

Red Oak Community School District
2011 North 8th Street
Red Oak, Iowa 51566
www.redoakschooldistrict.com

Regular Board of Directors Meeting

Meeting Location: Sue Wagaman Board Room
Red Oak CSD Administrative Center
The Technology Building – Red Oak High School Campus

Monday, May 13, 2013 – 5:30 pm

5:30 pm – Student Appeal Hearing

- Agenda -

- 1.0 Call to Order – Board of Directors President Lee Fellers
- 2.0 Roll Call – Board of Directors Secretary Shirley Maxwell
- 3.0 Approval of the Agenda – President Lee Fellers
 - 3.1 Student Appeal Hearing – Closed Session |
- 4.0 Communications Q-5
 - 4.1 Good News from Red Oak Schools
 - ★ Recognition of the 2013 Tiger Bowling Team
 - ★ Alan Spencer – STEM Grant Awarded
 - ★ Hawkeye 10 All Conference Show
 - ★ Southwest Iowa Battle of the Books
 - ★ Art Education Recognition – Instructor Teresa Euken
 - ★ School Board Recognition Month
 - 4.2 Visitors and Presentations – none scheduled
 - 4.3 Affirmations and Commendations
 - ★ Houghton Bank Tiger Classic Golf Tournament
 - 4.4 Correspondence

Red Oak Community School District Board of Directors
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- 5.0 Consent Agenda 6-7
- 5.1 Review and Approval of Minutes from April 22, 2013 and May 8, 2013 8-11
 - 5.2 Review and Approval of Monthly Business Reports 12-15
 - 5.3 Educational Services Agreement 16-17
 - 5.4 Contract for Services 18-21
 - 5.5 Open Enrollment Request
- 6.0 General Business for the Board of Directors
- 6.1 Old Business
 - 6.1.1 Red Oak CSD Fine Arts Department Presentation: Instrumental Music Department Improvement Needs – Directors John Hewett and Dan Black 22-27
 - 6.1.2 Progress Report: Red Oak High FBLA Fundraising Efforts and Membership Growth Plan - Instructor Kathleen Mayes and High School Administrators 28
 - 6.2 New Business
 - 6.2.1 2013 Red Oak High School Graduation List Approval 29-34
 - 6.2.2 Board Policy Review: Code No. 503.4 Good Conduct Rule 35-44
– Presented by Principal Nate Perrien and Committee
 - 6.2.3 Maintenance & Operations Department Report and Recommendations 45-51
– Director Pete Wemhoff
 - 6.2.4 Transportation Department Report and Proposal Introduction 52-59
- Director Carlos Guerra
 - 6.2.5 Technology Department Report and Recommendations - Director Bob Deter 60-64
 - 6.2.6 FY 13 General Fund Budget Amendment and Date for a Public Hearing 65-66
– Business Manager Shirley Maxwell
 - 6.2.7 Personnel Considerations 67-70

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7.0 Reports

71

7.1 Administrative

7.2 Future Conferences, Workshops, Seminars

7.3 Other Announcements

8.0 Next Board of Directors Meeting: (proposed) May 28, 2013 – 6:00 pm
Sue Wagaman Board Room
Red Oak CSD Administrative Center

Other Board of Directors' Functions:

Thursday, May 16 – 7 pm, Facilities Meeting,
Red Oak Middle School

Wednesday, May 22 – 6 pm, End of the Year Employee
Celebration & Recognition

Tuesday, May 28 – 6 pm, regular meeting to consider monthly
payment vouchers, limited personnel items, and complete a
budget amendment hearing

9.0 Adjournment

Item 3.1 Student Appeal Hearing – Closed Session

BACKGROUND INFORMATION: This evening a request has been made to conduct a closed session with a former student of Red Oak High who will be accompanied by one or more adult advocates. The Directors should adjourn to the Superintendent's office for the purpose of completing the hearing in a closed session.

The student comes before the Directors seeking to appeal a current board policy that does not permit participation in commencement exercises unless all requirements are met according to **Policy Code No. 505.7 – Commencement**. The policy as written:

Students who have met the requirements for graduation will be allowed to participate in the commencement proceedings provided they abide by the proceedings organized by the school district. It is the responsibility of the principal to solicit input from each graduating class regarding the proceedings for their commencement.

Failure of a student to participate in commencement will not be a reason for withholding the student's final progress report or diploma certifying the student's completion of high school.

The board may exclude a student from participating in commencement exercises for violation of school rules for orderly operation of the schools.

Since this is neither a hearing for expulsion or suspension, the reason for the closed session falls under 'confidential records'. One exception to the open meetings law authorizes the board to go into closed session to discuss records which may be held confidential under either Iowa or federal law. IOWA CODE § 21.5(1)(a). The Iowa public records law provides that certain records are confidential including personal information in a student's file and personal information in confidential personnel records. IOWA CODE § 22.7(1). Federal law also provides that personally identifiable information of students, unless listed as directory information as designated by the school district are confidential records. Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g (2010). If a student's personal record is to be discussed, the board must enter a closed session in order to avoid public disclosure of the contents of the records, unless a duly authorized person (parent or guardian or the student if 18 years of age or older) agrees to the release of information.

In this requested case this evening, the student prefers the appeal hearing be conducted in closed session.

Suggested Motion: "I move that we hold a closed session as authorized by section 21.5(1)(a) of the open meetings law to review or discuss records which are required or authorized to be kept confidential. Those to be included in the closed session are Directors, the Superintendent of Schools, the High School Building Principal, the High School Assistant Principal/Director of Activities, parent (s) and student if in attendance.

SUGGESTED BOARD ACTION: (to be determined)

Item 4.0 Communications

4.1 Good News from Red Oak Schools

★ Recognition of the 2013 Tiger Bowling Team

Please welcome the 2013 Tiger Bowling Head Coach Darrell Berry and players from the 2013 State Tournament Team. These players include: Kaitlin Walston, Shelby Storesund, Maranda Myers, Kendra Hardy, Jayden Hilding, Allison Aufdenberg, Shane Majerus, David Terry, Dylin Keat, Hayden Berry, Casey Dykes, Evan Mellott.

This past season the record for the girls' team was 21-1 while the record for the boys' team was 22-0. As a result, both teams qualified for the State Tournament on March 11 in Des Moines. Please allow Head Coach Darrell Berry to provide a few comments and recognition of the student athletes.

★ Alan Spencer – STEM Grant Awarded

For the second consecutive year, Agriculture Instructor Alan Spencer has secured a Science Technology Engineering Mathematics grant as provided by the State of Iowa. This will amount to approximately \$5,000. Congratulations!

★ Hawkeye 10 All Conference Show

Students in Red Oak CSD continue to excel across all programming and activities. Recent art competitions have shown:

Hawkeye 10 All Conference Show for their 2-D and 3-D drawing, painting, or sculpture:

Carlos Rodriguez-Colored Pencil Castle Drawing
Shelby Storesund-Abstract Painting
Shelby Storesund-Silhouette Acrylic Painting
Shelby Storesund-Posterized Marilyn Monroe Acrylic Painting
Jake Smith-Stippling Bird Drawing
Jamie Jespersen-Pencil Drawing
Shelbie Perez-Tiger Stippling Drawing
Jessica McFarland-Narrative Self-Portrait Drawing
Jessica McFarland-Stippling Close-Up Face Portrait
Nylea Pafford-Pencil Portrait Drawing
Nylea Pafford-Mixed Media Portrait Drawing
Vanessa Pate-Acrylic Painting

Item 4.1 – continued

Angela Mahoney-Wire Sculpture
LeAndrew Demont-Pop Art Guitar Sculpture
Nylea Pafford-Charcoal and Watercolor Portrait
Charity Stapleton-Acrylic Portrait
Sandra Lawson-Pop Art Texting Icon Sculpture

★ **Southwest Iowa Battle of the Books**

Good news to share about Middle School Students-

April 24 two middle 7th and 8th grade literacy teams competed at the Southwest Iowa Battle of the Books competition in Neola, IA. Both teams placed in the top four to receive medals.

The “Lost Our Marbles” team – Christian Horn, Andi Hunter, Cassie McDonald, and Maia Woods- placed fourth and received medals.

The “B.R.A.T.S.” team – Alice Choate, Lainie Edie, Kyla Gass, Abigail Sherman, Sydney Streicher, and Elsa Wemhoff- placed first and received a championship trophy and medals. In addition this team also received first place in the “Spirit” wear competition.

The “B.R.A.T.S.” team tied for first after the three rounds of competition with two other teams and then won the tiebreaker round. “The Lost Our Marbles” team missed the tiebreaker round by just one point.

It was a day to celebrate reading where everyone there was a winner, but Red Oak Middle School teams were winners with hardware!

Congratulations Coach Becki Kaiser!

★ **Art Education Recognition – Instructor Teresa Euken**

Instructor Teresa Euken continues to excel with the art education programs of Inman Primary and Washington Intermediate. A recent art project that used ‘bottle caps’ in a designed art piece was recognized in a national periodical called: *School Arts Magazine!!* The editor of the magazine had contacted Instructor Euken after seeing the project on the teacher’s art blog.

<http://www.schoolartsdigital.com/schoolarts/20130506#pg23>

Congratulations Mrs. Euken!

Item 4.1 – continued

★ **School Board Recognition Month**

The Red Oak Directors are a volunteer serving group of dedicated community investors who work for one reason: “To make things better for kids, teachers, and learning”. This is School Board Recognition Month. Please yield to a few minutes for a brief video and the sharing of certificates.

4.2 Visitors and Presentations

Please welcome any guests that may be in attendance at tonight’s meeting.

4.3 Affirmations and Commendations

At various times it is important to recognize those who have gone “above and beyond” to assist, help, honor, or to facilitate success for learners. When these events take place it is appropriate to bring attention to the governing body.

Terry will provide brief comments about:

★ **Houghton Bank Tiger Classic Golf Tournament:** Bank President Jim Sifford, Red Oak Country Club Manager Darrel Fenton, Instructor Juan Batula, and AD Jeff Spotts.

★ **Christy Bennett, Inman/Washington PTO:** 2013 School Carnival

4.4 Correspondence

Any correspondence received and important to the governing body is shared.

Good news to share about Middle School Students-

Wednesday two middle school 7th and 8th grade literacy teams competed at the Southwest Iowa Battle of the Books competition in Neola, IA. Both teams placed in the top four to receive medals.

The “Lost Our Marbles” team – Christian Horn, Andi Hunter, Cassie McDonald, and Maia Woods- placed fourth and received medals.

The “B.R.A.T.S.” team – Alice Choate, Lainie Edie, Kyla Gass, Abigail Sherman, Sydney Streicher, and Elsa Wemhoff- placed first and received a championship trophy and medals. In addition this team also received first place in the “ spirit” wear competition.

The “B.R.A.T.S.” team tied for first after the three rounds of competition with two other teams and then won the tiebreaker round. “The Lost Our Marbles” team missed the tiebreaker round by just one point.

It was a day to celebrate reading where everyone there was a winner, but Red Oak Middle School teams were winners with hardware!

Coach Becki Kaiser

Item 5.0 Consent Agenda

BACKGROUND INFORMATION: The following items are presented for approval in one formal motion. Should any director have a question or would like for an item to be placed on the regular discussion agenda, please notify Board Secretary Shirley Maxwell in advance of the meeting.

Enclosed are reference pages for:

5.1 Review and Approval of the Minutes from April 22 and May 8, 2013

The minutes are enclosed for your review. Unless there are suggested changes, they are submitted for approval by Board Secretary Shirley Maxwell.

5.2 Review and Approval of the Monthly Business Reports

Payment vouchers are ready for approval. There could be some last minute bills for payment placed at the table prior to the meeting. Accounting Clerk Jeanice Lester (lesterj@roschools.com) can be contacted in advance of the meeting should there be any questions about any of the vendor payments.

5.3 Education Services Agreement

Enclosed is an education service agreement from the Council Bluffs CSD to serve a student from Red Oak with services unavailable here. Approval is recommended.

5.4 Contract for Services

Enclosed is a contract for specialized services than must continue for a student in the Red Oak Community School District. This is strongly recommended for approval.

5.5 Open Enrollment Request

Found on the board table this evening is a request for open enrollment into the Red Oak CSD kindergarten program from a resident of the East Mills CSD. It is recommended for approval.

SUGGESTED BOARD ACTION: It is recommended the board of directors approve the following consent agenda items:

- Minutes from April 22 and May 8, 2013
- Monthly business reports as presented
- Approval of an education services agreement with the Council Bluffs CSD

Item 5.0 – continued

- Approval of an contract for service agreement with Council Bluffs Community School District and Ultimate Nursing Services.
- Approval of an open enrollment request for kindergarten in the 2013 – 2014 school term

Red Oak Community School District
Regular Meeting of the Board of Directors

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
 Red Oak Technology Center-Red Oak High School Campus
 Monday, April 22, 2013

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

PRESENT:

Directors: Lee Fellers, Warren Hayes, Paul Griffen, Bill Drey, Kathy Walker
 Terry Schmidt, Superintendent, & Shirley Maxwell, Board Secretary

APPROVAL OF AGENDA

Motion by Director Drey with a second by Director Griffen to approve the agenda as presented. The motion carried unanimously.

GOOD NEWS

This evening the Board of Directors officially commended and recognized Inman Primary Instructor Jen Bruce and several of her third grade students. Each has been involved with the formation of a school newspaper and shared their newspaper creation with the Directors. A thank you is extended to the Red Oak Rotary Club, specifically Doug Rieken and President David Hammer who submitted a funding request to the Montgomery County Community Foundation for the Cage lighting project. An award of \$5,000 was received from the Foundation. This is in addition to the \$38,000 received from other similar grants.

Director Walker left the meeting at 6:50 p.m. and returned at 7:25 p.m.

FBLA LEADERSHIP CONFERENCE

Director Griffen moved with a second by Director Drey to fund the FBLA National Leadership Conference in Anaheim, CA. The motion was withdrawn. Motion by Director Griffen with a second by Director Drey to fund the FBLA National Leadership Conference in Anaheim, CA., not to exceed \$2,000 with challenges that the FBLA students will return to the board between now and the end of the school year with a plan for FBLA membership growth and with ideas for fundraising. The motion carried unanimously.

CONSENT AGENDA

Director Drey moved with a second by Director Walker to approve the consent agenda as amended.

- Approval of minutes from April 8, 2013
- Approval of monthly business reports as presented
- Approve an educational service agreement with Sioux City Community School District
- Approval of a contract with the Iowa Association for Education Purchasing
- Approval of supplemental contract resignations of Bob Peterson, 8th grade football coach; Anne Harter, ROHS student council advisor; Dan Black, ROHS color guard sponsor.
- Approval of early graduation requests for December, 2013

The motion carried unanimously.

NEW BUSINESS

SUMMER STUDENT LEARNING OPPORTUNITIES

Director Drey moved with a second by Director Walker to endorse the summer learning program proposal for grades 3, 5 and 8th grades. The motion carried unanimously.

FACILITY PLANNING COMMUNITY MEETINGS

Community involvement meetings for facility planning are set for the following dates:

- Meeting 1: "Beginning with the End In Mind" – 4/29/13
- Meeting 2: "Making It Happen" – 5/16/13
- Review QLEO Analysis - 5/28/13
- Meeting 3: "Options Forum" – 6/3/13
- Recommendation to the School Board for an Educational Facilities Master Plan - 6/10/2013

CONSIDERATION OF CONTRACTS

Director Griffen moved with a second by Director Walker to approve the 2013-2014 master contract with the Red Oak Education Association. The motion carried unanimously.

Director Drey moved with a second by Director Walker to approve the 2013-2014 master contract with the Red Oak Support Staff Association. The motion carried unanimously.

PERSONNEL CONSIDERATIONS

Director Drey moved with a second by Director Hayes to approve a contract for Beth Bruce as an Inman Primary Instructor for the 2013-2014 school year. The motion carried unanimously.

Director Walker moved with a second by Director Drey to approve the transfer request from Steven Sullivan, High School Special Education Instructor, to Middle School Special Education Instructor for the 2013-2014 school year. The motion carried unanimously.

Director Griffen moved with a second by Director Walker to approve a contract for Mandy Manz as assistant varsity softball coach for the 2012-2013 school year. The motion carried unanimously.

Director Drey moved with a second by Director Walker to approve Michele Stevens as an Inman Primary custodian and Stephen Murcek as a high school second shift custodian effective immediately. The motion carried unanimously.

Director Drey moved with a second by Director Walker to accept with regret the resignation of Bryan White from his middle school mathematics teaching position, head varsity basketball and assistant high school football coaching positions effective at the end of the 2012-2013 school year. The motion carried unanimously.

Director Griffen moved with a second by Director Walker to approve Tim Marsden as middle school assistant play director for the 2012-2013 school year. The motion carried unanimously.

ADJOURNMENT

Director Drey moved with a second by Director Hayes to adjourn the meeting at 9:52 p.m. The next regular board meeting will be held on Monday, May 13, 2013 at 6:00 p.m. in the Sue Wagaman Board Room, Administrative Center, Technology Building. The motion carried unanimously.

Lee Fellers, President

Shirley Maxwell, Board Secretary

Red Oak Community School District
Special Meeting of the Board of Directors

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
 Red Oak Technology Center-Red Oak High School Campus
 Wednesday, May 8, 2013

This special meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

PRESENT:

Directors: Lee Fellers, Warren Hayes, Paul Griffen, Bill Drey, Kathy Walker
 Terry Schmidt, Superintendent, & Jeanice Lester, Board Secretary Pro-Tem

APPROVAL OF AGENDA

Motion by Director Drey with a second by Director Griffen to approve the agenda as presented. The motion carried unanimously.

CLOSED SESSION

Director Griffen moved with a second by Director Drey to move into closed session at 6:01 p.m. per Iowa Code Section 21.5(1)i (evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session) and per Iowa Code Section 21.5(1)(a) to review or discuss records which are required or authorized to be kept confidential. The Directors came out of closed session at 7:45 p.m.

SECOND CLOSED SESSION

Director Griffen moved with a second by Director Walker to move into closed session at 7:55 p.m. per Iowa Code Section 21.5(1)i (evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session) and per Iowa Code Section 21.5(1)(a) to review or discuss records which are required or authorized to be kept confidential. The Directors came out of closed session at 8:03 p.m.

PERSONNEL

Director Drey moved with a second by Director Hayes to accept with regret the resignations of Shelly Spotts, Inman Primary Title I Reading Instructor; Rebecca Bonnett, High School Spanish Instructor; Mike Meade, High School Social Studies Instructor; Katie Schmidt, 5th grade Instructor; and Val Carmona, food service worker, effective at the end of the 2012-2013 school year. The motion carried unanimously.

ADJOURNMENT

Director Drey moved with a second by Director Hayes to adjourn the meeting at 8:08 p.m. The next regular board meeting will be held on Monday, May 13, 2013 at 6:00 p.m. in the Sue Wagaman Board Room, Administrative Center, Technology Building. The motion carried unanimously.

Lee Fellers, President

Jeanice Lester, Board Secretary Pro-Tem

| Vendor Name | Invoice Number | Amount |
|--|--|------------------|
| Account Number | Detail Description | Amount |
| Checking Account ID 1 | Fund Number 10 | OPERATING FUND |
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| 10 0020 2700 000 0000 626 | GAS | 84.57 |
| CASEY'S | 616053 | 92.59 |
| 10 0020 2700 000 0000 626 | GAS | 92.59 |
| Vendor Name CASEY'S | | <u>177.16</u> |
| CENTURY LINK | 05012013 | 30.36 |
| 10 0020 2700 000 0000 530 | TRANSMITTER LINE | 30.36 |
| Vendor Name CENTURY LINK | | <u>30.36</u> |
| COUNSEL OFFICE & DOCUMENTS | CNIN117491 | 34.00 |
| 10 0010 2520 000 0000 618 | COPIER LEASE WEBSTER | 34.00 |
| COUNSEL OFFICE & DOCUMENTS | CNIN120447 | 207.00 |
| 10 0010 2520 000 0000 618 | COPIER LEASE | 207.00 |
| Vendor Name COUNSEL OFFICE & DOCUMENTS | | <u>241.00</u> |
| FIRST BANKCARD | 04092013 | 9.08 |
| 10 3230 1300 310 0000 611 | Professional Selling: Practical Secrets | 9.08 |
| FIRST BANKCARD | 04092013-1 | 20.88 |
| 10 3230 1300 310 0000 611 | Selling: Helping Customers Buy USED | 20.88 |
| FIRST BANKCARD | 04112013 | 130.00 |
| 10 0010 2213 100 3376 580 | TRANSP CHARGES | 130.00 |
| FIRST BANKCARD | 04192013 | 89.49 |
| 10 0010 2213 100 3376 580 | LODGING | 89.49 |
| FIRST BANKCARD | 04202013 | 44.51 |
| 10 0010 2235 000 0000 618 | Repair Kit for iPad 3 | 44.51 |
| FIRST BANKCARD | 04212013 | 89.49 |
| 10 0010 2213 100 3376 580 | LODGING | 89.49 |
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| 10 0010 2236 000 0000 350 | TECH SERVICES | 286.15 |
| FIRST BANKCARD | 05012013 | 214.54 |
| 10 0010 2510 000 0000 580 | MEETING LODGING/MEALS | 214.54 |
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| KALEIDOSCOPE PRE-SCHOOL | 05082013 | 11,694.00 |
| 10 0010 1000 860 3317 320 | PRESCHOOL PAYMENT MAY | 11,694.00 |
| Vendor Name KALEIDOSCOPE PRE-SCHOOL | | <u>11,694.00</u> |
| MEDIA COM | 13700513 | 6,300.96 |
| 10 0010 2236 000 0000 536 | INTERNET/PHONE LINES/SERVICE-4 MTHS | 6,300.96 |
| Vendor Name MEDIA COM | | <u>6,300.96</u> |
| ORSCHELN | 019125 | 239.99 |
| 10 0010 2600 000 0000 618 | MOTOR | 239.99 |
| Vendor Name ORSCHELN | | <u>239.99</u> |
| SOCS/FES | INV003414 | 121.22 |
| 10 0010 2236 000 0000 536 | WEBHOSTING CHARGES | 121.22 |
| Vendor Name SOCS/FES | | <u>121.22</u> |

| Vendor Name | Invoice Number | Amount |
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| Account Number | Detail Description | Amount |
| SOLUTION TREE | 742925 | 629.00 |
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| SOLUTION TREE | 742930 | 629.00 |
| 10 0010 2213 100 3376 320 | PLC REG FEE | 629.00 |
| SOLUTION TREE | 742931 | 629.00 |
| 10 0010 2213 100 3376 320 | PLC REG FEE | 629.00 |
| SOLUTION TREE | 742932 | 629.00 |
| 10 0010 2213 100 3376 320 | PLC REG FEE | 629.00 |
| SOLUTION TREE | 742933 | 629.00 |
| 10 0010 2213 100 3376 320 | PLC REG FEE | 629.00 |
| SOLUTION TREE | 742934 | 629.00 |
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| SOLUTION TREE | 744917 | 649.00 |
| 10 0010 2213 100 3376 320 | PLC REG FEE | 649.00 |
| SOLUTION TREE | 744918 | 649.00 |
| 10 0010 2213 100 3376 320 | PLC REG FEE | 649.00 |
| SOLUTION TREE | 744919 | 649.00 |
| 10 0010 2213 100 3376 320 | PLC REG FEE | 649.00 |
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| 10 0010 2321 000 0000 531 | UPS CHARGES | 6.28 |
| 10 1901 2410 000 0000 531 | UPS CHARGES | 54.45 |
| 10 1902 2410 000 0000 531 | UPS CHARGES | 27.50 |
| 10 2020 2410 000 0000 531 | UPS CHARGES | 34.20 |
| 10 3230 2410 000 0000 531 | UPS CHARGES | 27.50 |
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| VALLEY NEWS TODAY | 03312013 | 69.80 |
| 10 0010 2572 000 0000 540 | ADVERTISING CHARGES | 69.80 |
| Vendor Name VALLEY NEWS TODAY | | <u>69.80</u> |
| WEB.COM, INC. | 19531308 | 17.96 |
| 10 0010 2236 000 0000 536 | DOMAIN NAME | 17.96 |
| Vendor Name WEB.COM, INC. | | <u>17.96</u> |
| Fund Number 10 | | <u>28,163.52</u> |
| Checking Account ID 1 | | 28,163.52 |
| Checking Account ID 2 | Fund Number 61 | SCHOOL NUTRITION FUND |
| REINHART FOOD SERVICE LLC | 297590 | 250.00 |
| 61 3230 3110 000 0000 570 | DISHWASHER LEASE | 250.00 |
| Vendor Name REINHART FOOD SERVICE LLC | | <u>250.00</u> |
| SCHOOL NUTRITION ASSOC | 04012013 | 115.25 |
| 61 1901 3110 000 0000 340 | MEMBERSHIP DUES | 115.25 |
| Vendor Name SCHOOL NUTRITION ASSOC | | <u>115.25</u> |

| Vendor Name | Invoice Number | Amount |
|--|-------------------------------------|------------------|
| Account Number | Detail Description | Amount |
| FIRST BANKCARD | 05032013 | 1,809.00 |
| 21 3230 1400 950 7418 618 | WORLDS OF FUN SENIOR TRIP | 1,809.00 |
| FIRST BANKCARD | 05032013-1 | 926.20 |
| 21 0010 1400 950 7447 580 | TRAVEL NATIONAL FBLA CONF | 926.20 |
| Vendor Name FIRST BANKCARD | | <u>4,434.79</u> |
| | | |
| GLENWOOD COMMUNITY SCHOOLS | 04272013 | 100.00 |
| 21 0010 1400 920 6840 340 | H-10 MS TRACK ENTRY FEE | 100.00 |
| Vendor Name GLENWOOD COMMUNITY SCHOOLS | | <u>100.00</u> |
| | | |
| IOWA FBLA TREASURER | 05102013 | 634.30 |
| 21 0010 1400 950 7447 580 | BALANCE LODGING FBLA NAT. CONV. | 634.30 |
| Vendor Name IOWA FBLA TREASURER | | <u>634.30</u> |
| | | |
| LEWIS CENTRAL COMMUNITY SCHOOL | 05072013 | 100.00 |
| 21 0010 1400 920 6740 320 | H-10 MS Boys Track Meet | 100.00 |
| Vendor Name LEWIS CENTRAL COMMUNITY SCHOOL | | <u>100.00</u> |
| | | |
| TRAVEL WITH BARB | 04202013 | 5,546.00 |
| 21 3230 1400 950 7417 618 | BAND/VOCAL MUSIC TRIP TO CHICAGO | 5,546.00 |
| Vendor Name TRAVEL WITH BARB | | <u>5,546.00</u> |
| | | |
| Fund Number 21 | | <u>11,612.58</u> |
| Checking Account ID 3 | | <u>11,612.58</u> |

| Vendor Name | Invoice Number | Amount |
|--|--|-----------------------|
| Account Number | Detail Description | Amount |
| Fund Number 61 | | 365.25 |
| Checking Account ID 2 | | 365.25 |
| Checking Account ID 3 | Fund Number 21 | STUDENT ACTIVITY FUND |
| ATLANTIC COMMUNITY SCHOOLS | 04292013 | 170.00 |
| 21 0010 1400 920 6840 340 | Atlantic Coed Meet | 85.00 |
| 21 0010 1400 920 6740 320 | Atlantic Coed Meet | 85.00 |
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| CARROLL KUEMPER SCHOOLS | 05042013 | 70.00 |
| 21 0010 1400 920 6650 320 | TOURNEY ENTRY FEE | 70.00 |
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| CLARKE COMMUNITY SCHOOLS | 04252013 | 75.00 |
| 21 0010 1400 920 6840 340 | CLARKE GIRLS INVITE ENTRY FEE | 75.00 |
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| DES MOINES LINCOLN HIGH SCHOOL | 04252013 | 60.00 |
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| 21 0010 1400 920 6840 618 | TRAINING HURDELS | 232.49 |
| Vendor Name EPIC SPORTS | | 232.49 |
| FBLA-PBL NLC REGISTRATION | 05082013 | 190.00 |
| 21 0010 1400 950 7447 320 | REG FBLA NATIONAL CONV. | 190.00 |
| Vendor Name FBLA-PBL NLC REGISTRATION | | 190.00 |
| FIRST BANKCARD | 04092013-2 | 1,413.25 |
| 21 0010 1400 920 6600 618 | SHIRTS FOR GOLF TOURNEY | 1,413.25 |
| FIRST BANKCARD | 04302013 | 4.31 |
| 21 2020 1400 910 6110 618 | CATEYE GLASSES FOR MS SPRING MUSICAL | 4.31 |
| FIRST BANKCARD | 04302013-1 | 39.94 |
| 21 2020 1400 910 6110 618 | ADULT ELEPHANT HALLOWEEN COSTUME HAT FOR | 39.94 |
| FIRST BANKCARD | 04302013-2 | 11.98 |
| 21 2020 1400 910 6110 618 | BLACK BEAUTY FEATHER MASK COSTUME ACCESS | 11.98 |
| FIRST BANKCARD | 04302013-4 | 76.72 |
| 21 2020 1400 910 6110 618 | COSTUME FEATHER BOAS - 6 FT L | 76.72 |
| FIRST BANKCARD | 05012013-1 | 9.98 |
| 21 2020 1400 910 6110 618 | PURPLE FURRY BUNNY EARS FOR MS SPRING MU | 9.98 |
| FIRST BANKCARD | 05012013-2 | 38.61 |
| 21 2020 1400 910 6110 618 | JOE'S USA - VINTAGE WASHED CONTRAST STIT | 38.61 |
| FIRST BANKCARD | 05012013-4 | 20.27 |
| 21 2020 1400 910 6110 618 | COSTUME FEATHER BOAS - 6 FT L | 20.27 |
| FIRST BANKCARD | 05022013 | 84.53 |
| 21 2020 1400 910 6110 618 | CANVAS 3000C MENS HAWTHORNE LONG-SLEEVE | 84.53 |



Council Bluffs

Community School District

RECEIVED
APR 22 2013

BY: _____

COPY

April 19, 2013

Superintendent
Red Oak Community School District
2011 North 8th Street
Red Oak, IA 51566

Dear Superintendent,

This is to advise you that the following students, _____ attended the Acute Psychiatric Facility located at Alegent Mercy Hospital and received educational services through the Council Bluffs Community School District.

Council Bluffs Community School District shall act as the billing agent for Alegent Mercy as per Iowa Code:

282.27 Children living in Psychiatric hospitals or institutions—payment.

The public school district in which is located a psychiatric unit of a hospital licensed under chapter 135B or a psychiatric medical institution for children licensed under chapter 135H, which is not operated by the state, shall be responsible for the provision of educational services to children residing in the unit or institution. Children residing in the unit or institution shall be included in the basic enrollment of their districts of residence, as defined in section 282.31, subsection 4.

The board of directors of each district of residence shall pay to the school district in which is located such psychiatric unit or institution, for the provision of educational services to the child, a portion of the district of residence's district cost per pupil for each of such children based upon the proportion that the time each child is provided educational services while in such unit or institution is to the total time for which the child is provided educational services a normal school year.

Please sign the enclosed contracts and return one to my secretary at the address below. The invoice for these students is also enclosed.

Council Bluffs Community School District
Attention: Diane Copenhaver
12 Scott Street
Council Bluffs, IA 51503

Sincerely,

Becky B. Zorn
Director of Special Education

BZ/djc

...Where Dreams Begin!

Attachments

Educational Service Center

12 Scott Street ☆ Council Bluffs, IA 51503 ☆ (712) 328-6446 ☆ Fax: (712) 328-6548

www.cb-schools.org



This agreement is entered into by Red Oak Community School District (sending agency) and Council Bluffs Community School District for educational services at the Acute Psychiatric Facility Program at Alegent Mercy Hospital.

We, the undersigned agencies, for each student being provided educational services or programs by other than the student's agency of residence hereby do consent and agree to the following conditions:

Condition I

- A. The receiving agency shall provide instructional services and programs for the students referred for Acute Psychiatric Facility Program education classes in accordance with state laws governing such services and the delivery thereof.

Condition II

The cost of the above services shall be paid by the sending agency to the receiving agency and shall be at the per diem 1.0 rate of the sending district. Payment of those actual costs will be determined and paid in the following manner:

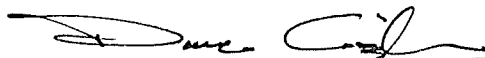
- A. The receiving agency shall provide the sending agency with a final statement of the actual cost of services and programs by the end of the student's term or by the end of the current school year. The cost shall be determined by multiplying the number of days enrolled at The Acute Psychiatric Facility by the daily per diem rate of \$33.72.

- B. All remittance is to be sent to:

Council Bluffs Community Schools
Attention: Diane Copenhaver
12 Scott Street
Council Bluffs IA 51503
712-328-6424

Signed: Designee Sending Agency

Date:



Signed: Designee Receiving Agency

26 Mar 2013

Date:



COPY

RECEIVED
MAY 03 2013
BY: _____

May 1, 2013

Terry Schmidt
Superintendent
Red Oak Community School District
904 Broad Street
Red Oak IA 51566

Dear Mr. Schmidt,

This letter is in regards to _____ school nursing hours. It is our understanding that Ultimate Nursing Services will be providing the skilled care needs during the school hours for the 2013-2014 school year for _____ including any extended year program.

The Purchase of Service Agreement for Nursing Services for the above named student is attached for your review and signature. Should you have any questions about the Service Agreement please contact me at the below address and phone number.

Please return the signed agreement as soon as possible.

Sincerely,

Tammy Chapman
Billing Manager
Ultimate Nursing Services
6750 Westown Parkway
Suite 115A
West Des Moines IA 50266-7716
515-280-2173
tammyc@upsi.net



PURCHASE OF SERVICE AGREEMENT FOR NURSING SERVICES

THIS AGREEMENT is entered into by and between the **Red Oak Community School District**, an Iowa public school corporation (the "District") and Ultimate Nursing Services of Iowa, Inc., an Iowa corporation ("Ultimate Nursing").

1. Purpose. The purpose of this Agreement is to procure the services of an Iowa licensed Registered Nurse (or nurses) and/or an Iowa licensed practical nurse (or nurses) (hereinafter referred to as "Nurse(s)") to provide continuous, competent, and skilled nursing care for an individual student, . . . herein after referred to as "student", during the entire time Student is being transported to and from school and during school days when Student is in attendance.
2. Term. The Term of this Agreement shall be for the District's **2013-2014** regular school year, including any extended year program. However, either party may terminate this Agreement upon thirty (30) days prior written notice for any reason, or immediately upon written notice for cause. This Agreement may also be extended for a specific period or renewed for an additional school year by mutual agreement of the parties pursuant to a written addendum hereto.
3. Duties of Ultimate Nursing: Ultimate Nursing shall have the following duties under this Agreement:
 - a. Train, provide, assign, supervise and evaluate competent Nurse(s) acceptable to District to provide continuous skilled nursing services to Student during each of the days in which Student is in attendance during the Term of this agreement, including accompanying Student to and from school. If an LPN is assigned to Student, Ultimate Nursing shall provide the level of supervision required to meet the requirements of the Iowa Board of Nursing. Ultimate Nursing will notify District of the identity of all Nurse(s) assigned to accompany Student prior to assigning Nurses(s) and will also notify District as soon as is reasonably practical of any changes in Nurses(s) assigned to Student in writing. The District shall have the right to object to any assigned nurse under this agreement. Upon receipt of any written objection, Ultimate Nursing Services of Iowa, Inc., shall make all reasonable efforts to reassign the nurse(s) assigned. If such reassignment is not possible, Ultimate Nursing Services of Iowa, Inc., shall notify the District in writing within seven days of receipt of the objection as to why a reassignment is not possible. In assigning Nurse(s) to Student, Ultimate Nursing certifies to District Nurse(s) has/have demonstrated competency in all aspects of Student's individual health plan (herein after referred to as "IHP").
 - b. Deliver nursing care to Student in accordance with Student's IHP and in accordance with District policies, rules, and regulations, and in strict accordance with the professional standards applicable to nursing. Nurse(s) will keep confidential all student records as required by state and federal law.
 - c. Function as a member of Student's IHP team for the purpose of coordinating Student's IHP.
 - d. Assign Nurse(s) with assistance tasks as requested by District, including assisting Student with educational materials in movement to, from, and about the school.
 - e. Provide training to District personnel (identified by and compensated by District) in order to implement emergency protocols for Student.

- f. Submit records of all procedures performed and time of performance (as well as documentation of any extraordinary procedures) on at least a monthly basis during the Term.
 - g. Notify District as soon as is reasonably practical of any unusual or emergency situations involving changes in Student's care.
 - h. Submit a bill for actual services rendered by Nurses(s) pursuant to this Agreement, itemized to show starting and finishing time and the identity of the person(s) performing the services. Bill shall be submitted weekly no later than the 30th day of the month following the month in which services have been rendered.
 - i. Provide proof of insurance coverage showing proof of worker's compensation coverage, as required by law, and professional liability insurance covering Nurse(s) assigned pursuant to this Agreement.
 - j. Agree to indemnify, defend, and hold harmless District (including its directors, officers, employees, and agents) from and against all claims, suits, liabilities, costs, and expenses, including reasonable attorneys fees, related to or arising out of any act or omission of Ultimate Nursing or Nurse(s) assigned pursuant to this Agreement in the performance of services under this Agreement.
4. Duties of District. District shall have the following duties under this Agreement:
- a. Pay Ultimate Nursing a fee of \$40.00 (forty) dollars per hour (herein after referred to as "Rate") for the services of Nurse(s) providing care to Student from the time Student departs home for school to the time Student arrives at home from school, rounded to the nearest quarter hour. Payment will be made within thirty (30) calendar days of the receipt of the bill. It is anticipated the number of hours billed per week shall not normally exceed **40 hours**. If Medicaid or some other third party payor pays or reimburses Ultimate Nursing for services provided under this Agreement, Ultimate Nursing will not bill the District for the same services, or will reimburse the District any monies District has already paid for those same services. In no event shall the District be responsible to make up the difference between the Rate and any hourly amount paid to Ultimate Nursing by Medicaid or any third party payor.
 - b. Coordinate Student's IHP, including its periodic review and revision, with the other members of Student's IHP team in accordance with state regulations.
 - c. Transport Nurse(s) to and from school with Student.
 - d. Designate District personnel to assist in carrying out emergency protocols.
 - e. Provide sufficient training to Nurse(s) to allow them to perform the tasks described in paragraph 3(d) above.
 - f. Provide training to Nurse(s) to assist nurse(s) in becoming familiar with District policies, rules, and regulations applicable to Nurse(s) while providing services pursuant to this Agreement.
 - g. Provide training to District staff with respect to the maintenance of confidential medical information or personally identifiable information otherwise protected by HIPAA and/or other federal or state laws or regulations.
5. Independent Contractor – No Joint Venture. Ultimate Nursing and Nurse(s) shall be considered independent contractors of the District pursuant to this Agreement, and this Agreement shall not constitute an express or implied joint venture relationship between Ultimate Nursing and the District. The Nurse(s) are not employees of the District nor are they entitled to any salary, benefits, or other compensation from the District. Neither Ultimate Nursing nor the District has the authority to bind the other to any contract or obligation.

6. Assignment. This Agreement is not assignable by either party without the express, prior written consent of the other party.
7. Confidentiality. To the extent permitted by law, the District and Ultimate Nursing will treat as confidential and will not disclose any information regarding the other's operations that comes to the attention of either party during the course of this Agreement; provided, however, that neither party is relieved of mandatory reporting obligations that they might have with respect to observed conduct of any person during the performance of services under this Agreement.
8. Notices. Notices provided under this Agreement shall be in writing (unless otherwise expressly provided in this Agreement) and sent by hand-delivery, U.S. Mail, or confirmed facsimile, to the following:

If to Ultimate Nursing:

Attn: Tucker Anderson

Ultimate Nursing

6750 Westown Pkwy, Suite 115A

West Des Moines IA 50266-7716

Fax: 515-225-4044

If to District:

Attn: _____

District: _____

Address: _____

City/State: _____

Zip Code: _____

Fax#: _____

9. Iowa Law Governs. This Agreement shall be governed by and construed under the laws of the State of Iowa. Furthermore, this Agreement shall be interpreted and construed to give effect and validity to all of its provisions to the fullest extent permitted by law.
10. Arbitration Sole Remedy. Any dispute arising under and/or stemming from this Agreement in any way hereunder shall be settled by arbitration in Des Moines, Iowa, pursuant to the rules, then obtaining, of the American Arbitration Association. Said arbitration shall be the sole and only remedy of the parties.
11. Entire Agreement/Modification. This Agreement constitutes the entire agreement of the parties hereto and supersedes any prior oral or written agreements between the parties with respect to the subject matter of this Agreement. This Agreement may not be modified except by a written addendum signed by both parties.

~~ULTIMATE NURSING~~

SCHOOL DISTRICT

By: _____

By: _____

Printed Name: Tucker Anderson

Printed Name: _____

Title: CEO/President

Title: _____

Date: 5/1/15

Date: _____

Item 6.1.1 Red Oak CSD Fine Arts Department Presentation: Instrumental Music
Department Improvement Needs – Directors John Hewett and Dan Black

BACKGROUND INFORMATION: Over the period of two or three board meetings, Instrumental Instructors John Hewett and Dan Black will share various pieces of information that can assist the district in building a strong foundation and sustaining culture for band excellence in Red Oak Schools. The last meeting the instructors identified the band program's current reality and began to establish a vision for growth and excellence.

Enclosed are document shared by Instructor Dan Black on April 22. Please welcome John and Dan to this evening's meeting and allow them the needed time to continue with presentation items and proposals to strengthen and enhance the district's program over time. Also, there will be available time to provide feedback from Directors' questions raised on April 22nd.

SUGGESTED BOARD ACTION: (to be determined)

Identifying Inventory Needs for Creating Success

Red Oak Instrumental Music Education, April 2013

The primary focus of our program is to provide students a high quality music education through instrumental music performance. The primary vehicle we use to teach instrumental music performance is the concert band and its adaptations in the form of marching band and jazz band. When teaching performance skills in this area, it's essential for each student to play an instrument that will work effectively.

While many students perform on instruments they either own or rent through area music stores, providing necessary instrumentation in the school inventory is essential to creating an effective music education experience for all students in the program. We seek to identify those needs and develop a plan for creating student success here at Red Oak.

Instrumentation

Instrumentation can refer both to the members of an ensemble and the instruments they play to create music. While groups of instruments in an ensemble change in numbers, effective music is created by following the proper proportions of these instruments.

The following table shows both the typical instrumentation (provided by the NAMM Foundation) for school concert bands and a snapshot of Red Oak High School's current program.

| | Typical Instrumentation for School Concert Bands | | | | Red Oak High School | | |
|-----------------------|---|-------|-------|-------|----------------------|-----------------------|-------------|
| | | | | | Current (2012-13) | Expected (2013-14) | Inventory** |
| <i>Total Students</i> | 40-50 | 50-60 | 60-75 | 75-90 | 36 | 47 | |
| Piccolo | 1 | 1 | 1 | 1 | 1 | 0 | 0 |
| Flute | 5 | 7 | 10 | 12 | 5 | 7 | 3 |
| Oboe | 1 | 2 | 2 | 3 | 0 | 0 | 2 |
| English Horn* | 1 | 1 | 1 | 1 | 0 | 0 | 0 |
| Bassoon | 1 | 2 | 2 | 2 | 1 | 1 | 3 |
| Clarinet | 10 | 12 | 16 | 20 | 6 | 6 | 5 |
| Alto Clarinet* | 1 | 1 | 1 | 1 | 0 | 0 | 2 |
| Bass Clarinet | 1 | 2 | 2 | 2 | 1 | 1 | 2 |
| Contra Bass Clarinet* | 1 | 1 | 1 | 1 | 0 | 0 | 1 |
| Alto Saxophone | 5 | 6 | 8 | 9 | 4 | 5 | 0 |
| Tenor Saxophone | 1 | 1 | 2 | 2 | 1 | 1 | 0 |
| Baritone Saxophone | 1 | 1 | 1 | 1 | 1 | 0 | 1 |
| Trumpet | 8 | 8 | 8 | 10 | 3 | 3 | 2 |
| French Horn | 4 | 4 | 5 | 6 | 1 | 5 | 6 |
| Trombone | 4 | 4 | 6 | 7 | 3 | 5 | 0 |
| Bass Trombone* | 1 | 1 | 1 | 1 | 0 | 0 | 1 |
| Euphonium | 2 | 3 | 3 | 4 | 1 | 2 | 3 |
| Tuba | 2 | 2 | 2 | 3 | 1 | 2 | 3 |
| Percussion | 4 | 4 | 5 | 6 | 7 | 9 | |

*These instruments are typically used for specialized or advanced literature and are not always a component of the ensemble

**Instruments currently in repairable or good condition - essentially, instruments with remaining life.

An Effective Instrument Inventory

Our instrument inventory provides opportunities for students to learn music performance. Beginning students often start on more common instruments that are less expensive, like clarinets, flutes, and trumpets. As music becomes more complex and as differentiation needs become more apparent, a high quality and effective inventory of school instruments becomes more important. In addition, by investing in the less common instruments aren't practical for parents to buy (tubas, bass clarinets, etc.), it offers the students an opportunity to play in an ensemble with a complete instrumentation.

Besides the essential need for a typical instrumentation, a high quality inventory meets additional needs:

- Provides a capacity for immediate growth
- Provides a range of flexibility in meeting students' learning needs
- Allows for more effective music instruction through a larger range of performance literature, e.g. piccolo, added percussion
- Provides added opportunities in music education, e.g., world music, advanced literature performance, specialized ensembles

The Current State

Here's the good news – our kids currently all have an instrument to play and are enjoying a high quality music education. Looking ahead, there are some challenges to face as we prepare for growth and a higher standard of excellence in student performance.

Immediate Needs

There are a few areas where immediate action is necessary. For example, our current high school marching percussion instruments are in need of great repair, and the cost of doing so is close enough to replacing the instruments outright. Also at the high school, we do not have a piccolo in our inventory, and our tenor saxophones have reached the end of their life span.

There are critical needs like these that cause us to fall behind in comparison to the learning experiences other schools are providing. Another example in the field of marching band is the keyboard percussion on the sideline, or in the "pit". Fitting keyboard instruments with proper frames to preserve the instruments, providing stands for marching percussion for rehearsal and football game performance in the stands, and more allows us to rehearse and perform more effectively. Needs like this, the piccolo, and the tenor saxophones are to keep the band running as it currently stands.

Looking Ahead

Many of our school instruments are 30-40 years old. There are some instruments where this is fine, like pianos or tubas. Most school instruments, however, have a shorter lifespan and steeply diminish the learning experience they offer the student. While they may last for a couple years or more, they certainly don't offer a positive learning experience.

There are two other considerations – growth and a higher standard of music performance. Growth without flexibility in instrumentation becomes a *disincentive* to participation. It is important to be able to balance the ensemble's instrumentation to ensure an effective performance and therefore a more meaningful experience. Secondly, as student achievement rises, so do the expectations of more advanced literature. Instruments like oboes, English horns, specialized percussion, etc. become more prominent and it will be essential to have an inventory that provides for those opportunities. The immediate capacity to seize those learning opportunities as growth continues is essential.

Finally, maintaining an inventory of dated instruments is more expensive due to more frequent and intensive repairs. By addressing these needs now, we can improve the learning experience for students and avoid equipment crisis.

Instrument Inventory (updated April 2013)

Red Oak High School Instrumental Music

| Instrument | Family | Make | Model | Serial Number | Condition | Year | Comments |
|---------------------------------|--------------------------|--------------|-------------------|---------------|-----------|------------|---------------------------|
| Alto Clarinet | Woodwind | Bundy | | 26733 | Good | | |
| Alto Clarinet | Woodwind | LeBlanc | Paris | 3393 | Fair | 1968 | |
| Alto Saxophone | Woodwind | Buescher | Aristocrat | 567060 | Poor | 1970 | Inherited Instrument? |
| Baritone Saxophone | Woodwind | Yamaha | YBS 52 | 15451 | Good | 1992 -est. | |
| Baritone Saxophone | Woodwind | Selmer | Mark VI | 137250 | Fair | 1967 | |
| Baritone Saxophone | Woodwind | Selmer | Signet | 947218 | Poor | 1975 est | |
| Bass Clarinet | Woodwind | Selmer | U.S.A. | 70011 | Good | | MISSING |
| Bass Clarinet | Woodwind | Selmer-Bundy | U.S.A. | 54328 | Good | | Middle School Instrument? |
| Bass Clarinet | Woodwind | Selmer | U.S.A. | P0039411 | Fair | | |
| Bass Clarinet | Woodwind | LeBlanc | Paris | 10621 | Poor | 1972 | |
| Bassoon | Woodwind | Fox | Renard | 27209 | Excellent | 1999 | |
| Bassoon | Woodwind | Conn | | | Good | | |
| Bassoon | Woodwind | Fox | Renard | | Good | | |
| Contrabass Clarinet | Woodwind | Bundy | X9870 | X9870 | Good | | |
| Eb Clarinet | Woodwind | LeBlanc | Noblet | 10466 | Fair | | |
| Oboe | Woodwind | Larlee | 13577 | 13577 | Good | | |
| Oboe | Woodwind | Selmer | Signet 122 | MR33577 | Good | | |
| Piccolo Flute | Woodwind | Yamaha | | 35386 | Good | | MISSING |
| Soprano Saxophone | Woodwind | Yamaha | YSS 475 | 016681A | Excellent | 2006 | Middle School |
| Tenor Saxophone | Woodwind | Selmer | Bundy | 749261 | Fair | 1975 | |
| Tenor Saxophone | Woodwind | Selmer | U.S.A. | 821806 | Fair | | MISSING |
| Tenor Saxophone | Woodwind | Yamaha | YTS 52 | 010047A | Fair | 2007 | |
| Tenor Saxophone | Woodwind | Buescher | Aristocrat | 355181 157 | Poor | 1955 | |
| Tenor Saxophone | Woodwind | Bundy | | 749287 | Poor | 1975 | |
| Tenor Saxophone | Woodwind | Selmer | Signet | 1010867 | Poor | 1975 | |
| Tenor Saxophone | Woodwind | Selmer | Bundy | 1037843 | Poor | 1990 | |
| Bass Guitar | String | Peavy | | 3962079 | Poor | | |
| Bell Tree | Percussion (pitched) | | | | | | |
| Chimes | Percussion (pitched) | Deagan | 10951 | 10951 | Good | | |
| Marching Xylophone (2.5 octave) | Percussion (pitched) | Musser | M66 AG1355 | M66 AG1355 | Fair | | |
| Marimba (4.25 octave) | Percussion (pitched) | Musser | M250 BL 394 | M250 BL 394 | Excellent | | |
| Piano (upright) | Percussion (pitched) | Yamaha | H 2408718 | H 2408718 | Fair | | Needs tuned |
| Timpani(23") | Percussion (pitched) | Lugwig | | | Fair | | Needs new cover |
| Timpani(26") | Percussion (pitched) | Lugwig | | | Fair | | Needs new cover |
| Timpani(29") | Percussion (pitched) | Lugwig | | | Fair | | Needs new cover |
| Timpani(32") | Percussion (pitched) | Lugwig | | | Fair | | Needs new cover |
| Vibraphone | Percussion (pitched) | Musser | | | Good | | |
| Wind Chimes | Percussion (pitched) | TreeWorks | BD 1707 | BD 1707 | Good | | Needs new stand |
| Xylophone (3.5 octave) | Percussion (pitched) | Musser | | | Fair | | |
| "Acoustic" Bass | Percussion (non-pitched) | Bogen? | KYDD K21028 | 51 L534 | Good | | |
| 10" Cymbal | Percussion (non-pitched) | Zildjian | A Splash | KYDD K21028 | Fair | | |
| 10" Tom | Percussion (non-pitched) | Yamaha | Stage Custom | | Good | | |
| 12" Tom | Percussion (non-pitched) | Yamaha | Stage Custom | | | | |
| 12" Tom | Percussion (non-pitched) | Zildjian | K Custom Flat Top | | | 2006 | |
| 14" Cymbal | Percussion (non-pitched) | Wuhan | China | | | | |

Instrument Inventory (updated April 2013)

Red Oak High School Instrumental Music

| Instrument | Brand | Model | Year | Condition | Notes |
|----------------------|-------------------|----------------|------|-----------|--------------------------------|
| 14" Cymbal | Zildjian | A Fast Crash | 2006 | | |
| 14" Tom | Yamaha | Stage Custom | | | |
| 14" Tom | Tama | | | | |
| 16" Cymbal | Zildjian | Thin Crash | | Good | |
| 18" Cymbal | Zildjian | Alternate Ride | | Good | |
| 18" Cymbals | Zildjian | Z-Mac | | | |
| 18" Tom | Tama | | | | |
| 20" Bass Drum | Yamaha | Stage Custom | | | |
| 20" Tom | Tama | Main Ride | | Good | |
| 20" Cymbal | Zildjian | | | | |
| 22" Bass Drum | Tama | | | Good | |
| Concert Bass Drum | Lugwig | | | | |
| Drum Set Snare Drum | | | | | |
| Gong | Zildjian | | | | |
| Marching Bass Drum | Pearl | 125574 | | Fair | Needs new carrier, heads, rims |
| Marching Bass Drum | Pearl | 996570 | | Fair | Needs new carrier, heads, rims |
| Marching Bass Drum | Pearl | 113641 | | Fair | Needs new carrier, heads, rims |
| Marching Bass Drum | Pearl | 998856 | | Fair | Needs new carrier, heads, rims |
| Marching Bass Drum | Pearl | 954977 | | Fair | Needs new case, heads, repair |
| Marching Snare Drum | Pearl | 216811 | | Fair | Needs new case, heads, repair |
| Marching Snare Drum | Pearl | 952447 | | Fair | Needs new case, heads, repair |
| Marching Snare Drum | Pearl | 952403 | | Poor | Needs new case, heads, repair |
| Marching Snare Drum | Pearl | 951406 | | Poor | Needs new case, heads, repair |
| Marching Tenor Drums | Pearl | | | Excellent | |
| Tambourine | Black Swamp | | | | |
| Bartone | King | Cleveland | 1968 | Poor | |
| Euphonium (3 valve) | Conn | 151 | | | MISSING |
| Euphonium(4 valve) | Conn | 191 | 2000 | Good | |
| Euphonium(4 valve) | Yamaha | YEP 321S | | Good | |
| Flugelhorn | Getzen | K82099 | 1980 | Fair | |
| French Horn | Conn | 8D | 1961 | Good | MISSING |
| French Horn | Conn | 6D | | Good | |
| French Horn | Conn | 521593 | 1961 | Good | Middle School |
| French Horn | Conn | 916461 | 1968 | Good | Middle School |
| French Horn | Conn | L97298 | 1970 | Good | Middle School |
| French Horn | Conn | N02182 | 1990 | Good | Middle School |
| French Horn | Conn | 40 333625 | 1967 | Good | |
| French Horn(single) | Olds | 668469 | | Poor | |
| Mellophone | Bach | 37208 | | | Middle School |
| Mellophone | Bach | 36847 | | Good | Middle School |
| Sousaphone | Conn | L61306 | 1968 | Good | |
| Sousaphone | Jupiter | 602956 | 1997 | Good | |
| Sousaphone | Jupiter | 602962 | 1997 | Good | |
| Sousaphone | Conn | N61325 | 1970 | Fair | |
| Trombone | Conn | 40 353649 | 1990 | Fair | Student? |
| Trombone | King | 234983 | 1942 | Poor | Student? |
| Trombone | Olds | 304546 | 1960 | Poor | Student? |
| Trombone (Bass) | Boosey and Hawkes | 676585 | 1983 | Fair | Slide slightly bent |

Instrument Inventory (updated April 2013)

Red Oak High School Instrumental Music

| Instrument | Category | Model | Year | Condition | Status |
|------------------|----------|-----------|------|-----------|---------|
| Trombone (valve) | Brass | 759764 | 1975 | Fair | MISSING |
| Trombone (valve) | Brass | 43451721 | 1990 | Excellent | |
| Trumpet | Brass | 679345 | 1968 | Good | |
| Trumpet | Brass | C04768 | 2001 | Good | |
| Tuba(3 valve) | Brass | 41 356710 | 1991 | Fair | |
| Tuba(3 valve) | Brass | E84 626 | | Fair | MISSING |
| Tuba(3 valve) | Brass | J02625 | 1991 | Excellent | |
| Tuba(4 valve) | Brass | 951271 | | | |
| Tuba(4 valve) | Brass | 951515 | | | |

Item 6.1.2 Progress Report: Red Oak High FBLA Fundraising Efforts and Membership
Growth Plan - Instructor Kathleen Mayes and High School Administrators

BACKGROUND INFORMATION: Business Education Instructor Kathleen Mayes returns to the meeting this evening with additional information about fundraising for FBLA activities and suggestions for growing/developing membership within FBLA.

Please allow her and Director of Activities Jeff Spotts to review plans made/completed for the 2013 FBLA national meeting in Anaheim, CA and to address follow-up issues with fundraising and membership growth.

SUGGESTED BOARD ACTION: (none anticipated)

Item 6.2.1 2013 Red Oak High School Graduation List Approval

BACKGROUND INFORMATION: Commencement is scheduled for Sunday, May 19 at 2 pm. This evening High School Administrators Jedd Sherman and Jeff Spotts are available to review plans not only for Commencement but also the seniors' last week and the community planned Baccalaureate program planned for Wednesday, May 15.

Traditionally, the Directors approve the tentative list of graduates scheduled to receive their diplomas. Enclosed is the list submitted by the administrators.

SUGGESTED BOARD ACTION: It is recommended the Directors approve the graduation list contingent on all requirements being met by each senior prior to Commencement Day, May 29, 2013. It is also recommended the high school principal be allowed to issue certificates of attendance to foreign exchange and home schooled students who participate in the Red Oak High School Commencement.