
 1/1/2010 Taxable Valuation: 315,330,510  
 1/1/2011 Taxable Valuation: 327,953,374  
 1/1/2012 Taxable Valuation: 338,070,083  
 1/1/2013 Taxable Valuation: 353,294,503

Actual Historic Annual Increase in Taxable Valuation (1995-2012): 2.12%  
 Annual Increase in Taxable Valuation Assumed Here (for PPEL): 1.50%  
 Annual Inflation Rate Used for Annual Expenditures: 3.00%

Current Cash Balance, Sept 2014:	
PPEL Fund	\$64,630
SILO Fund	\$2,467,299
*Estimated Ending Balances	\$2,531,929

Minimum Future Cash Balance Estimated: \$1,007,481



Voted PPEL Authority for \$1.34 Expires FY2020

CURRENTLY SOME V-PPEL IS collected as Income Surtax  
 WORKSHEET ASSUMES PPEL IS RENEWED BEYOND FY2020

Payment Collection Month	Payment Received by ...	Sales Tax Estimated for Collection	Voted PPEL Revenues Esitlated	Board PPEL Revenues Estimated	Revenues Used to Pay 2015	Revenues Used For "OTHER" Projects	Revenues Used for Transportation	Revenues Used for Technology	Revenues Used For Annual Maintenance	Revenues Used For "OTHER" Projects	Revenues Used to Pay 2015	Interest Earned On Sales Tax Balance @	Interest Earned On Reserve Balance @	Estimated Excess Cash On Hand	Payment Received by ...
(+)	(+)	(+)	(-)	(-)	(-)	(-)	(-)	(-)	(-)	(-)	(+)	(+)	(+)	=	
			\$1.34	\$0.33	Sales Tax Bonds	Projects						0.50%	1.00%		
Oct-13	1-Dec-13	64,707													12/1/2013
Nov-13	1-Jan-14	64,707													1/1/2014
Dec-13	1-Feb-14	64,707													2/1/2014
Jan-14	1-Mar-14	56,810													3/1/2014
Feb-14	1-Apr-14	56,810	226,507	55,782											4/1/2014
Mar-14	1-May-14	56,810													5/1/2014
Apr-14	1-Jun-14	61,226													6/1/2014
May-14	1-Jul-14	61,226													7/1/2014
Jun-14	1-Aug-14	336,654													8/1/2014
Jul-14	1-Sep-14	84,889												2,531,929	9/1/2014
Aug-14	1-Oct-14	84,889	236,707	58,294								1,041		2,912,859	10/1/2014
Sep-14	1-Nov-14	84,889										1,237		2,998,985	11/1/2014
Makeup	1-Nov-14	39,501												3,038,486	11/1/2014
Oct-14	1-Dec-14	84,889										1,249		3,124,624	12/1/2014
Nov-14	1-Jan-15	84,889										1,327		3,210,840	1/1/2015
Dec-14	1-Feb-15	84,889										1,364		3,297,092	2/1/2015
Jan-15	1-Mar-15	84,889										1,265		3,383,246	3/1/2015
Feb-15	1-Apr-15	84,889	236,707	58,294								1,437		3,764,572	4/1/2015
Mar-15	1-May-15	84,889										1,547		3,851,009	5/1/2015
Apr-15	1-Jun-15	84,889										1,635		3,937,533	6/1/2015
May-15	1-Jul-15	84,889										1,618		3,828,340	7/1/2015
Jun-15	1-Aug-15	84,889										1,626		3,539,855	8/1/2015
Jul-15	1-Sep-15	83,727										1,503		3,625,085	9/1/2015
Aug-15	1-Oct-15	83,727	240,258	59,168								1,490		4,009,729	10/1/2015
Sep-15	1-Nov-15	83,727										1,703		4,095,159	11/1/2015
Makeup	1-Nov-15	53,614										0		4,148,773	11/1/2015
Oct-15	1-Dec-15	83,727										1,705		4,234,205	12/1/2015
Nov-15	1-Jan-16	83,727										1,798		4,168,681	1/1/2016
Dec-15	1-Feb-16	83,727										1,770		4,254,179	2/1/2016
Jan-16	1-Mar-16	83,727										1,690		4,339,596	3/1/2016
Feb-16	1-Apr-16	83,727	240,258	59,168								1,843		4,724,593	4/1/2016
Mar-16	1-May-16	83,727										1,942		4,810,262	5/1/2016
Apr-16	1-Jun-16	83,727										2,043		4,896,032	6/1/2016
May-16	1-Jul-16	83,727										2,012	8,932	4,151,803	7/1/2016
Jun-16	1-Aug-16	83,727										1,763		3,851,044	8/1/2016
Jul-16	1-Sep-16	85,402										1,635		1,407,461	9/1/2016
Aug-16	1-Oct-16	85,402	243,862	60,056								578		1,797,359	10/1/2016
Sep-16	1-Nov-16	85,402										763		1,883,525	11/1/2016
Makeup	1-Nov-16	52,881												1,924,665	11/1/2016
Oct-16	1-Dec-16	85,402										791		2,010,858	12/1/2016
Nov-16	1-Jan-17	85,402										854		1,954,914	1/1/2017
Dec-16	1-Feb-17	85,402										830		2,041,147	2/1/2017
Jan-17	1-Mar-17	85,402										783		2,127,332	3/1/2017
Feb-17	1-Apr-17	85,402	243,862	60,056								903		2,517,554	4/1/2017
Mar-17	1-May-17	85,402										1,035		2,198,929	5/1/2017
Apr-17	1-Jun-17	85,402										934		2,285,264	6/1/2017
May-17	1-Jul-17	85,402										939	8,932	1,532,552	7/1/2017
Jun-17	1-Aug-17	85,402										651		1,220,767	8/1/2017
Jul-17	1-Sep-17	87,110										518		1,308,396	9/1/2017
Aug-17	1-Oct-17	87,110	247,520	60,956								538		1,704,520	10/1/2017
Sep-17	1-Nov-17	87,110										724		1,792,354	11/1/2017
Makeup	1-Nov-17	53,938												1,838,698	11/1/2017
Oct-17	1-Dec-17	87,110										756		1,926,564	12/1/2017
Nov-17	1-Jan-18	87,110										818		1,881,367	1/1/2018
Dec-17	1-Feb-18	87,110										799		1,969,276	2/1/2018
Jan-18	1-Mar-18	87,110										765		2,057,142	3/1/2018
Feb-18	1-Apr-18	87,110										874		2,453,601	4/1/2018

Sales Tax Bond payments would likely be transferred in MONTHLY pro-rata amounts ahead of payments. This worksheet shows the payments being made on their due date for simplicity...

Bus Purchases Assumed Every Year, plus inflation....but, this could also represent a Bus purchase every other year with other transportation expenditures in the off-

For Technology & Maintenance Expense Assumptions This is The Past 4 Year Average of Actual Amounts Spent from PPEL/SILO For These Purposes...

Assumed CASH contribution to fund that portion of the "High School Project" that the SILO & PPEL borrowing cannot cover...

3

Item 6.1.3 Consideration of Red Oak High School Art Department Request for Three Dimensional Printers

**Background Information:** Enclosed is a recommendation from Art Instructor Jason Uhl for the purchase of two printers which will provide for three dimensional printing. Mr. Uhl gave a presentation to the governing body on October 13, 2014. At that meeting, the Directors provided affirmation for the projected acquisition but asked for a return for formal consideration.

Enclosed are specifics for the acquisition.

**Suggested Board Action:** It is recommended the Directors approve the purchase with PPEL funding of two three dimensional printers and 15 rolls of Filament in the amount of \$1647.85.

To: Terry Schmidt

From: Jeff Spotts/Principal, Jason Uhl/Art Instructor

RE: 3-D Printer for Visual Arts and Virtual Reality Classes

Dear Board Members,

I want to thank you for your consideration of the art department's proposal to acquire 3D printers as a technological tool to improve and update our curriculum for the 21<sup>st</sup> Century. The 3D printer brand that I am recommending for purchase is:

Print-r-Bot Metal

Quantity: 2

Price Each: \$599

Shipping: Free

TOTAL PRINTER PURCHASE: \$1198

The filament materials I recommend for purchase are:

PLA Filament

Quantity: 15 Rolls

Price Each Filament Roll: \$29.99

Shipping: Free

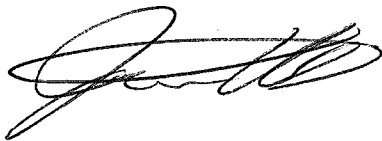
TOTAL FILAMENT PURCHASE: \$449.85

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TOTAL PURCHASE REQUEST: \$1647.85

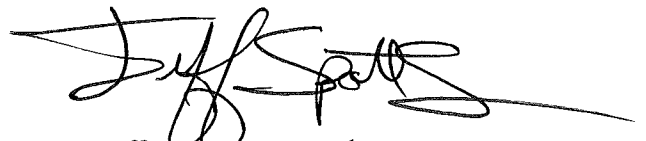
Thank you for your consideration of this request.

Sincerely,



Jason Uhl, Art Instructor

Sincerely,



Jeff Spotts, Principal

Item 6.2.1 District Technology Committee Report Including Possible Recommendations for Technology Equipment for Inman Primary School and a Status Report for the Three Year One-to-One Computer Initiative at Red Oak Middle and High Schools

**Background Information:** This evening Technology Director Bob Deter is present to review activity underway by the District Technology Committee as it pursues the equipment needed to provide Inman Primary School educators with updated and useful technology tools. Please allow the necessary time for the report and presentation by committee members. Recommendations could be forthcoming.

This is Year Three for the middle school and high school one-to-one computer program. Much work remains to provide the Directors with needed information to make a decision for the next cycle of one-to-one access. Please allow Bob Deter to provide an update and timeline to assist the Directors in this decision-making.

**Suggested Board Action:** (to be determined)

Item 6.2.2 Introduction of Problem Solving with Possible District Policy Language  
Affecting Head Lice Management at District Schools – Principals and District  
RN Heather Hall

**Background Information:** An ongoing and continuous problem exists in district schools with the elimination of head lice found on students. Principal Gayle Allensworth with School RN Heather Hall have considered many strategies to help curtail this problem but with little success. Currently, students with head lice are not barred from school attendance but are encouraged with help to seek treatment and home efforts to rid the presence of the insects. Iowa Public Health has never pushed for eliminating school attendance based on the presence of lice. A small number of Iowa school districts have adopted local policies that would disallow school attendance until a student is head lice free. The problem in Red Oak schools is becoming increasingly frustrating to staff, parents, and students. Terry's prior experience in the management of a head lice problem has been to bar students from school until the presence of head lice was gone.

This would require a policy change in Red Oak CSD to exclude students until they have been treated and are considered (nit free).

Some components of a good policy could include but not be limited to:

- *The Directors would recognize that Pediculosis (Head Lice) is a communicable disease. The Directors would recognize the school setting is conducive to a greater risk of transmission of this disease.*
- *The Directors would require exclusion from school until properly treated with an approved pediculicide – either prescription or nonprescription*
- *The Directors would require that all nits/eggs must be removed within one-week (seven days) of the day of diagnosis*

This evening Building Principal Gayle Allensworth is present to share her concerns and concerns from School RN Heather Hall. One or more parents may be present to address the Directors also.

The issue of policy development concerning head lice with greater restrictions should be referred to the policy subcommittee of Dr. Warren Hayes and Kathy Walker. The building principals could serve as advisory to the subcommittee.

Directions from the Board?

**Suggested Board Action:** (to be determined)

COMMUNICABLE DISEASES - STUDENTS

Students with a communicable disease will be allowed to attend school provided their presence does not create a substantial risk of illness or transmission to other students or employees. The term "communicable disease" will mean an infectious or contagious disease spread from person to person, or animal to person, or as defined by law.

Prevention and control of communicable diseases is included in the school district's bloodborne pathogens exposure control plan. The procedures will include scope and application, definitions, exposure control, methods of compliance, universal precautions, vaccination, post-exposure evaluation, follow-up, communication of hazards to employees and record keeping. This plan is reviewed annually by the superintendent and school nurse.

The health risk to immunosuppressed students is determined by their personal physician. The health risk to others in the school district environment from the presence of a student with a communicable disease is determined on a case-by-case basis by the student's personal physician, a physician chosen by the school district or public health officials.

It is the responsibility of the superintendent, in conjunction with the school nurse, to develop administrative regulations stating the procedures for dealing with students with a communicable disease.

For more information on communicable disease charts, and reporting forms, go to the Iowa Department of Public Health Web site: <http://www.idph.state.ia.us>

Legal Reference: School Board of Nassau County v. Arline, 480 U.S. 273 (1987).  
29 U.S.C. §§ 701 *et seq.* (2010).  
45 C.F.R. Pt. 84.3 (2010).  
Iowa Code ch. 139 (2011).  
641 I.A.C. 1.2-.5, 7.

Cross Reference: 403.3 Communicable Diseases - Employees  
506 Student Records  
507 Student Health and Well-Being

Approved November 12, 2012

Reviewed October 29, 2012

Revised October 29, 2012

## COMMUNICABLE DISEASE CHART

CONCISE DESCRIPTIONS AND RECOMMENDATIONS FOR EXCLUSION  
OF CASES FROM SCHOOL

DISEASE <i>*Immunization is available</i>	Usual Interval Between Exposure and First Symptoms of Disease	MAIN SYMPTOMS	Minimum Exclusion From School
CHICKENPOX	13 to 17 days	Mild symptoms and fever. Pocks are "blistery." Develop scabs, most on covered parts of body.	7 days from onset of pocks or until pocks become dry
CONJUNCTIVITIS (PINK EYE)	24 to 72 hours	Tearing, redness and puffy lids, eye discharge.	Until treatment begins or physician approves readmission.
ERYTHEMIA INFECTIOSUM (5 <sup>TH</sup> DISEASE)	4 to 20 days	Usual age 5 to 14 years – unusual in adults. Brief prodrome of low-grade fever followed by Erythemia (slapped cheek) appearance on cheeks, lace-like rash on extremities lasting a few days to 3 weeks. Rash seems to recur.	After diagnosis no exclusion from school.
GERMAN MEASLES* (RUBELLA)	14 to 23 days	Usually mild. Enlarged glands in neck and behind ears. Brief red rash.	7 days from onset of rash. Keep away from pregnant women.
HAEMOPHILUS MENINGITIS	2 to 4 days	Fever, vomiting, lethargy, stiff neck and back.	Until physician permits return.
HEPATITIS A	Variable – 15 to 50 (average 28 to 30 days)	Abdominal pain, nausea, usually fever. Skin and eyes may or may not turn yellow.	14 days from onset of clinical disease and at least 7 days from onset of jaundice.
IMPETIGO	1 to 3 days	Inflamed sores, with puss.	48 hours after antibiotic therapy started or until physician permits return.
MEASLES*	10 days to fever, 14 days to rash	Begins with fever, conjunctivitis, runny nose, cough, then blotchy red rash.	4 days from onset of rash.
MENINGOCOCCAL MENINGITIS	2 to 10 days (commonly 3 to 4 days)	Headache, nausea, stiff neck, fever.	Until physician permits return.
MUMPS*	12 to 25 (commonly 18) days	Fever, swelling and tenderness of glands at angle of jaw.	9 days after onset of swollen glands or until swelling disappears.
PEDICULOSIS (HEAD/BODY LICE)	7 days for eggs to hatch	Lice and nits (eggs) in hair.	24 hours after adequate treatment to kill lice and nits.
RINGWORM OF SCALP	10 to 14 days	Scaly patch, usually ring shaped, on scalp.	No exclusion from school. Exclude from gymnasium, swimming pools, contact sports.
SCABIES	2 to 6 weeks initial exposure; 1 to 4 days reexposure	Tinny burrows in skin caused by mites.	Until 24 hours after treatment.
SCARLET FEVER SCARLATINA STREP THROAT	1 to 3 days	Sudden onset, vomiting, sore throat, fever, later fine rash (not on face). Rash usually with first infection.	24 hours after antibiotics started and no fever.
WHOOPIING COUGH* (PERTUSSIS)	7 to 10 days	Head cold, slight fever, cough, characteristic whoop after 2 weeks.	5 days after start of antibiotic treatment.

Readmission to School – It is advisable that school authorities require written permission from the health officer, school physician or attending physician before any pupil is readmitted to class following any disease which requires exclusion, not mere absence, from school.



Item 6.2.3 Presentation of the District Developed Special Education Service Delivery Plan and Consideration of Approval – by Special Education Director Gayle Allensworth

**Background Information:** Enclosed is the revised and developed Service Delivery Plan for special education in Red Oak CSD. Please allow Special Education Director Gayle Allensworth to review this document and guidelines. This must be done every five years and before the five year district accreditation visit is completed.

**Suggested Board Action:** (to be determined)

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*Red Oak Community Schools*

*District Developed Special Education Service Delivery Plan*

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**The Iowa Administrative Rules of Special Education require each school district to develop a plan for the delivery of special education services.**

**Timeline and actions for Plan Development:**

- Development of District Developed Services Delivery Plan approved by the Red Oak Community Schools School Board: November 10, 2014
- Teacher Representatives reviewed draft of plan and provided input: September 29 – October 1, 2014
- Parent Representatives reviewed draft of plan and provided input: November 3 – 7, 2014 with Parent Meeting on November 6, 2014
- Public comments sought November 11-21, 2014 with copies of plan available for public comment through copies each building’s school administrative offices.
- Submitted to the AEA Special Education Director for approval: October 21, 2014 (First Draft), Final Draft November 26, 2014

**Committee Membership:**

<b>Name</b>	<b>Position</b>	<b>Building</b>
Mrs. Gayle Allensworth	Special Education Director	District
Mrs. Sharon Allison	Teacher – special education	Middle/High School
Mr. Darrell Berry	Teacher – mathematics	High School
Ms. Shana Brown	Teacher – special education	Middle School
Mrs. Mary Carlson	Teacher – science	Middle School
Ms. SueAnn Crouse	Teacher – 2 <sup>nd</sup> grade	Inman Primary
Mrs. Chris Deter	Teacher – special education	Washington Intermediate
Mrs. Leanne Fluckey	Teacher – mathematics	Middle School
Mrs. Ann Gigstad	Autism Strategist	District
Mrs. Arryn Gillespie	Teacher – ECSE	Early Childhood Center
Mr. Nate Perrien	Principal	Middle School
Mrs. Martha Pfeiffer	Teacher – preschool	Early Childhood Center
Mr. Tiegan Podliska	Teacher – Social Studies	Middle/High School
Mr. Matthew Swartz	Teacher – 5 <sup>th</sup> grade	Washington Intermediate
Ms. Kay Willey	Teacher – Reading	Middle/High School
<b>Parent Participants</b>		
Mrs. Elaine Carlson		
Mrs. Melissa Baier		
Ms. Mindy Riibe		
Mrs. Amy Liddell		
Ms. Carmen Clear		
Mrs. Lorie Vanderhoof		

***1. What was the process used to develop the delivery system for eligible individuals?***

The delivery system was developed in accordance with Iowa Administrative Code rule 1.408(2)“c”. The group of individuals who developed the system included parents of eligible individuals, special education teachers, general education teachers, administrators, and at least one representative of the AEA.

## ***2. How will service be organized and provided to eligible individuals?***

### **Continuum of Services**

**General Education Instruction:** The student is placed in the general education classroom 100% of the day. Slight environmental accommodations may be made with no curricular modifications. The general education teacher provides all instruction.

**Consulting Teacher Services:** Indirect services provided by a certified special education teacher to a general education teacher in adjusting the learning environment and /or adjusting instructional methods using specially designed instructional strategies to meet the individual needs of a student with a special disability receiving instruction in the general education classroom.

**Co-Teaching Services:** The provision of specially designed instruction and academic instruction provided to a group of students with disabilities and nondisabled students. These services are provided by the special education teacher and general education teacher in partnership to meet the content and skills needs of students in the general education classroom. These services take shape in a variety of manners: station teaching, partner teaching, parallel, one-teach/one-observe, and one-teach/one-assist.

**Collaborative Services:** Direct specially designed instruction provided to an individual student with a disability or to a group of students with disabilities by a certified special education teacher in a general education classroom to aid the student(s) in accessing the general education curriculum. These services are provided simultaneously with the general education content area instruction.

**Pull-Out Services:** Direct specially designed instruction provided to an individual student with a disability or a group of students with disabilities by a certified special education teacher for a portion of the day. The student(s) receives special education support for the general education curriculum outside the general education setting. When the services cannot be appropriately provided in the general education setting, the student may receive selected services he/she needs in a separate educational setting.

- **Pull-Out Services which do **not** supplant instruction provided in the general education classroom:** This service provides supplementary instruction that cannot otherwise be provided during the student's regular instruction time. It supplements the instruction provided in the general education classroom through Consulting Teacher services or Collaborative/Co-Teaching services.
- **Pull-Out Services which **do** supplant instruction provided in the general education classroom:** This service provides specially designed instruction and curriculum which has been modified to meet the unique needs of the student as determined in IEP goals. It is provided by a certified special education teacher in a separate education setting in order to provide specific, intensified instruction not otherwise offered in the general education curriculum.

**Special Class:** Direct specially designed instruction provided to an individual student with a disability or a group of students with disabilities by a certified special education teacher to provide instruction which is tied to the general education curriculum, but has been modified to meet the unique needs of the student(s) in both the general education and the special education settings. This means the student is receiving primary instruction separate from nondisabled peers. The student will receive a modified Iowa Core Curriculum accompanied by functional life skills instruction.

**Self-Contained:** Direct specially designed instruction provided to an individual student with a disability or a group of students with disabilities by a certified special education teacher with all classes being taught in the special education classroom setting. The curriculum and instruction may or may not be modified.

Special Placements: The student receives special education support for the general education curriculum outside the general education setting as stated in the most current IEP. When the services cannot be appropriately provided in the general education setting, the student may receive selected services or all services needed in a separate education setting including, but not limited to: special schools; homebound instruction; and instruction in hospitals, institutions, and residential settings.

## **Continuum of Services for Early Childhood**

Regular Early Childhood Program: Less than 50 percent children with disabilities

Early Childhood Special Education (ECSE) Program: More than 50 percent children with disabilities

Red Oak Community Schools will provide access to this continuum for all eligible individuals based on their IEP. Services may be provided within the district or through contractual agreement with other districts and/or agencies (i.e., early childhood programs in the community).

**Regular Early Childhood Program Monitored by a Licensed Early Childhood Special Education Staff:** Services are defined as occurring in the general education classroom. The general education classroom teacher holds a license for early childhood education. The general education teacher is responsible for classroom instruction and implementation of adaptations and accommodations as specified in the IEP. The licensed early childhood special education staff is responsible for monitoring the implementation of services described in each IEP and monitoring student progress relative to goals in the IEP.

**Early Childhood Special Education Program:** Services are defined as direct specially designed instruction provided to students with disabilities by a licensed early childhood special education teacher. The curriculum is tied to the general education curriculum, but is modified to meet the needs of the students. Classroom instruction is provided by a licensed early childhood special education teacher. The standards that the early childhood special education program uses are Head Start standards.

### **Notes:**

- Students may receive different services at multiple points along the continuum based on information contained in the IEP.
- The district will provide access to this continuum for all eligible individuals based on their IEP. Services may be provided within the district or through contractual agreement with other districts and/or agencies.
- The continuum includes services for eligible individuals ages 3-21.
- The Red Oak School District maintains collaborative relationships with community service providers, including (but not limited to):
  - Transition/Postsecondary service providers: Vocational Rehabilitation, Nishna Productions, Workforce Development Center, Promise Jobs, County Case Management, Southwestern Community College, Workplace Investment Act
  - Preschool programs: all local preschool and Head Start programs
  - Family support programs: Iowa Department of Human Services, WIC (Women, Infants, and Children) Program, Public Health Services, and counseling services.
  - Other: Special Olympics.

### ***3. How will caseloads of special education teachers be determined and regularly monitored?***

Caseloads will be tentatively set in the spring/summer for the following academic year. Caseloads may be modified based on summer registration and actual fall enrollments.

Caseloads will be reviewed informally by individual district special education teachers at the time they are distributed and at the time when quarterly reports are due. In addition to informal reviews, caseload will also be reviewed under the following circumstances:

- When a specified caseload maximum is exceeded. If the caseload limit is or will be exceeded by 10% for a period of 6 weeks, then a formal review may be requested in writing by the special education teacher.
- When a teacher has a concern about his/her ability to effectively perform the essential function of his/her job due to caseload. The special education teacher may request a formal review in writing to the District Special Education Director.

In determining teacher caseloads, the Red Oak Community School District will use the values below to assign points to the responsibilities of each special education teacher in the district.

- A teacher in a **classroom serving students with behavioral disorders** may be assigned a **caseload of up to 70 points**.
- A teacher in a **classroom providing special class services or self-contained services** may be assigned a **caseload of up to 100 points**.
- A teacher providing **all other types of services** may be assigned a maximum **caseload of up to 125 total points**.
- A full-time teacher caseload will be considered to be a minimum of **70 total points**.
- The district's regular early childhood program and early childhood special education programs meet the criteria of the Head Start Preschool Program standards regarding maximum class size and teacher-student ratios.

If a teacher's caseload exceeds the maximum number, the following steps will be followed between the teacher and the District Special Education Director:

1. The special education teacher will contact the district Special Education Director.
2. The special education teacher and the special education director will meet to discuss whether the teacher is able to provide the services and supports specified in his/her students' IEPs. Supporting documents such as lesson plans, daily schedules and progress monitoring may be requested in order to complete review.
3. If the teacher and Special Education Director determine that all services and supports specified on each of the teacher's rostered IEPs can be met, no further action is needed.
4. If the teacher and Special Education Director are unable to ensure the provision of the services and supports specified in his/her students' IEPs, a plan of action will be developed.
5. If the teacher is not satisfied that the plan of action will meet the requirements of his/her students' IEPs, the teacher may initiate the process for resolving caseload concerns that is described under caseload concerns in this document.

## **Determining Caseload for PreK-12<sup>th</sup> Grade:**

### **Curriculum:**

**Zero Points:** Student is functioning in the general education curriculum at a level similar to peers.

**One Point:** Student requires limited accommodations to the general curriculum; can complete general education assignment with special education support.

**Two Points:** Student requires significant modifications to the general curriculum (length of assignment shortened, requirements modified).

**Three Points:** Significant adaptation to grade level curriculum requires specialized instructional strategies and alternate assessment is used to measure progress.

### **IEP Goals\*:**

**Zero Points:** Student has IEP goals instructed by another teacher or service provider.

**One Point:** Student is served for 1-2 goal areas under special education instruction and the special educator progress monitors the goal, either in the special education classroom or in general education environment.

**Two Points:** Student is served for 3 goal areas under special education instruction and the special educator progress monitors the goal, either in the special education classroom or in general education environment.

**Three Points:** Student is served for 4 goal areas under special education instruction and the special educator progress monitors the goal, either in the special education classroom or in general education environment.

\*If more than one teacher is serving a child, each teacher will complete a matrix for the IEP Goal area.

### **Specially Designed Instruction:**

**Zero Points:** Student requires no specially designed instruction.

**One Point:** 25% or less of instruction is specially designed and/or delivered by special education personnel.

**Two Points:** 26-75% or less of instruction is specially designed and/or delivered by special education personnel.

**Three Points:** 76 to 100% of instruction is specially designed and/or delivered by special education personnel.

### **Joint Planning and Consultation:**

**Zero Points:** Joint planning typical for that provided for all students.

**One Point:** Special education teachers conduct joint planning in one subject area over the course of each month; **OR** Special education teachers engage in joint planning for up to 1 hour per month with general education teachers and/or para-educators to support involvement and progress in the general education curriculum.

**Two Points:** Special education teachers conduct joint planning in two to three subject areas over the course of each month; **OR** Special education teachers engage in joint planning for 1-2 hours per month with general education teachers and/or para-educators to support involvement and progress in the general education curriculum.

**Three Points:** Special education teachers conduct joint planning in four or more subjects areas over the course of each month; **OR** Special education teachers engage in joint planning for more than 2 hours per month with general education teachers and/or para-educators to support involvement and progress in the general education curriculum.

### **Paraprofessional Support:**

**Zero Points:** Individual support needed similar to peers.

**One Point:** Additional individual support from an adult is needed for 25% or less of the school day (one to two subject areas).

**Two Points:** Additional individual support from an adult is needed for 26% to 75% of the school day (three to four subject areas).

**Three Points:** Additional individual support from an adult is needed from 76% to 100% of the school day.

**Co-Teaching:**

**Zero Points:** No co-teaching.

**One Point:** Co-teach daily with 1-2 general education teachers/classes with minimal lesson preparation and/or evaluation duties.

**Two Points:** Co-teach daily with 1-2 general education teachers/classes with significant lesson preparation and/or evaluation duties.

**Three Points:** Co-teach daily with 3 or more general education teachers/classes with significant lesson preparation and/or evaluation duties.

**FBA/BIP/Behavioral Supports:**

**Zero Points:** Student requires no FBA or BIP or behavioral supports

**One Point:** Requires limited time assessment, planning, data collection and communication with others (not more than 2 hours per month).

**Two Points:** Requires 2 to 4 hours monthly for assessing, planning, data collection and communication with others.

**Three Points:** Requires more than 4 hours for assessing, planning, data collection and communication with others.

**Extra Point Considerations:** Overseeing job sites, SAT Team Facilitator, Three or more reevaluation IEPs, Oversees preschool IEPs of students in 100% LRE

**Caseload Matrix**

	Curriculum	IEP Goals*	Specially Designed Instruction	Joint Planning and consultation	Paraprofessional Support (one-to-one)	Co-teaching Delete this whole section - do we address this under SDI and Joint Planning??	FBA/BIP/Behavioral Supports	Assistive Technology
Zero Points	Student is functioning in the general education curriculum at a level similar to peers	Student has IEP goals instructed by another teacher or service provider.	Student requires no specially designed instruction	Joint planning typical for that provided for all students	Individual or classroom support needed similar to peers	No co-teaching	Student requires no FBA, BIP, or behavioral supports.	Assistive technology use is similar to peers or students are independent in using the device (examples: slant boards, pencil grips fidget toys, weighted items, cube chairs, laptops at appropriate levels)
One Point	Student requires limited accommodations to the general curriculum can complete general education assignment with special education support	Student is served for 1-2 goal areas under your instruction either in your classroom or in general education environment	25% or less of instruction is specially designed and/or delivered by special education personnel	Special education teachers conduct joint planning in 1 subject area over the course of each month OR special education teachers and/or para-educators to support involvement and progress in the general education curriculum.	Additional individual or classroom support from an adult is needed for 25% or less of the school day (one to two subjects)	Co-teach daily with 1-2 general education teacher/class with minimal lesson preparation and/or evaluation duties	Requires limited time assessment, planning, data collection and communication with others (not more than 2 hours per month)	Assistive technology requires limited time, assessment, planning, data collection and communication with others (not more than 2 hours per month)
Two Points	Student requires significant modifications to the general curriculum (length of assignment shortened, requirements modified)	Student is served for 3 goal areas under your instruction either in your classroom or in general education environment	26-75% or less of instruction is specially designed and/or delivered by special education personnel	Special Education teachers conduct joint planning in two or three subject areas over the course of each month OR special education teachers engage in joint planning for 1 to 2 hours per month with general education teachers and/or para educators to support involvement and progress in the general education curriculum.	Additional individual or classroom support from an adult is needed for 26% to 75% of the school day (three to four subjects)	Co-teach daily with 1-2 general education teacher/class with significant lesson preparation and/or evaluation duties	Requires 2 to 4 hours monthly for assessing, planning, data collection and communication with others	Assistive technology requires 2 to 4 hours for assessing, planning, data collection and communication with others.
Three Points	Significant adaptation to grade level curriculum requires specialized instructional strategies. Alternate assessment is used to measure progress.	Student is served for 4 goal areas under your instruction either in your classroom or in general education environment	76 to 100% of instruction is specially designed and/or delivered by special education personnel	Special education teachers conduct joint planning in four or more subject areas over the course of each OR special education teachers engage in joint planning for more than 2 hours per month with general education teachers and/or para-educators to support involvement and progress in the general education curriculum.	Additional individual or classroom support from an adult is needed from 76% to 100% of the school day	Co-teach daily with 3 or more general education teacher/class with significant lesson preparation and/or evaluation duties	Requires more than 4 hours for assessing, planning, data collection and communication with others	Assistive tech requires more than 4 hours monthly for assessing, planning, data collection and communication with others. Significant maintenance and/or upgrades for continued effective use are anticipated.
							TOTAL PTS OF MATRIX:	



#### ***4. What procedures will a special education teacher use to resolve caseload concerns?***

##### **Requesting a Caseload Concern Review:**

- All requests must be in writing.
- Requests should initially be given to an individual's principal and special education director.
- A committee will be appointed annually to serve as a review team in collaboration with the building principal and the special education coordinator. The committee will include a representative from each building.
- The person requesting the review is responsible for gathering relevant information to support his/her request. This information might include, but is not limited to:
  - IEPs
  - Schedule and instructional groupings
  - Intervention Plans
  - Collaborative/co-teaching assignments
  - Number of buildings

##### **Procedural Steps:**

1. Informal problem solving strategies in relation to caseload concerns have been exhausted.
2. A written request for caseload review is submitted to your principal and special education coordinator.
3. The request is reviewed for clarification with your principal and special education coordinator. The principal and special education coordinator try to resolve the concern at this point.
4. If the caseload concerns cannot be satisfactorily resolved, the request is then sent to the caseload committee.
5. Within 15 working days, the caseload committee will review the request and give a recommendation to the individual's principal and special education coordinator.
6. Upon receipt of the committee's recommendation, the principal and special education coordinator will review the information and discuss it with the individual.
7. Within 10 working days, the principal and special education coordinator will meet with the individual and provide a written determination.
8. If the person requesting the review does not agree with the determination, he/she may appeal to the AEA Director of Special Education.
9. The AEA Director/designee will meet with personnel involved and will provide a written decision.

**5. How will the delivery system for eligible individuals meet the targets identified in the state's performance plan and the LEA determination as assigned by the state?**

**6. What process will be used to evaluate the effectiveness of the delivery system for eligible individuals?**

The district will examine their SPP/APR data to determine priorities and develop an action plan. The district will work in collaboration with the state and AEA.

If the district meets SPP/APR requirements, the delivery system will be considered effective. If the district does not meet requirements, the process described in question 5 will be used.

In order to meet the State Performance Plan/ Annual Progress Report (SPP/APR) goals, accountability will be addressed in the following ways:

- Individual student IEP goal progress monitoring
- Aggregation of progress monitoring and summative evaluations for groups of students at both school and district levels
- Examination of disaggregated subgroup achievement and SPP/APR data

The ways of evaluating the effectiveness of the delivery system are detailed below in these examples:

#### **Individual**

Individual student progress on IEP goals will be reviewed and discussed on a regular and on-going basis (every\_\_week(s)) by the special education and general education teacher(s) along with the AEA consultant/specialist and school administrator as appropriate. The purpose of this review is to determine if adequate progress is being made, if any adjustment in instruction is needed, or if other targeted or intensive interventions through RtI or special education are indicated. (Note: Changes in goals, proficiency criteria, or LRE must occur through an IEP team meeting.)

#### **School: Aggregated by School and District**

Each school in the district will review student progress monitoring, formative, or summative evaluations every\_\_week(s). The IEP subgroup performance in both reading and math will be reviewed and discussed by grade level teams which include both general and special education teachers. Subgroup achievement, growth, and the achievement gap will be included as items for discussion and planning. Schools with a subgroup achievement gap; thus, impending progress toward meeting the district SPP/ APR requirements, will develop a school-based plan to close the achievement gap by grade level in each school. These plans will be monitored at the school every semester and at the district level at the end of each school year. In the event that this process creates the need to revise the DDSDP, the district will follow the process to revise readopt the DDSDP.

#### **District: Disaggregated by School Levels**

At the district level, IEP subgroup data for each school, along with the plans as described above, will be reviewed on an annual basis by the district's leadership team. IEP student data will also be disaggregated and

examined by school level (elementary, middle, high). In addition, the district will examine their SPP/APR data to determine priorities and develop an action plan as needed. If the district meets SPP/APR requirements, both procedural and performance, the delivery system will be considered effective. If the district does not meet requirements, the district will work in collaboration with the State and AEA.

The above text is an example of responding to individual, school, and district data analysis.

## **Statement of Assurances**

The district assures it provides a system for delivering instructional services including a full continuum of services and placements to address the needs of eligible individuals aged 3 to 21, and shall provide for the following:

1. The provision of accommodations and modifications to the general education environment and program, including settings and programs in which eligible individuals aged 3 through 5 receive specially designed instruction, including modification and adaptation of curriculum, instructional techniques and strategies and instructional materials.
2. The provision of specially designed instruction and related activities through cooperative efforts of the special education teachers and general education teachers in the general education classroom.
3. The provision of specially designed instruction on a limited basis by a special education teacher in the general classroom or in an environment other than the general classroom, including consultation with general education teachers.
4. The provision of specially designed instruction to eligible individuals with similar special education instructional needs organized according to the type of curriculum and instruction to be provided, and the severity of the educational needs of the eligible individuals served.

The district assures the school board has approved the development of the plan for creating a system for delivering specially designed instructional services.

The district assures prior to the school board adoption, this delivery system was available for comment by the general public.

The district assures the delivery system plan was developed by a committee that included parents of eligible individuals, special education teachers, general education teachers, administrators, and at least one AEA representative (selected by the AEA Special Education Director).

The district assures the AEA Special Education Director verified the delivery system is in compliance with the Iowa Administrative Rules of Special Education.

The district assures the school board has approved the service delivery plan for implementation.

Item 6.2.4 The District Annual Progress Report Update and Other Curriculum Improvement Initiatives as Presented by Curriculum Director Barb Sims

**Background Information:** The required Annual Progress Report showing and illustrating the academic progress made or not made by Red Oak students is in the final stages of completion. This evening Curriculum Director Barb Sims will give a quick update on information that is yet completed and offer some insight to the Directors on progress made prior to actual certification of the report.

She will also update the Directors about these initiatives aggressively underway in this school year:

→ **The Mathematics Review and Study Team – its charge is to:**

Identify the needs in secondary mathematics curriculum instruction and achievement that create barriers for Red Oak students to reach the State of Iowa average in ACT scores. After needs are identified, the team will develop an improvement plan with strategies attached to timelines. The importance of data collection, analysis, and questioning is needed and expected. The math study team will provide recommendations that could include but not be limited to:

- Need for a revised district-wide curriculum review and update
- Additional supports needed to move the district forward in measurements of academic improvement through ACT scores, MAP testing, Iowa Assessments, and grading

Members of this team include: Becki Kaiser, Dan Pollock, Darrell Berry, Emily Stout, Juan Batula, Kelly Jones, Leanne Fluckey, Matthew Swartz, Melinda Smits, Michael Berthussen, Consultant Tera Schechinger, Tracy Vannausdle, Terry Schmidt, and Barb Sims.

→ **The Clarity Project Team – its charge is to:**

Identify and measure the needs of the professional staff for technology integration and for the ongoing measurement of effectiveness for students in grades three to twelve with the goal that professional development activities will transfer to increased levels of technology integration in the learning programs of Pre K to grade twelve. This will be measured by the ongoing data collection instrument called Clarity.

Members of this team include: Ann Petersen, Bob Deter, Brett Eubank, Mary Carlson, Matthew Swartz, Stacey Rolenc, Stephanie Berglund, SueAnn Crouse, and Terry Schmidt

→ **The Curriculum Mapper Project – audit of work and direction for expectations in this current school year**

**Suggested Board Action:** (no formal action anticipated this evening)

Item 6.2.5 Closed Session to Consider a District Student Discipline Matter per Iowa Code Section 21.5(1)(e) of the Open Meetings Law to Discuss Whether to Conduct A Hearing to Determine Whether to Suspend or Expel a Student and per Iowa Code Section 21.5(1)(a) of the Open Meetings Law to Review or Discuss Records Which Are Required or Authorized to be Kept Confidential

**Background Information:** The Directors need to move to closed session to examine and determine the direction for a student discipline matter. The following motion could be used:

*Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to move into closed session per Iowa Code Section 21.5(1)(e) of the Open Meetings Law to discuss whether to conduct a hearing to determine whether to suspend or expel a student and per Iowa code section 21.5(1)(a) of the Open Meetings Law to review or discuss records which are required or authorized to be kept confidential.*

**Suggested Board Action:** (to be determined)

Item 6.2.6 Consideration of Personnel Recommendations to Employ a Coach for the Middle School Activities Program and a High School Basketball Cheerleading Coach, Consideration of Approval for a Volunteer Coach for the High School Girls Basketball Team

**Background Information:** This evening recommendations are made by Director of Activities Barry Bower for the following:

**Middle School 8<sup>th</sup> Grade Girls Basketball Coach:** Brian Mensen to be compensated at 7.5 % of the base salary (\$2188.12)

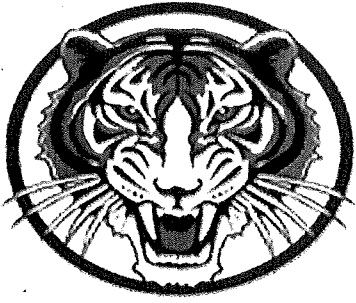
and

**High School Basketball Cheerleading Coach:** Barb Lombard to be compensated at half of 7% of the base salary (\$1021.13)

and

**Approval for a High School Girls Volunteer Basketball Coach:** Chris Gilbert

**Suggested Board Action:** It is recommended the Directors approve the extra-curricular assignments as presented.



**RED OAK COMMUNITY HIGH SCHOOL**

2011 N. 8th Street

Red Oak, IA 51566  
Principal/AD  
Phone: 712-623-6610  
Fax: 712-623-6613

Barry Bower, Assistant

---

11-6-2014

TO: Board of Directors  
FROM: Barry Bower: Assistant Principal/AD  
SUBJECT: 8<sup>th</sup> Grade Girls Basketball Coaching Recommendation

.....

It is recommended that Brian Mensen be hired as 8<sup>th</sup> Grade Girls Basketball Coach for the 2014/15 season. Mr. Mensen will do an outstanding job at recruiting student-athletes and has been an integral part of the youth programs. This is another opportunity to give our student-athletes positive learning experiences by qualified instructors.

Sincerely

A handwritten signature in black ink, appearing to be 'B. Bower', written over the printed name 'Barry Bower'.

The Red Oak Community School District, in partnership with the community, commits to excellence: and we dedicate ourselves to creatively enhance diverse opportunities for each learner to grow to their maximum intellectual and social potential within an ever-changing world.



RED OAK COMMUNITY HIGH SCHOOL

2011 N. 8th Street

Red Oak, IA 51566  
Principal/AD  
Phone: 712-623-6610  
Fax: 712-623-6613

Barry Bower, Assistant

---

10-29-2014

TO: Board of Directors  
FROM: Barry Bower: Assistant Principal/AD  
SUBJECT: Cheer Coaching Recommendation

.....  
It is recommended that Barb Lombard be hired as the High School Basketball Cheer Coach for the 2014/15 season. Mrs. Lombard has been an integral part of the Middle School and High School and does an outstanding job of recruiting student-athletes involvement in extra-curricular activities. Her help in the past with Coach McFarland will help in the transition to Basketball Cheerleading. Mrs. Lombard will immediately fit the position and give what we need to accomplish for this season.

Sincerely

Barry Bower

A handwritten signature in black ink, appearing to be 'B. Bower', written over a horizontal line.

The Red Oak Community School District, in partnership with the community, commits to excellence: and we dedicate ourselves to creatively enhance diverse opportunities for each learner to grow to their maximum intellectual and social potential within an ever-changing world.





RED OAK COMMUNITY HIGH SCHOOL

RECEIVED  
OCT 30 2014

2011 N. 8th Street

Red Oak, IA 51566  
Principal/AD  
Phone: 712-623-6610  
Fax: 712-623-6613

Barry Bower, Assistant

---

10-30-2014

TO: Board of Directors  
FROM: Barry Bower: Assistant Principal/AD  
SUBJECT: Volunteer Coaching Recommendation

.....

It is recommended that Chris Gilbert be hired as a Volunteer High School Girls Basketball Coach for the 2014/15 season. Mr. Gilbert has been an integral part of the High School Program and does an outstanding job of recruiting student-athletes involvement in extra-curricular activities. His expertise in coaching compliments the current coaching staff. This is another opportunity to give our student-athletes positive learning experiences by qualified instructors.

Sincerely

A handwritten signature in black ink, appearing to be 'B. Bower', written over a horizontal line. Below the signature, the name 'Barry Bower' is printed in a standard font.

The Red Oak Community School District, in partnership with the community, commits to excellence: and we dedicate ourselves to creatively enhance diverse opportunities for each learner to grow to their maximum intellectual and social potential within an ever-changing world.

Item 6.2.7 Review and Approval of a Resolution Required by the School Budget Review Committee for the Iowa Department of Education

**Background Information:** *From School Business Manager Shirley Maxwell:*

Every year a school district has the opportunity to request Allowable Growth from the School Budget Review Committee for Increasing Enrollment, Open Enrollment Out, and Limited English Proficient Instruction beyond four years.

Enclosed is the required Department of Education form that the Red Oak Community School District will submit following approval. Since the actual enrollment for 2014 is down there will be no allowable growth granted in this area. 11 students were open enrolled out as reported in the fall 2014 Certified Enrollment but the same students were not on the fall 2013 Certified Enrollment thus the modified allowable growth in the amount of \$67,331 for the students. The reason for this request is that the district must pay out these funds even though the students were not on the enrollment count for the 12-13 school year.

The district also has ten students that have been served over five years in the Limited English Proficient Program. Since additional costs for the LEPP students cannot receive extra funding, it is critical for the modified allowable growth.

The total application will give the district an additional \$81,336 in spending authority. It does not generate any funds but it does give the authority to pay the costs incurred by the district during the 2014-2015 school year.

It is important the Directors provide this approval in order to meet the allowable growth provisions provided in Iowa Code

**Suggested Board Action:** It is recommended the Directors approve the application for modified allowable growth.



Red Oak Comm School District (54630000)

SBRC Application

### SBRC Application

Fall 2014

#### SBRC Application for Increasing Enrollment, Open Enrollment Out, and LEP Instruction Beyond 5 Years

Browse... No file selected.

Attach a copy of the school board minutes showing official action taken by the board, authorizing the request to the SBRC, prior to the date a hearing with the SBRC would be normally requested.

Certify the application by December 1 and submit board minutes after the next regularly scheduled board meeting.

Minutes need to reflect the amount and the issue for which the request is being made. A district request for a modified supplemental amount will not be approved by the SBRC unless minutes have been received by Department staff.

By Certifying this application we, the officials of Red Oak Comm School District, certify under penalty of perjury that all data represented on the SBRC Application are true, correct, complete, and in full compliance with all applicable state and federal rules, regulations, and instructions, to the best of our knowledge and belief.

Due Monday, December 01, 2014



You have entered text on the page. You must Save Values before you can Certify.

Uploaded Files

Increasing Enrollment	
Actual Enrollment Fall 2013	1166.5
Actual Enrollment Fall 2014 <i>(Generated nightly, changes to Certified Enrollment are reflected the following day)</i>	1129.0
Increase	0.0
DCPP (FY15)	6,366
Maximum On-Time Funding Modified Supplemental Amount for Increasing Enrollment	0
Request	0

2013

0

Open Enrollment Out	
Open Enrollment Out Students on Fall 2014 Certified Enrollment but not on the Fall 2013 Certified Enrollment <i>(Changes to student data are reflected immediately)</i>	11.0
Open Enrollment Out Students Minus Increase (previous section)	11.0
State Cost Per Pupil for Open Enrollment Out (FY14)	6,121
Maximum Modified Supplemental Amount for Open Enrollment Out	67,331
Request	67331

8.0

6,001

48,008

48,008

LEP Instruction Beyond 5 Years	
Students Served Beyond 5 Years <i>(Changes to student data are reflected immediately)</i>	10
Weighting	0.22
Total Weighting	2.20
DCPP (FY15)	6,366
Maximum Modified Supplemental Amount for LEP Instruction Beyond 5 Years	14,005
Request	14005

6

1.32

6,121

8,080

8,080



56

Item 6.2.8 Review and Consideration of Bids for District Snow Removal and De-icing

**Background Information:** Bids have been received from vendors for the annual snow removal and de-icing activities in the school district. Enclosed are the results of the bidding and the recommendation from Maintenance & Operations Director Carlos Guerra.

The snow removal business was split one year ago with Orme Outdoor responsible for Inman Primary and Green Tree managed the remainder of the district. This was a very satisfactory arrangement in getting snow removed as quickly as possible and ice treatments accomplished with dispatch.

**Suggested Board Action:** It is recommended the Directors award snow removal and ice treatment work to Orme Outdoor (Inman Primary School) and Green Tree (all other locations in Red Oak CSD other than Inman PS).

Red Oak Community School District  
Administrative Center  
2011 N 8<sup>th</sup> Street  
Red Oak, IA 51566

To: Terry Schmidt

From: Carlos Guerra

Re: Snow Removal Contractor for 2014-2015

Here are the vendors that submitted bids for snow removal:

Orme Outdoor

Green Tree Co

Please see attachment from each vendor for snow removal costs.

After reviewing each vendor's cost, we recommend we go with the Green Tree Company. While Orme Outdoor was the low bidder, we have some concerns that he has enough equipment to complete the work within the entire district when we have a late start.

Orme Outdoor did an excellent job taking care of the Inman Primary complex.

Green Tree has the equipment and the man power to complete all of the snow removal in the district in a timely manner.

If the Board would like to keep two companies our recommendation is to keep it the same as it was last year. Orme Outdoor will take care of Inman Primary and Green Tree will take care of the remainder of the district.

Snow Bids

10/9/2014

	Snow Blower/hr	Loaders/hour	Pickup with Plow	Skidsteer	Dump Truck	4 Wheeler	Ice Melt only	Sand only	Sand & Ice Melt
Orme	\$40.00	\$100.00	\$85.00	\$90.00	\$90.00	\$50.00	\$50.00/100 lbs.	\$80.00/ton	\$120.00/ton
Loader include push box/capacity 8 cu yds of snow can be pushed in large parking lot Ice melt and sand will be spread as requested by administration									
Green Tree	\$100.00	\$200.00	\$100.00	\$100.00	\$100.00*	\$75.00	\$300.00/ton	\$125.00/ton	\$125.00/ton
Green Tree has 6 plows for pickups, 2 payloaders and 3 skidsteers Green Tree has a Skidsteer that also has a snowblower attached. Loader- 12-14 width									

**SNOW REMOVAL  
SPECIFICATIONS**

**All bidders shall examine or become knowledgeable of all school sites of the Red Oak Community School District from which snow is to be removed during the 2013-2014 school year. The sites are located as follows:**

<b>Senior High Building</b>	<b>2011 North 8<sup>th</sup> St.</b>
<b>Tech. Center</b>	<b>2011 North 8<sup>th</sup> St.</b>
<b>Middle School Building</b>	<b>308 Corning St.</b>
<b>Bancroft Building (sidewalks only) Bus Parking Lot</b>	<b>207 Prospect St.</b>
<b>Inman Primary Building</b>	<b>1608 8<sup>th</sup> St.</b>
<b>Washington Intermediate Building</b>	<b>400 W. 2<sup>nd</sup> St.</b>
<b>Webster Building</b>	<b>904 Broad St.</b>

**All bids shall indicate the per hour cost of each piece of manned equipment that may be used in the removal of snow. All bidders shall indicate whether or not they are capable of performing all aspects of snow removal. If they aren't, they should indicate what portion of snow removal they are able to perform.**

**All bidders shall indicate whether or not they carry insurance that would cover all types of liability and property damage during the performance of the snow removal. A certificate of liability needs to be on file at the Administrative Office.**

**It is essential that the bidder give priority to the Red Oak Community School District snow removal contract as opposed to any other contract, other than one necessitated by community emergencies.**

**Indicate whether or not the snow removal equipment is located and stationed in Red Oak, Iowa.**

**Performance of the contract shall commence as soon as the current accumulation of snowfall stops.**

## Item 7.0 Reports

Each board meeting may have one or more reports from district staff; announcements of future meetings; or general announcements from organizations. Seldom will the information require formal board of director action. If formal action is needed on any item, a recommendation will be provided.

### **7.1 Administrative Reports**

Each district building leader and each department director are invited to submit a one page summary (could be longer at times) of accomplishments and challenges from the prior month. It will also be an opportunity to highlight upcoming events and/or activities. School leaders are asked to share at the first meeting of the month while department directors will provide reports at the second meeting of the month. At publication time, no reports had been submitted.

### **7.2 Future Conferences, Workshops, Seminars**

Directors and staff attending the annual Iowa Association of School Boards conference include: President Lee Fellers, Vice-President Warren Hayes, and Director Bill Drey. School Business Manager Shirley Maxwell will attend November 19 and 20 of the conference. Supt. Terry Schmidt will attend Thursday, November 20 only.

The annual school finance workshop for the Red Oak Board of Directors will be conducted on Monday, November 24, time to be determined. Facilitators will be from the Iowa Association of School Boards. They are Gary Sinclair and Patty Schroeder.

### **7.3 Other Announcements**

**(to be determined)**



# November 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						<p>1</p> <p>CC State Meet MS SWIBA Honor Band Auditions @ Clarinda MS Fall Play 7:00 p.m. MS</p>
<p>2</p> <p>MS Fall Play 2:00 p.m. MS Auditorium</p>	<p>3</p> <p>FB 2nd Round Playoffs Music Boosters Meeting 7:00 p.m. HS Band Room</p>	<p>4</p> <p>VB 3A Regional Tourna- ment</p>	<p>5</p> <p>2 Hour Early Release Prof Dev</p>	<p>6</p>	<p>7</p> <p>FB Quarterfinal Round Playoffs HS Fall Play 7:00 p.m. HS Auditorium</p>	<p>8</p> <p>HS Fall Play 7:00 p.m. HS Auditorium</p>
<p>9</p> <p>HS Fall Play 2:00 p.m. HS Auditorium</p>	<p>10</p> <p>GBB &amp; Bowling Practice Begins School Board Meeting 6:00 p.m.</p>	<p>11</p> <p>Veteran's Day Programs VB State Meet PTO Meeting 5:15 p.m. IPS</p>	<p>12</p> <p>2 Hour Early Release Prof Dev VB State Meet</p>	<p>13</p> <p>VB State Meet</p>	<p>14</p> <p>MS SWIBA Honor Band Festival @ Lewis Central VB State Meet</p>	<p>15</p> <p>FB 2A Semifinal Round Playoffs</p>
<p>16</p>	<p>17</p> <p>Iowa Assessment Testing BBB &amp; WR Practice Begins</p>	<p>18</p> <p>Iowa Assessment Testing</p>	<p>19</p> <p>Iowa Assessment Testing 2 Hour Early Release Prof Dev Tag A Long Booster Meeting 6:00 p.m. HSMC</p>	<p>20</p> <p>Iowa Assessment Testing BBB AIS Glenwood Here 4:00/5:30 p.m. GBB V @ Harlan Jamboree 5:00p.m. Financial Aid Night 5:30 p.m. FB Final Round Playoffs All State Music Festival</p>	<p>21</p> <p>Iowa Assessment Testing FB Final Round Playoffs All State Music Festival</p>	<p>22</p> <p>All State Music Festival</p>
<p>23</p>	<p>24</p> <p>School Board Meeting 6:00 p.m. Fiscal Workshop</p>	<p>25</p> <p>BBB MS @ Shenandoah 4:00/5:15 p.m. GBB HS Riverside Here 6:00/7:30 p.m.</p>	<p>26</p> <p>2 Hour Early Release</p>	<p>27</p> <p>No School- Thanksgiving</p>	<p>28</p> <p>No School</p>	<p>29</p>
<p>30</p>						

# December 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<p><i>1</i>                      BBB MS Creston Here                      4:00/5:30 p.m.                      Music Boosters Meeting 7:00                      p.m. HS Band Room</p>	<p><i>2</i>                      BBB MS @ Glenwood                      4:00/5:30 p.m.</p>	<p><i>3</i>                      2 Hour Early Release Prof Dev</p>	<p><i>4</i>                      WR HS @ Denison/Missouri                      Valley 5:30 p.m.</p>	<p><i>5</i>                      BBB MS Southwest Valley Here                      4:00/5:30 p.m.                      BB HS Lewis Central G(H)/B                      (T) 6:00/7:30 p.m.</p>	<p><i>6</i>                      WR HS @ Treynor Tournament                      10:00 a.m.</p>
<p><i>7</i></p>	<p><i>8</i>                      BBB MS Shenandoah Here                      4:00/5:30 p.m.</p>	<p><i>9</i>                      Bowling Creston Here 3:30                      p.m.                      BBB MS @ Lewis Central                      4:00/5:30 p.m.                      BB HS Atlantic G(T)/B(H)                      6:00/7:30 p.m.</p>	<p><i>10</i>                      2 Hour Early Release Prof Dev</p>	<p><i>11</i>                      BBB MS @ Clarinda 4:00/5:30 p.m.                      WR HS @ Harlan/Kuemper 5:30                      p.m.                      3rd/4th Grades Music Program 6:00                      p.m. HS Auditorium                      5th Grade Music Program 7:00 p.m.                      HS Auditorium</p>	<p><i>12</i>                      Bowling Tournament @ CBTJ 12:30                      p.m.                      GBB MS @ Clarinda 4:00/5:30 p.m.                      WR HS @ Central Decatur Tourna-                      ment 5:00 p.m.                      BB HS St. Albert G(H)/B(T)                      6:00/7:30 p.m.</p>	<p><i>13</i>                      BB HS Clarinda Academy G(T)/                      B(H) 1:00/2:30 p.m.                      MS Vocal Concert 5:00 p.m. HS                      Auditorium                      HS Vocal/Band Dinner Concert                      6:00 p.m.</p>
<p><i>14</i></p>	<p><i>15</i>                      BBB MS @ Atlantic 4:00/5:30                      p.m.                      School Board Meeting 6:00                      p.m.</p>	<p><i>16</i>                      Bowling @ Lewis Central 3:30                      p.m.                      WR HS Riverside/Clarinda                      Academy Here 5:30 p.m.                      BB HS Denison G(T)/B(H)                      6:00/7:30 p.m.</p>	<p><i>17</i>                      2 Hour Early Release Prof Dev                      Tag A Long Booster Meeting                      6:00 p.m. HSMC</p>	<p><i>18</i>                      BB 9/JV Clarinda G(H)/B(T)                      6:00/7:30 p.m.                      MS Band Concert 7:00 p.m. HS                      Auditorium</p>	<p><i>19</i>                      End 2nd Qtr/1st Sem                      GBB MS Shenandoah Here                      4:00/5:30 p.m.                      BB G/B V Clarinda Here                      6:00/7:30 p.m.</p>	<p><i>20</i>                      HS SWIBA Concert Band                      Auditions Here 8:00 a.m.-4:00                      p.m.                      WR HS @ Shenandoah Tourna-                      ment 9:30 a.m.</p>
<p><i>21</i></p>	<p><i>22</i>                      No School-Winter                      Break</p>	<p><i>23</i>                      No School-Winter                      Break</p>	<p><i>24</i>                      No School-Winter                      Break</p>	<p><i>25</i>                      No School-Winter                      Break</p>	<p><i>26</i>                      No School-Winter                      Break</p>	<p><i>27</i></p>
<p><i>28</i></p>	<p><i>29</i>                      No School-Winter                      Break</p>	<p><i>30</i>                      No School-Winter                      Break</p>	<p><i>31</i>                      No School-Winter                      Break</p>			

# January 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 No School-Winter Break	2 No School-Professional Development BB G/B HS Glenwood Here JV 4:30/6:00 p.m. V 6:00/7:30 p.m.	3 GBB Treynor Here 6:00/7:30 p.m.
4	5 Begin 3rd Qtr/2nd Sem Music Boosters Meeting 7:00 p.m. HS Band Room	6 Bowling @ Shenandoah 3:30 p.m. GBB MS @ Southwest Valley 4:00/5:30 p.m. WR HS @ Southwest Valley/ Clarinda/St. Albert 5:30 p.m. BBB HS CB TJ Here 6:00/7:30	7 2 Hour Early Release Prof Dev	8 GBB MS Atlantic Here 4:00/5:30 p.m. WR HS @ Glenwood/East Mills/Riverside 5:30 p.m.	9 Bowling Lewis Central Here 3:30 p.m. BBB MS Clarinda Here 4:00/5:30 p.m. BB G/B HS @ Shenandoah JV 4:30/6:00 p.m. V 6:00/7:30	10 WR HS @ Atlantic Dual Tour- nement 10:00 a.m. BB G/B HS @ Creston JV 4:30/6:00 p.m. V 6:00/7:30 p.m.
11	12 BBB MS @ Creston 4:00/5:30 p.m. GBB MS @ Glenwood 4:00/5:30 p.m. BB 9/JV Clarinda G(T)/B(H) 6:00/7:30 p.m. School Board Meeting 6:00 p.m.	13 Bowling Tournament Here 3:30 p.m. WR HS Bedford-Lenox/ Griswold/Southwest Valley 5:30 p.m. BB G/B HS @ Clarinda 6:00/7:30 p.m.	14 2 Hour Early Release Prof Dev	15 BBB MS Atlantic Here 4:00/5:30 p.m.	16 GBB MS @ Shenandoah 4:00/5:30 p.m. BB HS Kuemper G(H)/B(T) 6:00/7:30 p.m.	17 WR HS @ ADM Tournament 10:00 a.m. Bluffs Jazz Festival
18	19 No School-Professional Devel- opment IWCC Jazz Festival	20 Bowling @ Creston 3:30 p.m. WR MS AHST/Harlan Here 4:00 p.m. BB G/B HS @ Glenwood JV 4:30/6:00 p.m. V 6:00/7:30 p.m. WR HS Creston/Shenandoah Here 5:30 p.m. @ MS Gym SWIBA Concert Band Festival HS	21 2 Hour Early Release Prof Dev Tag A Long Booster Meeting 6:00 p.m. HS MC	22 GBB MS Clarinda Here 4:00/5:30 p.m. WR MS @ East Mills/ Shenandoah/Riverside 4:00 p.m.	23 WR HS @ Southwest Valley Tournament 4:00 p.m. BB G/B HS @ Harlan JV 4:30/6:00 p.m. V 6:00/7:30 p.m.	24 District Speech Lg Group WR HS @ Southwest Valley Tournament 10:00 a.m.
25	26 GBB MS @ Creston 4:00/5:30 p.m. BB G/B HS @ Southwest Valley JV 4:30/6:00 p.m. V 6:00/7:30 p.m. School Board Meeting 6:00 p.m.	27 WR MS @ Creston/Atlantic/ Bedford 4:00 p.m. BB HS St. Albert G(T)/B(H) 6:00/7:30 p.m.	28 2 Hour Early Release Prof Dev	29 Bowling Denison Here 3:30 p.m. GBB MS Glenwood Here 4:00/5:30 p.m. WR MS @ East Mills/Glenwood 4:00 p.m. WR HS Atlantic/Lewis Central Here 5:30 p.m. SWT Honor Choir IWCC	30 BB HS Atlantic G(H)/B(T) 6:00/7:30 p.m.	31 State Jazz Band Festival-South WR HS H10 Tournament @ Glenwood 10:30 a.m.

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