

***Red Oak Community School District***  
***2011 North 8<sup>th</sup> Street***  
***Red Oak, Iowa 51566***  
***www.redoakschooldistrict.com***

**Regular Board of Directors Meeting**

Meeting Location: Sue Wagaman Board Room  
Red Oak CSD Administrative Center  
The Technology Building – Red Oak High School Campus

Monday, August 27, 2012 – 6:00 pm, Regular Meeting  
Monday, August 27, 2012 – Special Meeting – 8:30 PM  
(Or immediately following the 6 pm regular meeting)

**- Agenda -**

- 1.0 Call to Order – Board of Directors President Lee Fellers
- 2.0 Roll Call – Board of Directors Secretary Shirley Maxwell
- 3.0 Approval of the Agenda – President Lee Fellers
- 4.0 Communications *1-2*
  - 4.1 Good News from Red Oak Schools
  - 4.2 Visitors and Presentations
    - ★ Welcome to the 2012 Tiger Tennis Team and Coaches
  - 4.3 Affirmations and Commendations
  - 4.4 Correspondence
- 5.0 Consent Agenda *3-4*
  - 5.1 Review and Approval of Minutes from August 13, 2012 *5-6*
  - 5.2 Review and Approval of Monthly Business Reports *7-31*
  - 5.3 Personnel Considerations – as needed *32*
  - 5.4 Agreement for the Red Oak Early Childhood Program: Kaleidoscope *33-35*
  - 5.5 Open Enrollment Consideration

6.0 General Business for the Board of Directors

6.1 Old Business

6.1.1. Computer One to One Rollout: Review of Activities and Challenges - 36  
– Director of Technology Bob Deter

6.2 New Business

6.2.1 Opening of Schools Reports – Leadership Team - 37-67

6.2.2 Red Oak Schools Fiscal Review – Business Manager Shirley Maxwell 68-71

6.2.3 Personnel Considerations 72-88

6.2.4 Fair Labor Standards Act (FLSA) – Impact for Time and Exempt Employees 89-94

6.2.5 Board of Directors Policy Reviews 95-110

7.0 Reports 111-112

7.1 Administrative

7.2 Future Conferences, Workshops, Seminars

7.3 Other Announcements

8.0 Next Board of Directors Meeting: \* Monday, September 10, 2012 – 6:00 pm  
\* *Annual Organizational Meeting and Annual Goals Work Session*  
Sue Wagaman Board Room  
Red Oak CSD Administrative Center

9.0 Adjournment

**- Special Meeting of the Red Oak Board of Directors –**

Monday, August 27, 2012 – 8:30 pm or Immediately Following Adjournment  
of the August 27 Regular Meeting

**- Agenda –**

- 1.0 Call to Order – Board of Directors President Lee Fellers
- 2.0 Roll Call – Board of Directors Secretary Shirley Maxwell
- 3.0 Approval of the Agenda – President Lee Fellers
- 4.0 Communications – none
- 5.0 Consent Agenda – none
- 6.0 General Business for the Board of Directors
  - 6.1 Old Business – none
  - 6.2 New Business
    - 6.2.1 Appointment of a Director to Fill an Unexpired Term of Elizabeth Dilley
- 7.0 Reports - none
- 8.0 Next Board of Directors Meeting:       \* Monday, September 10, 2012 – 6:00 pm  
  \* ***Annual Organizational Meeting and Annual Goals Work Session***  
  Sue Wagaman Board Room  
  Red Oak CSD Administrative Center
- 9.0 Adjournment

## Item 4.0 Communications

### **4.1 Good News from Red Oak Schools**

School administrators and department directors will share ‘good news’ with the directors this evening and encourage the governing body to also share positive events happening in the lives of the school community.

#### **★ Welcome to the 2012 Tiger Tennis Team and Coaches**

The 2012 Tiger Tennis Team had many successes. In early June it was nearly impossible to gather all of the players and coaches to bring formal recognition to them. Please welcome Coaches Dan and Nita Martinez as they review the season and introduce each of their team members. Following the introductions it would be fitting for the Directors to take a brief recess to share refreshments and best wishes.

Student athletes who participated in the Iowa State Tennis Tournament include: Pete Walker, Craig White, Jordan Nelson, Kate Walker, Zoey Baker, Adrienne Mahoney, Grace Blomstedt, Abbey Swanson, Erica Sherman, and Paige Vannausdle.

### **4.2 Visitors and Presentations**

Board President Lee Fellers will welcome the many guests anticipated for this evening’s meeting. Among them may be the candidates for a board appointment planned for a special session following this regular agenda. Those candidates include: Mrs. Kathy Walker, Mrs. Lynn Maschino, Mr. Rusty Hunter, and Mr. Terry Koppa.

### **4.3 Affirmations and Commendations**

At various times it is important to recognize those who have gone “above and beyond” to assist, help, honor, or to facilitate success for learners. When these events take place it is appropriate to bring attention to the governing body.

#### **★ Recognition of Professionalism to Better Serve Children**

Item 4.3 – continued

In the opening days of school there were many opportunities to observe an outstanding display of professionalism. Of special note is a small group of educators who facilitated a very critical staffing in order to serve a family.

Green Hills AEA Regional Director Kerry Aistrope observed the following and shared with the superintendent:

*“Just wanted to share my gratitude for the flexibility shown by Barb, Chris, and Carlos and Barb's secretary in meeting the needs of this family today at the staffing and beyond our time together today. I was equally impressed with the empathy shown by these folks to this family that has many needs. I'm not surprised by this; but it touches my heart to see that kind of empathy shown towards families that feel disenfranchised. As a result, it looks like this kiddo is going to get services soon and the paperwork is near completion. Thanks so much for your assistance! I was really impressed. Barb has a way with kids and Chris had to create something from virtually nothing, not easy to do. Carlos is going to be our consistent connection with this family. I have seen the "take what you get" attitude in some districts and this is just so refreshing!!!”*

Affirmation is extended to Principal Barb Sims, Instructor Chris Deter, Transportation Director Carlos Guerra, and Office Secretary Stephanie Ehmke. This display of professionalism is rarely praised but often emulated.

Thank you Mrs. Sims, Mrs. Deter, Mr. Guerra, and Mrs. Ehmke!

#### 4.4 Correspondence

At the table the Directors will find a piece of communication that originated with two parents who have participated in a school advisory group at Red Oak High School. Some Directors may have seen this. Terry received a copy at the District Administrative Center a few days ago.

Item 5.0 Consent Agenda

**BACKGROUND INFORMATION:** The following items are presented for approval in one formal motion. Should any director have a question or would like for an item to be placed on the regular discussion agenda, please notify Board Secretary Shirley Maxwell in advance of the meeting.

Enclosed are reference pages for:

**5.1 Review and Approval of the Minutes from August 13, 2012**

The minutes are enclosed for your review. Unless there are suggested changes, they are submitted for approval by Board Secretary Shirley Maxwell.

**5.2 Review and Approval of the Monthly Business Reports**

Payment vouchers are ready for approval. There could be some last minute bills for payment placed at the table prior to the meeting. Business Manager Shirley Maxwell is available to answer any questions concerning the expenditures.

**5.3 Personnel Considerations – Recommendations for Employment,**

**Recommendations:** (items are enclosed for your review)

Annually the Board of Directors approves a recommendation for the employment of substitute bus drivers. Included here are those names recommended for approval: **Patti Jipsen, Chris Stephens, Brynn Sagan, Dan Becker, Dwight Nelson, Michelle Cockburn and new substitute driver, and Natalie Mannen.**

Enclosed is the recommendation from Transportation Director Carlos Guerra.

**5.4 Agreement for the Red Oak Early Childhood Program: Kaleidoscope**

Enclosed is a contract agreement for the Red Oak Early Childhood Program called Kaleidoscope. The contract language is nearly the same but does include a payment amount increase of \$500 for the contract year. In addition, Kaleidoscope owner Martha Pfeiffer will continue to pay \$500 per month lease payment for the use of the Webster Building.

**5.5 Open Enrollment Consideration**

At the table the Directors will find an open enrollment request for a student from Red Oak High School to attend Stanton High School.

Item 5.5 – continued

After careful consideration for the wishes of the family; receiving knowledge from the ROHS guidance office; and consulting with the Stanton CSD Dean of Students, it is recommended the Directors approve the request as presented.

**SUGGESTED BOARD ACTION:** It is recommended the board of directors approve the following consent agenda items:

- Minutes from August 13, 2012
- Monthly business reports as presented
- Personnel assignments - substitute bus drivers for 2012 – 2013: Patti Jipsen, Chris Stephens, Brynn Sagan, Dan Becker, Dwight Nelson, Michelle Cockburn and new substitute driver, Natalie Mannen.
- Approval of the agreement with the Kaleidoscope Pre-School to continue as a part of the Red Oak CSD Early Childhood Program.
- Approval of an open enrollment application as presented.

***Red Oak Community School District***  
**Regular Meeting of the Board of Directors**

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center  
 Red Oak Technology Center-Red Oak High School Campus  
 Monday, August 13, 2012

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

**PRESENT:**

**Directors:** Lee Fellers, Warren Hayes, Elizabeth Dilley, Paul Griffen,  
 Terry Schmidt, Superintendent, & Jeanice Lester, Board Secretary Pro-tem  
**Absent:** Director Bill Drey

**APPROVAL OF AGENDA**

Director Dilley moved with a second by Director Griffen to approve the agenda as presented with the order of agenda items at the discretion of the chairman. The motion carried unanimously.

**CONSENT AGENDA**

Director Dilley moved with a second by Director Hayes to approve the consent agenda as presented:

- Approval of minutes from July 23, 2012
- Approval of monthly business reports including payment vouchers as presented
- Approval was granted to West Central Community Action Head Start/Early Start Preschool Program
- Final approval of Board Policy Code 502.8 Search and Seizure

The motion carried unanimously.

**PERSONNEL CONSIDERATIONS**

Director Griffen moved with a second by Director Hayes to approve Meshell Billings as a kindergarten instructor for the 2012-13 school year due to the large registration number of incoming kindergarten students. The motion carried unanimously.

Director Hayes moved with a second by Director Griffen to approve Bob Deter as a zero hour instructor for the Red Oak High School for the 2012-13 school year. The motion carried unanimously.

Director Dilley moved with a second by Director Hayes to approve the following personnel: Melanie Sifford as Inman Primary media paraeducator, Ingrid Perkins, paraeducator for at-risk learners at Red Oak Middle School, Jacque Carlson, paraeducator for early childhood special education at the Webster Building, Karla Wood, transfer from the Red Oak Middle School Office to the Middle School Media Center, Dee Nix, transfer from Inman Primary to the Red Oak High School Media Center, Barb Lombard, long term substitute paraeducator to a regular contract at Inman Primary and Brandon Krause from special education paraeducator to the Red Oak High School in-school suspension room supervisor. The motion carried unanimously.

Director Dilley moved with a second by Director Griffen to approve the following office personnel: Tammi VanMeter as Red Oak Middle School Secretary, and to approve an increase in hours for Katherine Robinson at the Washington Intermediate office. The motion carried unanimously.



Director Hayes moved with a second by Director Dilley to accept the resignation letter of Dwight Nelson, transportation, and approve a contract to Ron Keast from substitute to regular bus driver. The motion carried unanimously.

Director Dilley moved with a second by Director Hayes to approve Connie Geist as a maintenance worker at Red Oak High School. The motion carried unanimously.

Director Griffen moved with a second by Director Hayes to approve the following coaching positions: Dan Martinez as head high school girls basketball coach, Mark Erickson grade seven football coach, and Matt Carlson as a fulltime district substitute teacher, assistant high school football coach, assistant high school boys basketball coach and assistant high school track coach. The motion carried unanimously.

Director Dilley moved with a second by Director Hayes to approve a 2% increase above the 3.4% salary increase for Food Service Director Sharon Foote. The motion carried unanimously.

#### **ADJOURNMENT**

Director Griffen moved with a second by Director Dilley to adjourn at 8:51 p.m. The next regular Board Meeting will be held on Monday, August 27, 2012, in the Sue Wagaman Board Room at the Red Oak Administrative Center, 2011 N 8<sup>th</sup> Street, Red Oak. The motion carried unanimously.

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Lee Fellers, President

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Jeanice Lester, Board Secretary Pro-tem

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND	
A & M GREEN POWER GROUP LC	414685	552.11	
10 0010 2600 000 0000 430	REPAIR GATOR		552.11
Vendor Name A & M GREEN POWER GROUP LC			552.11
ALL AMERICAN TURF BEAUTY INC	76150	306.10	
10 0010 2600 000 0000 430	REPAIR IRRIGATION SYSTEM		306.10
Vendor Name ALL AMERICAN TURF BEAUTY INC			306.10
ALL STATE SIGN & PLAQUE	150900-1	60.64	
10 0010 2600 000 0000 618	POSTS AND SIGNS		60.64
ALL STATE SIGN & PLAQUE	150997-1	143.91	
10 0010 2600 000 0000 618	POSTS AND SIGNS		143.91
Vendor Name ALL STATE SIGN & PLAQUE			204.55
AMERICAN CHORAL DIRECTORS	08132012	98.00	
10 2020 1000 110 0000 612	MEMBERSHIP		98.00
AMERICAN CHORAL DIRECTORS	08222012	98.00	
10 3230 1000 109 0000 612	MEMBERSHIP		98.00
Vendor Name AMERICAN CHORAL DIRECTORS			196.00
AMERICAN FIRE PROTECTION	11692	1,955.25	
10 0010 2600 000 0000 430	FIRE EXT INSPECTIONS		1,955.25
Vendor Name AMERICAN FIRE PROTECTION			1,955.25
AMES ENVIRONMENTAL INC	24967	407.25	
10 0010 2600 000 0000 340	ASBESTOS TESTING		407.25
Vendor Name AMES ENVIRONMENTAL INC			407.25
APPLES 'N MORE	P111-5747	130.17	
10 1901 1000 100 0000 612	CLASSROOM SUPPLIES		130.17
APPLES 'N MORE	P111-5748	71.69	
10 1901 1000 100 0000 612	CLASSROOM SUPPLIES		71.69
Vendor Name APPLES 'N MORE			201.86
ART SELLERS - SELLERS PEST CONTROL	18280	137.00	
10 0010 2600 000 0000 425	DISTRICT WIDE PEST CONTROL		137.00
ART SELLERS - SELLERS PEST CONTROL	18398	137.00	
10 0010 2600 000 0000 425	DISTRICT WIDE PEST CONTROL		137.00
Vendor Name ART SELLERS - SELLERS PEST CONTROL			274.00
B & H PHOTO	62619679	72.52	
10 3230 2221 000 0000 618	MEDIA SUPPLIES		72.52
Vendor Name B & H PHOTO			72.52
BATTEN SANITATION SERVICE	07312012	1,148.50	
10 0010 2600 000 0000 421	DISTRICT WIDE GARBAGE PICK UP		1,148.50
Vendor Name BATTEN SANITATION SERVICE			1,148.50
BENNETT POTTERY	162358	249.54	
10 3230 1000 102 0000 612	ART SUPPLIES		249.54
BENNETT POTTERY	162544	18.07	

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
10 3230 1000 102 0000 612	ART SUPPLIES		18.07
Vendor Name BENNETT POTTERY			<u>267.61</u>
BI STATE ELECTRONICS	4205	2,520.00	
10 0020 2700 000 0000 739	6 - 2 WAY RADIOS		2,520.00
Vendor Name BI STATE ELECTRONICS			<u>2,520.00</u>
BIGGER FASTER STRONGER	319048	158.50	
10 3230 1000 108 0000 612	RECORD CARDS		158.50
Vendor Name BIGGER FASTER STRONGER			<u>158.50</u>
BYTESPEED, LLC	INV0067985	50.00	
10 0010 2237 000 0000 430	REPAIR		50.00
BYTESPEED, LLC	INV0067987	129.00	
10 0010 2237 000 0000 430	REPAIR		129.00
Vendor Name BYTESPEED, LLC			<u>179.00</u>
CAPITAL SANITARY SUPPLY CO.	C122148	(290.00)	
10 0010 2600 000 0000 618	FLOOR FINISH		(290.00)
CAPITAL SANITARY SUPPLY CO.	C122802	331.67	
10 0010 2600 000 0000 618	SUPPLIES GYM FLOOR		331.67
CAPITAL SANITARY SUPPLY CO.	C123146	960.00	
10 0010 2600 000 0000 618	SOAP		960.00
CAPITAL SANITARY SUPPLY CO.	C123802	55.00	
10 0010 2600 000 0000 618	SUPPLIES		55.00
Vendor Name CAPITAL SANITARY SUPPLY CO.			<u>1,056.67</u>
CARSON-DELLOSA PUBLISHING CO.	008639	126.64	
10 1901 1000 100 0000 612	CLASSROOM SUPPLIES		126.64
Vendor Name CARSON-DELLOSA PUBLISHING CO.			<u>126.64</u>
CASEY'S	257404	62.06	
10 0020 2700 000 0000 626	FUEL		62.06
Vendor Name CASEY'S			<u>62.06</u>
CDW GOVERNMENT, INC.	N677606	22,115.00	
10 0010 2235 000 0000 734	EPSONS PROJECTORS		22,115.00
CDW GOVERNMENT, INC.	N677608	2,000.00	
10 0010 2235 000 0000 734	EPSON INSTALLATIONS		2,000.00
Vendor Name CDW GOVERNMENT, INC.			<u>24,115.00</u>
CENTURY LINK	08012012	0.82	
10 0020 2700 000 0000 530	TRANSMITTER LINE CHG		0.82
Vendor Name CENTURY LINK			<u>0.82</u>
CITY OF RED OAK	07312012	1,166.85	
10 0010 2600 000 0000 411	FIELD WATER		551.10
10 0010 2600 000 0000 411	TECH CENTER WATER		73.50
10 0010 2600 000 0000 411	HS WATER		208.50
10 0010 2600 000 0000 411	BUS BARN WATER		17.50
10 0010 2600 000 0000 411	MS WATER		29.50
10 0010 2600 000 0000 411	WASHINGTON WATER		25.50
10 0010 2600 000 0000 411	IPS WATER		101.50

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0010 2600 000 0000 411	FIELD WATER	7.75
10 0010 2600 000 0000 411	FIELD WATER	118.75
10 0010 2600 000 0000 411	FIELD WATER	7.75
10 0010 2600 000 0000 411	WEBSTER WATER	25.50
Vendor Name CITY OF RED OAK		<u>1,166.85</u>
CLARINDA COMMUNITY SCHOOLS	07262012	2,263.17
10 0010 1200 211 3301 561	SP ED CHARGES	2,263.17
Vendor Name CLARINDA COMMUNITY SCHOOLS		<u>2,263.17</u>
CLARITUS	IN144971	149.45
10 0010 2410 000 0000 531	INK CARTRIDGE	149.45
Vendor Name CLARITUS		<u>149.45</u>
CLASSROOM DIRECT. COM	308101315018	417.09
10 2020 1000 160 0000 612	READING SUPPLIES	417.09
CLASSROOM DIRECT. COM	308101336860	150.20
10 1901 1000 100 0000 612	MISC SUPPLIES	150.20
Vendor Name CLASSROOM DIRECT. COM		<u>567.29</u>
CONTINENTAL RESEARCH CORP	373433-CRC-1	877.56
10 0010 2600 000 0000 618	WEED KILL	877.56
Vendor Name CONTINENTAL RESEARCH CORP		<u>877.56</u>
COUNSEL OFFICE & DOCUMENTS	ARIN062308	101.93
10 0010 2310 000 0000 611	COPIER RENT REGISTRATION DAY	101.93
COUNSEL OFFICE & DOCUMENTS	CNIN109602	85.50
10 1902 2410 000 0000 359	COPIER LEASE	85.50
COUNSEL OFFICE & DOCUMENTS	CNIN109610	170.00
10 1901 2410 000 0000 359	COPIER LEASE	170.00
COUNSEL OFFICE & DOCUMENTS	CNIN110269	17.37
10 3230 2410 000 0000 359	COPIER CHARGES	17.37
COUNSEL OFFICE & DOCUMENTS	CNIN110720	170.00
10 1901 2410 000 0000 359	COPIER LEASE/CHARGES	170.00
COUNSEL OFFICE & DOCUMENTS	CNIN110721	34.00
10 0010 2520 000 0000 618	COPIER LEASE WEBSTER	34.00
Vendor Name COUNSEL OFFICE & DOCUMENTS		<u>578.80</u>
CR GRAPHICS	07302012	260.00
10 0010 2310 000 0000 611	REG SIGNS	260.00
Vendor Name CR GRAPHICS		<u>260.00</u>
CREATIVE LEARNING PRESS, INC	0737267	35.20
10 1901 1000 100 8001 612	CLASSROOM SUPPLIES	35.20
CREATIVE LEARNING PRESS, INC	0741057	2.99
10 1901 1000 100 8001 612	CLASSROOM SUPPLIES	2.99
Vendor Name CREATIVE LEARNING PRESS, INC		<u>38.19</u>
DARCI, EITZEN	08232012	116.00
10 0010 1942 000 0000	REIMBURSEMENT	116.00
Vendor Name DARCI, EITZEN		<u>116.00</u>
DERG AUDIO AND VISUAL	1471	752.71

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 3230 2221 000 0000 739	DOCUMENT CAMERA	752.71
Vendor Name DERG AUDIO AND VISUAL		<u>752.71</u>
DEVELOPMENTAL STUDIES CENTER	72448	218.00
10 0010 1000 100 0000 641	REPRODUCIBLE MATERIALS	218.00
DEVELOPMENTAL STUDIES CENTER	73026	1,291.65
10 0010 1000 100 0000 641	VOCAB/CLASSROOM PKGS	1,291.65
Vendor Name DEVELOPMENTAL STUDIES CENTER		<u>1,509.65</u>
DOLLAR GENERAL	1000121101	71.62
10 0010 1000 490 8028 618	NEW TEACHER SUPPLIES	71.62
Vendor Name DOLLAR GENERAL		<u>71.62</u>
DRUE POWERS - POWERS LOCK	08132012	558.36
10 0010 2600 000 0000 430	REKEY DOORS	558.36
Vendor Name DRUE POWERS - POWERS LOCK		<u>558.36</u>
EBSCO	1375661	(14.18)
10 1902 2222 000 0000 644	CREDIT	(14.18)
EBSCO	1388091	661.79
10 3230 2221 000 0000 644	RENEWALS	661.79
Vendor Name EBSCO		<u>647.61</u>
ECHO GROUP INC	S5236985.001	698.75
10 0010 2600 000 0000 618	LIGHT BULBS	698.75
ECHO GROUP INC	S5254052.001	55.65
10 0010 2600 000 0000 618	BULBS	55.65
Vendor Name ECHO GROUP INC		<u>754.40</u>
EGAN SUPPLY COMPANY	180825	45.56
10 0010 2600 000 0000 430	REPAIR AUTO SCRUBBER/CARPET CLEANER	45.56
EGAN SUPPLY COMPANY	181435	2,771.10
10 0010 2600 000 0000 618	DISTRICT CLEANING SUPPLIES	2,771.10
EGAN SUPPLY COMPANY	181435A	334.18
10 0010 2600 000 0000 618	SUPPLIES	334.18
EGAN SUPPLY COMPANY	181501	1,950.23
10 0010 2600 000 0000 430	REPAIR AUTO SCRUBBER/CARPET CLEANER	1,950.23
EGAN SUPPLY COMPANY	182175	20.44
10 0010 2600 000 0000 618	SUPPLIES	20.44
EGAN SUPPLY COMPANY	182446	185.02
10 0010 2600 000 0000 618	FLOOR SEALER	185.02
Vendor Name EGAN SUPPLY COMPANY		<u>5,306.53</u>
ELLSWORTH PUBLISHING CO	26926	484.20
10 2020 1000 103 0000 652	LICENSE RENEWAL	484.20
Vendor Name ELLSWORTH PUBLISHING CO		<u>484.20</u>
ENGEL LAW OFFICE	07312012	63.75
10 0010 2310 000 0000 320	JULY PROFESSIONAL SERVICES	63.75
Vendor Name ENGEL LAW OFFICE		<u>63.75</u>
ERICKSON, JOE	08012012	74.53

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
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Vendor Name ERICKSON, JOE			<u>74.53</u>
FAMILY DOLLAR	9314	3.00	
10 0010 1000 490 8028 618	NEW TEACHER SUPPLIES		3.00
FAMILY DOLLAR	9317	24.00	
10 0010 1000 490 8028 618	NEW TEACHER SUPPLIES		24.00
FAMILY DOLLAR	9986	10.50	
10 0020 2700 000 0000 618	CAR WASH SUPPLIES		10.50
Vendor Name FAMILY DOLLAR			<u>37.50</u>
FARMERS MERCANTILE	0131057	64.51	
10 0010 2600 000 0000 618	SUPPLIES		64.51
FARMERS MERCANTILE	0131084	7.07	
10 0010 2600 000 0000 618	SUPPLIES		7.07
FARMERS MERCANTILE	0131163	130.52	
10 0010 2600 000 0000 618	SUPPLIES		130.52
FARMERS MERCANTILE	0131174	37.95	
10 0010 2600 000 0000 618	SUPPLIES		37.95
FARMERS MERCANTILE	0131249	803.16	
10 0010 2235 000 0000 618	SHELVING		803.16
FARMERS MERCANTILE	0131563	190.14	
10 0010 2600 000 0000 618	SUPPLIES		190.14
FARMERS MERCANTILE	0131647	86.04	
10 0010 2600 000 0000 618	PAINT		86.04
FARMERS MERCANTILE	0131784	33.14	
10 0010 2600 000 0000 618	SUPPLIES		33.14
FARMERS MERCANTILE	0131959	5.19	
10 0010 2600 000 0000 618	SUPPLIES		5.19
FARMERS MERCANTILE	0132047	191.96	
10 0010 2600 000 0000 618	SUPPLIES		191.96
FARMERS MERCANTILE	0132518	17.95	
10 0010 2600 000 0000 618	SUPPLIES		17.95
FARMERS MERCANTILE	07312012	686.43	
10 0010 2650 000 0000 626	GAS		69.93
10 0010 2650 000 0000 626	GAS		97.72
10 0010 2650 000 0000 626	GAS		139.65
10 0010 2650 000 0000 626	GAS PRICE ADJ		9.69
10 0020 2700 000 0000 626	GAS		365.06
10 0020 2700 000 0000 626	GAS PRICE ADJ		4.38
FARMERS MERCANTILE	132583	96.94	
10 0010 2600 000 0000 618	SUPPLIES		96.94
Vendor Name FARMERS MERCANTILE			<u>2,351.00</u>
FELLERS, PATRICIA	07302012	200.00	
10 1901 1000 100 0000 612	REIMBURSEMENT		200.00
Vendor Name FELLERS, PATRICIA			<u>200.00</u>
FIRST BANKCARD	08132012	1,671.66	
10 0010 2213 100 3376 580	LODGIN PLC		1,671.66
FIRST BANKCARD	08142012	6.96	
10 3230 2221 000 0000 643	BOOK		6.96
FIRST BANKCARD	08162012	37.90	
10 0010 2310 000 0000 580	MEALS WORKSHOP		25.26
10 0010 2510 000 0000 580	MEALS WORKSHOP		12.64

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name FIRST BANKCARD		<u>1,716.52</u>
FOLLETT LIBRARY RESOURCES	633973-1	867.36
10 1902 2222 000 0000 643	BOOKS	867.36
FOLLETT LIBRARY RESOURCES	633973F-0	15.84
10 1902 2222 000 0000 643	BOOKS	15.84
Vendor Name FOLLETT LIBRARY RESOURCES		<u>883.20</u>
FOUNTAIN PERKS	08102012	101.50
10 0010 1000 490 8028 618	SUPPLIES	101.50
Vendor Name FOUNTAIN PERKS		<u>101.50</u>
FREMONT MILLS COMMUNITY SCHOOL DISTRICT	08142012	9,856.00
10 0010 1200 211 3301 561	SP ED CHARGES	9,856.00
Vendor Name FREMONT MILLS COMMUNITY SCHOOL DISTRICT		<u>9,856.00</u>
GLO GERM COMPANY	76683	26.95
10 2020 1000 108 0000 612	GLO GEL	26.95
Vendor Name GLO GERM COMPANY		<u>26.95</u>
GREEN HILLS AEA	OT000029	606.40
10 0010 2310 000 0000 320	ONLINE TRAININGS	606.40
Vendor Name GREEN HILLS AEA		<u>606.40</u>
HAAN CRAFTS CORP	0178821	513.00
10 2020 1300 340 0000 612	PILLOW KITS	513.00
Vendor Name HAAN CRAFTS CORP		<u>513.00</u>
HAMBRIGHT, BEV	08132012	94.50
10 0010 2213 100 3376 580	TRAVEL REIMBURSEMENT	94.50
Vendor Name HAMBRIGHT, BEV		<u>94.50</u>
HAWKEYE FORD MERCURY, INC	39949	462.47
10 0020 2700 000 0000 430	REPAIR WORK	462.47
HAWKEYE FORD MERCURY, INC	40409	65.28
10 0020 2700 000 0000 430	CHASSIS INSPECTION #18	65.28
Vendor Name HAWKEYE FORD MERCURY, INC		<u>527.75</u>
HIGHER GROUND	37393	252.12
10 0010 2235 000 0000 618	FLAT JACKET PLUS	252.12
Vendor Name HIGHER GROUND		<u>252.12</u>
HOLIDAY INN & HOLIDOME	41799	336.00
10 0020 2700 000 0000 580	LODGING	336.00
Vendor Name HOLIDAY INN & HOLIDOME		<u>336.00</u>
HOUCHEM BINDERY LTD	198934	196.50
10 3230 1000 100 0000 612	TEXTBOOK REBINDING	196.50
HOUCHEM BINDERY LTD	198934-1	288.50
10 1902 2600 100 0000 430	TEXTBOOK REBINDING	288.50
Vendor Name HOUCHEM BINDERY LTD		<u>485.00</u>

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
HOUGHTON MIFFLIN CO.	948601252	595.36	
10 0010 1000 100 0000 641	TEXTBOOKS		595.36
HOUGHTON MIFFLIN CO.	948652449	388.96	
10 0010 1000 100 0000 641	MATH BOOKS		388.96
Vendor Name HOUGHTON MIFFLIN CO.			<u>984.32</u>
HY VEE FOOD STORES	2111403278	9.38	
10 0010 2310 000 0000 611	SUPPLIES		9.38
HY VEE FOOD STORES	5601235352	21.36	
10 0010 1000 100 3202 613	SUPPLIES		21.36
HY VEE FOOD STORES	5601374943	32.39	
10 0010 1000 100 3202 613	SUPPLIES		32.39
HY VEE FOOD STORES	5601826439	133.78	
10 1900 1000 420 3238 618	SUPPLIES		133.78
HY VEE FOOD STORES	561838715	43.88	
10 0010 2310 000 0000 611	SUPPLIES		43.88
HY VEE FOOD STORES	562559020	24.36	
10 0010 2310 000 0000 611	SUPPLIES		24.36
HY VEE FOOD STORES	567808411	9.38	
10 0010 2310 000 0000 611	9.38		9.38
HY VEE FOOD STORES	569412558	23.96	
10 0010 2600 000 0000 618	LAUNDRY SOAP		23.96
Vendor Name HY VEE FOOD STORES			<u>298.49</u>
IASBO	504	175.00	
10 0010 2510 000 0000 340	MEMBERSHIP		175.00
Vendor Name IASBO			<u>175.00</u>
IOWA HIGH SCHOOL MUSIC ASSOC	08222012	25.00	
10 3230 1000 109 0000 612	DUES		25.00
Vendor Name IOWA HIGH SCHOOL MUSIC ASSOC			<u>25.00</u>
IOWA PRISON INDUSTRIES	063078	3,750.00	
10 0010 2600 000 0000 618	TABLES		3,750.00
Vendor Name IOWA PRISON INDUSTRIES			<u>3,750.00</u>
IXL LEARNING	S233085	98.00	
10 3230 1000 106 0000 652	WEB LICENSE		98.00
Vendor Name IXL LEARNING			<u>98.00</u>
JOHN BARONE COMPANY	RMR827215	399.96	
10 0010 2600 000 0000 430	FIRE INSPECTION		399.96
JOHN BARONE COMPANY	SV125727	1,065.00	
10 0010 2600 000 0000 430	SMOKE DECT INSPECTIONS		1,065.00
Vendor Name JOHN BARONE COMPANY			<u>1,464.96</u>
JONES MECHANICAL	3281	503.66	
10 0010 2600 000 0000 430	REPAIR LEAK AT IPS		503.66
JONES MECHANICAL	3311	155.00	
10 0010 2600 000 0000 430	REPAIR AC		155.00
Vendor Name JONES MECHANICAL			<u>658.66</u>
K MART	0004	1.78	



Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0010 1000 490 8028 618 K MART	NEW TEACHER SUPPLIES 0114	1.78 79.96
10 0010 1000 490 8028 618 K MART	NEW TEACHER SUPPLIES 2360	79.96 243.83
10 1900 1000 420 3238 612 K MART	CLASSROOM SUPPLIES 4004	243.83 32.17
10 0010 1200 217 3303 612 K MART	SUPPLIES 5151	32.17 34.52
10 0010 1000 490 8028 618 Vendor Name K MART	NEW TEACHER SUPPLIES	34.52 <u>392.26</u>
K12 SAVINGS TEXTBOOK BROKERS 10 0010 1000 100 0000 641 Vendor Name K12 SAVINGS TEXTBOOK BROKERS	106820 TEXTBOOKS	841.32 <u>841.32</u> 841.32
KABEL BUSINESS SERVICES-FLEX 10 0010 2510 000 0000 340 Vendor Name KABEL BUSINESS SERVICES-FLEX	201201327 PLAYFLEX TO KABEL	8,644.70 <u>8,644.70</u> 8,644.70
KALEIDOSCOPE PRE-SCHOOL 10 0010 1000 860 3117 320 Vendor Name KALEIDOSCOPE PRE-SCHOOL	08132012 AUGUST PYMT	11,694.00 <u>11,694.00</u> 11,694.00
KEAST, RON 10 0020 2700 000 0000 271 Vendor Name KEAST, RON	07122012 PHYSICAL REIMBURSEMENT	95.00 <u>95.00</u> 95.00
KLIMEK, DOUGLAS 10 0010 1942 000 0000 Vendor Name KLIMEK, DOUGLAS	08222012 REIMBURSEMENT	80.00 <u>80.00</u> 80.00
LAMB, ROXANNE 10 0010 2213 100 3376 580 Vendor Name LAMB, ROXANNE	08132012 TRAVEL REIMBURSEMENT	114.34 <u>114.34</u> 114.34
LIBRARY STORE, THE 10 0010 1200 217 3303 618 Vendor Name LIBRARY STORE, THE	21352 STORAGE RACK	198.63 <u>198.63</u> 198.63
LRP PUBLICATIONS 10 0010 1200 219 0000 612 Vendor Name LRP PUBLICATIONS	MU211793 TRAINING MODULES/SUPPLIES	1,538.65 <u>1,538.65</u> 1,538.65
MACGILL & COMPANY, WILLIAM V. 10 0010 2134 000 0000 618 Vendor Name MACGILL & COMPANY, WILLIAM V.	IN0408518 NURSING SUPPLIES	455.12 <u>455.12</u> 455.12
MARATHON SYSTEMS 10 0010 2600 000 0000 618 Vendor Name MARATHON SYSTEMS	9468B SUPPLIES	417.37 <u>417.37</u> 417.37
MARSDEN, TIM 10 0010 2213 100 3376 580	08132012 TRAVEL REIMBURSEMENT	81.50 81.50

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name MARSDEN, TIM		81.50
MAXWELL, SHIRLEY	08222012	21.29
10 0010 2510 000 0000 580	TRAVEL REIMBURSEMENT	21.29
Vendor Name MAXWELL, SHIRLEY		21.29
MEDICA COM	13700912	1,575.24
10 0010 2236 000 0000 536	INTERNET/PHONE	1,575.24
Vendor Name MEDICA COM		1,575.24
MIDAMERICAN ENERGY	08162012	21,078.55
10 0020 2600 000 0000 622	KWH 1568	167.22
10 3900 2600 000 0000 621	THERMS 405	273.30
10 3900 2600 000 0000 622	KWH 33200	2,112.67
10 3230 2600 000 0000 622	KWH 144300	8,626.05
10 0030 2600 000 0000 621	THERMS 10	16.47
10 0030 2600 000 0000 622	KWH 1800	190.49
10 1911 2600 000 0000 621	THERMS 10	15.48
10 1911 2600 000 0000 622	KWH 1	17.39
10 1912 2600 000 0000 621	THERMS 6	12.89
10 1912 2600 000 0000 622	KWH 8350	725.87
10 1913 2600 000 0000 622	KWH 70800	4,345.33
10 1913 2600 000 0000 622	KWH 1	2.58
10 1914 2600 000 0000 622	KWH 19760	1,489.76
10 2020 2600 000 0000 622	KWH 50000	3,083.05
Vendor Name MIDAMERICAN ENERGY		21,078.55
MIDWEST 3D SOLUTIONS	20974	2,355.00
10 0010 1000 300 4531 612	UPGRADES	2,355.00
Vendor Name MIDWEST 3D SOLUTIONS		2,355.00
MORAN, MICHAEL	08032012	26.51
10 0010 2600 000 0000 580	TRAVEL REIMBURSEMENT	26.51
Vendor Name MORAN, MICHAEL		26.51
MTE OFFICE SUPPLIES	0145362-001	195.91
10 3230 2410 000 0000 618	SUPPLIES	195.91
MTE OFFICE SUPPLIES	0145363-001	30.76
10 3230 1000 106 0000 612	SUPPLIES	30.76
MTE OFFICE SUPPLIES	0145364-001	32.51
10 3230 1000 106 0000 612	CLASSROOM SUPPLIES	32.51
MTE OFFICE SUPPLIES	0145365-001	752.72
10 3230 1000 111 0000 612	MATH SUPPLIES	752.72
MTE OFFICE SUPPLIES	0145366-001	288.63
10 3230 1000 113 0000 612	SCIENCE SUPPLIES	288.63
MTE OFFICE SUPPLIES	0145368-001	25.99
10 0010 2310 000 0000 611	TABS	25.99
MTE OFFICE SUPPLIES	0145704-001	174.30
10 2020 2410 000 0000 611	CHAIR	174.30
MTE OFFICE SUPPLIES	0145853-001	37.90
10 2020 1000 100 0000 612	STAMPS	37.90
MTE OFFICE SUPPLIES	0146033-001	185.93
10 0010 1200 217 3303 618	TONER	185.93
MTE OFFICE SUPPLIES	0146784-001	648.98

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 1902 1000 100 0000 612	INSTRUCTIONAL SUPPLIES	648.98
MTE OFFICE SUPPLIES	0146786-001	1,822.11
10 1901 1000 100 0000 612	INSTRUCTIONAL SUPPLIES	1,822.11
MTE OFFICE SUPPLIES	0146787-001	1,890.11
10 2020 1000 100 0000 612	INSTRUCTIONAL SUPPLIES	1,890.11
MTE OFFICE SUPPLIES	0146788-001	898.96
10 3230 1000 100 0000 612	INSTRUCTIONAL SUPPLIES	898.96
MTE OFFICE SUPPLIES	0146792-001	161.53
10 3230 1000 115 0000 612	SUPPLIES	161.53
Vendor Name MTE OFFICE SUPPLIES		<u>7,146.34</u>
NASCO	12073	104.85
10 3230 1000 108 0000 612	PEDOMETER SETS	104.85
NASCO	971984	164.90
10 0010 1000 100 4649 612	SCIENCE SUPPLIES	164.90
Vendor Name NASCO		<u>269.75</u>
O'KEEFE ELEVATOR COMPANY	00381031	256.06
10 0010 2600 000 0000 430	ELV MAINTENANCE	256.06
Vendor Name O'KEEFE ELEVATOR COMPANY		<u>256.06</u>
OMAHA WORLD HERALD	07312012	575.40
10 0010 2572 000 0000 540	ADVERTISING CHARGES	575.40
Vendor Name OMAHA WORLD HERALD		<u>575.40</u>
OREILLY AUTO PARTS	0298-258002	31.99
10 0020 2700 000 0000 618	SUPPLIES	31.99
OREILLY AUTO PARTS	0298-260946	19.98
10 0020 2700 000 0000 618	WIPERS	19.98
Vendor Name OREILLY AUTO PARTS		<u>51.97</u>
ORIENTAL TRADING COMPANY	652183122-01	37.74
10 1901 1000 100 8001 612	LANYARDS	37.74
Vendor Name ORIENTAL TRADING COMPANY		<u>37.74</u>
ORSCHELN	029355	19.58
10 0010 2600 000 0000 618	SUPPLIES	19.58
Vendor Name ORSCHELN		<u>19.58</u>
PAMIDA INC.	614 #178	14.95
10 0010 1000 490 8028 618	NEW TEACHER SUPPLIES	14.95
Vendor Name PAMIDA INC.		<u>14.95</u>
PAPER CORPORATION	11240-00	6,454.51
10 0010 2520 000 0000 618	BULK PAPER ORDER	6,454.51
Vendor Name PAPER CORPORATION		<u>6,454.51</u>
PEAK INTERESTS	21821	78.13
10 0010 2235 000 0000 618	SUPPLIES	78.13
PEAK INTERESTS	21822	102.25
10 0010 2310 000 0000 611	SUPPLIES	102.25
Vendor Name PEAK INTERESTS		<u>180.38</u>

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
PHILLIPS FLOORS	78303	4,920.00	
10 0010 2600 000 0000 430	FLOOR REPAIR HS DAMAGE		4,920.00
PHILLIPS FLOORS	78304	4,728.00	
10 0010 2600 000 0000 430	FLOOR REPAIR HS DAMAGE		4,728.00
Vendor Name PHILLIPS FLOORS			<u>9,648.00</u>
PIONEER	INV448337	1,949.50	
10 0010 2600 000 0000 618	FIELD PAINT		1,949.50
Vendor Name PIONEER			<u>1,949.50</u>
PITSCO	515463-1	561.20	
10 2020 1300 350 0000 612	IND TECH SUPPLIES		561.20
Vendor Name PITSCO			<u>561.20</u>
PLIBRICO COMPANY LLC	86921	3,996.97	
10 0010 2600 000 0000 430	REPAIR AC		3,996.97
Vendor Name PLIBRICO COMPANY LLC			<u>3,996.97</u>
PLUMB SUPPLY	2105187	39.55	
10 0010 2600 000 0000 618	SUPPLIES		39.55
PLUMB SUPPLY	2113602	26.25	
10 0010 2600 000 0000 618	SUPPLIES		26.25
PLUMB SUPPLY	2113685	168.94	
10 0010 2600 000 0000 618	FAUCET		168.94
Vendor Name PLUMB SUPPLY			<u>234.74</u>
PRECISION DIESEL INJECTION	39927	72.50	
10 0020 2700 000 0000 430	BUS CHASSIS INSPECTIONS 5A		72.50
PRECISION DIESEL INJECTION	40131	72.50	
10 0020 2700 000 0000 430	BUS CHASSIS INSPECTIONS 1A		72.50
PRECISION DIESEL INJECTION	41415	72.50	
10 0020 2700 000 0000 430	BUS CHASSIS INSPECTIONS 2A		72.50
PRECISION DIESEL INJECTION	41416	72.50	
10 0020 2700 000 0000 430	BUS CHASSIS INSPECTIONS 3A		72.50
PRECISION DIESEL INJECTION	41417	72.50	
10 0020 2700 000 0000 430	BUS CHASSIS INSPECTIONS 21A		72.50
Vendor Name PRECISION DIESEL INJECTION			<u>362.50</u>
QUILL CORP.	4624050	11.92	
10 1902 1000 100 0000 612	INSTRUCTIONAL SUPPLIES		11.92
Vendor Name QUILL CORP.			<u>11.92</u>
R & R PLUMBING	6598	1,466.60	
10 0010 2600 000 0000 430	REPAIR FAUCETS		1,466.60
Vendor Name R & R PLUMBING			<u>1,466.60</u>
REALLY GOOD STUFF	4010472	157.55	
10 1901 2410 000 0000 611	CLASSROOM SUPPLIES		157.55
REALLY GOOD STUFF	4016312	234.72	
10 1901 1000 100 8001 612	CLASSROOM SUPPLIES		234.72
Vendor Name REALLY GOOD STUFF			<u>392.27</u>
RED OAK CHRYSLER PLYMOUTH	133314	28.95	

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
10 0020 2700 000 0000 430	OIL CHANGE #19		28.95
Vendor Name	RED OAK CHRYSLER PLYMOUTH		28.95
RED OAK COMM SCH ACTIVITY FUND	08022012	9,730.00	
10 0010 1942 000 0000	REGISTRATION ACTIVITY PASSES		9,730.00
Vendor Name	RED OAK COMM SCH ACTIVITY FUND		9,730.00
RED OAK DIESEL CLINIC INC.	4091516596	1,535.19	
10 0020 2700 000 0000 430	BUS CHASSIS INSPECATIONS		1,535.19
RED OAK DIESEL CLINIC INC.	4091516601	2,590.06	
10 0020 2700 000 0000 430	BRAKE & ROTER REPAIR #1		2,590.06
Vendor Name	RED OAK DIESEL CLINIC INC.		4,125.25
RED OAK DO IT CENTER	86314	1.79	
10 0010 2600 000 0000 618	SUPPLIES		1.79
RED OAK DO IT CENTER	86359	4.98	
10 0010 2600 000 0000 618	SUPPLIES		4.98
RED OAK DO IT CENTER	86376	12.99	
10 0010 2600 000 0000 618	SUPPLIES		12.99
RED OAK DO IT CENTER	86383	19.17	
10 0010 2600 000 0000 618	SUPPLIES		19.17
RED OAK DO IT CENTER	86384	9.50	
10 0010 2600 000 0000 618	SUPPLIES		9.50
RED OAK DO IT CENTER	86394	6.29	
10 0010 2600 000 0000 618	SUPPLIES		6.29
Vendor Name	RED OAK DO IT CENTER		54.72
RED OAK DO IT CENTER	086188	9.78	
10 0010 2600 000 0000 618	SUPPLIES		9.78
RED OAK DO IT CENTER	086194	77.94	
10 0010 2600 000 0000 618	SUPPLIES		77.94
RED OAK DO IT CENTER	086216	183.96	
10 0010 2600 000 0000 618	SUPPLIES		183.96
RED OAK DO IT CENTER	086288	4.99	
10 0010 2600 000 0000 618	SUPPLIES		4.99
RED OAK DO IT CENTER	086297	2.38	
10 0010 2600 000 0000 618	SUPPLIES		2.38
Vendor Name	RED OAK DO IT CENTER		279.05
RED OAK EXPRESS	07312012	1,249.59	
10 0010 2572 000 0000 540	PUBLICATION CHARGES		1,249.59
Vendor Name	RED OAK EXPRESS		1,249.59
RED OAK GLASS	7908	153.00	
10 0010 2600 000 0000 430	SCREEN/WINDOW REPAIR		153.00
RED OAK GLASS	7948	171.33	
10 0010 2600 000 0000 430	SCREEN/WINDOW REPAIR		171.33
Vendor Name	RED OAK GLASS		324.33
RED OAK HARDWARD HANK	142007	166.78	
10 0010 2600 000 0000 618	SUPPLIES		166.78
RED OAK HARDWARD HANK	142008	81.82	
10 0010 2600 000 0000 618	SUPPLIES		81.82
RED OAK HARDWARD HANK	142009	53.62	

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0010 2600 000 0000 618	SUPPLIES	53.62
RED OAK HARDWARD HANK	142878	40.00
10 1902 1000 100 0000 612	INSTRUCTIONAL SUPPLIES	40.00
RED OAK HARDWARD HANK	142881	88.50
10 3230 1000 100 0000 612	INSTRUCTIONAL SUPPLIES	88.50
RED OAK HARDWARD HANK	142882	360.00
10 1901 1000 100 0000 612	INSTRUCTIONAL SUPPLIES	360.00
RED OAK HARDWARD HANK	142884	147.00
10 2020 1000 100 0000 612	INSTRUCTIONAL SUPPLIES	147.00
Vendor Name RED OAK HARDWARD HANK		<u>937.72</u>
RED OAK PRINTING CO.	12600	69.00
10 0010 2240 100 4648 618	IOWA TESTING SHEETS	69.00
Vendor Name RED OAK PRINTING CO.		<u>69.00</u>
RED OAK SCHOOLS HOT LUNCH	08022012	16,352.75
10 0010 1942 000 0000	REGISTRATION CHILD NUTRITION	16,352.75
Vendor Name RED OAK SCHOOLS HOT LUNCH		<u>16,352.75</u>
RENANDER PHOTOS	E161	50.00
10 0010 2310 000 0000 611	SERVICES	50.00
Vendor Name RENANDER PHOTOS		<u>50.00</u>
S.A.N.E.	65983	628.60
10 2020 1300 340 0000 612	CHEF SETS	628.60
Vendor Name S.A.N.E.		<u>628.60</u>
SARGENT-WELCH SCIENTIFIC CO.	48994013	60.45
10 3230 1000 113 0000 612	SCIENCE SUPPLIES	60.45
SARGENT-WELCH SCIENTIFIC CO.	48998468	39.00
10 3230 1000 113 0000 612	SCIENCE SUPPLIES	39.00
Vendor Name SARGENT-WELCH SCIENTIFIC CO.		<u>99.45</u>
SCHOOL ADMINISTRATORS OF IOWA	8530	703.00
10 0010 2310 000 0000 810	MEMBERSHIP	703.00
SCHOOL ADMINISTRATORS OF IOWA	8531	703.00
10 0010 2310 000 0000 810	MEMBERSHIP	703.00
SCHOOL ADMINISTRATORS OF IOWA	8532	718.00
10 0010 2310 000 0000 810	MEMBERSHIP	718.00
SCHOOL ADMINISTRATORS OF IOWA	8533	904.00
10 0010 2310 000 0000 810	MEMBERSHIP	904.00
SCHOOL ADMINISTRATORS OF IOWA	8534	718.00
10 0010 2310 000 0000 810	MEMBERSHIP	718.00
SCHOOL ADMINISTRATORS OF IOWA	8535	718.00
10 0010 2310 000 0000 810	MEMBERSHIP	718.00
Vendor Name SCHOOL ADMINISTRATORS OF IOWA		<u>4,464.00</u>
SCHOOL BUS SALES	IN67114	43.60
10 0020 2700 000 0000 618	SUPPLIES	43.60
SCHOOL BUS SALES	IN68087	135.00
10 0020 2700 000 0000 618	MAGNETS	135.00
SCHOOL BUS SALES	IN68284	88.40
10 0020 2700 000 0000 618	SEAT TAPE	88.40
Vendor Name SCHOOL BUS SALES		<u>267.00</u>

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
SCHOOL SPECIALTY LATTA DIV.	208108588433	733.86	
10 0010 1200 219 0000 739	SHED		733.86
SCHOOL SPECIALTY LATTA DIV.	208108792939	34.00	
10 0020 2700 000 0000 618	DAILY RECORD BOOKS		34.00
SCHOOL SPECIALTY LATTA DIV.	208108808049	291.28	
10 1902 1000 100 0000 612	BOOKCASE		291.28
SCHOOL SPECIALTY LATTA DIV.	208108834350	432.04	
10 1901 1000 100 8001 612	WRITING ACTIVITY CENTER		432.04
SCHOOL SPECIALTY LATTA DIV.	208108880829	87.00	
10 1901 1000 100 0000 612	CLASSROOM SUPPLIES		87.00
SCHOOL SPECIALTY LATTA DIV.	208108926183	106.80	
10 2020 1000 100 0000 612	FLAGS		106.80
SCHOOL SPECIALTY LATTA DIV.	308101324486	286.74	
10 2020 1000 100 0000 612	INSTRUCTIONAL SUPPLIES		286.74
SCHOOL SPECIALTY LATTA DIV.	308101372542	504.74	
10 1901 1000 100 0000 612	CLASSROOM SUPPLIES		504.74
SCHOOL SPECIALTY LATTA DIV.	3085101319769	2,067.81	
10 1901 1000 100 0000 612	CLASSROOM SUPPLIES		2,067.81
Vendor Name SCHOOL SPECIALTY LATTA DIV.			<u>4,544.27</u>
SCOTT WILSON - THE GREEN TREE COMPANY	1626	800.00	
10 0010 2600 000 0000 424	HAUL BRUSH/GRIND STUMPS		800.00
SCOTT WILSON - THE GREEN TREE COMPANY	1650	300.00	
10 0010 2600 000 0000 424	REMOVE BRUSH		300.00
Vendor Name SCOTT WILSON - THE GREEN TREE COMPANY			<u>1,100.00</u>
SMALLWOOD LOCK SUPPLY	437096	310.75	
10 2020 1000 100 0000 612	LOCKS		310.75
Vendor Name SMALLWOOD LOCK SUPPLY			<u>310.75</u>
SOUTHWEST IOWA PARKING LOT	1451	3,000.00	
10 0010 2600 000 0000 430	PARKING LOT REPAIR/LINE STRIPING		3,000.00
Vendor Name SOUTHWEST IOWA PARKING LOT			<u>3,000.00</u>
SUBBERT, KAREN	08142012	81.00	
10 0010 2213 100 3376 580	TRAVEL REIMBURSEMENT		81.00
Vendor Name SUBBERT, KAREN			<u>81.00</u>
SUBWAY	0000686900	48.00	
10 0010 2310 000 0000 611	SUPPLIES		48.00
Vendor Name SUBWAY			<u>48.00</u>
SW IA TIRE & SERVICE	21051	5.00	
10 0010 2600 000 0000 430	TIRE REPAIR		5.00
Vendor Name SW IA TIRE & SERVICE			<u>5.00</u>
TEACHING STRATEGIES	0173138-IN	731.50	
10 0010 1000 860 3117 612	SUBSCRIPTIONS		731.50
Vendor Name TEACHING STRATEGIES			<u>731.50</u>

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
TRIARCO	995584	59.89	
10 3230 1000 102 0000 612	PAINT		59.89
Vendor Name TRIARCO			<u>59.89</u>
US CELLULAR	450112111-022	1,035.20	
10 2020 2410 000 0000 532	CELL PHONE CHARGES		42.00
10 1901 2410 000 0000 532	CELL PHONE CHARGES		42.00
10 1902 2410 000 0000 532	CELL PHONE CHARGES		42.00
10 3230 2410 000 0000 532	CELL PHONE CHARGES		84.00
10 0010 2321 000 0000 532	CELL PHONE CHARGES		600.00
10 0020 2700 000 0000 530	CELL PHONE CHARGES		60.00
10 0010 2410 000 0000 532	CELL PHONE CHARGES		90.20
10 0010 2235 000 0000 530	CELL PHONE CHARGES		75.00
US CELLULAR	453413042-005	195.18	
10 0010 2410 000 0000 532	CELL PHONE CHARGES		195.18
Vendor Name US CELLULAR			<u>1,230.38</u>
VOWAC PUBLISHING	114684	1,215.44	
10 0010 1000 100 0000 641	LEVEL K WORKBOOKS		1,215.44
VOWAC PUBLISHING	114830	744.80	
10 0010 1000 100 0000 641	WORKBOOKS/KITS		744.80
VOWAC PUBLISHING	114831	1,596.00	
10 0010 1000 100 0000 641	WORKBOOKS		1,596.00
Vendor Name VOWAC PUBLISHING			<u>3,556.24</u>
WATKINS TRUE VALUE	168732	(49.50)	
10 0010 2600 000 0000 618	SUPPLIES/CREDIT		(49.50)
WATKINS TRUE VALUE	215715	7.84	
10 0010 2600 000 0000 618	PAINT SUPPLIES		7.84
WATKINS TRUE VALUE	215749	159.30	
10 0010 2600 000 0000 618	PAINT SUPPLIES		159.30
WATKINS TRUE VALUE	215816	32.27	
10 0010 2600 000 0000 618	PAINT SUPPLIES		32.27
WATKINS TRUE VALUE	215898	173.92	
10 0010 2600 000 0000 618	PAINT SUPPLIES		173.92
WATKINS TRUE VALUE	215965	69.67	
10 0010 2600 000 0000 618	PAINT SUPPLIES		69.67
WATKINS TRUE VALUE	215981	169.93	
10 0010 2600 000 0000 618	PAINT SUPPLIES		169.93
WATKINS TRUE VALUE	216013	174.93	
10 0010 2235 000 0000 618	WIRELESS MOUSE-7		174.93
WATKINS TRUE VALUE	216015	200.71	
10 0010 2600 000 0000 618	PAINT SUPPLIES		200.71
WATKINS TRUE VALUE	216065	25.98	
10 0010 2235 000 0000 618	THUMB DRIVES		25.98
WATKINS TRUE VALUE	216091	22.99	
10 0010 2600 000 0000 618	LOCKS		22.99
WATKINS TRUE VALUE	216159	48.57	
10 0010 2600 000 0000 618	PAINT SUPPLIES		48.57
WATKINS TRUE VALUE	216180	27.96	
10 0010 2235 000 0000 618	USB DRIVES		27.96
WATKINS TRUE VALUE	216196	14.99	
10 0010 2235 000 0000 618	BATTERIES		14.99
WATKINS TRUE VALUE	216204	11.78	
10 0010 2600 000 0000 618	SUPPLIES		11.78



Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
WATKINS TRUE VALUE	216255	2.58
10 0010 2600 000 0000 618	KEY	2.58
WATKINS TRUE VALUE	216330	85.98
10 0010 2600 000 0000 618	SUPPLIES	85.98
WATKINS TRUE VALUE	216339	(42.99)
10 0010 2600 000 0000 618	SUPPLIES	(42.99)
WATKINS TRUE VALUE	216459	17.47
10 0020 2700 000 0000 618	KEYS/BATTERIES	17.47
WATKINS TRUE VALUE	216490	2.58
10 0010 2600 000 0000 618	KEY	2.58
WATKINS TRUE VALUE	216564	4.58
10 0010 2600 000 0000 618	SUPPLIES	4.58
Vendor Name WATKINS TRUE VALUE		<u>1,161.54</u>
WESTON ELECTRIC	1056	1,150.00
10 0010 2600 000 0000 618	GRAVEL	1,150.00
Vendor Name WESTON ELECTRIC		<u>1,150.00</u>
WORTHINGTON DIRECT	282319	227.15
10 3230 1000 115 0000 612	STACK CHAIRS	227.15
Vendor Name WORTHINGTON DIRECT		<u>227.15</u>
YOUNG AUTO PARTS INC.	168449	27.98
10 0020 2700 000 0000 618	BELTS	27.98
Vendor Name YOUNG AUTO PARTS INC.		<u>27.98</u>
Fund Number 10		<u>214,620.95</u>
Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
SPECIALTY UNDERWRITERS LLC	SW2771-1	5,721.25
22 0010 2310 000 0000 520	PREMIUM INSTALLMENT	5,721.25
Vendor Name SPECIALTY UNDERWRITERS LLC		<u>5,721.25</u>
Fund Number 22		<u>5,721.25</u>
Checking Account ID 1	Fund Number 33	CAPITAL PROJECTS - LOST
CORE-ECS	101820	15,953.10
33 0010 1000 100 5501 734	ONE-TO-ONE SUPPLIES	15,953.10
Vendor Name CORE-ECS		<u>15,953.10</u>
O'NEAL ELECTRIC CO. CONTRACTOR	5200-4738	3,615.62
33 0010 1000 100 5501 430	INSTALL OUTLET FOR PROJECTORS	3,615.62
Vendor Name O'NEAL ELECTRIC CO. CONTRACTOR		<u>3,615.62</u>
Fund Number 33		<u>19,568.72</u>
Checking Account ID 1	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
ALLEY, POYNER, MACCHIETTO, ARCHITECTURE, INC	12049-2	2,898.91
36 3900 4700 000 0000 450	PROFESSIONAL SERVICES TECH CENTER CLASSR	2,898.91
Vendor Name ALLEY, POYNER, MACCHIETTO, ARCHITECTURE, INC		<u>2,898.91</u>
BENNETT POTTERY	162360	1,197.00
36 3230 1000 100 0000 739	POTTERY WHEEL	1,197.00
Vendor Name BENNETT POTTERY		<u>1,197.00</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
DOVEL REFRIGERATION	2735	3,534.94
36 2020 2600 000 0000 739	WINDOW AIRCONDITIONERS	655.82
36 2020 2600 000 0000 739	WINDOW AIR	655.82
36 2020 2600 000 0000 739	WINDOW AIR	555.82
36 2020 2600 000 0000 739	WINDOW AIR	555.82
36 2020 2600 000 0000 739	WINDOW AIR	555.83
36 2020 2600 000 0000 739	WINDOW AIR	555.83
Vendor Name DOVEL REFRIGERATION		<u>3,534.94</u>
ECHTERNACT CONSTRUCTION	07252012	4,489.00
36 0010 2600 000 0000 450	DISTRICT SIDEWALK CONSTRUCTION	4,489.00
ECHTERNACT CONSTRUCTION	07252012-1	11,345.00
36 0010 2600 000 0000 450	DISTRICT WIDE SIDEWALK CONSTRUCTION	11,345.00
Vendor Name ECHTERNACT CONSTRUCTION		<u>15,834.00</u>
Fund Number 36		<u>23,464.85</u>
Checking Account ID 1		263,375.77
Checking Account ID 2	Fund Number 61	SCHOOL NUTRITION FUND
AMERICINN OF AMES	4984	116.60
61 1913 3110 000 0000 580	LODGING	116.60
Vendor Name AMERICINN OF AMES		<u>116.60</u>
ANDERSON ERICKSON DAIRY CO	173856	124.12
61 0010 3110 000 4556 631	SUPPLIES	124.12
ANDERSON ERICKSON DAIRY CO	177258	76.40
61 0010 3110 000 4556 631	SUPPLIES	76.40
ANDERSON ERICKSON DAIRY CO	180697	(9.77)
61 0010 3110 000 4556 631	SUPPLIES	(9.77)
ANDERSON ERICKSON DAIRY CO	854412	115.46
61 0010 3110 000 4556 631	SUPPLIES	115.46
ANDERSON ERICKSON DAIRY CO	854413	114.61
61 0010 3110 000 4556 631	SUPPLIES	114.61
Vendor Name ANDERSON ERICKSON DAIRY CO		<u>420.82</u>
BROWN, CYNTHIA	08132012	50.40
61 0010 1611 000 0000	REIMBURSEMENT	50.40
Vendor Name BROWN, CYNTHIA		<u>50.40</u>
FAMILY DOLLAR	1879	19.00
61 1913 3110 000 0000 618	SUPPLIES	19.00
FAMILY DOLLAR	2025	7.00
61 1913 3110 000 0000 618	SUPPLIES	7.00
Vendor Name FAMILY DOLLAR		<u>26.00</u>
FAREWAY FOOD STORES	07022012/38	31.00
61 0010 3110 000 4556 631	SUPPLIES	31.00
FAREWAY FOOD STORES	07062012/38	67.25
61 0010 3110 000 4556 631	SUPPLIES	67.25
FAREWAY FOOD STORES	07102012/46	33.54
61 0010 3110 000 4556 631	SUPPLIES	33.54
FAREWAY FOOD STORES	07132012/39	74.33

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
61 0010 3110 000 4556 631	SUPPLIES		74.33
FAREWAY FOOD STORES	07162012/21	36.97	
61 0010 3110 000 4556 631	SUPPLIES		36.97
FAREWAY FOOD STORES	07202012/16	69.37	
61 0010 3110 000 4556 631	SUPPLIES		69.37
FAREWAY FOOD STORES	07232012/45	32.11	
61 0010 3110 000 4556 631	SUPPLIES		32.11
Vendor Name FAREWAY FOOD STORES			<u>344.57</u>
FORWARD, DEB	08232012	50.00	
61 0010 1611 000 0000	REIMBURSEMENT		50.00
Vendor Name FORWARD, DEB			<u>50.00</u>
GOODWIN TUCKER GROUP	189479	1,089.05	
61 3230 2600 000 0000 430	ALARM SYSTEM FOR FREEZER		1,089.05
Vendor Name GOODWIN TUCKER GROUP			<u>1,089.05</u>
HOCKENBERG'S	488377	836.98	
61 1913 3110 000 0000 631	SUPPLIES		836.98
Vendor Name HOCKENBERG'S			<u>836.98</u>
HY VEE FOOD STORES	2110586642	24.44	
61 0010 3110 000 4556 631	SUPPLIES		24.44
HY VEE FOOD STORES	2110820566	8.67	
61 0010 3110 000 4556 631	SUPPLIES		8.67
HY VEE FOOD STORES	2111102877	36.58	
61 0010 3110 000 4556 631	SUPPLIES		36.58
HY VEE FOOD STORES	5601392755	1.69	
61 1913 3110 000 0000 631	SUPPLIES		1.69
HY VEE FOOD STORES	5601802514	47.12	
61 1913 3110 000 0000 631	SUPPLIES		47.12
HY VEE FOOD STORES	5601821980	5.94	
61 1913 3110 000 0000 631	SUPPLIES		5.94
HY VEE FOOD STORES	56038974	19.89	
61 0010 3110 000 4556 631	SUPPLIES		19.89
HY VEE FOOD STORES	568902248	9.06	
61 1913 3110 000 0000 631	SUPPLIES		5.07
61 1913 3110 000 0000 618	SUPPLIES		3.99
Vendor Name HY VEE FOOD STORES			<u>153.39</u>
INTERSTATE BRAND CORP.	044656227586	75.96	
61 1913 3110 000 0000 631	SUPPLIES		75.96
INTERSTATE BRAND CORP.	044656229595	51.75	
61 1913 3110 000 0000 631	SUPPLIES		51.75
Vendor Name INTERSTATE BRAND CORP.			<u>127.71</u>
K MART	0006	17.65	
61 1913 3110 000 0000 618	SUPPLIES		17.65
Vendor Name K MART			<u>17.65</u>
LAFOLLETTE, DEB	08012012	54.43	
61 1913 3110 000 0000 580	TRAVEL REIMBURSEMENT		54.43
Vendor Name LAFOLLETTE, DEB			<u>54.43</u>

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
LAMB, AUBREY	08152012	32.15	
61 0010 1611 000 0000	REIMBURSEMENT		32.15
Vendor Name LAMB, AUBREY			<u>32.15</u>
LARUE COFFEE	2700:1401496	162.40	
61 1913 3110 000 0000 631	SUPPLIES		162.40
Vendor Name LARUE COFFEE			<u>162.40</u>
LASLEY, ALEX	08222012	10.00	
61 0010 1611 000 0000	REIMBURSEMENT		10.00
Vendor Name LASLEY, ALEX			<u>10.00</u>
MARTIN BROS.	4346607	184.88	
61 0010 3110 000 4556 631	SUPPLIES		184.88
MARTIN BROS.	4350332	606.52	
61 0010 3110 000 4556 631	SUPPLIES		509.85
61 0010 3110 000 4556 618	SUPPLIES		96.67
MARTIN BROS.	4357289	295.80	
61 0010 3110 000 4556 618	SUPPLIES		43.64
61 0010 3110 000 4556 631	SUPPLIES		252.16
MARTIN BROS.	4382397	5,522.21	
61 1913 3110 000 0000 618	SUPPLIES		861.05
61 1913 3110 000 0000 631	SUPPLIES		4,661.16
MARTIN BROS.	4390236	576.33	
61 1913 3110 000 0000 631	SUPPLIES		476.35
61 1913 3110 000 0000 618	SUPPLIES		99.98
Vendor Name MARTIN BROS.			<u>7,185.74</u>
PAMIDA INC.	643 #17	8.78	
61 1913 3110 000 0000 618	SUPPLIES		8.78
Vendor Name PAMIDA INC.			<u>8.78</u>
RED OAK COMMUNITY SCHOOL DIST	08152012	320.80	
61 0010 3110 000 4556 580	TRANSP CHGS		320.80
Vendor Name RED OAK COMMUNITY SCHOOL DIST			<u>320.80</u>
STANEK FIRE PROTECTION	17681	110.50	
61 2020 2600 000 0000 430	HOOD INSPECTION		110.50
STANEK FIRE PROTECTION	17684	154.00	
61 1913 2600 000 0000 430	HOOD INSPECTION		154.00
STANEK FIRE PROTECTION	17685	119.00	
61 3230 2600 000 0000 430	HOOD INSPECTION		119.00
Vendor Name STANEK FIRE PROTECTION			<u>383.50</u>
STEYER, JOY	08012012	26.50	
61 1913 3110 000 0000 580	REIMBURSEMENT		26.50
Vendor Name STEYER, JOY			<u>26.50</u>
US CELLULAR	450112111-022	42.00	
61 0010 3110 000 0000 530	CELL PHONE CHARGES		42.00
Vendor Name US CELLULAR			<u>42.00</u>
Fund Number 61			<u>11,459.47</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 2		11,459.47
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
BERGGREN JEWELERS	4396	73.50
21 3230 1400 950 7407 320	ENGRAVING	73.50
Vendor Name BERGGREN JEWELERS		73.50
DREY, DEB	07302012	313.56
21 3230 1400 920 6815 619	REIMBURSEMENT	313.56
Vendor Name DREY, DEB		313.56
ERICKSON, JANELLE	08102012	810.88
21 2020 1400 950 7421 618	REIMBURSEMENT	810.88
Vendor Name ERICKSON, JANELLE		810.88
FRANK RIEMAN MUSIC, INC.	1557492	228.36
21 3230 1400 910 6220 618	BAND SUPPLIES	228.36
Vendor Name FRANK RIEMAN MUSIC, INC.		228.36
GOPHER SPORTS EQUIPMENT	3316853	8.13
21 1902 1400 950 7423 618	TETHERBALL ROPE	8.13
Vendor Name GOPHER SPORTS EQUIPMENT		8.13
HOWARD'S SPORTING GOODS	02941-00	778.00
21 0010 1400 920 6720 618	FOOTBALLS	778.00
HOWARD'S SPORTING GOODS	03261-00	130.00
21 0010 1400 920 6720 618	MOUTHPIECES	130.00
Vendor Name HOWARD'S SPORTING GOODS		908.00
HY VEE FOOD STORES	2108114352	147.00
21 0010 1400 920 6600 618	SUPPLIES	147.00
Vendor Name HY VEE FOOD STORES		147.00
IA GIRLS H.S. ATHLETIC UNION	08152012	50.00
21 0010 1400 920 6600 320	2012-2013 ENROLLMENT	50.00
Vendor Name IA GIRLS H.S. ATHLETIC UNION		50.00
K MART	3468	23.53
21 0010 1400 920 6720 618	SUPPLIES	23.53
Vendor Name K MART		23.53
LEWIS CLEANERS	3290	456.40
21 0010 1400 950 7447 618	CLEANING BAND UNIFORMS	456.40
Vendor Name LEWIS CLEANERS		456.40
MTE OFFICE SUPPLIES	0146785-001	76.22
21 0010 1400 920 6600 618	INSTRUCTIONAL SUPPLIES	76.22
Vendor Name MTE OFFICE SUPPLIES		76.22
PETTY CASH	08172012	50.00
21 1902 1400 950 7415 618	BOOK FINE MONEY	50.00
Vendor Name PETTY CASH		50.00

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
RED OAK HARDWARD HANK	142108	19.97	
21 0010 1400 920 6600 618	SUPPLIES		19.97
RED OAK HARDWARD HANK	142875	123.50	
21 0010 1400 920 6600 618	INSTRUCTIONAL SUPPLIES		123.50
Vendor Name RED OAK HARDWARD HANK			<u>143.47</u>
SEE THE TRAINER	6749	375.92	
21 0010 1400 920 6600 618	MISC SUPPLIES		375.92
Vendor Name SEE THE TRAINER			<u>375.92</u>
Fund Number 21			<u>3,664.97</u>
Checking Account ID 3			<u>3,664.97</u>

Vendor ID:	Vendor Name:	PO Number:	Invoice Number:	Amount:
DELLFINANC	DELL FINANCIAL SERVICES	077564	07012012	185,722.45
Description: SERVICES/INSTRUCTIONAL SUPPLIES				
Invoice Date: 07/01/2012 Due Date: 07/30/2012 Status: PP 1099 Amount: 0.00				
Sequence: 1 Check Type: Check Checking Account ID: 1 Check Number: 163041 Check Date: 07/09/2012				
<u>Chart of Account Number</u> <u>Detail Description</u> <u>Cost Center ID</u> <u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>				
33 0010 1000 100 5501 734      1:1 COMPUTER INITIATIVE LEASE PAYMNT           185,722.45           N      Final				
#1				
IAGIRL	IA GIRLS H.S. ATHLETIC UNION	074578	07092012	595.00
Description: SUPPLIES				
Invoice Date: 07/09/2012 Due Date: 07/30/2012 Status: PP 1099 Amount: 0.00				
Sequence: 1 Check Type: Check Checking Account ID: 3 Check Number: 23130 Check Date: 07/09/2012				
<u>Chart of Account Number</u> <u>Detail Description</u> <u>Cost Center ID</u> <u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>				
21 0010 1400 920 6600 320      TICKETS SOLD           595.00           N      Final				
MERCER	MERCER HEALTH & BENEFITS ADMIN LLC		07172012	7,976.54
Description: SERVICES				
Invoice Date: 07/17/2012 Due Date: 07/30/2012 Status: PP 1099 Amount: 0.00				
Sequence: 1 Check Type: Check Checking Account ID: 1 Check Number: 163042 Check Date: 07/17/2012				
<u>Chart of Account Number</u> <u>Detail Description</u> <u>Cost Center ID</u> <u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>				
10 0010 1000 100 8018 270      AUGUST INSURANCE           7,976.54           N      Final				
PETTYC	PETTY CASH		07312012	700.00
Description: REIMBURSEMENT				
Invoice Date: 07/31/2012 Due Date: 07/31/2012 Status: PP 1099 Amount: 0.00				
Sequence: 1 Check Type: Check Checking Account ID: 1 Check Number: 163139 Check Date: 07/31/2012				
<u>Chart of Account Number</u> <u>Detail Description</u> <u>Cost Center ID</u> <u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>				
10 0010 1942 000 0000      REGISTRATION CASH           700.00           N      Final				
POSTMA	POSTMASTER OF RED OAK		07172012	100.65
Description: SUPPLIES				
Invoice Date: 07/17/2012 Due Date: 07/30/2012 Status: PP 1099 Amount: 0.00				
Sequence: 1 Check Type: Check Checking Account ID: 2 Check Number: 11463 Check Date: 07/17/2012				
<u>Chart of Account Number</u> <u>Detail Description</u> <u>Cost Center ID</u> <u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>				
61 0010 3110 000 0000 530      BULK MAILING           100.65           N      Final				
POSTMA	POSTMASTER OF RED OAK		07242012	466.08
Description: SUPPLIES				
Invoice Date: 07/24/2012 Due Date: 07/30/2012 Status: PP 1099 Amount: 0.00				
Sequence: 1 Check Type: Check Checking Account ID: 3 Check Number: 23142 Check Date: 07/24/2012				
<u>Chart of Account Number</u> <u>Detail Description</u> <u>Cost Center ID</u> <u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>				
21 0010 1400 920 6600 618      BULK MAILING TAG-A-LONGS           466.08           N      Final				
PRUDENTIAL	PRUDENTIAL INSURANCE COMPANY		07302012	7.08
Description: SERVICES				
Invoice Date: 07/30/2012 Due Date: 07/30/2012 Status: PP 1099 Amount: 0.00				
Sequence: 1 Check Type: Check Checking Account ID: 1 Check Number: 163138 Check Date: 07/30/2012				
<u>Chart of Account Number</u> <u>Detail Description</u> <u>Cost Center ID</u> <u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>				
10 0010 1000 100 8018 270      INSURANCE           7.08           N      Final				
VISIONCARE	VISION CARE DIRECT		07242012	78.82
Description: SERVICES				
Invoice Date: 07/24/2012 Due Date: 07/30/2012 Status: PP 1099 Amount: 0.00				

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Invoice Lis Detail  
JULY PREPAID CHECKS, 2012

Sequence: 1 Check Type: Check

Checking Account ID: 1

Check Number: 163137

Check Date: 07/24/2012

Chart of Account Number

Detail Description

Cost Center ID

Detail Amount

1099 Detail Amount

Asset/Asset Tag

In Full

10 0010 1000 100 8018 270

INSURANCE

78.82

N

Final

Report 1099 Total: 0.00

Report Total: 195,646.62



JULY 2012 RECONCILIATIONS RED OAK COMMUNITY SCHOOLS

	GENERAL FUND	MANAGEMENT	PHYSICAL PLANT AND EQUIPMENT LEVY	DEBT SERVICE	CAPITAL PROJECTS
Beg. Balance	\$2,987,261.41	\$553,273.03	\$1,028,469.43	\$0.00	\$1,597,682.63
Revenue	\$166,906.82	\$8,549.22	\$6,485.74		\$59,702.41
Expenditure	\$898,225.06	\$71,829.50	\$82,301.99		\$257,731.45
Balance	\$2,255,943.17	\$489,992.75	\$952,653.18	\$0.00	\$1,399,653.59

Checking Account .05%	Checking Account	\$5,320,309.59
	Outstanding Checks	\$222,066.90
		\$5,098,242.69

	ACTIVITY FUND	ENTERPRISE	NUTRITION FUND	FLEX FUND
Beg. Balance	\$220,427.38	\$11,944.93	\$342,945.94	\$17,740.43
Revenue	\$3,723.58	\$1.11	\$9,558.68	\$0.70
Expenditure	\$5,226.04	\$0.00	\$26,944.83	\$1,350.00
Balance	\$218,924.92	\$11,946.04	\$325,559.79	\$16,391.13

Checking Account .05%	\$232,043.19	\$326,317.01
Outstanding cks	\$1,172.23	\$757.22
Book Balance	\$230,870.96	\$325,559.79

Board passed the resolution on 8-29-2011 allowing interfund borrowing up to \$500,000 between funds.  
As of 07-30-2012 there was no interfund borrowing.

**SCHOOL INFRASTRUCTURE LOCAL OPTION SALES TAX (SILO)  
CAPITAL PROJECTS FUND**

	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12</u>
Beginning Balance (July 1)	\$ 550,831	Beginning Balance (July 1)	\$899,747	Beginning Balance (July 1)	\$1,383,501
Add: Revenue		Add: Revenue		Add: Revenue	
1. 1¢ Sales Tax	\$ 772,991	1. 1¢ Sales Tax	\$830,891	1. 1¢ Sales Tax	\$688,246
2. Interest	\$ 6,205	2. Interest	\$6,719	2. Interest	\$2,199
Subtotal	\$ 779,196				
	<b>\$ 1,330,027</b>	Subtotal	\$837,610	Subtotal	\$690,445
			<b>\$1,737,357</b>		<b>\$2,073,946</b>
LESS: Expenditures		LESS: Expenditures		LESS: Expenditures	
1. Transfer Debt Service	\$ 430,280	1. Transfer Debt Service	\$353,856	1. Computer network system	\$134,002
				2. LCD TV	\$1,314
Subtotal	\$ 430,280	Subtotal	\$353,856	3. Virtualization Projector	\$4,913
				4. Debt Payment	\$336,035
<b>Final fund balance 2009-10</b>	<b><u>\$ 899,747</u></b>	<b>Final fund balance 2010-2011</b>	<b><u>\$1,383,501</u></b>	Subtotal	\$476,264
				<b>Final Cash Balance 2011-2012</b>	<b><u>\$1,597,683</u></b>
				Intergov't Accounts Receivable	\$229,143
				<b>Final Fund Balance</b>	<b>\$1,826,826</b>

Mr. Schmidt,

I would like to recommend the following substitute bus drivers for the 2012-2013 school year: Patti Jipsen, Chris Stephens , Brynn Sagan, Dan Becker, Dwight Nelson , Michelle Cockburn and new substitute driver, Natalie Mannen. Patti, Chris, Brynn, Dan and Michelle have been great help for the transportation department for the past few years helping whenever possible. Dwight has resigned from a full-time bus driver position, but will continue to help with any substituting per his availability. Natalie Mannen comes to us from the Glenwood School District where she drove a 16 passenger bus transporting special needs students. Natalie will upgrade her license to include 65 passenger buses. She will also be helping with any substituting needed as driver or monitor.

Thank you,

Carlos Guerra  
Transportation Director

CONTRACT BETWEEN  
RED OAK COMMUNITY SCHOOL DISTRICT  
AND KALEIDOSCOPE PRESCHOOL  
RE: STATEWIDE VOLUNTARY PRESCHOOL PROGRAM  
FOR FOUR-YEAR OLD CHILDREN

This contract is made this **20th day of August, 2012**, by and between the Red Oak Community School District (hereinafter Red Oak Community School) and Kaleidoscope Preschool (hereinafter Kaleidoscope Preschool).

BE IT THEREFORE RESOLVED, by Red Oak Community School District and Kaleidoscope Preschool that there shall be established this contract with the following terms and conditions:

1. The purpose of this contract is to operate a preschool program pursuant to the Statewide Voluntary Preschool Program for Four-Year Old Children. The program shall consist of a minimum of ten hours of instruction per week, excluding recess.

2. The term of this contract shall be from **August 23, 2012 to May 10, 2013**. The parties may renew this contract for additional school years upon the written agreement of the parties. Either party may terminate this contract with or without cause upon sixty (60) days written notice to the other party. If this contract is terminated prior to the completion of its term, Kaleidoscope Preschool will refund to Red Oak Community School District a pro rata share of any amounts Red Oak Community School District has paid to Kaleidoscope Preschool based upon the number of actual days of service under this contract versus the total number of days of service that were to be performed during the term of this contract. Any refund will be paid by Kaleidoscope Preschool to Red Oak Community School District within thirty days of the date of when a written notice of termination is given. Notice shall have been deemed to have been given if delivered or mailed to a representative of the party at the address set forth below:

Red Oak Community School District  
2011 N. 8th Street  
Red Oak, Iowa 51566

Kaleidoscope Preschool  
904 Broad Street  
Red Oak, Iowa 51566

3. Kaleidoscope Preschool agrees to provide a private preschool program that meets the requirements set out in 281 Iowa Administrative Code Chapter 16.

4. Red Oak Community School District shall pay to Kaleidoscope Preschool a total amount of **\$116,940 based on a headcount of forty (40) students on October 1, 2012. This assumes the Kaleidoscope Preschool employs one (1) certified teacher and two (2) classroom aides. Any reduction in staffing will cause this agreement to be reopened for negotiation.** For purposes of determining the amount Red Oak Community School District will pay under this Kaleidoscope Preschool contract, the four year old student count as of October 1 will be used. (First payment will be made on August 20, 2012. (This payment will be based on an estimated number of forty (40) students that will attend. Adjustments could be made as necessary for the following months based on actual enrollment on October 1, 2012.)

Kaleidoscope Preschool will bill Red Oak Community School District on a monthly basis and the cutoff date for billing will be the sixth day of each month beginning in September, 2012. Red Oak Community School District will make payments on the fourth Tuesday of each month. If the State of Iowa reduces or eliminates funding for the Statewide Voluntary Preschool Program for Four-Year Old Children, the amounts Red Oak Community School District is obligated to pay to Kaleidoscope Preschool under this contract could be proportionally reduced. Kaleidoscope Preschool agrees to indemnify and hold harmless Red Oak Community School District from and against all liability, damages, loss, costs, and reasonable attorney fees which arise out of any claims, suits, actions or other proceedings asserted against Red Oak Community School District based upon the reduction or elimination of funding for the Statewide Voluntary Preschool Program for Four-Year Old Children and/or based upon any acts or omissions by Kaleidoscope Preschool.

5. **Rent: Kaleidoscope Preschool agrees to pay Red Oak Community School District as rent \$500.00 per month**, commencing September, 2012, and on the first day of each month thereafter for an additional eight consecutive months. (September through May).

6. The employees assigned to the program shall be employees of Kaleidoscope Preschool and shall not be considered employees of Red Oak Community School District for any purpose.

7. Red Oak Community School District shall be responsible for determining special education and related services categorization and placement in accordance with state and federal law and shall be responsible for any special costs or programming involved for students enrolling with an individual education plan (IEP).

8. Students shall be required to complete Red Oak Community School's enrollment process in order to be enrolled in the program. Red Oak Community School District and Kaleidoscope Preschool agree that all children who are eligible and who complete Red Oak Community School's enrollment process will be allowed to enroll in the program regardless of when a child may attempt to enroll in the program. Students enrolling after the count day will have their pre-school selected through a lottery of available program slots.

9. The program shall conduct classes from August 23rd, 2012 until May 10<sup>th</sup>, 2013 the scheduled last day of school on the Red Oak Community School District Schools calendar (excluding make-up days) or date agreed upon with the superintendent.

10. Red Oak Community School District and Kaleidoscope Preschool shall cooperate regarding student records for students enrolled in the program and Red Oak Community School District shall maintain all education records as required by law. Each party and its employees shall be responsible for maintaining the confidentiality of all educational records as required by law. The parties shall furnish each other with any necessary documentation needed to comply with all federal and state standards, regulations, and requirements, including, but not limited to, free and reduced lunch applications, enrollment reports, and attendance reports.

11. **A monthly fee of \$30 will be charged by all preschools. If a family qualifies under the Iowa Eligibility Guidelines fees may be reduced (\$12.50) or waived.**
12. Kaleidoscope Preschool will provide appropriate curricular materials and professional development for the Kaleidoscope preschool program.
13. Red Oak Community School District and Kaleidoscope Preschool agree to collaboratively evaluate and assess the programming and needs of the preschool program.
14. The parties agree to meet on a periodic basis to discuss and address any concerns and/or issues regarding the preschool program and this contract.
15. The Red Oak School District will provide transportation on existing a.m. and p.m. bus routes upon approval from the superintendent.
15. The parties agree to cooperate with each other to insure that the preschool program is in compliance with the program accountability requirements set out in 281 Iowa Administrative Code Chapter 16.
16. The parties acknowledge and agree that if any paragraph, provision or term of this contract is deemed illegal or void by any court or other appropriate authority, the remaining provisions of this contract shall remain in full force and effect.
17. The terms of this contract may be changed at any time by mutual written agreement of the parties.

\_\_\_\_\_  
 President, Board of Directors  
 Red Oak Community School District

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Kaleidoscope Preschool  
 Title: \_\_\_\_\_

\_\_\_\_\_  
 Date

Item 6.1.1. Computer One to One Rollout: Review of Activities and Challenges

– Director of Technology Bob Deter

**BACKGROUND INFORMATION:** A regular presenter at board meetings is Director of Technology Bob Deter as he provides his update, concerns, and review of needed projects for the new One to One Computer Initiative. Please allow him a few minutes to review:

- ✓ Number of computers issued to students in grades six to twelve including computers for shared program students and dual enrolled students.
- ✓ Greatest challenges experienced in the first nine days
- ✓ Operational changes that have created challenges for district users of technology
- ✓ Large projects needed but not yet completed
- ✓ Challenges with district staff exposed to new technology for the first time: employee time records (Human Resources Staffer Deb Drey will contribute to this discussion); professional staff who are finding changes difficult to manage; and the management of day to day operational challenges with limited staff resources
- ✓ Initial review of zero based hour instruction and impact with the Student Technology Assistant Program
- ✓ Other

**SUGGESTED BOARD ACTION:** (to be determined)

Item 6.2.1 Opening of Schools Reports – Leadership Team

**BACKGROUND INFORMATION:** The 2012 – 2013 school year is now nine days into one of the most important years of change ever experienced in Red Oak. This evening nearly all of the district’s leadership team is present to answer questions and provide clarifications for the Directors concerning the enclosed reports. The only exceptions are Principal Gayle Allensworth whose recovery from illness precludes long work days and AD/Assistant Principal Jeff Spotts who has a function this evening.

Terry will begin the reports this evening with a review of the school census. This changes nearly every day and will remain volatile for the next few weeks as families settle into their school communities for 2012 – 2013.

None of the leadership team will read their reports this evening but rather will highlight certain aspects preferring to answer questions from the Directors.

**SUGGESTED BOARD ACTION:** No formal action is requested but Director questions and concerns are certainly welcomed.



**Inman Primary Teacher Rosters:**

**Kindergarten-**

Teacher	Students	Male	Female	White	Hispanic/Black	EII
Billings, Meshell	20	10	10	20		
Crouse, SueAnn	21	11	10	21		
Laughlin, Stephanie	21	11	10	20	1/Black	
Nielsen, Carol	21	10	11	21		
Sieh, Jill	15	10	5	11	4	
Smits, Melinda	20	9	11	16	4	3

**Frist Grade-**

Teacher	Students	Male	Female	White	Hispanic/Black	EII
Dolch, Rebecca	22	16	6	22		
Dunn, Teresa	22	14	8	22		
Erickson, Joseph	22	13	9	20	1/Hisp 1/American Indian	
Graber, Debbie	22	14	8	18	4	2

**Second Grade-**

Teacher	Students	Male	Female	White	Hispanic/Black	EII
Fellers, Trish	22	12	10	21	1	
Kelly, Barbara	21	12	9	20	1/Black	
Sterbick, Rebecca	21	8	13	18	2/Hisp 1/Black	2
Walford, Kim	22	12	10	20	1/Hisp 1/Black	

**Third Grade-**

Teacher	Students	Male	Female	White	Hispanic/Black	EII
Bruce, Jen	22	11	11	19	3	
Jones, Kelly	21	8	13	19	1/Black 1/ American Indian	
Pease, Brandy	20	10	10	18	2	
Vannausdle, Tracy	21	12	9	17	4	3

12-13 Duties					
Time	Duty	Person(s) Responsible			
7:45	Breakfast	Barb Trumble			
	Gym	Linda Guerra, Letty Guerra, Miriam H.			
	Crosswalk	Sherry Powers, Jeanne Webb			
	Bus Circle	Melanie Sifford			
8:00AM	Bus Circle	Peggy Craig			
	Hallway	Connie Dentlinger			
	Gym	Melissa Weber			
9:40-9:55	Recess - Kindergarten	Melanie Sifford, Sherry Powers, Jeanne Webb			
10:00-10:25	Recess - First Grade	Lori Vanderhoof, Letty Guerra			
10:30-10:45	Recess - Second Grade	Barb Lombard, Sherry Powers			
10:50-11:05	Recess - Third Grade	Peggy Craig, Lori Vanderhoof			
11:00-11:30	Lunch - K	Barb Trumble, Sherry Powers, Letty Guerra, Jeanne			
11:30-12:00	Lunch - 1	Lori Vanderhoof, Robin Jones	11:30-11:55	Recess K	Letty Guerra, Linda Guerra, Teacher
12:00-12:30	Lunch - 2	Melanie Sifford, Barb Lombard	12:00-12:25	Recess 3	Peggy Craig, Jeanne Webb, Teacher
12:30-1:00	Lunch-3	Elaine Carlson, Peggy Craig	12:30-12:55	Recess 2	Barb Lombard, Melanie Sifford, Teacher
1:45-2:00	Recess - 1	Lori Vanderhoof, Barb Lombard, Teacher			
3:15	Crosswalks	Lori Vanderhoof - N 8th & Inman Sherry Powers- 8th & Hillcrest			
3:10	MS/Webster Bus Pick up/Preschool	Linnea Wemhoff			
	Walkers/Pickups	Shelley Spotts, Jewell Moore (K), Lori Vanderhoof (1) Bev Hambricht (2) Peggy Craig (3)			
3:20	Gym/Bus Circle	Roxanne Lamb			
	Bus Line Supervision	Rt 1A - Barb Trumble			
		Rt 2A - Letty Guerra			
		Rt 3A - Linda Guerra			
		Rt 5A - Barb Lombard			
		Rt 6- Jeanne Webb			
		Rt 21A- Melanie Sifford			
		Bancroft - Stacey Schellhammer, Teresa Euken (W - only)			
					8/13/2008

PE - Mrs. Lamb	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-9:30	WIS	WIS	8:45-9:30	WIS	WIS
9:30-9:40	Travel to IPS				
9:45-10:15	Pease	Bruce		Pease	Bruce
10:15 - 10:45	Vannausdle	Jones		Vannausdle	Jones
10:45-11:00	Break				
11:00-11:30	Fellers	Kelly		Fellers	Kelly
11:30-12:00	Sterbick	Walford		Sterbick	Walford
12:00-12:30	Lunch	Lunch	Lunch	Lunch	Lunch
12:30-1:00	Dolch	Dunn		Dolch	Dunn
1:00-1:30	Graber	Erickson		Graber	Erickson
1:30-1:45	Break				
1:45-2:15	Crouse	Laughlin		Crouse	Laughlin
2:15-2:45	Nielsen	Smits		Nielsen	Smits
2:45-3:15	Prep				

Music- Mrs. Wemhoff	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-9:30	WIS				
9:30-9:40	Travel to IPS				
9:45-10:15	Vannausdle	Jones		Vannausdle	Jones
10:15 - 10:45	Pease	Bruce		Pease	Bruce
10:45-11:00	Break				
11:00-11:30	Sterbick	Walford		Sterbick	Walford
11:30-12:00	Fellers	Kelly		Fellers	Kelly
12:00-12:30	Lunch				
12:30-1:00	Graber	Erickson		Graber	Erickson

1:00-1:30	Dolch	Dunn		Dolch	Dunn
1:30-1:45	Break				
1:45-2:15	Nielsen	Smits		Nielsen	Smits
2:15-2:45	Crouse	Lauglin		Crouse	Lauglin
2:45-3:15	Prep				

Art	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-9:30	WIS				
9:30-9:40	Travel to IPS				
9:45-10:45	Bruce	Pease		Jones	Vannausdle
10:45-11:00	Break				
11:00-12:00	Walford	Fellers		Kelly	Sterbick
12:00-12:30	Lunch				
12:30-1:30	Erickson	Graber		Dunn	Dolch
1:30-1:45	Break				
1:45-2:30	Laughlin	Nielsen		Smits	Crouse
2:45-3:15	Prep				

Guidance	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-9:30					
9:30-9:40					
9:45-10:15	Jones	Vannausdle		Bruce	Pease
10:15 - 10:45					
10:45-11:00	Break	Break		Break	Break
11:00-11:30	Kelly	Sterbick		Walford	Fellers
11:30-12:00	Lunch	Lunch		Lunch	Lunch
12:00-12:30					
12:30-1:00	Dunn	Dolch		Erickson	Graber
1:00-1:30					
1:30-1:45					
1:45-2:15	Smits	Crouse		Laughlin	Nielsen
2:15-2:45		Seih			
2:45-3:15					

Media	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-9:30					
9:30-9:40					
9:45-10:15					
10:15 - 10:45	Jones	Vannausdle		Bruce	Pease

24

4/2

10:45-11:00	Break	Break		Break	Break
11:00-11:30					
11:30-12:00	Kelly	Sterbick		Walford	Fellers
12:00-12:30					
12:30-1:00					
1:00-1:30	Dunn	Dolch		Erickson	Graber
1:30-1:45					
1:45-2:15	Sieh				Seih
2:15-2:45	Smits	Crouse		Laughlin	Nielsen
2:45-3:15					

SPECIALS SCHEDULE  
12-13 SCHOOL YEAR  
"Together We Change The World"

	Monday					Tuesday					Wednesday					Thursday					Friday					
<b>3rd Grade</b>	JB	KJ	BP	TV		JB	KJ	BP	TV		8:45 - 9:30 WIN Grade 2					JB	KJ	BP	TV		JB	KJ	BP	TV		
9:45-10:15	ART	PE	GUI	MU		PE	ART	MU	GUI		9:45-10:30 WIN Grade 3					GUI	PE	ART	MU		PE	GUI	MU	ART		
10:15-10:45		MU	ME	PE		MU		PE	ME							ME	MU		PE		MU	ME	PE			
AM Recess 10:50-11:05					Lunch 12:30-1:00PM/PM Recess 12:00-12:25					Tier 2 Time: 1:30-2:00 (M,T,TH,F)																
<b>2nd Grade</b>	TF	BK	RS	KW		TF	BK	RS	KW							TF	BK	RS	KW		TF	BK	RS	KW		
11:00-11:30	PE	GUI	MU	ART		ART	PE	GUI	MU		10:45-11:30 WIN Grade 1					PE	ART	MU	GUI		GUI	PE	ART	MU		
11:30-12:00	MU	ME	PE				MU	ME	PE		11:45-12:30 WIN Grade K					MU		PE	ME		ME	MU		PE		
Tier 2 Time: 10:00-10:30 (M,T,TH,F)					AM Recess 10:30-10:45					Lunch 12:00-12:30PM/PM Recess 12:30-12:55																
<b>1st Grade</b>	TD	BD	JE	DG		TD	BD	JE	DG		JS (DK)					TD	BD	JE	DG		TD	BD	JE	DG		
12:30-1:00	GUI	PE	ART	MU		PE	GUI	MU	ART		PE					ART	PE	GUI	MU		PE	ART	MU	GUI		
1:00-1:30	ME	MU		PE		MU	ME	PE									MU	ME	PE		MU		PE	ME		
AM Recess 10:00-10:25					Lunch 11:30-12:00PM/PM Recess 1:45-2:00					Tier 2 Time: 2:30-3:00 (M,T,TH,F)																
<b>Kindergarten</b>	SC	SL	MB	MS	JS	SC	SL	MB	MS	JS						SC	SL	MB	MS	JS	SC	SL	MB	MS	JS	
1:45-2:15	PE	ART	MU	GUI	ME	GUI	PE	ART	MU							PE	GUI	MU	ART	ME	ART	PE	GUI	MU		
2:15-2:45	MU		PE	ME		ME	MU		PE	GUI							MU	ME	PE				MU	ME	PE	GUI
AM Recess 9:40-9:55					Lunch 11:00-11:30AM/PM Recess 11:30-11:55					Tier 2 Time: 1:00-1:30 (M,T,TH,F)																

**Teacher Key:**

3<sup>rd</sup> Grade- JB (Jen Bruce), KJ (Kelly Jones), BP (Brandy Pease), TV (Tracy Vannausdle)

2<sup>nd</sup> Grade- TF (Trish Fellers), BK (Barb Kelly), RS (Rebecca Sterbick), KW (Kim Walford)

1<sup>st</sup> Grade- TD (Terri Dunn), BD (Becky Dolch), JE (Joe Erickson), DG (Debbie Grabber)

Kinder- SC (SueAnn Crouse), SL (Stephanie Laughlin), MB (Meshell Billings), MS (Melinda Smits), JS (Jill Sieh)

**New students to IPS:**

**Martina (1<sup>st</sup>) and Zachary (K) Reese**

Mother:

Rondy Porter  
502 E Elm St  
Red Oak, IA 51566

**Brianne (1<sup>st</sup>) and Brooke(K) White**

Bryan and Rene White  
1906 Woodfield Dr  
Red Oak, IA 51566

**Charles (1<sup>st</sup>) and Leanna (2<sup>nd</sup>) Clemmons**

Amy Clemmons  
404 W Washington Ave  
Red Oak, IA 51566

**Madison McKenzie (3<sup>rd</sup>)**

Shawn McKenzie  
106 B Street  
Red Oak, IA 51566

**David Blount (1<sup>st</sup> )**

James and Alicia Blount  
1406 Forest Ave  
Red Oak, IA 51566

**Isabella Jager (3<sup>rd</sup> )**

Alexandra Lasley  
1211 3<sup>rd</sup> St  
Red Oak, IA 51566

**Cody Nichols (2<sup>nd</sup>) and Destiny Vargas (K)**

Parent:

Steven Beck  
102 W Corning  
Red Oak, IA 51566

**Ashlyn and Nolan Blackman (3<sup>rd</sup>)**

Bret and Brandi Blackman  
1222 Irene Ct  
Red Oak, IA 51566



## Board Report from Washington Intermediate School:

### I. Overall Review of the first seven days:

#### Pros:

- Students were ready to come back to school. I visited each classroom on the first day of school and talked about academic and behavioral expectations for the year. So far, students are stepping up to the plate and working hard. Absolutely no problems so far!
- Our time changes for lunch have worked out beautifully and students as well as staff have appreciated them. Students spend less time in line, and more time eating and playing outside.

#### Concerns:

- Six parents took students out of school early on our first Friday for "vacation."
- Software for teachers that they had access to last year (Saxon Math teaching lessons and black line masters) and the new reading materials we purchased instead of workbooks – are not available to them yet. SMART Board and Bright Link software is not available to make the boards work yet.
- We have only been able to have a media specialist in our building for ½ of one day so far this year.
- We have new students that cannot log on to computers. Work orders have been filled out, but students are not able to work on a computer with the teacher in the media center lab. They are going on week two being behind the other students on projects and assignments.
- I have had two students ask me, "When are we going to have something for breakfast other than sugar?"
- We are still ordering materials and replacement books - communication needs improved and a more timely plan of action needs implemented.

### II. Welcome to new families!

- Newly enrolled new or returning to Red Oak 5<sup>th</sup> graders are LaMya King (from Ohio), Skylar Mastin (from Stanton), Racheal Brasher (from Marshalltown), Kaitlyn Ruhl (from Japan), Joshua Frazier (from Glenwood)
- Newly enrolled new or returning to Red Oak 4<sup>th</sup> graders are Alexis Shelley (from Mount Ayr) and Angelina Michaelson (from College Springs).

### III. Building Goals for 2012-2013:

1. The reading comprehension scores on Iowa Assessments will show an increase in those proficient at the 5th grade by 5% over last year's scores from 4th grade.
2. The math total scores on Iowa Assessments will show an increase in those proficient at the 4th grade by 5% over last year's scores from 3rd grade.
3. Using the 21st Century Red Oak Curriculum, students will be prepared for the one-to-one initiative when students reach the Middle School.

4. Students will continue to have an opportunity for hands-on activities that encourages predicting and questioning skills and project based learning that transfers reading skills to science class.
5. Implement the Olweus Program against bullying by training teachers and address issues with areas in our school where bullying occurs.

**IV. Demographics and Equity in Class Rosters:**

5th Grade	Total	Male	Female	ELL	ELO	White	Hispanic	Black	Asian
<b>Teacher:</b>									
Cockburn, Michelle	21	7	14	2	2	17	2	2	
Hardy, Keith	21	9	12		3	21			
Schmid, Katie	20	13	7		3	19			1
Timmerman, Sue	22	11	11		3	20	2		
Placed out of district	1	1				1			
<b>Totals:</b>	<b>85</b>	<b>41</b>	<b>44</b>	<b>2</b>	<b>11</b>	<b>78</b>	<b>4</b>	<b>2</b>	<b>1</b>

4th Grade	Total	Male	Female	ELL	ELO	White	Hispanic	Black	Asian
<b>Teacher:</b>									
Montgomery, Angie	22	11	11	2	4	18	3		1
Kunze, Sonia	21	11	10	2	1	17	3	1	
Chelsvig, Sue	22	11	11	1	3	19	1	2	
Haufle, Mark	21	9	12	1	1	16	4	1	
Placed out of district	1	1							
<b>Totals:</b>	<b>87</b>	<b>43</b>	<b>44</b>	<b>6</b>	<b>9</b>	<b>70</b>	<b>11</b>	<b>4</b>	<b>1</b>

Specials rosters are the same as the class rosters. Each class rotates through Art, PE, Music, technology time, and group counseling. (See schedule below)

**2012-2013 Washington Intermediate Daily Schedule**

4th Grade	Monday				Tuesday				Wednesday				Thursday				Friday				
	K	H	C	M	K	H	C	M	K	H	C	M	K	H	C	M	K	H	C	M	
<b>Teacher:</b>																					
8:15 - 8:20	Attendance, Lunch Count, Pledge																				
8:20 - 8:55	PE	AR	M	T	AR	PE	T	M	Each Class put 30 min. Tech time into Wed. Schedule.	G	M	AR	PE	M	G	PE	AR	PE	AR	M	T
8:55 - 9:30	M	T	G	PE	T	M	P	G		PE	T	T	M	T	P	M	T	M	T	P	M
	Academic Time is split different for each teacher									Academic Time is split different for each teacher											

11:10 - 11:50	Lunch and Recess	
------------------	------------------	--

Academic Time is split different for each teacher

Academic Time is split different for each teacher

1:15 - 1:50	School Wide RTI Time
1:55 - 2:10	Recess

1:15 - 1:50	School Wide RTI Time
1:55 - 2:10	Recess

Academic Time is split different for each teacher

Academic Time is split different for each teacher

3:15

**5th Grade**

Teacher:

8:15 -  
8:20

10:00 -  
10:15

11:50 -  
12:30

1:15 -  
1:50  
1:55 -  
2:30  
2:35 -  
3:10

	Monday				Tuesday				Wednesday				Thursday				Friday			
	C	H	S	T	C	H	S	T	C	H	S	T	C	H	S	T	C	H	S	T
	Attendance, Lunch Count, Pledge																			
	Academic Time is split different for each teacher								8:30 - 9:00 Guid (T) 9:05 - 9:35 Guid (S) 9:40 - 10:10 Guid (H) 10:15 - 10:45 Guid (C)				Academic Time is split different for each teacher							
	Recess												Recess							
	Academic Time is split different for each teacher												Academic Time is split different for each teacher							
	Lunch and Recess																			
	Academic Time is split different for each teacher												Academic Time is split different for each teacher							
	School Wide RTI Time										School Wide RTI Time									
	T	M	AR	PE	AR	PE	T	M	U	PE	AR	M	T	M	T	PE	AR			
	PE	T	T	M	T	M	P	E	T	M	T	T	PE	T	P	E	M	T		

4th Teachers: C - Chelsvig, H - Haufle, M - Montgomery, K-Kunze

5th Teachers: C - Cockburn, S - Schmid, H - Hardy, T - Timmerman

Specials: T - Technology Time, PE - physical Education, MU - music, Art, G-Guidance

Specials Teachers: Schellhammer - 4th and 5th Guidance, 4th PE - Lamb, 5th PE - Subbert, 4th art - Euken, 5th art - Adams, 4th music - Wemhoff, 5th music - Kilpatrick, Technology Time is taught by the classroom teachers



## **ROMS Back to School Report**

Prepared for: ROCSD Board of Directors

Prepared by: Middle School Principal, Nate Perrien

The start of the new school year has arrived, and it did not take our students to get back into the swing of things or start using their new learning tools (laptops)! We have settled in with 276 students total in the building up about ten from last year, and also welcome thirteen new students to the Middle School this year.

As expected we have run into some instructional problems with the computers in the classrooms. This revolves primarily around programs not working correctly, and most staff is anxious to get going with them. This sense of urgency to begin using the laptops as the centerpiece of a convenient learning tool is awesome. However, we are still focusing as a staff on what matters the most and that is the actual learning and instruction itself and not focusing solely on the computers. Below you will find a plethora of demographic information to give you a snap shot of what is happening at the middle school. If you have any questions regarding the information provided, do not hesitate to ask.

Thanks, Mr. Perrien

### **Enrollment:**

We currently have 276 students enrolled in some form at the Middle school.

- This includes students who are dual enrolled.
- Our highest core classroom pupil/teacher ratio (PTR) is 30:1 (This occurs in 8<sup>th</sup> grade Language Arts & Science classes)
- Our overall PTR for classes is approximately 19:1 per period.

### **Activities:**

- Band-
  - 6<sup>th</sup> grade = 55 / 7/8<sup>th</sup> grade = 54

- Choir-
  - 7<sup>th</sup> grade performing Choir = 50 / 8<sup>th</sup> grade Choir = 33 \* *up from 23 enrolled last year.*
- Cross Country-
  - 7 are out in 7<sup>th</sup> and 8<sup>th</sup> grade: 6 Boys and 1 Girl
- Football-
  - 7<sup>th</sup> Grade = 19 / 8<sup>th</sup> Grade = 24
- Volleyball-
  - 7<sup>th</sup> Grade = 12 / 8<sup>th</sup> Grade = 15

### **Administrative Goals for the 2012-13 School Year:**

- 1) Block out time for a more directive approach to classroom walk-through observations. Last year Mrs. Sims developed a program that uses our SOTEL walk-through protocol as a communication piece to give instant feedback to teachers using the I pad. I plan to implement this into my walkthroughs giving it more of a purpose to our teaching staff.
- 2) Continue to monitor the ROMS Behavior Disorders classroom closely for needed program modifications. Last year Mrs. Allensworth and I collaborated and had the same beliefs that we must insist our students with behavior disorders be given a more balanced education when it comes to behavior needs and academic needs. We are working closely with new program teacher Mrs. Clara Shankle to better meet those needs this school year.
- 3) Focus on the AYP goals and making progress at achieving them.

### **Professional Development vs. Collaboration Time:**

- Through RTI training this summer one huge realization the ROMS leadership team left with was our promise to collaborate. We will now primarily use our early out Wednesdays as a time for content teachers to collaborate on the 4 essential PLC questions.
- Any Profession Development Items (i.e. reading strategies across all curricular areas, technology or 1:1 related trainings or other specific educational focuses) will occur on Wednesday mornings from 7:30-8:10.
- Peer Coaching- This will occur while teams collaborate on early out Wednesdays. Members of the lead team will work with the different content teams each early out, using a similar model for planning a unit: essential questions, pre assessments, post assessments, formative assessments, differentiation and instruction.

**Schedule Changes:**

- School starts 3 minutes earlier than it did last year.
- Students now have 3 separate lunches.

Teacher	1st	2nd	3rd	4th	5th	6th	7th	8th
Adams 121	Art 7 M 9 F 16 minority 3	Art 7 M 9 F 4 minority 4	Art 7 M 4 F 1 minority 0	Art 8 M 20 F 11 minority 4	Art 8 M 5 F 3 minority 1	Prep	WA	WA
Black 221	LowBrass 6 M 4 F 2 minority 0	HighBrass 6 M 5 F 4 minority 2	HS	HS	HS	HS	HS	HS
Carlson, D 119	IndTech 7 M 9 F 14 minority 1	Ind Tech 7 M 9 F 4 minority 0	Ind Tech 7 M 4 F 3 minority 3	IntroteWoods 8 M 11 F 3 minority 1	Prep	PE 8 M 14 F 5 minority 2	Ind Tech 8 M 16 F 1 minority 2	off, has 0 pd @ HS
Carlson, M 107	Sci 6 M 11 F 12 minority 1	Sci 6 M 16 F 11 minority 2	Prep	Sci 8 M 9 F 11 minority 4	Sci 8 M 12 F 2 minority 1	Sci 6 M 10 F 3 minority 2	SH/Lit help	Sci 6 M 15 F 10 minority 1
Erickson, M 203	Prep	LitSkills 8 M 8 F 6 minority 3	LitSkill 8 M 5 F 5 minority 0	SH/Lit help	Lang 8 M 9 F 2 minority 0	Lang 8 M 13 F 5 minority 4	Lang 8 M 13 F 15 minority 3	Lang 8 M 17 F 13 minority 2
Fluckey 201	Prep	SH/Math help	Lang 6 M 8 F 5 minority 0	Read 6 M 4 F 5 minority 0	Read 6 M 15 F 10 minority 1	Lang 6 M 10 F 7 minority 2	Lang 6 M 13 F 10 minority 1	Lang 6 M 15 F 12 minority 2
Henke 101	FACS 6 M 13 F 5 minority 1	FACS 6 M 8 F 5 minority 1	FACS 6 M 8 F 5 minority 2	FACS 8 M 6 F 9 minority 1	Study Hall	Duty	IntroFoods 8 M 12 F 9 minority 3	Prep
Hewett 221	lessons	lessons	Band 7/8 M 27 F 27 minority 4	Lessons or HS	Lessons or HS	Reeds 6 M 8 F 12 minority 0	Flutes 6 M 0 F 7 minority 0	Perc 6 M 4 F 2 minority 0
Hietbrink 309	Sci 8 M 15 F 13 minority 4	Sci 8 M 20 F 10 minority 2	Prep	Sci 7 M 4 F 7 minority 2	Sci 7 M 16 F 11 minority 3	Sci 7 M 12 F 12 minority 2	Sci 7 M 10 F 12 minority 2	Study Hall
Kilpatrick 219	GenMu 7 M 13 F 4 minority 2	PerfCh 7 M 9 F 16 minority 1	Choir 6 M 10 F 7 minority 1	Choir 6 M 15 F 13 minority 1	Prep	Choir 8 M 10 F 23 minority 3	WA	WA
Lammert 303	SocStu 8 M 12 F 9 minority 3	Prep	SocStu 8 M 11 F 10 minority 2	SocStu 7 M 11 F 10 minority 1	SocStu 7 M 11 F 10 minority 4	Study Hall	SocStu 7 M 10 F 13 minority 3	SocStu 7 M 11 F 8 minority 2

Manz 215	Prep	Study Hall	Lang7 M 6 F 7 minority 1	Lang7 M 11 F 8 minority 3	Lang7 M 12 F 13 minority 3	Lang7 M 9 F 12 minority 2	LitSkills7 M 13 F 11 minority 4	LitSkills7 M 12 F 17 minority 5
Mayes 209	HS	HS	HS	Travel/Prep	CSWE8 M 14 F 13 minority 5	CSWE8 M 17 F 13 minority 2	Study Hall	Study Hall
Perkins 207	SocStu8 M 15 F 10 minority 2	Prep	SocStu6 M 9 F 9 minority 0	SocStu 6 M 17 F 8 minority 2	SocStu6 M 15 F 12 minority 3	SocStu6 M 11 F 7 minority 2	Study Hall	SocStu8 M 15 F 10 minority 2
J. Redel 209	Comp6 M 10 F 9 minority 1	Comp6 M 8 F 8 minority 0	Comp6 M 5 F 4 minority 2	HS	HS	HS	HS	HS
Rouse 103	ELL M 1 F 2 minority 3	ELL M 2 F 0 minority 2	HS	HS	HS	HS	HS	HS
Sickels 205	Prep	LitSkills8 M 6 F 4 minority 2	Study Hall	LitSkills7 M 6 F 5 minority 0	Read6 M 16 F 9 minority 3	LitSkills7 M 7 F 8 minority 2	Read6 M 14 F 10 minority 2	LitSkills8 M 7 F 5 minority 2
Sonntag 301	Math6 M 10 F 6 minority 4	Math6 M 11 F 10 minority 0	Math7 M 8 F 9 minority 2	Math7 M 10 F 12 minority 5	Math7/6 M 4 F 3 minority 0	Math6 M 8 F 6 minority 0	Prep	Math6 M 10 F 9 minority 3
Subbert Gym	PE7 M 10 F 6 minority 2	PE7 M 10 F 15 minority 1	PE6 M 11 F 6 minority 1	PE6 M 16 F 11 minority 1	PE8 M 10 F 17 minority 5	Prep	WA	WA
White 305	Alg I M 14 F 4 minority 1	PreAlg8 M 13 F 13 minority 1	PreAlg8 M 14 F 9 minority 6	PreAlg8 M 6 F 4 minority 1	Prep	PreAlg8/7 M 9 F 9 minority 2	PreAlg8 M 7 F 6 minority 1	Math7 M 12 F 11 minority 1

<b>ROMS new student address for 12-13</b>	
<b>parent(s) &amp; address</b>	<b>student</b>
<b>Mr. &amp; Mrs. Bryan White</b>	<b>Skyler Windy</b>
1906 Woodfield Dr. Red Oak, IA 51566	
<b>Mr. &amp; Mrs. Gail Rohner</b>	<b>Francisco Rohner</b>
107 E. Nuckols St. Red Oak, IA 51566	
<b>Ms. Tosha Shelley</b>	<b>Shane Shelley</b>
600 E. Grimes St. Red Oak, IA 51566	
<b>Ms. Amy Clemmons</b>	<b>Faith Clemmons</b>
404 W. Washington Ave. Red Oak, IA 51566	
<b>Ms. Janet Weirich</b>	<b>Nikko Weirich</b>
211 W. Coolbaugh St. Red Oak, IA 51566	
<b>Mr. &amp; Mrs. Jeremy Bartlett</b>	<b>Kyale Meyer-Bartlett</b>
2343 Ginkgo Ave, Red Oak, IA 51566	
<b>Mr. Guadalupe Altuzar</b>	<b>Wilmer Ramos</b>
200 Joy St. # 3 Red Oak, IA 51566	
<b>Rev. &amp; Mrs. Alan Dean</b>	<b>Aiden Dean</b>
1201 N. 6th St. Red Oak, IA 51566	he was home schooled full time last year, other family members have been enrolled in the past.
<b>Mr. &amp; Mrs. Brett White</b>	<b>Madison White</b>
902 E. Coolbaugh St. Red Oak, IA 51566	she was home schooled full time last year, I believe first time in ROCS D as a student.
<b>Mr. &amp; Mrs. Johnathan Certain</b>	<b>Dianna Certain</b>
2400 N. 8th St. #22 Red Oak, IA 51566	
<b>Mr. &amp; Mrs. Dan Bullington</b>	<b>Emma Bullington</b>
2447 E. Ave Red Oak, IA 51566	she was home schooled full time last year, I believe first time in ROCS D as a student.
<b>Ms. Malissa Bissell</b>	<b>Sierra Bissell</b>
114 W. 6th St. Villisca, IA 50864	she is OE in from Villisca, has attended ROCS D in the past.



# Red Oak High School Principal's Report: Opening of School

## Section 1 - The First Seven Days

The first seven days have been invigorating for me personally as the high school principal, in particular, the the first day of school when we ran a Laptop Boot Camp. On the first day, I taught six classes of Microsoft Outlook to all the freshmen, some sophomores and some juniors. It was rewarding for me to be in front of the classroom again.

## Section 2 - New Families Report

On behalf of the Red Oak Board of Directors, we would like to welcome the following students new to Red Oak Community School District. They are as follows:

Freshman	Brittany Cleaver
Sophomores	Dalon King, Jacob Reafleng, Anthony Rohner
Juniors	None
Seniors	Melissa Liechti, Devon Perkins, Torri Perry, Jessica Randolph, Dale Reich

Central Office has been given addresses of these new students so that they can send out welcome letters from the district.

## Section 3 - Building Goals

### **Instructional Technology**

Now that the laptops are here, the next focus will be the implementation of this technology into instructional strategies/practices. Teachers will be using or teaching students skills related to Schoology, DyKnow, Outlook, Infinite Campus, Curriculum Mapper and the school website. Clearly, there is a lot of ground to cover as it relates to instructional technology for the 2012-13 school year.

### **Response to Interventions**

Four teachers attended the summer workshop on Response to Intervention with Geri Parscale. They are Melissa Freiberg, Jim Kohout, Sami Moyers and Brett Eubank. Together, we will design some of the professional development opportunities for the faculty as the year progresses.

### **Iowa Assessments**

The staff will have time to review the results (item responses were only recently received) of the Iowa Assessments and have time to plan for the upcoming year's administration of this important test. In addition, we will review the use of other assessment opportunities such as the NWEA MAP test and the Iowa Assessment End-of-the-Year Course Assessments.

### **Board Goals**

The high school understands that the board may set goals in October that may add to these other goals.

### **Section 4 – Demographics**

Please see additional table of classes with each section's number of students and PTR. It also represents the Master Schedule.

**1st SEMESTER**

Teacher	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
Allison, Sharon	Prep	WAS (Co Taught)	Basic Bio	Basic Rdg.	Basic Bio	EBCE	Ag II (IS) (Co T)	Seminar
# Students			3	1	3		1	14
Batula, Juan	Prob. Solving & Reasoning	Geometry	Prep	Geometry	Geometry B	Geometry	Algebra II	Seminar
# Students	16	25		20	22	21	17	11
Berry, Darrell	PE	Trig.	College Stats	Algebra II	Algebra II A	Algebra II	Prep	Seminar
# Students	22	12	26	22	19	15		15
Black, Dan	MS	MS	Music Theory	Band	Lessons	Prep	Lessons	Lessons
# Students			4	33				
Blomstedt, Deb	Chemistry	Bus. Math	Chemistry	Chemistry	Prep	Chemistry	Physics	Seminar
# Students	16	17	21	24		15	16	13
Bonnett, Rebecca	Spanish IV	Prep	Spanish II	Spanish IV	Spanish III A	Spanish II	Spanish III	Seminar
# Students	10		14	15	11	15	17	15
Carlson, David	Wt. Training Zero Blk							
# Students	22							
Deter, Bob	Hdwr/Sftware Zero Block	Hdwr./Sftware	Tech Asst.			Tech Asst.	Tech Asst.	
# Students	7	1	1			1	1	
Freiberg, Melissa	Biology	Biology	Prep	Anatomy	Biology B	Anatomy	Biology	Seminar
# Students	19	23		21	17	8	22	16
Gamb, John	Econ.	Prep	Software Ess.	Econ	Econ. A	Gov't	Gov't	Seminar
# Students	7		20	17	22	24	20	14
Grim, Curt	Health I (Co T)	Basic Govt.	Psychology (Co T)	Prep	Basic US Hist	WAS (Co T)	Co-Teach History	Seminar
# Students		3			1			11
Harter, Anne	Basic Am. Lit	Basic LA 10	Basic LA 9	Alternative	Basic Sr. Eng	Prep	Reading (Co T)	Seminar
# Students	3	4	3		3		4	4
Horn, Laura	Am. Lit.	Senior English	Senior English	Prep	Am. Lit. B	Am. Lit.	Am. Lit.	Seminar
# Students	22	11	18		20	22	23	15
Kohout, Jim	Adv. Problem	Algebra I	Algebra I	Prob. Solving	Algebra I A	MS	MS	@ MS
# Students	19	21	24	22	24			
Kurtz, Diane	French II	French III/IV	French I	Comp. Skills	Prep	French II	French I	Seminar
# Students	10	6/3	8	9		12	13	16
Marsden, Tim	JV Choir	Adv. Music Th	Music Theory	Lesson	Varsity B	Lesson	Lesson	Minnisingers
# Students	32	1	4		65			31
Mayes, Kathleen	Software Ess. I	Business Law I	Accounting I	@ MS	MS	MS	MS	@ MS

Meade, Michael	Prep	AP History	US History	US History	Lunch Duty	US History	US History	Seminar
# Students		14	21	20		19	23	16
Moyers, Sami Jo	Themes of Lang.	Software Ess. I	Themes of Lang.	Support Room	Themes of Lang. A	Prep	Themes of Lang.	Seminar
# Students	18	15	25	1	12		24	14
Panec, Kelen	Env. Studies	Physical Science	Physical Science	Physical Science	Prep	Physical Science	Env. Studies	Seminar
#Students	15	22	21	21		19	13	15
Peterson, Bob	Arch Design	CAD	Woods	Intro Mech.	Woods B	Intro Mech.	Prep	Seminar
# Students	5	12	10	15	16	11		11
Podliska, Tiegen	Prep	World Area Studies	Psychology	Psychology	Psychology A	World Area Studies	West Civ.	Seminar
# Students		20	21	23	22	15	11	
Redel, Denny	Weight Training	Weight Training	PE	Weight Training	Prep	Weight Training	Weight Training	Seminar
# Students	9	19	25	18		17	17	14
Redel, Jeanne	MS	MS	MS	Prep	Aerobics B	Aerobics	Aerobics	Seminar
# Students					13	24	14	17
Reeve, Kim	Comp. Skills	Structure of Lit. & Lang.	Prep	Structure of Lit. & Lang.	Structure of Lit. & Lang. A	British Lit.	Comp. Skills	Seminar
# Students	11	17		18	20	13	14	16
Rhodes, Sheree	Health I	Adv. Foods	Parenting	Prep	Food Choices B	FACS	Parenting	Seminar
# Students	15	21	13		20	20	20	14
Rouse, Nathan	MS	MS	MS	Spanish I	Spanish I A	Spanish I	Spanish I	ELL
# Students				18	16	21	22	
Spencer, Alan	Ag I	Ag Mechanics	Adv. Animal Science	Prep	Ag II A	Ag Mechanics	Ag III	Seminar
# Students	18	10	14		16	11	11	21
Sullivan, Steve	Co-Teach Prob. Solving & Reas.	Co-Teach Alg. I	Basic Math	Co-Teach Prob. Solving & Reas.	Co-Teach Alg. I	Basic Math	Prep	Seminar
# Students			2			9		11
Uhl, Jason	Virtual Reality	Yearbook	Virtual Reality	Drawing	Studio Art A	Studio Art	Col. Computer Graphic Design	Prep
# Students	9	10	17	16	14	13	19	
Werner, Cecelia	Pottery I	Pottery I	Pottery I	Prep	Gone	Gone	Gone	_____
# Students	14	13	15					
Willey, Kay	Reading	Prep	Support Room	Reading	Lunch Duty	Support Room	Reading	Seminar
# Students	17		1	19		1	20	16

Course	# of Students	SES	%	TAG	%	504	%	ELL	%
21st Century Wrld Prob	13	7	54%	1	8%	0	0%	0	0%
Accounting I	8	3	38%	1	13%	0	0%	0	0%
Accounting II	3	1	33%	0	0%	0	0%	0	0%
Adult Living	18	8	44%	2	11%	1	6%	0	0%
Adv Animal Science	14	1	7%	1	7%	0	0%	0	0%
Adv Pottery	7	3	43%	0	0%	1	14%	0	0%
Adv Prob Solv & Reason	19	15	79%	0	0%	0	0%	0	0%
Advanced Studio Art	5	3	60%	0	0%	1	20%	0	0%
Aerobics	98	57	58%	1	1%	0	0%	0	0%
Ag Power Mechanics	35	12	34%	1	3%	0	0%	0	0%
Agriculture Ed I	32	8	25%	2	6%	0	0%	4	13%
Agriculture Ed II	16	5	31%	0	0%	1	6%	0	0%
Agriculture Ed III	11	0	0%	0	0%	0	0%	0	0%
Algebra I	69	32	46%	0	0%	4	6%	0	0%
Algebra II	73	31	42%	6	8%	1	1%	0	0%
Am Lit	87	33	38%	7	8%	4	5%	0	0%
Anatomy	29	9	31%	3	10%	1	3%	0	0%
AP History Wt	14	6	43%	5	36%	0	0%	0	0%
Arch Design	5	1	20%	1	20%	1	20%	0	0%
Band	33	8	24%	4	12%	2	6%	0	0%
Basic American Lit	3	1	33%	0	0%	0	0%	0	0%
Basic Biology	9	7	78%	0	0%	0	0%	0	0%
Basic Economics	3	3	100%	0	0%	0	0%	0	0%
Basic Government	3	1	33%	0	0%	0	0%	0	0%
Basic Math A	11	9	82%	0	0%	0	0%	0	0%
Basic Reading	5	3	60%	0	0%	0	0%	0	0%
Basic Senior English	3	3	100%	0	0%	0	0%	0	0%
Basic US History	1	1	100%	0	0%	0	0%	0	0%
Biology	81	41	51%	5	6%	2	2%	0	0%
British Literature	13	8	62%	3	23%	0	0%	0	0%
Bus Math	17	9	53%	2	12%	1	6%	0	0%
Business Law I	22	15	68%	3	14%	1	5%	0	0%
Business Law II	19	10	53%	2	11%	1	5%	0	0%
CAD Design	12	4	33%	0	0%	1	8%	0	0%
Chemistry	74	35	47%	6	8%	1	1%	0	0%
Classic Literature	65	35	54%	3	5%	2	3%	0	0%
Col Anatomy & Phys I & 2	2	2	100%	0	0%	0	0%	0	0%
Col Intro to Computers	1	1	100%	0	0%	0	0%	0	0%
Coll Algebra III Wt	23	3	13%	7	30%	0	0%	0	0%
Coll Calc I Wt	5	1	20%	2	40%	0	0%	0	0%
Coll Calc II - Wt	5	1	20%	2	40%	0	0%	0	0%
Coll Cmptr Graphic Design	19	1	5%	0	0%	0	0%	0	0%
Coll Developmental Psych	2	0	0%	0	0%	0	0%	0	0%
Coll Intro to Psychology	5	3	60%	7	140%	0	0%	0	0%
Coll Layout Design	11	2	18%	2	18%	0	0%	0	0%

Course	# of Students	SES	%	TAG	%	504	%	ELL
Coll Calc II - Wt	3	1	33%	1	33%	0	0%	0
Coll Cmptr Graphic Design	19	7	37%	3	16%	0	0%	0
Coll Developmental Psychology	1	0	0%	0	0%	0	0%	0
Coll Intro to Psychology	4	2	50%	0	0%	1	25%	0
Coll Layout Design	11	5	45%	1	9%	0	0%	0
Coll Medical Term	17	5	29%	1	6%	0	0%	0
Coll Nutrition	3	1	33%	0	0%	0	0%	0
Coll Statistics Wt	26	4	15%	8	31%	1	4%	0
College Bound Senior Eng	19	8	42%	1	5%	2	11%	0
College Eng Comp I Online	2	0	0%	0	0%	0	0%	0
College English Comp I Wt	40	12	30%	7	18%	0	0%	0
College Eng Comp II Onl	2	2	100%	2	100%	0	0%	0
College Eng Comp II Wt	31	8	26%	5	16%	0	0%	0
College Fund of Oral Com	17	5	29%	3	18%	0	0%	0
College Music Apprec	1	0	0%	0	0%	0	0%	0
College Sports and Society	1	0	0%	0	0%	0	0%	0
College West Civ II Online	1	1	100%	0	0%	0	0%	0
College West Civ I Wt.	6	2	33%	5	83%	0	0%	0
Composition Skills	95	47	49%	8	8%	1	1%	0
Creative Literacy	52	27	52%	5	12%	3	6%	0
Credit Recovery	10	6	60%	3	0%	0	0%	0
Drawing	15	8	53%	1	7%	0	0%	0
Earth Science Alt Program	4	2	50%	0	0%	1	25%	0
EBCE	5	3	60%	0	0%	1	20%	0
Economics	87	37	43%	6	7%	4	5%	0
Electricity	18	5	28%	0	0%	2	11%	0
Engineering Design Tech	2	0	0%	0	0%	0	0%	0
Environ Studies	46	19	41%	1	2%	5	11%	0
FACS for You	20	12	60%	0	0%	0	0%	0
Finite Math	4	3	75%	0	0%	0	0%	0
Food Careers	6	5	83%	1	17%	0	0%	0
Food Choices	42	25	60%	2	5%	2	5%	0
French I	21	8	38%	2	10%	1	5%	0
French II	22	12	55%	2	9%	0	0%	0
French III	7	4	57%	1	14%	0	0%	0
French IV	3	0	0%	0	0%	0	0%	0
Geometry	88	11	13%	1	0%	0	0%	0
Government	79	29	37%	3	0%	3	4%	0
Health 1	15	17	113%	2	30%	0	0%	0
Health 2	23	9	39%	2	40%	1	4%	0
Health Careers I	23	0	0%	0	40%	0	0%	0
Health Careers II	21	2	10%	1	0%	0	0%	0
Intro to Mech Des	28	41	146%	6	0%	1	4%	0
IS Forensic Science	1	8	800%	1	140%	0	0%	0

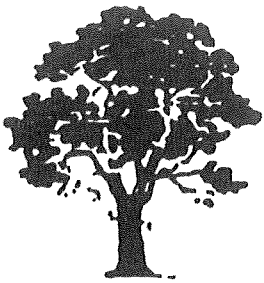
Junior Varsity Choir	31	23	74%	3	18%	2	6%	0
Course	# of Students	SES	%	TAG	%	504	%	ELL
Manufacturing	31	14	45%	0	33%	0	0%	0
Music Theory	4	4	100%	0	16%	0	0%	0
Painting	8	11	138%	1	0%	0	0%	0
Parenting	33	10	30%	1	0%	0	0%	0
Physical Education	120	2	2%	0	9%	0	0%	0
Physical Science	83	8	10%	0	6%	0	0%	0
Physics	16	6	38%	0	0%	1	6%	0
Pottery I	42	13	31%	3	31%	1	2%	0
Pottery II	34	0	0%	0	5%	0	0%	0
Prob Solving & Reasoning	39	20	51%	3	0%	0	0%	0
Psychology	66	0	0%	0	18%	0	0%	0
Reading	56	1	2%	0	100%	0	0%	1
Sci Tech	11	12	109%	1	16%	2	18%	0
Senior English	29	4	14%	2	18%	0	0%	0
Social Problems	21	3	14%	0	0%	2	10%	0
Software Essen I	95	17	18%	1	0%	2	2%	0
Software Essent II	19	2	11%	1	0%	0	0%	0
Small Animal & Pet Care	39	56	144%	9	83%	3	8%	0
Spanish I	77	1	1%	0	8%	0	0%	0
Spanish II	29	35	121%	4	10%	3	10%	0
Spanish III	28	6	21%	4	30%	0	0%	0
Spanish IV	25	24	96%	1	7%	1	4%	0
Structure of Lit & Lang	55	8	15%	1	0%	1	2%	0
Studio Art	42	0	0%	0	0%	0	0%	0
Themes of Language	80	16	20%	0	7%	2	3%	0
Topics in Psych	31	16	52%	2	0%	0	0%	0
Trigonometry	33	40	121%	0	0%	2	6%	0
US History	84	12	14%	1	2%	2	2%	0
Varsity Choir	65	10	15%	0	0%	0	0%	0
Virtual Reality	26	12	46%	0	0%	1	4%	0
Weight Training/Condition	102	54	53%	9	17%	4	4%	0
West Civ	38	16	42%	1	5%	2	5%	0
Woods	26	2	8%	1	10%	1	4%	0
World Area Studies	86	15	17%	4	9%	2	2%	0
World Literature	4	7	175%	6	14%	1	25%	0
World Literature Alt Prog	1	8	800%	4	0%	0	0%	0
Yearbook	9	2	22%	0	1%	0	0%	0
Structure of Literacy & Lang	55	4	7%	3	4%	0	0%	0
Studio Art	42	22	52%	5	13%	0	0%	0
Themes of Language	80	48	60%	9	9%	4	5%	0
Topics in Psych	31	16	52%	4	0%	0	0%	0
Trigonometry	33	8	24%	6	5%	0	0%	0
US History	84	33	39%	3	21%	2	2%	0
Varsity Choir	65	17	26%	12	100%	3	5%	0

Virtual Reality	26	11	42%	3	10%	1	4%	0
Course	# of Students	SES	%	TAG	%	504	%	ELL
Weight Training/Condition	102	77	75%	17	0%	7	7%	0
West Civ	38	17	45%	2	0%	2	5%	0
Woods	26	7	27%	0	13%	1	4%	0
World Area Studies	86	9	10%	0	3%	2	2%	0
World Literature	4	42	#####	7	0%	4	####	0
World Literature Alt Prog	1	1	100%	0	0%	0	0%	0
Yearbook	9	8	89%	0	0%	0	0%	0
								0
								0



## High School New Students for 2012 - 2013

Student Name	Grade	Address	City/State/Zip	Parent/Guardian	Other Comments
Cleaver, Brittany	9	411 N 7th St #11	Red Oak, Iowa 51566	Brenda Cleaver	
King, Dalon	10	402 Edwards St	Emerson, Iowa 51533	Danielle & Spencer King	
Liechti, Melissa	12	1974 150th St	Red Oak, Iowa 51566	Connie & Randy Pendleton	Foreign Exchange Student
Musland, Shelby	10	1613 250th St	Red Oak, Iowa 51566	Paula Hill	
Perkins, Devon	12	704 Highland Ave	Red Oak, Iowa 51566	Kimberly & Oren Perkins	
Perry, Torri	12	1805 Summit St #2	Red Oak, Iowa 51566	Living on her own	
Randolph, Jessica	12	305 Walnut St	Red Oak, Iowa 51566	Josh Lowe/Tiffany Kinsley	Boyfriend/Mother
Reafleng, Jacob	10	1533 E Ave	Red Oak, Iowa 51566	Robert Reafleng	Sibling Guardian
Reich, Dale	12	100 E Valley	Red Oak, Iowa 51566	Sandy Reich	Grandmother
Rohner, Anthony	10	107 E Nuckols St	Red Oak, Iowa 51566	Gail & Kay Rohner	



# Red Oak Community School District

904 Broad Street

Red Oak, Iowa 51566

(712) 623-6600

[www.redoakschooldistrict.com](http://www.redoakschooldistrict.com)

8.22.2012

To: Board of Directors

From: Jeff Spotts: Assistant Principal/Activities Director

Subject: Activities Report Fall 2012

\*\*\*\*\*

The activities department has compiled a report of students involved with our fall programs. Several of the clubs have yet to have a meeting and will schedule meetings within the next 2 weeks and will submit a roster to the activities department after the meeting has concluded.

Grade Level	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	Man	Boys	Girls	Total
Activity										
Band – Dan Black			12	10	5	6		13	20	33
MS Band – John Hewett Dan Black	6 <sup>th</sup> – 50	7 <sup>th</sup> – 32	8 <sup>th</sup> 22					27	27	104
Cheerleading Cheri McFarland	X	X	1	2	3	6		0	12	12
Choir – Varsity Tim Marsden			6	18	25	16		19	46	65
Choir – JV Tim Marsden			15	10	2	3		8	22	30
Minnisingers Tim Marsden			1	11	11	8		15	16	31
National Honor Society Tim Marsden			0	0	0	6		3	3	6
MS Choir Kevin Kilpatrick	6 <sup>th</sup> -89	7 <sup>th</sup> -50	8 <sup>th</sup> - 33					102	70	172
Cross Country Curt Adams Sueanne French	3	4	1	6	8	7		16 6 MS	6 1 MS	22HS 7 MS
Football Jeff Spotts Dave Carlson Bryan White	15	22	16	12	16	13	1 HS 5MS	98 58 HS 40	0 2 MS	100 58HS 42MS

Nathan Rouse Juan Batula Matt Carlson Tiegen Podliska Bob Peterson Mark Erickson Carlos Guerra								MS		
Volleyball Angie Montgomery Sharon Allison Deb Drey Arryn Blomstedt	12	16	15	10	6	5	3	2	62 34 HS 28 MS	64 36HS 28MS
FFA Alan Spencer			14	9	15	15		34	19	53
Fall Play Mark Haufle Laura Horn	Will pick them after Labor Day						15	7	5	27
Yearbook Jason Uhl			0	1	1	7	0	0	9	9
Art Club Jason Uhl Cec Lock	Waiting for their first meeting this week.									
FCCLA Sheree Rhodes										
FBLA Kathleen Mayes										
Student Council Anne Harter										
Lettermen's Club Kay Willey Matt Carlson Sharon Allison										
International Club Rebecca Bonnett										
Book Club Anne Petersen										
Tech Club Anne Petersen										

The following list compiled shows ethnicity participation for fall 2012 activities at Red Oak High School. According to infinite campus we have 400 students 19 of which are Hispanic, 2 African Americans, 1 Asian, and 2 Native American. These students are participating in the following activities.

Football – 5 Hispanic  
Volleyball – 1 Hispanic  
Football Cheer – 2 Hispanic  
Band – 1 Asian  
Vocal – 4 Hispanic and 1 Asian

For the fall play this year, Mr. Haufle and Mrs. Horn planning on doing Out of the Frying Pan by Francis Swann. (The numbers put in the table are their projected numbers after they have the auditions for the play). Below is a brief description from the Samuel French catalogue:

Comedy

Interior Unit Set

7males; 5females

Three young men and three young women share an apartment in all innocence; they are would be stage folk and they are doing this for economic security. Their apartment is immediately above that of a Broadway producer who is about to cast a road company. They rehearse the play but how can they get him upstairs to see it? It happens that the producer is an amateur chef and, right in the middle of a culinary concoction, he runs out of flour. He comes upstairs to borrow a cup. At last the kids have him and they aren't going to let him go until he sees some evidence of their ability so they stage a murder mystery using the script of one of the producer's recent plays. It is so realistic that police swarm into the scene with hilarious results. The play will run November 2<sup>nd</sup> & 3<sup>rd</sup> at 7:00 pm and the 4<sup>th</sup> at 2:00 pm in the high school auditorium.

The activities department would like to announce results from the Tiger Fundraising cards sold from August 8<sup>th</sup> – August 16<sup>th</sup>. The football team, volleyball team, and cross country team combined to work this fundraiser and brought in \$6,715.00 for Tiger Athletics! The activities department would like to recognize the great job done by the athletes, coaches, and community members to make this a successful venture.

Personnel left to be hired for activities for the 2012-2013 school year are varsity assistant girls basketball coach, head varsity girls track coach, assistant varsity boys and girls track coaches, middle school girls track, and head varsity softball.

As a reminder all sports schedules can be found on [www.hawkeyeten.org](http://www.hawkeyeten.org) website for the 2012-2013 school year. The department is also working to add all activity events on the calendar to make this site a one stop shop for all events happening in the Red Oak Community School system.

Sincerely,

Jeff Spotts

# 2012-2013 Transportation Report

## First Week

◇ No Child Lost 😊

◇ First day we had 3 kindergarten students get off too early or not get off at all. (Taken care of very quickly)

## Routes

◇ Yellow Bus Routes remain the same (6) and a YMCA /Bancroft bus

◇ 2 students transported to Heartland School

◇ 1 new student to Alpha School in Omaha (must have monitor)

◇ Stanton route added

## Personnel Changes

◇ Dwight Nelson retires after driving for over 20years

◇ New substitute drivers – Natalie Mannen and coming soon Kevin Crouch

◇ New Route Driver- Ron Keast who has been substituting for 5 years.

## Vehicles

◇ Buses and auxiliary vehicles have all been inspected and ready for the year.

◇ With the addition of Stanton and Alpha School van routes the Transportation department could use another vehicle.

To: The Board of Directors

The kitchens of the Red Oak School District are off to a great start for the 2012-2013 school year.

The staff got together on August 14<sup>th</sup> for our back to school meeting and luncheon, reviewed the yearly Bloodborne Pathogens reporting and the new guidelines for state nutrition.

Here are a few highlights and goals for the food service department for the new school year:

1. Beginning of school year preparations:

- The cleaning of all kitchens
- Ordered and put away all food
- Set up all HASAP books and production books
- Trained two head cooks for their new positions
- Participated in webinars for new nutritional guidelines
- Went to class in Ames for managers/head cooks

2. The first 7 days of school:

- Training of new Secretary, Tammi VanMeter on lunch procedures at the Middle School
- Worked with all three kitchens on a full day schedule
- Welcomed new employee, Mindy Riibe to our team and reviewed her new duties as a food service worker
- Preparations of the fruit & vegetable program which began on August 20<sup>th</sup>

3. Goals for food service:

- Maintain and supervise new portion sizes
- Working towards the .06 cent lunch certification
- Being in each building weekly
- The biggest challenge is to keep up with all the changes and new guidelines that the Department of Nutrition mandates

Sharon Foote  
Food Service Director

Item 6.2.2 Red Oak Schools Fiscal Review – Business Manager Shirley Maxwell

**BACKGROUND INFORMATION:** The fiscal year has officially come to a close but numerous wrap-up activities are underway to ensure all revenue and expenditures have been considered. Please allow Business Manager Shirley Maxwell a few minutes to review the following:

- ★ Overall review of anticipated budget balances from FY 12
- ★ Overall review of expected revenues and projections made one year ago
- ★ Concerns that will continue into FY 13
- ★ Expectations from the new auditing firm that must be considered prior to the field audit during the week of September 17 - 21

**SUGGESTED BOARD ACTION:** None anticipated

## UNSPENT AUTHORIZED BUDGET

## Red Oak Community School

	Actual FY08	Actual FY09	Actual FY10	Actual FY11	Estimated FY12	Estimated FY13	Estimated FY14	Estimated FY15	Estimated FY16	Estimated FY17
Regular Program District Cost	7,083,291	7,360,097	7,433,222	7,387,871	7,157,258	7,278,013	7,381,926	7,460,385	7,495,136	7,677,090
+ Regular Program Budget Adjustment	0	0	476	119,683	304,492	0	0	0	0	0
+ Supplementary Weighting District Cost	90,026	107,276	119,398	336,666	278,060	253,500	162,050	104,000	100,000	100,000
+ Special Ed District Cost	971,406	1,036,326	1,049,661	1,127,006	1,094,297	1,040,633	1,100,000	1,100,000	1,100,000	1,100,000
+ Teacher Salary Supplement District Cost			658,255	658,255	653,933	643,839	630,000	630,000	630,000	630,000
+ Prof Dev Supplement District Cost			72,567	72,567	72,133	71,028	71,000	71,000	71,000	71,000
+ Early Intervention Suppl District Cost			89,358	89,358	88,622	87,103	86,500	86,500	86,500	86,500
+ AEA Special Ed Support	361,261	376,310	379,877	374,420	362,841	365,765	360,000	360,000	360,000	360,000
+ AEA Special Ed Support Adjustment	0	0	0	5,457	17,036	14,112	0	0	0	0
+ AEA Media Services	57,888	60,166	60,789	60,476	58,599	59,570	58,000	58,000	58,000	58,000
+ AEA Educational Services	63,598	66,111	66,796	66,895	64,817	65,890	65,000	65,000	65,000	65,000
+ AEA Sharing District Cost		7,526	6,256	4,700	0	0	0	0	0	0
+ AEA Teacher Salary Suppl District Cost			42,179	42,179	38,457	37,566	37,500	37,500	37,500	37,500
+ AEA Prof Dev Suppl District Cost			4,721	4,721	4,053	3,965	3,700	3,700	3,700	3,700
+ Dropout Prevention Allowable Growth	309,089	322,852	327,237	370,570	332,974	363,901	300,000	300,000	300,000	300,000
+ SBRC Allowable Growth Other #1	0	0	0	0	0	0	0	0	0	0
+ SBRC Allowable Growth Other #2	87,176	144,084	103,471	132,063	101,188	85,000	85,000	85,000	85,000	85,000
+ Special Ed Deficit Allowable Growth	364,560	337,227	10,999	0	0	0	30,000	30,000	30,000	30,000
- Special Ed Positive Balance Reduction	0	0	0	0	0	0	0	0	0	0
- AEA Special Ed Positive Balance	0	0	0	0	0	0	0	0	0	0
+ Allowance for Construction Projects	0	0	0	0	0	0	0	0	0	0
- Unspent Allowance for Construction	0	0	0	0	0	0	0	0	0	0
+ Enrollment Audit Adjustment	0	0	0	0	0	-2,589	0	0	0	0
- AEA Prorata Reduction	35,400	27,855	31,524	27,855	75,870	75,870	74,500	74,500	74,500	74,500
= Maximum District Cost	9,352,895	9,790,120	10,393,738	10,825,032	10,552,890	10,291,426	10,296,176	10,316,585	10,347,336	10,529,290
+ Preschool Foundation Aid		0	0	257,675	212,377	225,038	212,000	212,000	212,000	212,000
+ Instructional Support Authority	332,081	342,221	570,671	560,621	542,917	532,459	538,000	538,000	537,000	536,000
+ Ed Improvement Authority	0	0	0	0	0	0	0	0	0	0
+ Other Miscellaneous Income	1,652,320	2,026,991	1,735,265	1,633,481	1,500,000	1,105,000	1,105,000	1,105,000	1,105,000	1,105,000
+ Unspent Auth Budget - Previous Year	1,423,696	967,157	512,051	724,573	1,875,655	2,122,839	1,265,762	-44,062	-1,783,477	-3,943,141
+ GAAP Conversion Hold Harmless	0	0	0	0	0	0	0	0	0	0
= Maximum Authorized Budget	12,760,992	13,126,489	13,211,725	14,001,382	14,683,839	14,276,762	13,416,938	12,127,523	10,417,859	8,439,149
- Expenditures	11,793,835	12,614,438	12,487,152	12,125,727	12,561,000	13,011,000	13,461,000	13,911,000	14,361,000	14,811,000
= Unspent Authorized Budget	967,157	512,051	724,573	1,875,655	2,122,839	1,265,762	-44,062	-1,783,477	-3,943,141	-6,371,851
	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	FY 17

Estimated on August 22, 2012. There are still special education expenditures and receipts to be received in the 2011-2012 school year.



Red Oak	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012
	Actual	Actual	Actual	Actual	Actual	Estimate
UNSPENT BALANCE CALCULATION						
Combined District Cost (Line 5.18 A&L WK)	\$8,690,877	\$8,901,159	\$9,452,893	\$10,382,739	\$10,825,032	\$10,552,890
Four year old Preschool Program (Line 7.34 A&L WK)				\$0	\$257,675	212377
(-) Enrollment Audit Adjustment			\$0			
(+) or(-) Spec Educ Bal. (-Positive or +Negative)	\$76,730	\$364,560	\$337,227	\$10,999	\$0	\$0
Instructional Support Levy (ISL)-Line 10.27 A&L WK)	\$324,430	\$332,081	\$342,221	\$570,671	\$560,621	\$542,917
Miscellaneous Income	\$1,476,365	\$1,652,320	\$2,026,991	\$1,735,265	\$1,633,481	\$1,500,000
Previous Year's Unspent Balance	\$1,710,123	\$1,423,696	\$967,157	\$512,051	\$724,573	\$1,875,655
10% ACROSS THE BOARD CUT						
SBRC Allowable Growth (Had to add this line)	\$123,295	\$87,176				
EQUALS MAXIMUM SPENDING AUTHORITY	\$12,401,820	\$12,760,992	\$13,126,489	\$13,211,725	\$14,001,382	\$14,683,839
LESS Actual Expenditures	\$10,978,124	\$11,793,835	\$12,614,438	\$12,487,152	\$12,125,727	12,561,000
EQUALS UNSPENT BALANCE	\$1,423,696	\$967,157	\$512,051	\$724,573	\$1,875,655	\$2,122,839
Percentage-Unspent Bal Compared to Max Spending Autl	11.48%	7.58%	3.90%	5.48%	13.40%	14.46%

\*\*\*\*\*

Estimated on August 22, 2012. There are still special education expenditures and receipts to be received in the 2011-2012 school year.

PHYSICAL PLANT EQUIPMENT FUND (PEEL)

Updated 6/30/2012

		2009-2010		2010-2011		2011-2012	
Beginning Balance (July 1)	\$1,195,494.11	Beginning Balance (July 1)	\$1,218,639.66	Beginning Balance (July 1)	\$1,220,398.75		
<b>Add: Revenue</b>		<b>Add: Revenue</b>		<b>Add: Revenue</b>			
Property Taxes	\$88,523.30	Property Taxes	\$92,884.32	Property Taxes	\$ 96,378.17		
Voted PEEL	\$40,590.64	Voted PEEL	\$13,067.02	Voted PEEL	\$ 55,273.30		
Voted PEEL Surtax	\$381,781.00	Voted PEEL Surtax	\$318,857.00	Voted PEEL Surtax	\$ 370,434.96		
Utility Replacement Tax	\$4,598.17	Utility Replacement Tax	\$4,366.16	Utility Replacement Tax	\$ 4,631.31		
Utility Replacement Tax 8100	\$2,124.37	Utility Replacement Tax 8100	\$614.20	Utility Replacement Tax 8100	\$ 2,583.93		
Mobile Home Tax	\$80.97	Mobile Home Tax	\$82.97	Mobile Home Tax	\$ 63.78		
Voted PEEL Mobile Home tax1	\$33.95	Voted PEEL Mobile Home tax1	\$11.69	Voted PEEL Mobile Home tax1	\$ 37.75		
Income Surtax		Income Surtax		Income Surtax			
Interest	\$14,413.47	Interest	\$7,672.93	Interest	\$ 1,580.69		
Donations		Donations		Donations			
Tiger Decal	\$18,552.16	Tiger Decal	-\$1,108.64	Tiger Decal			
Cage Project	\$20,000.00	Cage Project	\$25,150.16	Cage Project	\$ 81,490.90		
MS Gym Floor Reimb EMC	\$15,000.00	Webster Playground	\$557.35	Webster Playground	\$ 5.00		
		Reimb. Virtual Computer	\$2,000.00				
		Microsoft Settlement	\$83,550.26				
		Proceed Bus Loan Note	\$295,504.00				
<b>Subtotal</b>	<b>\$585,698.03</b>	<b>Subtotal</b>	<b>\$843,209.42</b>	<b>Subtotal</b>	<b>\$ 612,479.79</b>		
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$1,781,192.14</b>	<b>TOTAL AVAILABLE FUNDS</b>	<b>\$2,061,849.08</b>	<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 1,832,878.54</b>		
<b>LESS: Expenditures</b>		<b>LESS: Expenditures</b>		<b>LESS: Expenditures</b>			
1. Computers	\$6,851.00	1. Infinite Campus terminals, etc.	\$5,288.00	1. Ethernet Switch	\$ 4,190.02		
2. Snapshot Module	\$790.00	2. Computer	\$1,510.00	3. Technology Maintenance Supt	\$ 26,472.01		
3. Infinite Campus Std Information System	\$51,390.00	3. School Bus Sales	\$73,876.00	4. Computer Systems for AC	\$ 2,345.12		
4. Destiny Resource MNG Solution	\$12,023.26	4. School Bus Sales	\$73,876.00	5. Fire Monitoring	\$ 2,772.00		
5. Walls for office	\$1,800.00	5. School Bus Sales	\$73,876.00	6. Maintenance	\$ 1,025.00		
6. Debt Payment	\$376,035.00	6. School Bus Sales	\$73,876.00	7. New Suburban	\$ 31,935.07		
7. New Roof Press Box	\$1,800.00	7. School Bus Sales	\$73,876.00	8. Bus Lease Payment	\$ 82,301.99		
8. Security Cameras	\$10,847.00	8. Sidewalk-Middle School	\$13,420.00	9. Debt Payment	\$ 422,543.00		
9. New Door	\$786.07	9. Vacuums	\$1,770.00	10. Construction Services/Weston	\$ 4,800.00		
10. Carpet/Right Start Room	\$2,266.56	10. Payment on Debt	\$395,555.00	11. Early Childhood Sign	\$ 2,465.00		
11. Projector	\$839.00	11. Lawn Mower	\$8,520.30	12. Compressor	\$ 10,384.21		
12. Soft Water Tank	\$2,863.59	12. Tennis Court Renovation	\$13,872.00	13. MS New Windows	\$ 13,582.24		
13. Carpet Extractor	\$888.08	13. Security Camera	\$1,092.00	13. Cage Project Payment	\$ 96,027.22		
14. Installation for Projectors	\$2,266.60	14. Security Camera	\$892.00	14. Basketball Hoops	\$ 2,998.00		
15. MS Gym Floor	\$66,939.00	15. Dryer	\$639.99	15. Digital Balances/HS Science	\$ 1,296.48		
16. Computer Hardware/License	\$4,186.95	16. New Carpet- HS Office	\$3,589.61	16. Potters Wheel	\$ 1,089.00		
17. Carpet for Media Center	\$6,343.57	17. Water Fountain	\$1,011.43	17. Wall Mats	\$ 1,451.00		
18. Byte Speed/Virtual Image	\$3,109.00	18. Air Conditioner	\$18,890.00	18. Compressor	\$ 10,384.21		
19. Entry Doors	\$5,487.80	19. 2 Edge HD	\$6,020.00	19. Wood Blinds	\$ 1,302.00		
20. SCT Tower	\$525.00	<b>Subtotal</b>	<b>\$841,450.33</b>	20. Mail Center	\$ 500.00		
21. Laptop	\$915.00			21. Office Furniture Units	\$ 14,743.60		
22. Heating Coil	\$3,600.00			22. Remodel for ADM office	\$ 14,911.68		
<b>Subtotal</b>	<b>\$562,552.48</b>			23. Panel Divide Wall	\$ 1,131.94		
				24. Tables	\$ 3,528.00		
				25. Carpet for Tech Center	\$ 1,090.43		
				26. Bathroom Partitions	\$ 4,427.19		
				27. Office Unit Completions	\$ 1,095.00		
				28. JESCO Eng. Cage Project	\$ 7,220.50		
				29. Tech Center Rewiring/Updating	\$ 7,763.54		
				30. Schoology Inc. Software	\$ 5,300.00		
				31. Serif Inc.	\$ 4,995.00		
				32. Northern Tool (Sprayer)	\$ 1,755.68		
				33. Timemanagement System	\$ 7,430.40		
				34. Alley, Poyner, Macchietto, Architecture, Inc.	\$ 9,000.41		
				<b>Subtotal</b>	<b>\$ 804,256.94</b>		
<b>ENDING BALANCE 2009-2010</b>	<b>\$1,218,639.66</b>	<b>ENDING BALANCE 2010-2011</b>	<b>\$1,220,398.75</b>	<b>Cash Balance as of 6-30-12</b>	<b>\$ 1,028,621.60</b>		
				<b>Intergovernmental Receivables</b>	<b>\$ 2,722.05</b>		
				<b>Fund Balance as of 6-30-2012</b>	<b>\$ 1,031,343.65</b>		

### Item 6.2.3 Personnel Considerations

**BACKGROUND INFORMATION:** Personnel adjustments continue in order to balance the right level of service with needed programming. This evening Terry will review the following:

➤ **Staffing needs to accommodate a special needs student recently placed at the Alpha School, Omaha**

Director of Transportation Carlos Guerra has added to his transportation plans a special route for a high needs student to Omaha on a daily basis. This has resulted in a shuffle of personnel and the placement of a returning transportation aide.

➤ **Red Oak Middle School paraprofessional shuffles to balance IEP requirements and other program needs.**

Enclosed is a recommendation from Principal Nate Perrien to reassign certain personnel to assign for strength in work skills and to accommodate a paraeducator transfer from one school to another.

➤ **Substitute Teacher Needs and Changes**

Terry will briefly review planned activities to provide better orientation for personnel who work as substitutes as a result of new classroom technology and expectations.

➤ **Food Service Department Changes**

Inadvertently at the last Directors' meeting the recommendations for food service were left off the packet of personnel changes. Enclosed are recommendations from Food Service Director Sharon Foote.

**SUGGESTED BOARD ACTION:** (to be provided)



*Red Oak Community Middle School*  
*308 East Corning Street*  
*Red Oak, Iowa 51566*  
*(712) 623-6620*

Date: August 22, 2012

Memo: Employee Recommendation  
To: Red Oak CSD Board of Directors  
From: Middle School Principal, Nate Perrien

Board of Directors,

Red Oak Middle School has been in the process of interviewing for two vacant para-educator positions. One vacancy has been created by Mr. Brandon's Krause's transfer to the HS ISS room and the other position is in our under staffed Behavior Disorders room. Below are updates on a recent hire and recommendation for transfer within our building:

Update: *Mrs. Ingrid Perkins who was approved for hire on the 13<sup>th</sup> of August as the At-Risk Para will now be placed in our Behavior Disorders Classroom. Her education and her long term commitment to our district will greatly benefit the kids the BD program.*

Recommendations:

*John Allison-* John is being recommended for the final position in the Behavior Disorders Program. John comes to us with a plethora of experiences, with the most notable being his time spent in the military. Mr. Allison also coaches some JH sports for us in the district and will be a great addition to the MS team.

\*\*We still have the At-Risk Para Educator Position to fill at this time and we will hopefully wrap up that search by next week and have a recommendation to the board by the 9.10.12 meeting.

Sincerely,

A handwritten signature in black ink, appearing to read 'Nate Perrien', written over a horizontal line.

Nate Perrien

Red Oak Community School District  
Staff selection Recommendations

Date 8.22.12

Building Middle School

Vacancy Para-Educator (Behavior Disorder Class)

The following information is needed for the Central Office. Please print

Name JOHN ALLISON

Address 805 E. Valley  
RED OAK, IA 51566

Certified:

Position on Salary Schedule and Recommended Base Amount for Contract:

Actual Years Experience	Years of Experience Granted	Initial Placement on Schedule	Education Attained & Granted	Base Amount for Contract	License	Approval Areas
0	0	N/A Class _____ Step _____	N/A	\$8.35	On File N/A Pending	Meets Filed for Temporary Permanent

If this is a coaching contract, this season runs from \_\_\_\_\_ to \_\_\_\_\_.

Classified:

Actual Years Experience	Years of Experience Granted	Classification Placement Level & Year	Hours Per Day	Hourly Rate	# of Days In Contract	Starting Date

Principal/Director Name \_\_\_\_\_

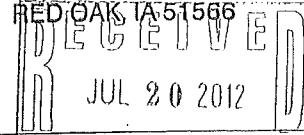
Please send form to Superintendent for Board Approval

# Application For Employment

RED OAK COMMUNITY SCHOOLS

904 Broad Street

RED OAK, IA 51566



By \_\_\_\_\_

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

(PLEASE PRINT)

Position(s) Applied For <i>Classroom Paraprofessional</i>	Date of Application <i>7-19-12</i>
How Did You Learn About Us?	
<input checked="" type="checkbox"/> Advertisement	<input type="checkbox"/> Friend
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Walk-In
<input type="checkbox"/> Relative	<input type="checkbox"/> Other _____

Last Name <i>Allison</i>	First Name <i>John</i>	Middle Name <i>Michael</i>
Address Number <i>805</i>	Street <i>East Valley</i>	City <i>Red Oak</i>
State <i>IA</i>	Zip Code <i>51566</i>	
Telephone Number(s) <i>(712) 623-6878 (H) (712) 621-6878 (Cell)</i>	Social Security Number <i>332 60 5108</i>	

If you are under 18 years of age, can you provide required proof of your eligibility to work?  Yes  No

Have you ever filed an application with us before?  Yes  No

If Yes, give date *2010 - Coaching*

Have you ever been employed with us before?  Yes  No

If Yes, give date *2010 - present - Coaching*

Are you currently employed?  Yes  No

May we contact your present employer?  Yes  No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?  Yes  No

*Proof of citizenship or immigration status will be required upon employment.*

On what date would you be available for work? *Aug 1, 2012*

Are you available to work:  Full Time  Part Time  Shift Work  Temporary

Are you currently on "lay-off" status and subject to recall?  Yes  No

Can you travel if a job requires it?  Yes  No

Have you been convicted of a felony within the last 7 years?  Yes  No

*Conviction will not necessarily disqualify an applicant from employment.*

If Yes, please explain \_\_\_\_\_

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

# Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

1.	Employer	Dates Employed		Work Performed
	UPS	From	To	
	Address	Jul 2011	Jan 2012	Loaded / unloaded trucks
	Red Oak, IA	Hourly Rate/Salary		
	Telephone Number(s)	Starting	Final	
	(712) 623-4300			
	Job Title	\$9.00	\$9.00	
	Package Handler			
	Supervisor			
	Reason for Leaving			
	School			
2.	Employer	Dates Employed		Work Performed
	U.S. Air Force	From	To	
	Address	Feb 1984	Aug 2008	Human Resources, Career
	Offutt AFB, Ne.	Hourly Rate/Salary		
	Telephone Number(s)	Starting	Final	Counseling, Training, Teaching
	(402) 232-6137			
	Job Title			Electronics maintenance
	Supt, Support Staff			
	Supervisor			
	Reason for Leaving			
	Military Retirement			
3.	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
		Starting	Final	
	Job Title			
	Supervisor			
	Reason for Leaving			
4.	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
		Starting	Final	
	Job Title			
	Supervisor			
	Reason for Leaving			

If you need additional space, please continue on a separate sheet of paper.

List professional, trade, business or civic activities and offices held.

You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:

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# Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

John M. Allen

Signature of Applicant

7/19/12

Date

## FOR PERSONNEL DEPARTMENT USE ONLY

Arrange Interview  Yes  No

Remarks \_\_\_\_\_

INTERVIEWER DATE

Employed  Yes  No Date of Employment \_\_\_\_\_

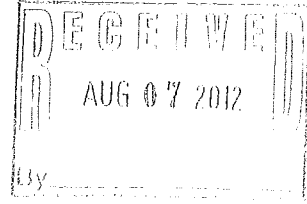
Job Title \_\_\_\_\_ Hourly Rate/ Salary \_\_\_\_\_ Department \_\_\_\_\_

By \_\_\_\_\_ NAME AND TITLE DATE

NOTES \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_





TO: ROCSB Board of Directors  
Terry Schmidt, Superintendent  
FROM: Sharon Foote, Food Service Director  
DATE: August 7 2012  
RE: Cafeteria Position for the 2012-13 School Year

I would like to recommend to the Board that Mindy Riibe be assigned to the Cafeteria Staff as cook/ fill in person where needed for the 2012-2013 year . This position is 6 hour/day.  
Thank you for your consideration in these matters. With these recommendations we will be able to continue the quality of service to our students and staff at Inman Primary School.

Respectfully,

A handwritten signature in cursive script that reads "Sharon K. Foote".

Sharon Foote  
Food Service Director

COPY

Red Oak Community School District  
Staff selection Recommendations

Date August 16 2012

Building Middle School / Inman Vacancy COOK

The following information is needed for the Central Office. Please print

Name Mindy Riibe

Address Red Oak Iowa 51566

Certified:

Position on Salary Schedule and Recommended Base Amount for Contract:

Actual Years Experience	Years of Experience Granted	Initial Placement on Schedule	Education Attained & Granted	Base Amount for Contract	License	Approval Areas
					On File	Meets
		Class _____ Step _____			Pending	Filed for Temporary Permanent

If this is a coaching contract, this season runs from \_\_\_\_\_ to \_\_\_\_\_.

Classified:

Actual Years Experience	Years of Experience Granted	Classification Placement Level & Year	Hours Per Day	Hourly Rate	# of Days in Contract	Starting Date
			4	\$ 7.60		8/13/12

Shawn K. Fests  
Principal/Director Name

Please send form to Superintendent for Board Approval

**Mindy Riibe**  
500 E Elm St

**Red Oak, IA 51566**

**1-712-370-0686**

---

**Skills:**

12 years experience in office environment. 3 years experience as a Team Lead in a call center. Responsible for making sure 20-30 people stayed on task. Coached and counseled representatives to improve call statistics. Familiar with AS400, CICS, Word, Excel, and Internet. Adaptable; trained to help other departments: mail opening, mail receiving, depositing, and customer service. Trained to operate the opex 50 and 51, 7.5, 7780, encoder, and the fuji. Dependable, had perfect attendance first five years of employment. Work well under pressure at meeting deadlines. Excellent communication skills.

**Education:**

Southwestern Community College-Associates in Business Administration 2012  
High School Diploma

**Experience:**

June 2007 to June 2010 CDS Global, **Image Operator**, Red Oak, IA.

Job duties included: Maintained confidentiality of CDS and its clients' proprietary information. Made corrections on imaged document scan lines and check amounts, pulled rejected items from batches and verified cutoff reports to ensure accurate updating of subscriber records and maintained client turnaround time. Reacted to change and remained productive. Completed work and met deadlines according to established departmental procedure. Interacted in cooperative and professional manner, with all levels of employees, vendors and/or clients, in a team environment.

June 1998 to June 2001 CDS Global, **Depositor**, Red Oak, IA.

June 2004 to June 2007 CDS Global, **Depositor**, Red Oak, IA.

Job duties included: Verified accurate entry of transactions and monies on master file. Analyzed and made decisions based upon specific written, or verbal guidelines. Conveyed clear, concise information to others, using verbal, written, or other appropriate communication techniques. Performed simple mathematical calculations, and worked cooperatively with others. Organized tasks and resources in such a way to complete work in a reasonable time frame.

June 2001 to June 2004 CDS Global, **Team Lead Call Center**, Red Oak, IA.

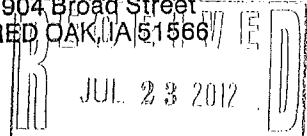
Job duties included: Received and interpreted verbal customer inquiries and/or complaints by telephone and responded to customers verbally using terminals and PCs while performing searches/look-ups and account maintenance to customer accounts according to established departmental policy and work flow priorities. Determined best method to assist customer and resolve problems to ensure customer satisfaction, according to departmental guidelines and/or client specifications. Displayed friendly, courteous and professional behavior to customers. Worked in a cooperative and professional manner, with all levels of employees, vendors and/or clients. Informed management of complaint trends, distribution problems, and/or feedback from customers.

Friday 10-4 Red Oak Center

# Application For Employment

RED OAK COMMUNITY SCHOOLS

904 Broad Street  
RED OAK, IA 51566



By \_\_\_\_\_

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

(PLEASE PRINT)

Position(s) Applied For <i>Custodian/cook 2nd shift</i>	Date of Application <i>7-23-12</i>
How Did You Learn About Us?	
<input checked="" type="checkbox"/> Advertisement	<input type="checkbox"/> Friend
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Relative
	<input type="checkbox"/> Walk-In
	<input type="checkbox"/> Other _____

Last Name <i>Riibe</i>	First Name <i>Mindy</i>	Middle Name <i>Lynn</i>
Address <i>500 E. Elm St</i>	City <i>Red Oak</i>	State <i>IA</i>
Zip Code <i>51566</i>	Telephone Number(s) <i>712-370-0686</i>	Social Security Number <i>481   11   8879</i>

If you are under 18 years of age, can you provide required proof of your eligibility to work?

Yes  No

Have you ever filed an application with us before?

Yes  No

If Yes, give date \_\_\_\_\_

Have you ever been employed with us before?

Yes  No

If Yes, give date \_\_\_\_\_

Are you currently employed?

Yes  No

May we contact your present employer?

Yes  No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?

Yes  No

*Proof of citizenship or immigration status will be required upon employment.*

On what date would you be available for work? \_\_\_\_\_

Are you available to work:  Full Time  Part Time  Shift Work  Temporary

Are you currently on "lay-off" status and subject to recall?

Yes  No

Can you travel if a job requires it?

Yes  No

Have you been convicted of a felony within the last 7 years?

Yes  No

*Conviction will not necessarily disqualify an applicant from employment.*

If Yes, please explain \_\_\_\_\_

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

# Education

	Name and Address of School	Course of Study	Years Completed	Diploma Degree
Elementary School	Red Oak Community	Required	1986 - 1994	—
High School	Red Oak Community	Required	1994 - 1998	Diploma
Undergraduate College				
Graduate Professional	SWCC	Business Administration	2011 - 2012	Associate's degree
Other (Specify)				

Indicate any foreign languages you can speak, read and / or write			
	FLUENT	GOOD	FAIR
SPEAK			
READ			
WRITE			

Describe any specialized training, apprenticeship, skills and extra-curricular activities.

Volunteer at food pantry & 2nd hand clothing store

---



---

Describe any job-related training received in the United States military.

NA

---



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# Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

1.	Employer	CBS Global	Dates Employed		Work Performed
			From	To	
	Address	1994 G. Ave	1998	2010	Image, Customer Service,
	Telephone Number(s)	712-623-5541	Hourly Rate/Salary		depositing, offline,
			Starting	Final	
	Job Title	Image operator	14.00	14.95	Mail Recieve, Mail opening, phones
	Supervisor	Chris Shipley			
	Reason for Leaving	Business Closed			
2.	Employer	JD's Cafe	Dates Employed		Work Performed
			From	To	
	Address	Broadway...	1995	1998	Cook, Kitchen help,
	Telephone Number(s)	NA	Hourly Rate/Salary		waitress
			Starting	Final	
	Job Title	Waitress	3.50	8.00	
	Supervisor	Mark Blackburn			
	Reason for Leaving	Got full time job			
3.	Employer	ISU Extension Office	Dates Employed		Work Performed
			From	To	
	Address	Broadway	1997	1998	answered phone,
	Telephone Number(s)	NA	Hourly Rate/Salary		Made Copies, Filed papers
			Starting	Final	
	Job Title	Receptionist	5.75	6.00	
	Supervisor	Margarita Ann Neal			
	Reason for Leaving	Graduated. was work program in HS			
4.	Employer		Dates Employed		Work Performed
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Starting	Final	
	Job Title				
	Supervisor				
	Reason for Leaving				

If you need additional space, please continue on a separate sheet of paper.

List professional, trade, business or civic activities and offices held.

You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:

Employee of the quarter award, You Make a difference Award

# Additional Information

## Other Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

fulltime mom, 10-key, organized

## Specialized Skills      Check Skills/Equipment Operated

<input type="checkbox"/> CRT	<input checked="" type="checkbox"/> Fax	Production/Mobile Machinery (list):	Other (list):
<input checked="" type="checkbox"/> PC	<input checked="" type="checkbox"/> Lotus 1-2-3	7.5	fuji
<input checked="" type="checkbox"/> Calculator	<input type="checkbox"/> PBX System	7780	encoder
<input type="checkbox"/> Typewriter	<input checked="" type="checkbox"/> Wordperfect	opex 50	
		opex 51	

State any additional information you feel may be helpful to us in considering your application.

very dependant, great communication skills, very organized

Note to Applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? A description of the activities involved in such a job or occupation is attached.

YES     NO

## References

1. Nancy Schnomeler	(402) 699 0917
(Name)	Phone #
11820 S. 25 <sup>th</sup> st	Bellevue NE 68123
(Address)	
2. Lottie Mattson	(712) 623 - 6031
(Name)	Phone #
111 E. Hammond st	Red Oak IA 51566
(Address)	
3. Wendi Wilkins	(712) 357 - 1119
(Name)	Phone #
205 E Hammond st	Red Oak IA 51566
(Address)	

# Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.  
 I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Mindy L. K. He  
 Signature of Applicant

7-23-12  
 Date

## FOR PERSONNEL DEPARTMENT USE ONLY

Arrange Interview  Yes  No

Remarks \_\_\_\_\_

\_\_\_\_\_  
 INTERVIEWER DATE

Employed  Yes  No Date of Employment \_\_\_\_\_

Job Title \_\_\_\_\_ Hourly Rate/  
 Salary \_\_\_\_\_ Department \_\_\_\_\_

By \_\_\_\_\_  
 NAME AND TITLE DATE

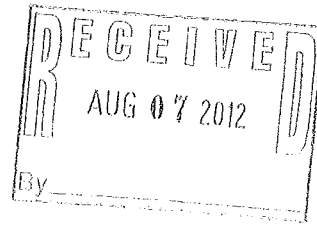
NOTES \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_





TO: ROCSD Board of Directors  
Terry Schmidt, Superintendent  
FROM: Sharon Foote, Food Service Director  
DATE: August 7, 2012  
RE: Cafeteria Position for the 2012-13 School Year

Since the resignation of Paulette Daniels, I would like to recommend to the Board that Teresa Williams be assigned to the High School Cafeteria Staff, as cook. Teresa has been subbing for us in 2011-2012 year and has done a great job and would be required to work 4hours/day , Thank you for your consideration in these matters. With these recommendations we will be able to continue the quality of service to our students and staff at Inman Primary School.

Respectfully,

A handwritten signature in cursive script that reads "Sharon K. Foote".

Sharon Foote  
Food Service Director

COPY

Red Oak Community School District  
Staff selection Recommendations

Date August 6 2012

Building High School Vacancy COOK

The following information is needed for the Central Office. Please print

Name Teresa Williams

Address Red Oak Iowa 51566

Certified:

Position on Salary Schedule and Recommended Base Amount for Contract:

Actual Years Experience	Years of Experience Granted	Initial Placement on Schedule	Education Attained & Granted	Base Amount for Contract	License	Approval Areas
		Class _____ Step _____			On File	Meets
					Pending	Filed for Temporary Permanent

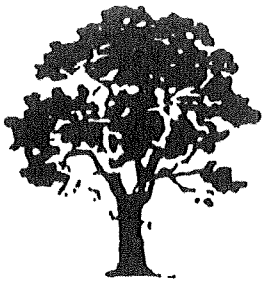
If this is a coaching contract, this season runs from \_\_\_\_\_ to \_\_\_\_\_.

Classified:

Actual Years Experience	Years of Experience Granted	Classification Placement Level & Year	Hours Per Day	Hourly Rate	# of Days in Contract	Starting Date
(sub) 1			4	\$7.60	5	8/9/12

Shawn Fouts  
Principal/Director Name

Please send form to Superintendent for Board Approval



***Red Oak Community School District***  
***904 Broad Street***  
***Red Oak, Iowa 51566***  
***(712) 623-6600***  
***www.redoakschooldistrict.com***

8.24.2012

To: Board of Directors  
From: Jeff Spotts: Assistant Principal/Activities Director  
Subject: Recommendations

\*\*\*\*\*

Due to the resignation of a previous sponsor the following position was vacated Yearbook sponsor for the 2012-2013 school year. It is recommended that Jason Uhl be appointed as the sponsor for this coming school year. Mr. Uhl knows the students and the program and will be an immediate fit into what we need to accomplish for this school year.

Sincerely,  
Jeff Spotts

Item 6.2.4 Fair Labor Standards Act (FLSA) – Impact for Time and Exempt Employees

**BACKGROUND INFORMATION:** The topic of working hours, compensation structures, and “exempt from overtime” status rose as a concern to Terry in the operations of the school district. Most of this has occurred due to an improved emphasis on personnel time management. It has affected every support personnel department including the non-licensed personnel of the district’s business office.

In order to better define the legal definitions of hourly paid staff versus salaried personnel, Terry has enlisted the opinion of School Attorney Rick Engel and advice from the Iowa Association of School Boards.

The task before the Directors this evening is to help define who will be “exempt” from time keeping/overtime calculations and who is not. Enclosed are documents that will be used for this discussion.

**SUGGESTED BOARD ACTION:** (to be determined)

---

**From:** Rick Engel <rengel@qwestoffice.net>  
**Sent:** Friday, June 01, 2012 8:55 AM  
**To:** Terry Schmidt  
**Subject:** FLSA question

Terry, Per our discussion yesterday, here are a few comments about the potential for classifying the business office positions as exempt under the Fair Labor Stds Act (FLSA). To be exempt, they must be salaried but also must meet all of the requirements of the tests.

The only two possibilities for exemption would be the "administrative" exemption and the "executive" exemption in my opinion.

If you save the IASB special reports you might look back at the Oct 21, 2004 report that summarizes the exemptions.

To meet the executive test you must be salaried and be paid at least \$455 per week. Your primary duty must be "managing the enterprise or managing a recognized dept or subdivision and you must customarily direct the work of at least two full time equivalent employees and you must have the authority to hire and fire or your reccos for hiring, firing etc must be given "particular weight". You must meet all of these factors.

To meet the administrative test you must be salaried and paid the minimum as stated above and your primary duty must be the performance of office or non-manual work related to the mgt or general business operations of the employer and your primary duty must include the exercise of discretion and independent judgment with respect to matters of significance. Again you must meet all of the factors.

In a conversation I had with Mike Stabell the regional head of the US Dept of Labor a few years back, he said he never has analyzed Iowa Board secretaries as fitting the administrative exemption.

Give me a call when you have read this. Chances are you will be better off leaving all four positions as hourly and treating them as nonexempt keeping necessary time records. If you think they can meet one of the tests above we can discuss this in more detail.

As I said earlier, you can salary a person even if non-exempt but you still need time records and to pay attn to minimum wage and overtime and the calculation of OT becomes a little more difficult. Rick



# Special Report

## Commentary on Education Issues

### U.S. Department of Labor Releases New 'White Collar' Exemption to Fair Labor Standards Act Rules

On August 23, 2004, the most significant change to the Fair Labor Standards Act (FLSA) in more than 50 years went into effect. The new "white collar" exemption rules are designed to help employers determine whether employees are or are not eligible for overtime pay.

It all began in June of 1938, when the first version of the FLSA became law and employers and employees tried to understand minimum wage laws and the difference between exempt employees, who are not entitled to overtime wages, and non-exempt employees, who are entitled to overtime wages. Despite revisions to simplify the rules in 1940 and 1949, the law has never been easily understood.

The FLSA requires that most employees be paid at least the federal minimum wage for all hours worked and overtime pay at time and one-half the regular rate of pay for all hours worked over 40 hours in a workweek.

However, Section 13(a) (1) of the FLSA provides exemptions from both the minimum wage and overtime pay for employees who are employed in a *bona fide*:

Executive;  
Administrative;  
Professional;  
Computer Professional; or  
Outside Sales Capacity.

These are often called "white collar" exemptions. Superintendents, principals, academic administrators and teachers are included in this group, but most other district employees would not be eligible for these exemptions. It is very important for district employees

to be classified in accordance with the new regulations. The following guide is provided to help you accomplish that consistently and confidently.

#### Executive Exemption

To qualify for the executive exemption, an employee must meet *all* of the following tests:

- a. The employee must be compensated on a salary basis (as defined in the regulations) at a rate not less than \$455 per week;
- b. The employee's primary duty must be "managing the enterprise, or managing a customarily recognized department or subdivision of the enterprise";
- c. The employee must customarily and regularly direct the work of at least two or more other full-time employees or their equivalent; and
- d. The employee must have authority to hire or fire other employees, or the employee's suggestions and recommendations as to the hiring, firing, advancement, promotion or any other change of status of other employees must be given particular weight.

#### Administrative Exemption

To qualify for the administrative employee exemption, an employee must meet *all* of the following tests:

- a. The employee must be compensated on a salary basis (as defined in the regulations) at a rate not less than \$455 per week;
- b. The employee's primary duty must be the performance of office or non-manual work directly related to the management or general business operations of the employer or the employer's customers; and

- c. The employee's primary duty includes the exercise of discretion and independent judgment with respect to matters of significance.

Principals and academic administrators will continue to be exempt as administrative employees. The salary test for academic administrative employees will be met if such employees are paid at a rate which is at least equal to the entrance salary for teachers in the district.

### Salary Basis Issues

Employees who are exempt under one of the white collar exemptions must be paid on a salary basis. This means that the employee must be paid a predetermined amount of money regardless of the quality or quantity of work performed. When deductions are taken out of the wages of an exempt employee, the deductions may destroy that employee's exempt status. Under the new regulations, public sector employers may make a number of deductions that will not destroy an exemption. These deductions include:

- a. Salary payments during the employee's initial and terminal weeks of employment that are in an amount less than compensation for one full week.
- b. Deductions for absences for personal reasons: 1) provided the district has a written policy under which employees accrue personal leave and which requires the employee's pay to be reduced or requires the employee to be placed on leave without pay because accrued leave is exhausted, 2) leave has been sought and denied, or 3) the employee has chosen leave without pay.
- c. Deductions for absences, sickness or accident: 1) provided the district has a written policy under which employees accrue sick leave and which requires the employee's pay to be reduced or requires the employee to be placed on leave without pay because accrued leave is exhausted, 2) leave has been sought and denied, or 3) the employee has chosen leave without pay.
- d. Partial week payments for a reduced schedule or intermittent leave under the FMLA.
- e. Deductions for a week in which no work is performed.
- f. Penalties for the violation of an existing safety rule of major significance.

- g. Suspensions without pay for disciplinary infractions for one full day or more provided the suspension is based upon the violation of a generally applicable written policy.

However, suspensions without pay for less than one full day for disciplinary infractions (*other than suspensions for the violation of a safety rule of major significance*) will destroy the exemption.

Many school district employees are non-exempt, and the FLSA rules on their right to overtime pay are strict. Working hours for all employees not exempted under the FLSA, including secretaries, bus drivers, cafeteria, janitorial and maintenance personnel, must conform to federal and state regulations.

Districts must use their own judgment in classification. The Administrative Exemption duties test, which has been the most problematic area of FLSA for years, is not made easier by the 2004 revisions. Typically, school districts have had the most difficulty classifying the "secretary" positions. Just because a secretary has a salary, she/he may not be exempt from overtime wage rights. However, school board secretaries and business managers who have been exempt are likely to continue to be exempt under the administrative exemption. Since the exemption for these positions is frequently contested, each district will need to independently evaluate this exemption issue.

### Suggested Best Practices

#### *Do not permit unauthorized overtime!*

- a. Have overtime practices clearly spelled out in employee handbooks.
- b. Inform employees that advance written approval is required before overtime will be authorized, and stick to it. While this will not shield the district from payment if overtime is worked without authorization, it may serve as grounds for disciplinary action that will help avoid recurring problems of unauthorized overtime.

#### *Keep accurate time records, signed by non-exempt employees.*

- a. Don't simply record the scheduled hours (*i.e.* 8:00 – 4:30) but rather the actual time worked (*i.e.* 8:11 – 4:22).
- b. Insist employees sign-off on any changes to timekeeping records.

- c. Routinely remind employees that actual time worked must be reflected on their timesheets.

***Place the required FLSA posters in conspicuous places where non-exempt employees can readily see them.***

***Do not permit employees to work through lunch/meal periods.***

Breaks of any kind must be 20 minutes or more in order for the time not to be compensable. If a break is 15 minutes, it is compensable. Employees who work during their meal period must be paid for their meal period. Employees who eat in an area where they may be required to work (such as an office) may be entitled to compensation if they perform work during their meal period.

***Minimize employment in more than one job (e.g. custodian and bus driver) where the combined number of hours will exceed 40 per workweek.***

These situations cause problems in correct calculation of overtime wages. Adopt a policy regarding dual employment.

***Adopt a written policy regarding deductions for personal reasons and for sickness or accidents.***

Deductions in pay for absences of less than one day will not destroy the exemption for employees who are otherwise exempt employees, provided the district has adopted a written policy that requires an employee's pay to be reduced or the employee to be placed on leave without pay whenever: (1) permission for leave has not been sought, (2) permission for leave has been sought and denied, (3) accrued leave is exhausted, or (4) the employee has chosen to use leave without pay.

***Be sure to follow the rules with regard to volunteers.***

Any individual who volunteers to perform services for a public agency, which is a state, a political subdivision of a state, or an interstate governmental agency, is not an employee and is not covered by the act if (1) the individual receives no compensation or is paid expenses, reasonable benefits, or a nominal fee to perform the services for which the individual volunteered; and (2) such services are not the same type of services that the individual is employed to perform for such public agency.

***Do not permit a non-exempt employee to "volunteer" for activities within the school, unless his or her child is involved.***

Even then, there may be an issue with the Wage and Hour Division if the activity being volunteered for is the same as the employee's job (i.e. a bus driver

"volunteering" to drive for a school-sponsored trip for his/her child's class).

***Recognize that a district may use an employee occasionally to substitute in a job other than the employee's regular job without paying overtime.***

If an employee works: (1) "on an occasional or sporadic basis," (2) "solely at the employee's option," (3) on a part-time basis, and in (4) "a different capacity from any capacity in which the employee is regularly employed with the public agency," then the hours worked will be excluded from the hours for which the employee is entitled to overtime compensation. For example, a custodian who voluntarily agrees to work as a substitute bus driver and substitutes on an occasional basis need not be paid overtime for the bus driving work.

***Classify employees who perform only coaching or extracurricular duties for a district as non exempt.***

Employees who are not teachers or administrators but perform coaching or other extracurricular duties for a school district are non-exempt employees and are entitled to overtime compensation. All of the recordkeeping requirements of the act apply to these employees, including the requirement that all hours of work be recorded.

***Independent contractors are not covered by the act and are not required to be paid overtime.***

However, the school district cannot make all of its bus driver's independent contractors simply because it would be less expensive to operate in this fashion. The Department of Labor will examine the following factors in determining whether an individual is an independent contractor: (1) the extent to which the services rendered are an integral part of the district's business, (2) the permanency of the relationship, (3) the amount of individual investment in facilities and equipment, (4) the opportunities for profit and loss, (5) the degree of independent business organization and operation, (6) the nature and degree of control by the district, and (7) the degree of independent initiative, judgment, or foresight exercised by the one who performs the services.

***Examine the structure of after-school programs that are co-sponsored (or authorized by the district and on school property) and be careful with hours worked by non-exempt personnel.***

Avoid situations where a school employee is working more than 40 hours a week in all jobs because the after-school program may be considered school employment (even if another group such as the YMCA



runs the program), leading to potential overtime claims.

***Carefully calculate overtime wages for employees with two jobs.***

For an employee who holds two jobs within the district that have different rates of pay, the *normal* calculation is one-and-one-half times the weighted average of the two rates. By agreement of the district and the employee reached in advance of the work being performed, the district may pay the employee at the rate that is established for the type of work being performed during the overtime hours.

***Check your calculation of the regular rate of pay.***

The following are examples of payments that must be included in a calculation of the regular rate: attendance bonuses, on-call pay, shift differentials, longevity pay, and special pay for licenses (*stationary engineer's license*) or certificates (*certification for asbestos removal*). The following are examples of payments excluded from the regular rate: pay for time not worked because of holiday, sickness or vacation, pension plan payments, and discretionary bonuses.

***Follow the one-day rule when suspending exempt employees.***

Only suspend exempt employees in increments of one full day or more. Limit suspensions of exempt employees to violations of written work rules, which are applicable to all employees.

***Periodically audit wage and hour practices.***

***Establish a grievance procedure for wage-related complaints.***

Have an internal employee grievance procedure that includes a provision allowing an employee to complain about improper wage deductions and also reimburses employees for improper deductions. If your district has a collective bargaining agreement for some non-exempt employees, be sure to advise these employees that the grievance procedure may be used for this purpose.

***Update job descriptions***

A job description should state the employee's FLSA classification (*exempt or non-exempt*). A job description that accurately reflects the work being performed can validate that job's FLSA classification.

***Adopt a new policy to cover pay deductions.***  
See Exhibit A.

References: 29 U.S.C. Sec. 213(a)  
29 CFR Part 541  
Department of Labor fact sheet:

<http://www.dol.gov/fairpay>  
<http://www.dol.gov/esa>

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**Please Note** - This publication is designed to provide accurate and authoritative information about the subject matter covered. It is furnished with the understanding that IASB is not engaged in rendering legal or other professional service. If legal advice or other expert assistance is required, the services of a competent professional person should be sought.

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Item 6.2.5 Board of Directors Policy Reviews

**BACKGROUND INFORMATION:** This evening additional polices from Series 500 “Students” are reviewed. The current policy is shown first while the suggested IASB policy or local language follows. Each of the policies has a separate recommendation shown below.

**Code No. 503.1 Student Conduct**

The current policy should be replaced with the suggested language from IASB. The only significant changes involve the legal references at the bottom of the policy page.

**Code No. 503.1R1 Student Suspension**

Current language is the same. The board action should reflect the policy was reviewed.

**Code No. 503.2 Expulsion**

The basic current policy language remains unchanged. Only the legal references at the bottom of policy page are different.

**Code No. 503.3 Fines – Fees – Charges**

The basic current policy language remains unchanged. Only the legal references at the bottom of policy page are different.

**Code No. 503.3R1 Student Waiver and Reduction Procedures**

The current policy language does not show the reduction percentage for fees. The revised language does show this.

**Code No. 503.3E1 Standard Fee Waiver Application**

The current form should be adopted as it meets the legal requirements from IASB where the original language does not.

**SUGGESTED BOARD ACTION:** It is recommended the Directors provide a formal review of Code No. 503.1R1 Student Suspension and it is recommended the Directors authorize tentative approval of changes made to Code No. 503.1 Student Conduct, Code No. 503.2 Expulsion, and Code No. 503.3 Fines – Fees – Charges, Code No. 503.3R1 Student Waiver and Reduction Procedures, and Code No. 503.3E1 Standard Fee Waiver Application.

## STUDENT CONDUCT

The board believes inappropriate student conduct causes material and substantial disruption to the school environment, interferes with the rights of others, or presents a threat to the health and safety of students, employees, and visitors on school premises. Appropriate classroom behavior allows teachers to communicate more effectively with students.

Students will conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Consequences for the misconduct will be fair and developmentally appropriate in light of the circumstances.

Students who fail to abide by this policy and the administrative regulations supporting it may be disciplined for conduct which disrupts or interferes with the education program; conduct which disrupts the orderly and efficient operation of the school district or school activity; conduct which disrupts the rights of other students to participate in or obtain their education; conduct that is violent or destructive; or conduct which interrupts the maintenance of a disciplined atmosphere. Disciplinary measures include, but are not limited to, removal from the classroom, detention, suspension, probation, and expulsion.

A student who commits an assault against an employee on school district property or on property within the jurisdiction of the school district; while on school-owned or school-operated chartered vehicles; while attending or engaged in school district activities will be suspended by the principal. Notice of the suspension is sent to the board president. The board will review the suspension to determine whether to impose further sanctions against the student which may include expulsion. Assault for purposes of this section of this policy is defined as:

- an act which is intended to cause pain or injury to, or which is intended to result in physical contact which will be insulting or offensive to another, coupled with the apparent ability to execute the act; or
- any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting or offensive, coupled with the apparent ability to execute the act; or
- intentionally points any firearm toward another or displays in a threatening manner any dangerous weapon toward another.

The act is not an assault when the person doing any of the above and the other person are voluntary participants in a sport, social or other activity, not in itself criminal, when the act is a reasonably foreseeable incident of such sport or activity, and does not create an unreasonable risk of serious injury or breach of the peace.

Removal from the classroom means a student is sent to the building principal's office. It is within the discretion of the person in charge of the classroom to remove the student.

Approved August 15, 1996

Reviewed \_\_\_\_\_

Revised January 23, 2006

# CURRENT

Code No. 503.1

## STUDENT CONDUCT

Detention means the student's presence is required during non-school hours for disciplinary purposes. The student can be required to appear prior to the beginning of the school day, after school has been dismissed for the day, or on a non-school day. Whether a student will serve detention, and the length of the detention, is within the discretion of the licensed employee disciplining the student or the building principal.

Suspension means; either an in-school suspension, an out-of-school suspension, a restriction from activities or loss of eligibility. An in-school suspension means the student will attend school but will be temporarily isolated from one or more classes while under supervision. An in-school suspension will not exceed ten consecutive school days. An out-of-school suspension means the student is removed from the school environment, which includes school classes and activities. An out-of-school suspension will not exceed ten days. A restriction from school activities means a student will attend school and classes and practice but will not participate in school activities.

Probation means a student is given a conditional suspension of a penalty for a definite period of time in addition to being reprimanded. The conditional suspension will mean the student must meet the conditions and terms for the suspension of the penalty. Failure of the student to meet these conditions and terms will result in immediate reinstatement of the penalty.

Expulsion means an action by the board to remove a student from the school environment, which includes, but is not limited to, classes and activities, for a period of time set by the board.

Following the suspension of a special education student, an informal evaluation of the student's placement will take place. The Individual Education Program (IEP) is evaluated to determine whether it needs to be changed or modified in response to the behavior that led to the suspension.

If a special education student's suspensions, either in or out of school, equal ten days on a cumulative basis, a staffing team will meet to determine whether the IEP is appropriate.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: No Child Left Behind, Title IV, Sec. 4115, P.L. 107-110 (2002).  
Goss v. Lopez, 419 U.S. 565 (1975).  
Brands v. Sheldon Community School District, 671 F. Supp. 627 (N.D. Iowa 1987).  
Sims v. Colfax Comm. School Dist., 307 F. Supp. 485 (Iowa 1970).  
Bunger v. Iowa High School Athletic Assn., 197 N.W.2d 555 (Iowa 1972).  
Board of Directors of Ind. School Dist. of Waterloo v. Green, 259 Iowa 1260, 147 N.W.2d 854 (1967).  
Iowa Code §§ 279.8; 282.4, .5; 708.1 (2005).

Cross Reference: 501 Student Attendance  
502 Student Rights and Responsibilities  
504 Student Activities  
603.3 Special Education  
904.5 Distribution of Materials

# IASB SUGGESTED

Code No. 503.1

Page 1 of 2

## STUDENT CONDUCT

The board believes inappropriate student conduct causes material and substantial disruption to the school environment, interferes with the rights of others, or presents a threat to the health and safety of students, employees, and visitors on school premises. Appropriate classroom behavior allows teachers to communicate more effectively with students.

Students will conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Consequences for the misconduct will be fair and developmentally appropriate in light of the circumstances.

Students who fail to abide by this policy, and the administrative regulations supporting it, may be disciplined for conduct which disrupts or interferes with the education program; conduct which disrupts the orderly and efficient operation of the school district or school activity; conduct which disrupts the rights of other students to participate in or obtain their education; conduct that is violent or destructive; or conduct which interrupts the maintenance of a disciplined atmosphere. Disciplinary measures include, but are not limited to, removal from the classroom, detention, suspension, probation, and expulsion.

A student who commits an assault against an employee on school district property or on property within the jurisdiction of the school district; while on school-owned or school-operated chartered vehicles; while attending or engaged in school district activities will be suspended by the principal. Notice of the suspension is sent to the board president. The board will review the suspension to determine whether to impose further sanctions against the student which may include expulsion. Assault for purposes of this section of this policy is defined as:

- an act which is intended to cause pain or injury to, or which is intended to result in physical contact which will be insulting or offensive to another, coupled with the apparent ability to execute the act; or
- any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting or offensive, coupled with the apparent ability to execute the act; or,
- intentionally points any firearm toward another or displays in a threatening manner any dangerous weapon toward another.

The act is not an assault when the person doing any of the above and the other person are voluntary participants in a sport, social or other activity, not in itself criminal, when the act is a reasonably foreseeable incident of such sport or activity, and does not create an unreasonable risk of serious injury or breach of the peace.

Removal from the classroom means a student is sent to the building principal's office. It is within the discretion of the person in charge of the classroom to remove the student.

Detention means the student's presence is required during non-school hours for disciplinary purposes. The student can be required to appear prior to the beginning of the school day, after school has been dismissed for the day, or on a non-school day. Whether a student will serve detention, and the length of the detention, is within the discretion of the licensed employee or the building principal, disciplining the student.

Approved \_\_\_\_\_

Reviewed \_\_\_\_\_

Revised \_\_\_\_\_

## STUDENT CONDUCT

Suspension means; either an in-school suspension, an out-of-school suspension, a restriction from activities or loss of eligibility. An in-school suspension means the student will attend school but will be temporarily isolated from one or more classes while under supervision. An in-school suspension will not exceed ten consecutive school days. An out-of-school suspension means the student is removed from the school environment, which includes school classes and activities. An out-of-school suspension will not exceed ten days. A restriction from school activities means a student will attend school and classes and practice but will not participate in school activities.

Probation means a student is given a conditional suspension of a penalty for a definite period of time in addition to being reprimanded. The conditional suspension will mean the student must meet the conditions and terms for the suspension of the penalty. Failure of the student to meet these conditions and terms will result in immediate reinstatement of the penalty.

Expulsion means an action by the board to remove a student from the school environment, which includes, but is not limited to, classes and activities, for a period of time set by the board.

Following the suspension of a special education student, an informal evaluation of the student's placement will take place. The Individual Education Program (IEP) is evaluated to determine whether it needs to be changed or modified in response to the behavior that led to the suspension.

If a special education student's suspensions, either in or out of school, equal ten days on a cumulative basis, a staffing team will meet to determine whether the IEP is appropriate.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

***NOTE: This is a mandatory policy and outlines the school district's basic student conduct. Details of how this policy will be implemented should be included in the student handbook. The paragraph regarding assault of school district employees is Iowa law. For more detailed discussion of this issue, see IASB's Policy Primer, Vol. 16 #1 – October 10, 2002.***

Legal Reference: No Child Left Behind, Title IV, Sec. 4115, P.L. 107-110 (2002).  
Goss v. Lopez, 419 U.S. 565 (1975).  
Brands v. Sheldon Community School District, 671 F. Supp. 627 (N.D. Iowa 1987).  
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Iowa Code §§ 279.8; 282.4, .5; 708.1 (2011).

Cross Reference: 501 Student Attendance  
502 Student Rights and Responsibilities  
504 Student Activities  
603.3 Special Education  
903.5 Distribution of Materials

## STUDENT SUSPENSION

### Administrative Action

#### A. Probation

1. Probation is conditional suspension of a penalty for a set period of time. Probation may be imposed by the principal for infractions of school rules which do not warrant the necessity of removal from school.
2. The principal will conduct an investigation of the allegations against the student prior to imposition of probation. The investigation will include, but not be limited to, written or oral notice to the student of the allegations against the student and an opportunity to respond. Written notice and reasons for the probation will be sent to the parents.

#### B. In-School Suspension

1. In-school suspension is the temporary isolation of a student from one or more classes while under administrative supervision. In-school suspensions may be imposed by the principal for infractions of school rules which are serious but which do not warrant the necessity of removal from school.
2. The principal will conduct an investigation of the allegations against the student prior to imposition of an in-school suspension. The investigation will include, but not be limited to, written or oral notice to the student of the allegations against the student and an opportunity to respond. In-school suspension will not be imposed for more than ten school days. Written notice and reasons for the in-school suspension will be sent to the student's parents.

#### C. Out-of-School Suspension

1. Out-of-school suspension is the removal of a student from the school environment for periods of short duration. Out-of-school suspension is to be used when other available school resources are unable to constructively remedy student misconduct.
2. A student may be suspended out of school for up to ten school days by a principal for a commission of gross or repeated infractions of school rules, regulations, policy or the law, or when the presence of the student will cause interference with the maintenance of the educational environment or the operation of the school. The principal may suspend students after conducting an investigation of the charges against the student, giving the student:
  - a. Oral or written notice of the allegations against the student and
  - b. The opportunity to respond to those charges.

At the principal's discretion, the student may be allowed to confront witnesses against the student or present witnesses on behalf of the student.

Approved August 15, 1996

Reviewed \_\_\_\_\_

Revised January 23, 2006

STUDENT SUSPENSION

3. Notice of the out-of-school suspension will be mailed no later than the end of the school day following the suspension to the student's parents and the superintendent. A reasonable effort is made to personally notify the student's parents and such effort is documented by the person making or attempting to make the contact. Written notice to the parents will include the circumstances which led to the suspension and a copy of the board policy and rules pertaining to the suspension.

D. Suspensions and Special Education Students

1. Students who have been identified as special education students may be referred for a review of the student's Individual Education Program (IEP). The IEP may be revised to include a continuum of intervention strategies and programming to change the behavior.
2. Students who have not been identified as special education students may be referred for evaluation after the student's suspension to determine whether the student has a disability and is in need of special education.



# IASB SUGGESTED

Code No. 503.1R1

## STUDENT SUSPENSION

### Administrative Action

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  - a. Oral or written notice of the allegations against the student and,
  - b. The opportunity to respond to those charges.At the principal's discretion, the student may be allowed to confront witnesses against the student or present witnesses on behalf of the student.
3. Notice of the out-of-school suspension will be mailed no later than the end of the school day following the suspension to the student's parents and the superintendent. A reasonable effort is made to personally notify the student's parents and such effort is documented by the person making or attempting to make the contact. Written notice to the parents will include the circumstances which led to the suspension and a copy of the board policy and rules pertaining to the suspension.

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2. Students who have not been identified as special education students may be referred for evaluation after the student's suspension to determine whether the student has a disability and is in need of special education.

## EXPULSION

Only the board may remove a student from the school environment. The removal of a student from the school environment, which includes, but is not limited to, classes and activities, is an expulsion from school.

Students may be expelled for violations of board policy, school rules or the law. It is within the discretion of the board to discipline a student by using an expulsion for a single offense or for a series of offenses depending on the nature of the offense and the circumstances surrounding the offense.

It is within the discretion of the superintendent to recommend to the board the expulsion of a student for disciplinary purposes. Only the board may take action to expel a student and to readmit the student. The principal will keep records of expulsions in addition to the board's records.

When a student is recommended for expulsion by the board, the student is provided with:

1. Notice of the reasons for the proposed expulsion;
2. The names of the witnesses and an oral or written report on the facts to which each witness testifies unless the witnesses are students whose names may be released at the discretion of the superintendent;
3. An opportunity to present a defense against the charges and provide either oral testimony or written affidavits of witnesses on the student's behalf;
4. The right to be represented by counsel; and,
5. The results and finding of the board in writing open to the student's inspection.

In addition to these procedures, a special education student must be provided with additional procedures. A determination should be made of whether the student is actually guilty of the misconduct. A staffing team should determine whether the student's behavior is caused by the student's disability and whether the conduct is the result of inappropriate placement. Discussions and conclusions of this meeting should be recorded.

If the special education student's conduct is not caused by the disability, the student may be expelled or suspended for a long-term period following written notice to the parent and pursuant to the school district's expulsion hearing procedures. If the misconduct is caused by the disability and a change in placement is recommended, the change must be made pursuant to the placement procedures used by the school district.

Legal Reference: Goss v. Lopez, 419 U.S. 565 (1975).  
Wood v. Strickland, 420 U.S. 308 (1975).  
Southeast Warren Comm. School District v. Dept. of Public Instruction, 285 N.W.2d 173 (Iowa 1979).  
Iowa Code §§ 21.5; 282.3, .4, .5 (2005).  
281 I.A.C. 12.3(6).

Cross Reference: 502 Student Rights and Responsibilities  
503 Student Discipline

Approved August 15, 1996

Reviewed \_\_\_\_\_

Revised January 23, 2006

# IASB SUGGESTED

Code No. 503.2

## EXPULSION

Only the board may remove a student from the school environment. The removal of a student from the school environment, which includes, but is not limited to, classes and activities, is an expulsion from school.

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In addition to these procedures, a special education student must be provided with additional procedures. A determination should be made of whether the student is actually guilty of the misconduct. A staffing team should determine whether the student's behavior is caused by the student's disability and whether the conduct is the result of inappropriate placement. Discussions and conclusions of this meeting should be recorded.

If the special education student's conduct is not caused by the disability, the student may be expelled or suspended for a long-term period following written notice to the parent and pursuant to the school district's expulsion hearing procedures. If the misconduct is caused by the disability and a change in placement is recommended, the change must be made pursuant to the placement procedures used by the school district.

***NOTE: This is a mandatory policy and is a reflection of Iowa law regarding student expulsion. It is consistent with the due process requirements of the 14th amendment to the U.S. Constitution. The last two paragraphs reflect federal special education law.***

Legal Reference: Goss v. Lopez, 419 U.S. 565 (1975).  
Wood v. Strickland, 420 U.S. 308 (1975).  
Southeast Warren Comm. School District v. Dept. of Public Instruction, 285 N.W.2d 173 (Iowa 1979).  
Iowa Code §§ 21.5; 282.3, .4, .5 (2011).  
281 I.A.C. 12.3(6).

Cross Reference: 502 Student Rights and Responsibilities  
503 Student Discipline

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

# CURRENT

Code No. 503.3

## FINES - FEES - CHARGES

The board believes students should respect school district property and assist in its preservation for future use by others. Students may be assessed fines, charges, or fees for the materials needed in a course, for overdue school materials, for participating in activities, or for misuse of school property.

The superintendent will inform the board of the dollar amount to be charged to students or others for fines, charges, or fees annually. Parents of students meeting specific financial eligibility standards will be eligible for a waiver of student fees or a reduction of student fees based upon the request of the parent. It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 256.7(20); 279.8; 280.10, .11; 282.6; 285.1; 301.1 (2005).  
281 I.A.C. 18.  
1994 Op. Att'y Gen. 23.  
1990 Op. Att'y Gen. 79.  
1982 Op. Att'y Gen. 227.  
1980 Op. Att'y Gen. 532.

Cross Reference: 501.17 Homeless Children & Youth  
502 Student Rights and Responsibilities  
503 Student Discipline

Approved August 15, 1996

Reviewed \_\_\_\_\_

Revised August 21, 2000  
January 23, 2006

# IASB SUGGESTED

Code No. 503.3

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1982 Op. Att'y Gen. 227.  
1980 Op. Att'y Gen. 532.

Cross Reference: 501.16 Homeless Children & Youth  
502 Student Rights and Responsibilities  
503 Student Discipline

Approved \_\_\_\_\_

Reviewed \_\_\_\_\_

Revised \_\_\_\_\_

## STUDENT FEE WAIVER AND REDUCTION PROCEDURES

The board recognizes that while certain fees charged students are appropriate and authorized, certain students and their families are not financially able to pay the fees. The school district will grant either full waivers, partial waivers or temporary waivers depending upon the circumstances and the student or student's parents' ability to meet the financial criteria.

### A. Waivers -

1. Full Waivers - a student will be granted a full waiver of fees charged by the school district if the student or student's parents meet the financial eligibility criteria for free meals under the Child Nutrition program, Family Investment Program, or transportation assistance under open enrollment. Students in foster care are also eligible for full waivers.
2. Partial Waivers - a student will be granted a partial waiver of fees charged by the school district if the student or the student's parents meet the financial eligibility criteria for reduced price meals offered under the Child Nutrition program. **The reduction percentage will be 50 percent.**
3. Temporary Waivers - a student may be eligible for a temporary waiver of fees charged by the district in the event the student's parents are facing financial difficulty. Temporary waivers may be applied for at any time throughout the school year and will not extend beyond the end of the school year. Temporary waivers will not be applied to fees retroactively.

B. Application - Parents or students eligible for a fee waiver will make an application on the form provided by the school district. Applications may be made at any time but must be renewed annually.

C. Confidentiality - The school district will treat the application and application process as any other student record and student confidentiality and access provisions will be followed.

D. Appeals - Denials of a waiver may be appealed to the superintendent of schools.

E. Fines or charges assessed for damage or loss to school property are not fees and will not be waived.

F. Notice - the school district will annually notify parents and students of the waiver. The following information will be included in registration materials.

Students whose families meet the income guidelines for free and reduced price lunch, the Family Investment Program (FIP), or transportation assistance under open enrollment, or who are in foster care are eligible to have their student fees waived or partially waived. Students whose families are experiencing a temporary financial difficulty may be eligible for a temporary waiver of student fees. Parents or students who believe they may qualify for temporary financial hardship should contact the district central office for a waiver form. This waiver does not carry over from year to year and must be completed annually.

Approved August 15, 1996      Reviewed \_\_\_\_\_      Revised August 21, 2000, January 23, 2006

## STUDENT FEE WAIVER AND REDUCTION PROCEDURES

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  1. Full Waivers - a student will be granted a full waiver of fees charged by the school district if the student or student's parents meet the financial eligibility criteria for free meals under the Child Nutrition program, Family Investment Program, or transportation assistance under open enrollment. Students in foster care are also eligible for full waivers.
  2. Partial Waivers - a student will be granted a partial waiver of fees charged by the school district if the student or the student's parents meet the financial eligibility criteria for reduced price meals offered under the Child Nutrition program. [*A partial waiver is based on the same percentage as the reduced price meals. OR The reduction percentage will be \_\_\_\_\_ percent.*]
  3. Temporary Waivers - a student may be eligible for a temporary waiver of fees charged by the district in the event the student's parents are facing financial difficulty. Temporary waivers may be applied for at any time throughout the school year and will not extend beyond the end of the school year.
- B. Application - Parents or students eligible for a fee waiver will make an application on the form provided by the school district. Applications may be made at any time but must be renewed annually.
- C. Confidentiality - The school district will treat the application and application process as any other student record and student confidentiality and access provisions will be followed.
- D. Appeals - Denials of a waiver may be appealed to the [*school districts need to include their own appeal process*].
- E. Fines or charges assessed for damage or loss to school property are not fees and will not be waived.
- F. Notice - the school district will annually notify parents and students of the waiver. The following information will be included in registration materials.

Students whose families meet the income guidelines for free and reduced price lunch, the Family Investment Program (FIP), or transportation assistance under open enrollment, or who are in foster care are eligible to have their student fees waived or partially waived. Students whose families are experiencing a temporary financial difficulty may be eligible for a temporary waiver of student fees. Parents or students who believe they may qualify for temporary financial hardship should contact the [*principal, secretary, etc.*] for a waiver form. This waiver does not carry over from year to year and must be completed annually.

# Current

School year 2012-2013

## STANDARD FEE WAIVER APPLICATION

(Parents: All information which you provide in connection with this application will be kept confidential)

Name of Student: \_\_\_\_\_ Grade in school \_\_\_\_\_

Name of parent, guardian: \_\_\_\_\_  
or legal or actual custodian

Please check type of waiver desired:

Full waiver \_\_\_\_\_ Partial waiver \_\_\_\_\_ Temporary Waiver \_\_\_\_\_

Please check if the student or the student's family meets the financial eligibility criteria or is involved in one of the following programs:

Full waiver:

\_\_\_\_\_ Free meals offered under the Children Nutrition program

\_\_\_\_\_ The Family Investment Program (FIP)

\_\_\_\_\_ ~~Supplemental Security Income (SSI)~~

\_\_\_\_\_ Transportation assistance under open enrollment

\_\_\_\_\_ Foster care

Partial Waiver:

\_\_\_\_\_ Reduced priced meals offered under the Children Nutrition program

Temporary Waiver:

If none of the above apply, but you wish to apply for a temporary waiver of school fees because of serious financial problems, please state the reason for the request:

\_\_\_\_\_  
\_\_\_\_\_

Signature of parent, guardian: \_\_\_\_\_  
or legal or actual custodian

Note: Your signature is required for the release of information regarding the student or the student's family financial eligibility for the programs checked above.



STANDARD FEE WAIVER APPLICATION

Date \_\_\_\_\_ School year \_\_\_\_\_

All information provided in connection with this application will be kept confidential.

Name of student: \_\_\_\_\_ Grade in school \_\_\_\_\_

Name of student: \_\_\_\_\_ Grade in school \_\_\_\_\_

Name of student: \_\_\_\_\_ Grade in school \_\_\_\_\_

Attendance Center/School: \_\_\_\_\_

Name of parent, guardian:  
or legal or actual custodian \_\_\_\_\_

Please check type of waiver desired:

Full waiver \_\_\_\_\_ Partial waiver \_\_\_\_\_ Temporary waiver \_\_\_\_\_

Please check if the student or the student's family meets the financial eligibility criteria or is involved in one of the following programs:

Full waiver

- \_\_\_\_\_ Free meals offered under the Children Nutrition Program (CNP)
- \_\_\_\_\_ The Family Investment Program (FIP)
- \_\_\_\_\_ Transportation assistance under open enrollment
- \_\_\_\_\_ Foster care

Partial waiver

\_\_\_\_\_ Reduced priced meals offered under the Children Nutrition Program

Temporary waiver

If none of the above apply, but you wish to apply for a temporary waiver of school fees because of serious financial problems, please state the reason for the request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of parent, guardian: \_\_\_\_\_  
or legal or actual custodian

## Item 7.0 Reports

Each board meeting may have one or more reports from district staff; announcements of future meetings; or general announcements from organizations. Seldom will the information require formal board of director action. If formal action is needed on any item, a recommendation will be provided.

### **7.1 Administrative Reports**

As it is early in the school year, Building Principals and Department Directors do not have additional reports to share this evening aside from the opening reports given earlier in the evening.

Each attendance center and each department will provide reports in a timely fashion throughout the organizational year. In addition reports could be received from the Red Oak FFA Chapter, the Band Boosters, the Y.E.S. Mentoring Program, the Tag-a-Longs, Inman/Washington PTO, Green Hills AEA, etc.

At publication time, no additional written reports or meeting summaries were ready to share with you.

### **7.2 Future Conferences, Workshops, Seminars**

#### **Iowa School Finance Information Services Fall Workshops: School Finance: Local and State Implications**

Enclosed is a one page summary of a workshop on September 6 at Creston. If you are interested in attending, please advise tonight.

Red Oak CSD Board of Directors will be the host school on Oct. 9 for the following workshop:

#### **IASB Headed your Way for District/Regional Meetings Fall 2012**

##### **Legislative advocacy, networking on the agenda**

An evening packed with tips and tools for legislative/congressional advocacy, as well as time for networking and an update on the governor's education reform plan, is planned for September and October in all nine IASB Director Districts, plus a bonus meeting in far eastern Iowa.

Plan to come out and meet the IASB staff, network with your area peers, enjoy a light supper together and learn how you can provide your elected officials with the most accurate and complete knowledge to help them make informed decisions on education issues that profoundly affect your district.

Below are dates and general locations. Watch for more details to come.

### **7.3 Other Announcements – to be determined**

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# ISFIS FALL WORKSHOPS

## SCHOOL FINANCE: LOCAL AND STATE IMPLICATIONS



ISFIS will be in your neck of the woods this fall. We have designed an evening to help superintendents, business managers, board secretaries and school board members have a great conversation about your district's financial position, get up to speed on education reform efforts of the legislature and the various task forces at work over the summer, and learn what you need to know regarding recent changes in state policy impacting your district. Expect district-specific information and new school finance tools alongside the theory and practice across the state to elevate school leaders' confidence and competence in making tough financial decisions without losing focus on school improvement.

With meetings in 17 locations, attend the one most convenient based on timing or location for you and your board members. All are welcome regardless of ISFIS subscription status. The cost is \$150 per district for ISFIS subscribers and \$200 per district for non-subscribers, regardless of the number of attendees, so the more, the merrier. Each meeting will be from 6:30PM-8:30PM and light refreshments will be served. Please register the number of attendees for your district so we can prepare enough packets of district-specific information. As a reminder, it is a good idea to post the meeting in accordance with Iowa's open meetings law, if a majority of your board members plan to attend.

### Dates and Locations:

- Sept. 5 - Lewis Central CSD, 3504 Harry Langdon Blvd., Council Bluffs
- Sept. 6 - Creston CSD, 801 N Elm, Creston
- Sept. 12 - Knoxville CSD, Admin Office Building, 309 W Main, Knoxville
- Sept. 13 - Washington CSD, 1111 S Avenue B, Washington
- Sept. 20 - Ames area (location TBD)
- Sept. 25 - Ottumwa area (location TBD)
- Sept. 26 - Central Clinton CSD, 425 E 11th St., DeWitt
- Sept. 27 - Cedar Rapids area (location TBD)
- Oct. 3 - Waterloo CSD, 1516 Washington St., Waterloo
- Oct. 4 - Postville CSD, 312 West Port, Postville
- Oct. 10 - Forest City CSD, 810 West K St., Forest City
- Oct. 11 - Webster City, Board Room, 825 Beach St., Webster City
- Oct. 17 - Spirit Lake CSD, 2701 Hill Ave., Spirit Lake
- Oct. 18 - Pocahontas CSD, 202 1st Ave. SW, Pocahontas
- Nov. 1 - Des Moines area (location TBD)
- Nov. 7 - Sioux City CSD, 627 4th St., Sioux City
- Nov. 8 - Carroll CSD, 1026 North Adams St., Carroll

We look forward to seeing you soon,

A handwritten signature in black ink, appearing to read "Larry Sigel".

Larry Sigel  
Cell: (515) 490-9951  
larry.sigel@isfis.net

A handwritten signature in black ink, appearing to read "Margaret Buckton".

Margaret Buckton  
Cell: (515) 201-3755  
margaret.buckton@isfis.net

For more information about these workshops, please contact Traci Giles at [traci.giles@isfis.net](mailto:traci.giles@isfis.net) or 515-251-5970 ext 4. You can register your district online at [www.isfis.net](http://www.isfis.net).