

Red Oak Community School District
2011 North 8th Street
Red Oak, Iowa 51566
www.redoakschooldistrict.com

Regular Board of Directors Meeting

Meeting Location: Sue Wagaman Board Room
Red Oak CSD Administrative Center
The Technology Building – Red Oak High School Campus

Monday, March 11, 2013 – 6:00 pm

- Agenda -

- 1.0 Call to Order – Board of Directors President Lee Fellers
- 2.0 Roll Call – Board of Directors Secretary Shirley Maxwell or
Secretary Pro Tem Jeanice Lester
- 3.0 Approval of the Agenda – President Lee Fellers
- 4.0 Communications
 - 4.1 Good News from Red Oak Schools 1-2
 - ★ Welcome to the 2013 Girls State Tournament Basketball Team and Coaches
 - ★ Welcome to the 2013 Swimming Championships Participants
 - 4.2 Visitors and Presentations
 - 4.3 Affirmations and Commendations
 - 4.4 Correspondence
- 5.0 Consent Agenda - 3
 - 5.1 Review and Approval of Minutes from February 25, 2013 4-5
 - 5.2 Review and Approval of Monthly Business Reports 6-8
 - 5.3 Open Enrollment Requests and Considerations (as needed)
 - 5.4 Swim Program Cooperative Agreement for 2013 – 2014 9-10

Red Oak Community School District Board of Directors
3.11.2013

6.0 General Business for the Board of Directors

6.1 Old Business

6.1.1 Kaleidoscope Early Childhood Program Ownership Consideration 11-13

6.1.2 Resolution Consideration for Red Oak CSD as Blue Zones School District 14

6.2 New Business

6.2.1 Public Hearing 6:30 pm: Adoption of the 2013 – 2014 Red Oak CSD School
Calendar 15-16

6.2.2 Middle School / High School Survey Information for the One-to-One Computer
Initiative and Block Scheduling – Barb Sims, Curriculum Director 17-22

6.2.3 Red Oak High School Student Engagement for the One-to-One Computer Initiative
- High School Administrators Jedd Sherman and Jeff Spotts

6.2.4 School Budget Planning Discussion and Direction –
School Business Manager Shirley Maxwell 23-33
-34

6.2.5 Closed Session per Iowa Code Section 21.5(l) i (personnel) and per Iowa Code Section
21.5(1) (a) (confidential records) -35

7.0 Reports -36

7.1 Administrative

7.2 Future Conferences, Workshops, Seminars

7.3 Discussion of Second Directors Meeting for March

8.0 Next Board of Directors Meeting: (To be determined)
Sue Wagaman Board Room
Red Oak CSD Administrative Center

9.0 Adjournment

Item 4.0 Communications

4.1 Good News from Red Oak Schools

School administrators and department directors will share 'good news' with the directors this evening and encourage the governing body to also share positive events happening in the lives of the school community.

★ **Welcome to the 2013 Girls State Tournament Basketball Team and Coaches**

This evening the Directors have an opportunity to officially commend and recognize the history-setting Tiger Girls' Basketball Team. President Lee Fellers will yield to Director of Activities Jeff Spotts who will present the team and coaches.

★ **Welcome to the 2013 Swimming Championships Participants**

ROHS Student Athletes Brandon Farnum and Josh Sunberg are recent participants in the State of Iowa Swim Championships conducted on February 9th at Marshalltown. They participate in the cooperative program with the Lewis Central Swim Team at Council Bluffs. Their team is led by Head Coach Bruce Schomburg. At the 2013 Championships the athletes' accomplishments were:

Josh Sunberg: 200 Medley Relay, 21st Place - time 1:43.84

Brandon Farnum: 50 Yard Freestyle, 4th Place - time 21.57;

100 Yard Freestyle: 4th Place - time 46.8;

200 Freestyle Relay: 4th Place - time 1:26.62;

and 400 Freestyle Relay: 8th Place - time 3:13.72

4.2 Visitors and Presentations

There are no scheduled visitors' presentations this evening.

4.3 Affirmations and Commendations

At various times it is important to recognize those who have gone "above and beyond" to assist, help, honor, or to facilitate success for learners. When these events take place it is appropriate to bring attention to the governing body.

★ 2013 High School Musical: ***Joseph and the Amazing Technicolor Dreamcoat***

Item 4.3 – continued

★ **ROHS State Speech Contest**

Students participated in the State Speech Contest on Saturday, March 9.
Results will be reviewed here.

★ Board of Directors' Volunteerism

4.4 Correspondence

Any correspondence received and important to the governing body is shared.

Item 5.0 Consent Agenda

BACKGROUND INFORMATION: The following items are presented for approval in one formal motion. Should any director have a question or would like for an item to be placed on the regular discussion agenda, please notify Board Secretary Shirley Maxwell in advance of the meeting.

Enclosed are reference pages for:

5.1 Review and Approval of the Minutes from February 25, 2013

The minutes are enclosed for your review. Unless there are suggested changes, they are submitted for approval by Board Secretary Shirley Maxwell.

5.2 Review and Approval of the Monthly Business Reports

Numerous payment vouchers are ready for approval. There could be some last minute bills for payment placed at the table prior to the meeting. Accounting Clerk Jeanice Lester is present this evening to answer any questions from the Directors.

5.3 Open Enrollment Requests and Considerations (as needed)

At publication time there were open enrollment requests that required Directors' attention. If one develops it will be placed on the table.

5.4 Swim Program Cooperative Agreement for 2013 – 2014

Director of Activities Jeff Spotts recommends the continuation of the cooperative swim program with the Lewis Central CSD at a cost of \$250.00 per student.

SUGGESTED BOARD ACTION: It is recommended the board of directors approve the following consent agenda items:

- Minutes from February 25, 2013
- Monthly business reports as presented
- Approval of the cooperative swim program with the Lewis Central Community School District

Red Oak Community School District
Regular Meeting of the Board of Directors

Meeting Location: Sue Wagaman Board Room, Red Oak CSD Administrative Center
 Red Oak Technology Center-Red Oak High School Campus
 Monday, February 25, 2013

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

PRESENT:

Directors: Lee Fellers, Warren Hayes, Paul Griffen, Bill Drey, Kathy Walker
 Terry Schmidt, Superintendent, & Jeanice Lester, Board Secretary Pro-Tem

APPROVAL OF AGENDA

Motion by Director Drey with a second by Director Griffen to approve the agenda as presented with the order of agenda items at the discretion of the chairman. The motion carried unanimously.

GOOD NEWS

This evening Inman School Principal Gayle Allensworth is present with Instructor Connie Dentlinger and parent, Ann Gigstad to share with the Directors the purpose of the recent activity called One Book – One School and to review its success. Congratulations are extended to Connie, Gayle, Ann and all staff who contributed to this successful activity.

On Monday, February 18 the staff and students at Washington Intermediate completed a successful school/home partnership activity to celebrate President's Day and engage more learning activities which access technology, which engage students/parents, and which draw a closer partnership with the school. Congratulations are extended to Principal Sims, staff, and students for this unique learning time.

Blue Zones Community Project: Becoming a Certified Blue Zones School District and Consideration of a Support Resolution – Blue Zones School Team: Angie Britten, Blue Zones Initiative Organizer; Principal Barbara Sims, Instructor Jeanne Redel, and Superintendent Terry Schmidt shared a resolution for consideration by the Directors that would commit the Directors to this initiative as all district schools seek to gain Blue Zones Certification.

CONSENT AGENDA

Director Griffen moved with a second by Director Walker to approve the consent agenda as presented moving 5.6 Budget Authorization for fiscal year 2014 later in the agenda.

- Approval of minutes from February 11, 2013
- Approval of monthly business reports as presented
- Approval of an education services agreement with Sioux City Community School District
- Approval of an employment contract for Marci Bishop as a paraprofessional for the remainder of the 2012-2013 school year
- Final approval of revisions to Board Policies: Code 602.1 Curriculum Development, Code 602.2 Curriculum Implementation, and Code 602.3 Curriculum Evaluation

The motion carried unanimously.

PERSONNEL CONSIDERATIONS

Director Drey moved with a second by Director Griffen to approve the resignation of Alan Foy from his custodial position effective April 30, 2013. The motion carried unanimously.

Director Griffen moved with a second by Director Walker to approve the resignation and early retirement request from Connie Sampers at the end of the 2012-2013 school year. The motion carried unanimously.

BUDGET AUTHORIZATION

Director Walker moved with a second by Director Drey to levy property taxes for fiscal year '14 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. The motion carried unanimously.

ADJOURNMENT

Director Drey moved with a second by Director Hayes to adjourn the meeting at 8:16 p.m. The next regular board meeting will be held on Monday, March 11, 2013 at 6:00 p.m. in the Sue Wagaman Board Room, Administrative Center, Technology Building. The motion carried unanimously.

Lee Fellers, President

Jeanice Lester, Board Secretary Pro-Tem

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
CAERT, INC.	3156	99.99
10 0010 1000 100 0000 641	MANUFACTURING AND PRODUCTION, ONLINE CUR	99.99
Vendor Name CAERT, INC.		<u>99.99</u>
COUNSEL OFFICE & DOCUMENTS	CNIN118148	207.00
10 0010 2520 000 0000 618	COPIER LEASE FEB.	207.00
COUNSEL OFFICE & DOCUMENTS	CNIN118165	207.00
10 0010 2520 000 0000 618	COPIER LEASE MARCH	207.00
Vendor Name COUNSEL OFFICE & DOCUMENTS		<u>414.00</u>
FIRST BANKCARD	02182013	50.07
10 0010 2600 000 0000 618	KEY GENIE LIFT	50.07
FIRST BANKCARD	02192013	63.61
10 1901 1000 100 8001 612	PTO-T. Vann.- Rolling organizer	63.61
FIRST BANKCARD	02282013	1,643.78
10 0010 2235 000 0000 734	Yoga 13 i7 3537U 256SSD 8G Win8MM	1,463.79
10 0010 2235 000 0000 734	ADAPTR ThinkPad USB 3.0 Dock (US)	179.99
Vendor Name FIRST BANKCARD		<u>1,757.46</u>
JAMES F MCKETHANFMCK, LLC	12062012-3	195.00
10 0010 2213 100 3376 330	Iowa Section 504 Conference	195.00
Vendor Name JAMES F MCKETHANFMCK, LLC		<u>195.00</u>
MAIL FINANCE	H3831805	349.38
10 0010 2410 000 0000 531	POSTAGE METER DEC-MAR	349.38
Vendor Name MAIL FINANCE		<u>349.38</u>
MIDAMERICAN ENERGY	02192013	16,529.48
10 0020 2600 000 0000 622	KWH 1	19.87
10 0030 2600 000 0000 621	THERMS 452	342.01
10 0030 2600 000 0000 622	KWH 1800	185.21
10 1901 2600 000 0000 622	KWH 44400	3,071.90
10 1901 2600 000 0000 622	KWH 1	2.71
10 1911 2600 000 0000 622	KWH 6731	593.59
10 1912 2600 000 0000 621	THERMS 2126	1,493.06
10 1912 2600 000 0000 622	KWH 3356	318.68
10 0020 2600 000 0000 621	THERMS 755	550.36
10 1902 2600 000 0000 622	KWH 17040	1,095.77
10 2020 2600 000 0000 622	KWH 26000	1,743.27
10 3230 2600 000 0000 622	KWH 74100	4,062.09
10 3900 2600 000 0000 621	THERMS 2152	1,481.81
10 3900 2600 000 0000 622	KWH 26400	1,569.15
Vendor Name MIDAMERICAN ENERGY		<u>16,529.48</u>
POSTMASTER OF RED OAK	02202013	200.00
10 0010 2410 000 0000 531	BULK MAILING FEE	200.00
Vendor Name POSTMASTER OF RED OAK		<u>200.00</u>
SEMINOLE ENERGY SERVICES, LLC	170-1302-2062	13,029.04
10 1901 2600 000 0000 621	THERMS 4490	2,860.97

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 1902 2600 000 0000 621	THERMS 1589	1,087.30
10 2020 2600 000 0000 621	THERMS 6165	3,905.72
10 3230 2600 000 0000 621	THERMS 8239	5,175.05
Vendor Name SEMINOLE ENERGY SERVICES, LLC		<u>13,029.04</u>
SOCS/FES	INV003298	121.22
10 0010 2236 000 0000 536	WEB SITE HOSTING	121.22
Vendor Name SOCS/FES		<u>121.22</u>
TOTAL FUNDS BY HASLER	02062013	1,000.00
10 0010 2410 000 0000 531	POSTAGE FILL	1,000.00
Vendor Name TOTAL FUNDS BY HASLER		<u>1,000.00</u>
UNITED PARCEL SERVICE	0000537022083	191.73
10 0010 2321 000 0000 531	UPS CHARGES	32.38
10 1901 2410 000 0000 531	UPS CHARGES	28.23
10 1902 2410 000 0000 531	UPS CHARGES	19.25
10 3230 2410 000 0000 531	UPS CHARGES	92.62
10 2020 2410 000 0000 531	UPS CHARGES	19.25
Vendor Name UNITED PARCEL SERVICE		<u>191.73</u>
WEB.COM, INC.	19280737	17.96
10 0010 2236 000 0000 536	DOMAIN NAME	17.96
Vendor Name WEB.COM, INC.		<u>17.96</u>
Fund Number 10		<u>33,905.26</u>
Checking Account ID 1		<u>33,905.26</u>
Checking Account ID 2	Fund Number 61	SCHOOL NUTRITION FUND
REINHART FOOD SERVICE LLC	374668	250.00
61 3230 3110 000 0000 570	DISHWASHER LEASE	250.00
Vendor Name REINHART FOOD SERVICE LLC		<u>250.00</u>
Fund Number 61		<u>250.00</u>
Checking Account ID 2		<u>250.00</u>
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
DAYS INN AT CLIVE	02252013	938.42
21 0010 1400 920 6810 580	LODGING STATE G BB	938.42
Vendor Name DAYS INN AT CLIVE		<u>938.42</u>
FIRST BANKCARD	02012013	770.00
21 3230 1400 910 6210 618	SCENES FOR MUSICAL	770.00
Vendor Name FIRST BANKCARD		<u>770.00</u>
GIRRES, CHRIS	02202013	100.00
21 0010 1400 920 6810 320	BKB Official Coordinator	100.00
Vendor Name GIRRES, CHRIS		<u>100.00</u>
IOWA HIGH SCHOOL MUSIC ASSOC	1024	276.00
21 3230 1400 910 6210 320	CONTEST REGISTRATION	276.00
Vendor Name IOWA HIGH SCHOOL MUSIC ASSOC		<u>276.00</u>
Fund Number 21		<u>2,084.42</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID	3	<u>2,084.42</u>

COPY

2013-2014

2012-2013 Application For Whole Grade or Cooperative Sharing Agreement

If your school district is involved or intends to be involved in a cooperative or whole grade sharing agreement for the 2012-2013 academic year, please complete the form below and return it to the State Office. This form must be returned NO LATER THAN APRIL 30, 2012. You may fax the form below to 515-284-1969 or mail to: Iowa Girls' High School Athletic Union, P.O. Box 10348, Des Moines, Iowa 50306.

Participating Schools

Lewis Central and Red Oak, Shenandoah
(Host School)

Name of team as it should appear on tournament pairings _____

Circle the competitions in which this agreement applies.

Cross Country

Volleyball

Swimming & Diving

Basketball

Bowling

Track & Field

Golf

Tennis

Soccer

Softball

If this is a renewal of an existing agreement, please indicate by checking the box below.

SIGNATURES REQUIRED:

Superintendent: Tyler Johnson

School: _____

School Board President: _____

School: _____

Superintendent: _____

School: _____

School Board President: _____

School: _____

Superintendent: _____

School: _____

School Board President: _____

School: _____

For Office Use Only: **This request is hereby approved by management of the Athletic Union.**

Signed by Lisa Brinkmeyer, Assistant Director _____ Date: _____

APPLICATION FOR COOPERATIVE SPONSORSHIP OF AN ACTIVITY
281-36.20(280)

COPY

Applications are to be initiated by each Board of Education and submitted no later than **April 30** of the preceding year for which the program is desired.

Cooperative sponsorship conditions include the following:

- Member schools may apply for cooperative sponsorship to the governing Board of the respective activities organization.
- Separate applications shall be submitted to each activity association.
- School districts shall be contiguous with one of the other schools within the agreement unless the activity is not offered at any school contiguous to the party district in which case the contiguous requirement may be waived.
- Cooperative sponsorship agreement shall be for one year.
- A school's students may be engaged in cooperative activities under the terms of only one (1) agreement.
- Decisions on all applications will be determined by the respective governing organization within 10 days.

The following school districts hereby apply for cooperative sponsorship for the school year **2013-2014**.

SCHOOLS PARTICIPATING

Glenwood High School and Red Oak High School

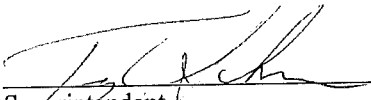
If more than (2) two schools, please indicate:

_____ and _____

ACTIVITIES SPONSORED BY IHSAA INCLUDE:

ACTIVITY	HOST SCHOOL
<u>Boys' Swim</u>	<u>Lewis Central High School</u>
_____	_____
_____	_____
_____	_____
_____	_____

SIGNATURES:

_____		_____
Board of Education, Chairperson	Superintendent	School
_____	_____	_____
Board of Education, Chairperson	Superintendent	School
_____	_____	_____
Board of Education, Chairperson	Superintendent	School
_____	_____	_____
Board of Education, Chairperson	Superintendent	School
_____	_____	_____
Board of Education, Chairperson	Superintendent	School
_____	_____	_____
Board of Education, Chairperson	Superintendent	School

The above request for cooperative sponsorship is hereby granted for the school year **2013-2014**.

Item 6.1.1 Kaleidoscope Early Childhood Program Ownership Consideration

BACKGROUND INFORMATION: The district has studied the effects of taking ownership of the Kaleidoscope Pre-School from owner/instructor Martha Pfeiffer. Martha has own and operated the preschool for 29 years. She is ready to concentrate on the instructional side and leave the business management, budgeting, and personnel topics to the Red Oak Community School District.

The current financial analysis for the operation of Kaleidoscope in Red Oak shows:

FY 13 – current actuals with estimates

Funds generated from State sources 4 year olds in FY 13	*\$118,700
*calculated on the 10.1.2011 FTE – funding one year behind	
Funds contracted to Kaleidoscope in FY 13	(\$116,400)
Tuition (eligible pay \$30 per month – ROCSD holds)	\$3,240
Nine months’ rent collected for facility (\$500 x 9 mos.)	\$4,500
Net gain in FY 13 Red Oak CSD	\$10,040

FY 14 – assuming nothing in ownership changes

Funds generated from State sources 4 year olds in FY 13	*\$100,895
*calculated on the 10.1.2012 FTE – funding one year behind	
Funds contracted to Kaleidoscope in FY 14 –est.	(\$95,850)
Tuition (eligible pay \$30 per month – ROCSD holds)	\$3,240
Nine months’ rent collected for facility (\$500 x 9 mos.)	\$4,500
Net gain in FY 14 Red Oak CSD (est.)	\$12,785

FY 14 – Red Oak CSD ownership

Funds generated from State sources 4 year olds in FY 14	\$100,895
*calculated on the 10.1.2012 FTE – funding one year behind	

Item 6.1.1 – continued

* Personnel costs paid by Red Oak CSD –est.	*(99,225)
*assumes current level of staffing – Red Oak may choose to reduce one paraprofessional position – if so, \$20, 375 in total employee costs could be saved.	
Tuition (eligible pay \$30 per month – ROCSD holds)	\$3,240
Loss of rent collected for facility (\$500 x 9 mos.)	(\$4,500)
Net gain in FY 14 Red Oak CSD – est.	\$410

FY 15 – Red Oak Ownership and Full Enrollment of 40 students

Funds anticipated with full enrollment of 4 year olds	*\$118,700
*calculated on the 10.1.2012 FTE – funding one year behind	
* Personnel costs paid by Red Oak CSD –est.	*(102,202)
*assumes current level of staffing – Red Oak may choose to reduce one paraprofessional position – if so, \$20,986 in total employee costs could be saved.	
Tuition (eligible pay \$30 per month – ROCSD holds)	\$3,240
Loss of rent collected for facility (\$500 x 9 mos.)	(\$4,500)
Net gain in FY 15 Red Oak CSD – est.	\$15,238

Other Financial Concerns and Notes:

Martha Pfeiffer, over the ownership of 29 years, has acquired assets with her business. The most recent asset list showed total assets of an estimated **\$28,201**.

An analysis of assets acquired in the four years of partnership with the Red Oak CSD showed an amount of **\$10,115**. These assets were gained as a result of the partnership with Red Oak CSD.

What is a fair value to acquire a business' assets? There is always a question of value seen in the "seller" v the "buyer".

Terry discussed a proposal with owner Martha Pfeiffer to acquire her assets at the rate of 30 cents on the dollar. This would amount to \$8,460.

The owner countered with the value of the assets acquired in the past four years - \$10,115.

Item 6.1.1 – continued

At publication time, Terry was seeking the auditor's advice on the sources of funds that can be legally used to acquire the assets of Kaleidoscope. An update will be provided. A complete list of Kaleidoscope assets can be found at the board table this evening.

Board of Directors' discussion is encouraged and requested.

If the Board agrees that district ownership of the program is a viable choice, then a formal motion should be tentatively made for this acquisition effective July 1, 2013 with the exchange of dollars being the agreed upon value in assets; the employment of Martha Pfeiffer as the licensed instructor; and the employment of paraprofessionals as needed. It would also be advised that Terry request district legal counsel to craft a contract with the terms identified and final board action at a later time.

SUGGESTED BOARD ACTION: (to be determined)

Item 6.1.2 Resolution Consideration for Red Oak CSD as Blue Zones School District

BACKGROUND INFORMATION: Members of the Blue Zones School Team are present once again this evening to discuss with the Directors the input/feedback from district employees and the recently completed focus group activity.

Shown in background materials is the resolution draft proposed two weeks ago. The tenets of the resolution were recently posted on the district's website. Not enough time has passed for a collection of comments.

In upcoming days, a local radio show program will be completed and perhaps an interview completed with the print media. Additional public comment would always be welcomed.

Please allow each team member present this evening to share the feedback received at various meetings conducted within the last ten days. The Team may also wish to discuss a possible modification to the number of schools that could be certified as Blue Zones Schools. Further examination and discussion shows that Red Oak High School may not have enough programs to reach the required certification award. The Team will update you on this.

SUGGESTED BOARD ACTION: (to be determined)

Item 6.2.1 Public Hearing 6:30 pm: Adoption of the

2013 – 2014 Red Oak CSD School Calendar

BACKGROUND INFORMATION: Board President Lee Fellers will convene a public hearing for the proposed 2013 – 2014 school calendar. Comments are welcomed and encouraged.

SUGGESTED BOARD ACTION: The Directors should determine if the calendar as proposed should be adopted.

2013 - 2014 Proposed School Calendar

Start -Finish
(August 15 - May 23)

Summary of Calendar
Days in classroom:
First Semester 88
Second Semester 92
TOTAL CALENDAR DAYS 180

CALENDAR LEGEND

- Start
- Quarter
- Holidays
- No School Day

HOLIDAYS:

- Labor Day (9/2)
- Thanksgiving Day (11/28)
- Christmas Day (12/25)
- New Year's Day (1/1)
- Spring Holiday (4/18)
- Memorial Day (5/26)

PROFESSIONAL DEVELOPMENT 2 HOUR EARLY RELEASE

- August 21, 28
- September 4, 11, 18
- October 2, 9, 16, 23, 30
- November 6, 13, 20
- December 4, 11, 18
- January 8, 15, 22, 29
- February 5, 19, 26
- March 5, 12, 26
- April 2, 9, 16, 23, 30
- May 7, 14, 21

2 HOUR EARLY RELEASES

- September 24, 26
- November 27
- February 11, 13
- Last Day of School

August					Student Days
M	T	W	Th	F	
			1	2	
5	6	7	8	9	
12	13	14	15	16	2
19	20	21	22	23	7
26	27	28	29	30	12
September					
2	3	4	5	6	16
9	10	11	12	13	21
16	17	18	19	20	26
23	24	25	26	27	31
30					32
October					
	1	2	3	4	36
7	8	9	10	11	40
14	15	16	17	18	45
21	22	23	24	25	50
28	29	30	31		54
November					
				1	55
4	5	6	7	8	60
11	12	13	14	15	65
18	19	20	21	22	70
25	26	27	28	29	73
December					
2	3	4	5	6	78
9	10	11	12	13	83
16	17	18	19	20	88
23	24	25	26	27	
30	31				
January					
		1	2	3	
6	7	8	9	10	93
13	14	15	16	17	98
20	21	22	23	24	103
27	28	29	30	31	108
February					
3	4	5	6	7	113
10	11	12	13	14	118
17	18	19	20	21	122
24	25	26	27	28	127
March					
3	4	5	6	7	132
10	11	12	13	14	137
17	18	19	20	21	
24	25	26	27	28	142
31					143
April					
	1	2	3	4	147
7	8	9	10	11	152
14	15	16	17	18	156
21	22	23	24	25	160
28	29	30			163
May					
			1	2	165
5	6	7	8	9	170
12	13	14	15	16	175
19	20	21	22	23	180
26	27	28	29	30	
June					
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	

180 Day Calendar

Date	Events
Aug 6	Registration
Aug 9 & 12	New Teacher PD
Aug 13-14	All Teacher PD
Aug 15	Begin 1 st Qtr/1 st Semester
Sept 2	Labor Day (No School)
Sept 10	School Elections
Sept 24 & 26	P/T Conferences
Sept 27	No School
Oct 4	Homecoming
Oct 11	No School PD
Oct 17	End 1 st Qtr. (44 days)
Oct 18	Begin 2 nd Qtr.
Nov. 5	Election Day.
Nov 28-29	Thanksgiving Holiday (No School)
Dec 20	End 2 nd Qtr. (44 days)
Dec 20	End 1 st Semester (88 days)
Dec 23-Jan 3	Winter Break (No School)
Dec 25	Christmas (No School)
Jan 1	New Year's Day (No School)
Jan 3	No School PD (Work Day)
Jan 6	Begin 3 rd Qtr/2 nd Semester
Feb 11 & 13	P/T Conferences
Feb 14	No School
Feb 17	Snow Make Up Day (No School)
Mar 11	End 3 rd Qtr. (46 days)
Mar 12	Begin 4 th Qtr.
Mar 17-21	Spring Break (No School)
Apr 18	Spring Holiday
Apr 21	Snow Make Up Day (No School)
May 23	End 4 th Qtr. (46 days)
May 23	End 2 nd Semester (92 days)
May 26	Memorial Day
May 27	Teacher's Last Day (Pending Snow Days)

Item 6.2.2 Middle School / High School Survey Information for the One-to-One
Computer Initiative and Block Scheduling – Barb Sims, Curriculum Director

BACKGROUND INFORMATION: Enclosed please find the results of a survey completed by C & I Director Barb Sims concerning staff feedback for the computer initiative and the switch to block scheduling.

SUGGESTED BOARD ACTION: (no formal action anticipated)

Board Presentation March, 2013

As Director of Curriculum and Instruction, I needed information about some of our initiatives that have an impact on instruction district wide. Since I work out of Washington School, I feel like I have more contact with elementary teachers, and had not touched base with middle level or high school teachers about their new initiatives. I sent out a quick survey using Survey Monkey to just “get a temperature” of where we are at this time of the year with our new changes, and what we might need for Professional Development as we look ahead and plan for the next year. The below information is what I compiled from the staff that chose to take it. I highlighted areas that were significant to me.

Question 1. After one semester behind you, what has been the effect of the 8 period schedule vs. block?
(HS – 26 staff responded – open-ended question)

NA	No Difference	Positive Change	Negative Change
19% - 5	19% - 5	7.6% - 2 - can support students more frequently 3.8% - 1 - easier for students to learn 3.8% - 1 - Better 3.6% - 1 - not as much traffic in the halls with no breaks during classes	3.8% - 1 - Need more prep time to make it all work out 7.6% - 2 - Not as far because of Wednesday schedule - is really rushed 11.5% - 3 - more hurried in class - more movement 3.8% - 1 - Not getting as much covered 3.8% - 1 - Can't do longer labs. 3.8% - 1 - Not enough time for students to work in class 3.8% - 1 - Not able to go as in depth 3.8% - 1 - takes longer to cover the same material 7.6% - 2 - Students are not doing homework

Question 2: Since there is more seat time in the classroom this year, do you feel like you are covering more material compared to block? Why or why not?

(HS – 26 staff responded – Open-ended question)

NA	No Difference	More	Less
19% - 5	30.7% - 8	26.9% - 7	23% - 6: 1 - Constantly reviewing - less time to practice in class 1 - more work and struggle to keep up on grades

1 - spend more time putting away and getting out materials

2 - more time taking attendance and getting students started

1 - it takes 2 days to cover what it took one day on block

Question 3: Do you have more, less, or the same number of failing grades as you did with the block?
Please explain.

(HS 26 staff responded – Open-ended question)

NA	Less	Same	More
26.9% - 7	11.5% - 3	50% - 13	11.5% - 3 (1 - because of tardiness)

(MS – 12 staff responded – Do you have more, less, or same number of failing grades this year compared to last year?)

NA	Less	Same	More
25% - 3	8.3% - 1	66.7% - 8	0%

Question 4: What would make the schedule better? Please explain.

(HS – 22 responded, 4 skipped this question – open-ended question)

- Provide more passing time for students – 5
- Seminar at the beginning of the day
- Shorten seminar and give a full 30 minutes for lunch – provide stretch break
- Trimesters instead of semesters: 6 classes per trimester = 18 classes per year compared to now 8 classes per semester = 16 classes per year. Benefits are longer classes, still meet every day, and would get more classes in per year.
- Concentrate on four classes each Wednesday, and alternate. (The Wed. Schedule was mentioned above as well)
- Seminar is a waste of time and sends the wrong message. – could use that time to split into other periods for longer classes.
- Go back to block – 4
- Start the day 10 minutes later, reduce each period by one minute and seminar by 3 minutes to allow time for faculty meetings in the morning – not to conflict with activities.
- 7 period day – one hour long classes.
- Not have to work around college classes.

- It is not the schedule, it is teachers – they need to utilize the time they have and teach bell to bell.
- ? – 2
- None – like it the way it is – 3

Question 5: What benefits have you seen with the 1:1 initiative?

(HS – 26 staff responded – open-ended question)

- 3.8% 1 – NA
- 11.5% - 3 – None
- 42% - 11 – access to a lot of resources and not having to share the lab or schedule teaching times
- 23% - 6 – Can instruct in new and different way (flipped classroom, web tools)
- 19% - 5 – Have seen a raised level of student engagement, more self-directed ownership in learning, and better student effort.
- 3.8% - 1 – Improved communication with students.
- 3.8% - 1 – More content covered and using hands-on methods.
- 15.3% - 4 – Improved technology literacy
- 7.7% - 2 – Students who are absent are able to stay connected to school.
- 7.7% - 2 – It evens the tools available to students – work turned in is more consistent in quality.
- 3.8% - 1 – Less printing therefore saves paper costs.
- 15.3% - 4 – Schoology allows 24/7 access to school and teachers.
- 7.7% - 2 – Encourages creativity and exploration.
- 3.8% - 1 – Not wasting class time traveling to get on computers.
- 3.8% - 1 – Students don't lose things like assignments and notes.

(MS – 12 staff responded) same question as above:

- 50% - 6 – No waiting to use computers – access.
- 33% - 4 – Student engagement is up.
- 16.7% - 2 – 24/7 connection with school and communication
- 25% - 3 – Student assignment completion and motivation is improved.
- 8.3% - 1 – If students are absent, they still have access to school.
- 41.7% - 5 – Exposure to a lot of technology tools.
- 25% - 3 – Teachers are using new and creative instructional strategies.
- 8.3% - 1 – Cross-curricular connections and connection to professional happenings in the field.
- 8.3% - 1 – Students are able to share work with an authentic audience.
- 8.3% - 1 – More problem-based learning.
- 16.7% - 2 – Access to eBooks, websites, and other learning tools.

Question 6: What are problems or barriers you see with the 1:1 initiative?

(HS – 24 staff responded, 2 staff skipped it – open-ended question)

- 4% - 1 - NA
- 25% - 6 – Need training or professional development time for teachers – teaching methods with 1:1, how to find on-line curricular materials
- 8.3% - 2 – Issues with DyKnow
- 50% - 12 – Students engaged in social media and gaming, creating distractions – not listening to directions, not attending to getting assignments completed.
- 4% - 1 – Students using the computers to cheat.
- 8.3% - 2 – Students not having computers charged and/or broken computers.
- 4% - 1 – Bullying via technology.
- 4% - 1 – Students who are blocked from being on-line – not getting equal education.
- 4% - 1 – When internet crashes, when needing a substitute – issues that are hard to manage.
- 4% - 1 – Assignments that have more to do with learning technology than the curriculum.
- 8.3% - 2 – Students not having internet access at home.
- 4% - 1 – Damage to computers without repercussions.
- 4% - 1 – More time consuming to grade papers.
- 4% - 1 – System is too slow.
- 4% - 1 – Teachers should have higher quality computers – they won't run some programs.

(MS – 12 staff responded – same question as above)

- 8.3% -1- Some programs are blocked
- 16.7%-2 - Parents using the computer as punishment – taking them away from students.
- 8.3% - 1 – Students not having computers charged.
- 16.7% - 2 – Network not working.
- 58.3% - 7 – Social media and gaming during school.
- 16.7% - 2 – Students not prepared for class with paper and pencils.
- 16.7% - 2 – Cheating using the computer.
- 16.7% - 2 – Computer not able to run programs.
- 8.3% - 1 – Students who have computers taken away – don't know until the last minute – not prepared with alternate assignments.
- 8.35%– 1 – Students are slow at typing notes in class.
- 8.3% - 1 – Students who do not have access to internet at home.
- 41.7% - 5 – Misuse of computers by students.
- 16.7% - 2 – Professional Development needed on classroom management with 1:1.
- 8.3% - 1 – Technology code of conduct needs to be communicated to staff.

Question 7: In your opinion, do you see a difference in student discipline this school year compared to previous years? Better, or worse?

(HS – 25 staff responded, 1 skipped this question)

NA	No Difference	Better	Worse
12% - 3	44% - 11	16% - 4 (1 said block causes more problems)	20% - 5:

Situation dependent
 Computer based issues
 Passing time and students turning up truant
 Discipline is not managed well
 Freshman girls have more issues

(MS – 12 staff responded – same question as above)

NA	No Difference	Better	Worse
41.7% - 5		50% - 6	8.3% - 1 - inconsistent classroom expectations

Question 8: How would you rate your building culture today? Respondents were required to choose one: low, low/average, high/average, or high.

(HS – 24 staff responded – 2 staff skipped)

Low	Low/Average	High/Average	High
12.50%	45.83%	41.67%	0%
3	11	10	0

(MS – 12 staff responded – same question and choices as above question)

Low	Low/Average	High/Average	High
0%	25.%	75.%	0%
0	3	9	0

This is base line data. I don't know how valid it is because the survey went to 35 high school teachers and only 26 chose to take it, and it went to 26 middle school teachers and only 12 chose to take it.

Item 6.2.3 Red Oak High School Student Engagement for the One-to-One Computer Initiative - High School Administrators Jedd Sherman and Jeff Spotts

[Board Goal Reference: Engagement and learning improvements using computer technology are assessed and reported and School principals will document classroom engagement with effective instruction measurements emphasizing technology tools and Technology Integration in the Learning Programs of all Red Oak Schools is provided, measured, and assessed for improvement in learning.]

BACKGROUND INFORMATION: Red Oak High School Administrators have provided their analysis of student engagement for the One-to-One Computer Initiative. Their report is enclosed for your review. They will need to explain the contents of the report and the conclusions drawn from them.

SUGGESTED BOARD ACTION: (to be determined)

Technology Usage at ROHS, 2012-13

Background

At the beginning of the school year, I was interested in improving data collection on student engagement. Prior to my arrival at Red Oak, Mr. Buck Laughlin and Mr. Doug Barry had implemented a program called e-Walk. This program is supported through the Green Hills AEA.

Following up on this, I contacted Maryann Angerth and Judy Griffin from the AEA and they helped me design my initial data collection template on student engagement. The template is based on professional development that I had received prior to coming to Red Oak and it is called Instructional Practices Inventory, or IPI. On September 4th, I did my first e-Walk using my cell phone.

From there, I trained Jeff Spotts on its use and since that time, we have collected data on 231 walk throughs conducted during this school year. After visiting with Lee Fellers briefly one day (along with sharing out at adcab), I modified the template and then included technology use as part of my data collection goals. This began for the week of October 22.

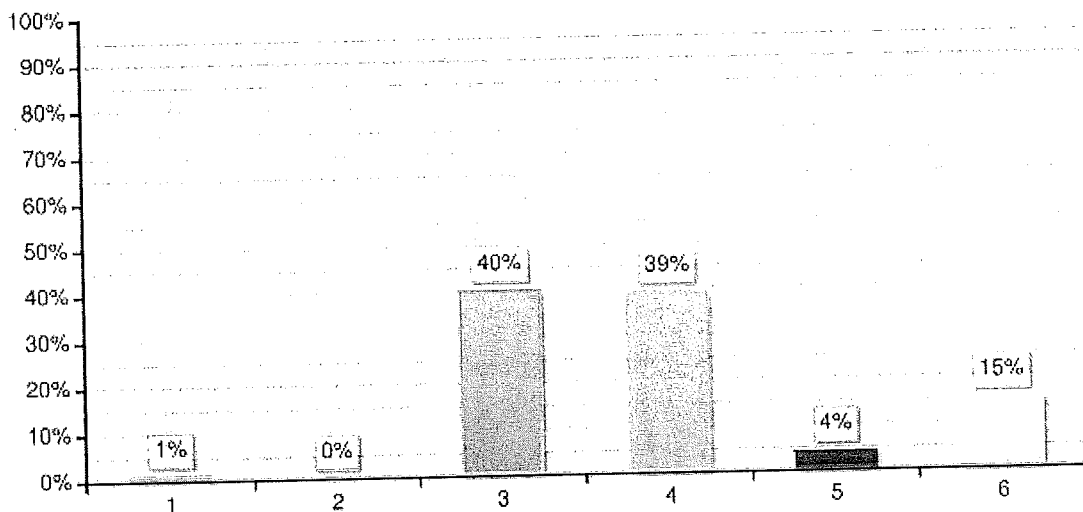
Results

Since I am new to this data collection system, I have produced several types of reports for tonight. These are examples of how we can look at the data, but they don't represent all of the possibilities. Please review these reports tonight and let me know how I can improve my reports to better serve the board's needs.

Overall Element Report
 From September 4th 2012 to March 6th 2013
 Checklist as Checkbox

Type of Engagement (Used 228 times)	Selected	%
<input type="checkbox"/> 1. 1. Complete Disengagement	2	1%
<input type="checkbox"/> 2. 2. Student Work, Teacher Not Engaged	1	0%
<input checked="" type="checkbox"/> 3. 3. Student Work, Teacher Engaged	91	40%
<input type="checkbox"/> 4. 4. Teacher-Led Instruction	90	39%
<input checked="" type="checkbox"/> 5. 5. Student-Learning Conversations	10	4%
<input type="checkbox"/> 6. 6. Student Engaged in Activity Learning	34	15%

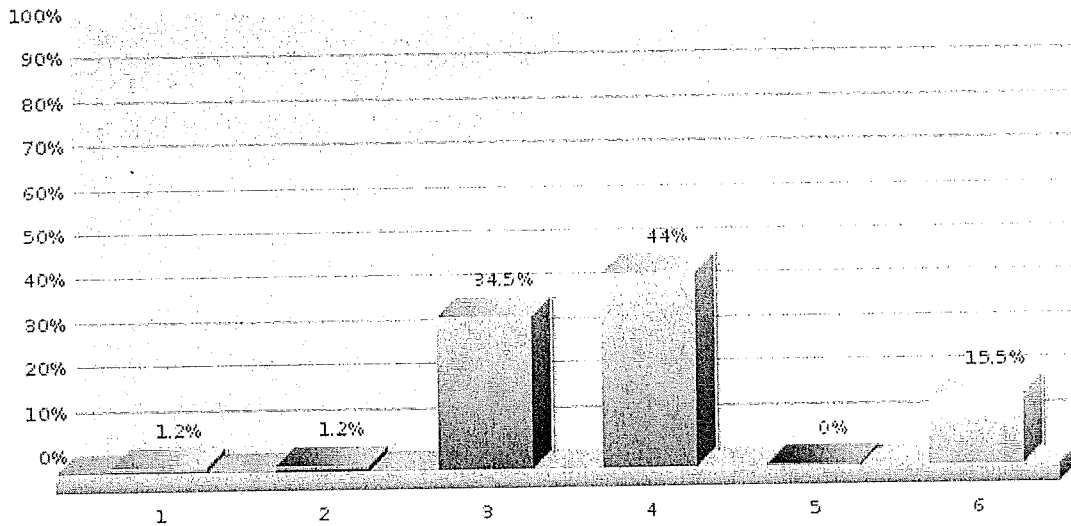
Type of Engagement Selected



ROHS IPI (84 walk-throughs)
 From September 4th 2012 to October 19th 2012
 Checklist as Checkbox

Type of Engagement (Based on 84 walk-throughs)		
Type of Engagement	Selected	%
<input type="checkbox"/> 1. 1. Complete Disengagement	1	1.2%
<input type="checkbox"/> 2. 2. Student Work, Teacher Not Engaged	1	1.2%
<input type="checkbox"/> 3. 3. Student Work, Teacher Engaged	29	34.5%
<input type="checkbox"/> 4. 4. Teacher-Led Instruction	37	44%
<input type="checkbox"/> 5. 5. Student-Learning Conversations	0	0%
<input type="checkbox"/> 6. 6. Student Engaged in Activity Learning	13	15.5%

Type of Engagement Selected



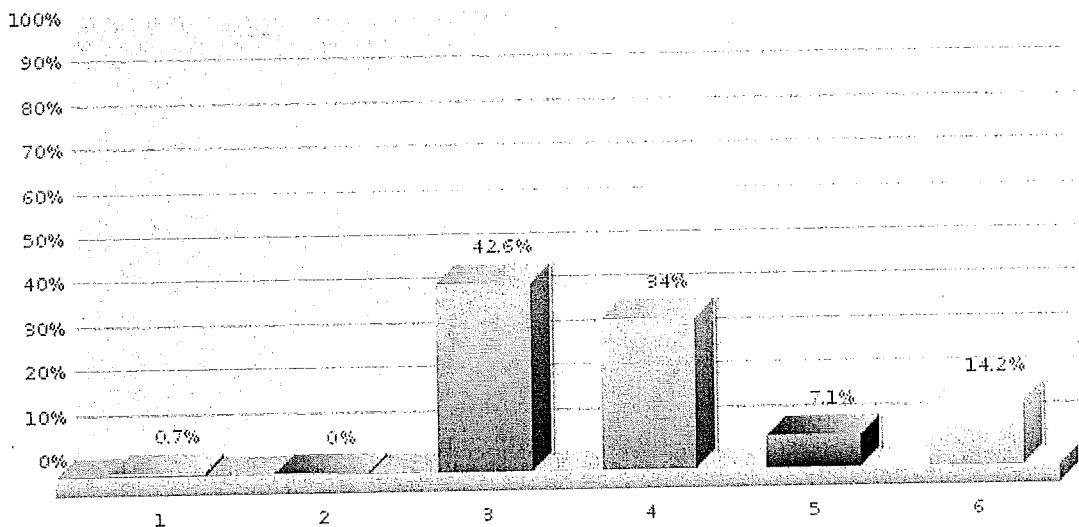
Revised ROHS IPI/Tech (141 walk-throughs)

From October 23rd 2012 to March 6th 2013

Checklist as Checkbox

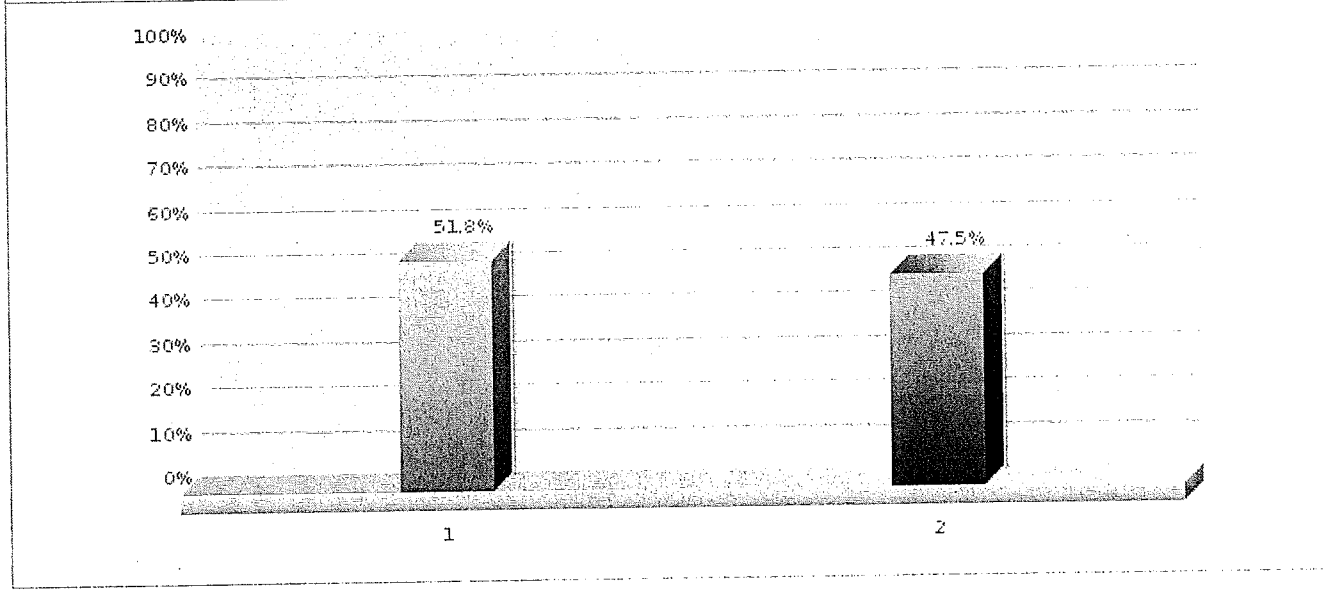
Type of Engagement (Based on 141 walk-throughs)		
Type of Engagement	Selected	%
<input type="checkbox"/> 1. 1. Complete Disengagement	1	0.7%
<input type="checkbox"/> 2. 2. Student Work, Teacher Not Engaged	0	0%
<input type="checkbox"/> 3. 3. Student Work, Teacher Engaged	60	42.6%
<input type="checkbox"/> 4. 4. Teacher-Led Instruction	48	34%
<input checked="" type="checkbox"/> 5. 5. Student-Learning Conversations	10	7.1%
<input type="checkbox"/> 6. 6. Student Engaged in Activity Learning	20	14.2%

Type of Engagement Selected



Revised ROHS IPI/Tech (141 walk-throughs)
 From October 23rd 2012 to March 6th 2013
 Checklist as Checkbox

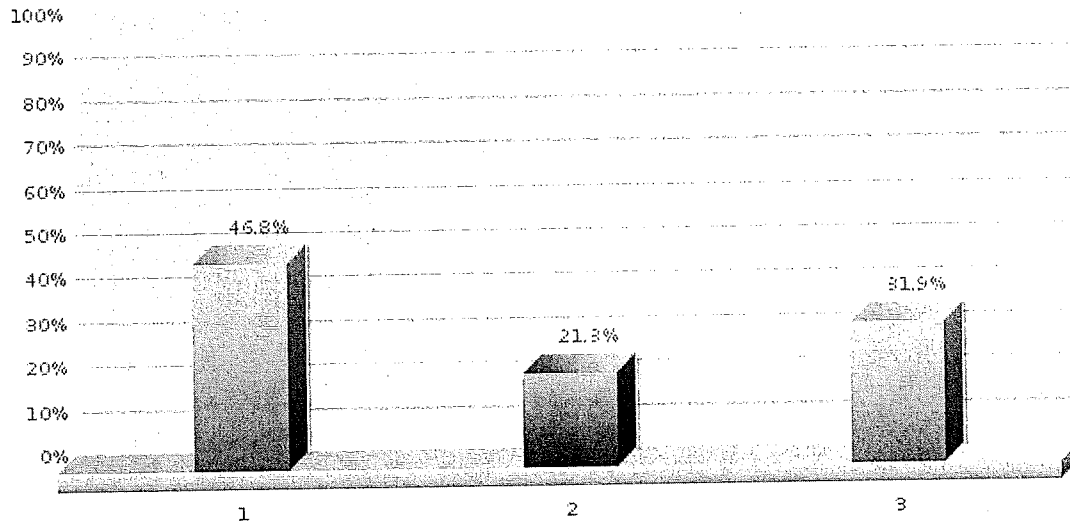
Use of Technology (Based on 141 walk-throughs)		
Technology in Use	Selected	%
<input type="checkbox"/> 1. Technology Present	73	51.8%
<input checked="" type="checkbox"/> 2. Technology NOT Present	67	47.5%



Revised ROHS IPI/Tech (141 walk-throughs)
 From October 23rd 2012 to March 6th 2013
Checklist as Checkbox

How is technology being used? (Based on 141 walk-throughs)		
Who is using the technology?	Selected	%
<input type="checkbox"/> 1. Not Applicable	66	46.8%
<input checked="" type="checkbox"/> 2. Teacher Implemented Technology	30	21.3%
<input checked="" type="checkbox"/> 3. Student Implemented Technology	45	31.9%

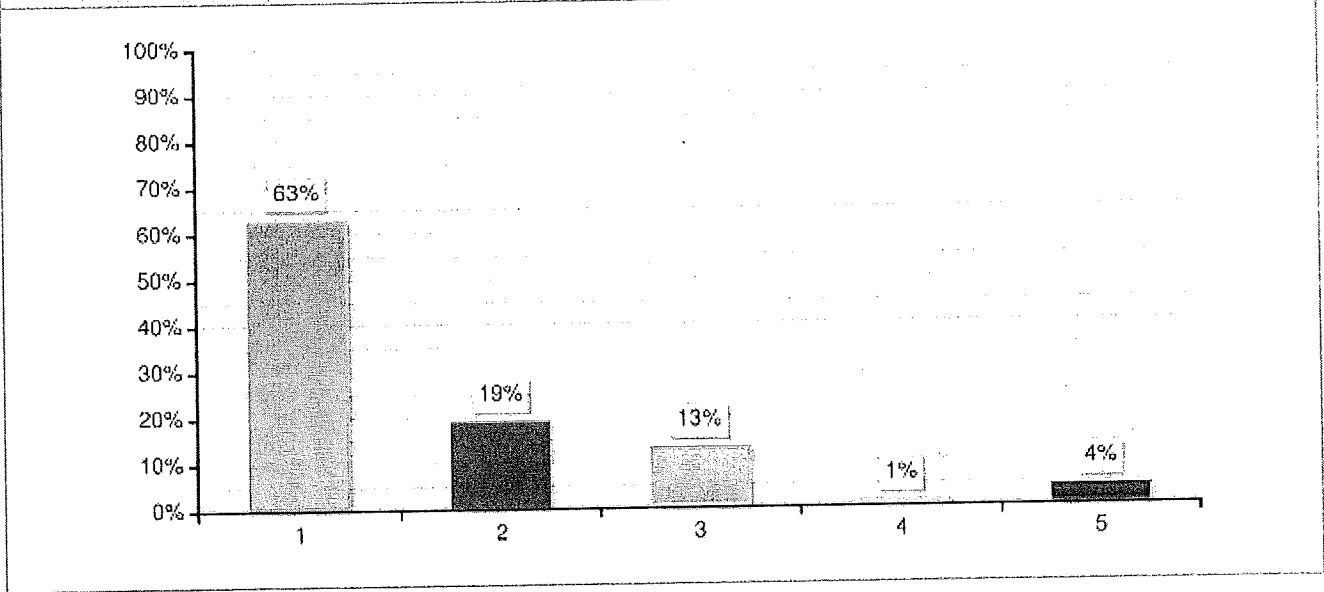
Who is using the technology? Selected



Overall Element Report
 From October 20th 2012 to March 6th 2013
 Checklist as Checkbox

How is the student using the technology? (Used 139 times)	Selected	%
<input type="checkbox"/> 1. NA	88	63%
<input checked="" type="checkbox"/> 2. Student is using technology independently (drill).	26	19%
<input type="checkbox"/> 3. Student is using technology independently (HOT Project)	18	13%
<input type="checkbox"/> 4. Student is using technology collaboratively (drill)	1	1%
<input checked="" type="checkbox"/> 5. Student is using technology collaboratively (HOT Project)	6	4%

How is the student using the technology? Selected



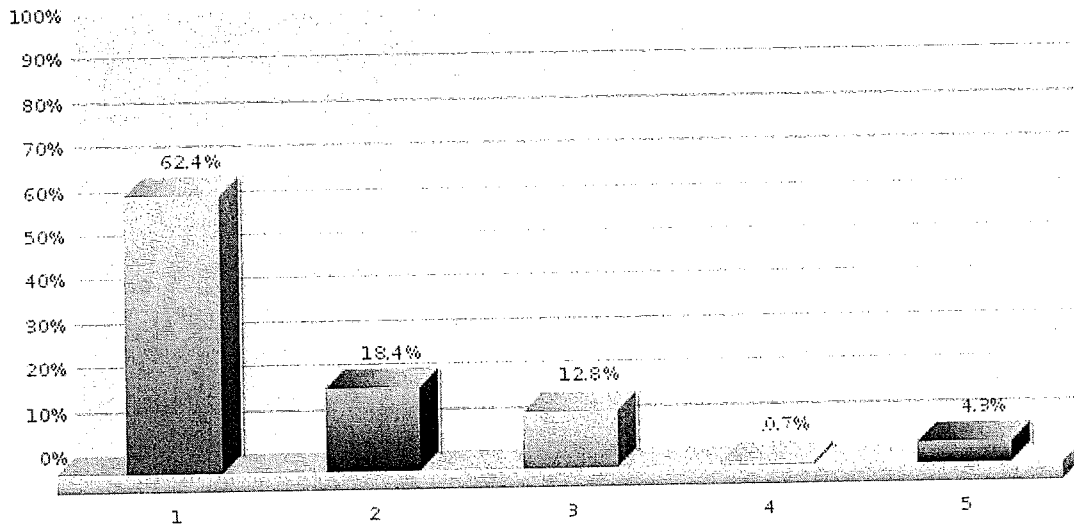
Revised ROHS IPI/Tech (141 walk-throughs)

From October 23rd 2012 to March 6th 2013

Checklist as Checkbox

If student is using the technology, in what fashion is it being used? (Based on 141 walk-throughs)		
How is the student using the technology?	Selected	%
<input type="checkbox"/> 1. NA	88	62.4%
<input type="checkbox"/> 2. Student is using technology independently (drill).	26	18.4%
<input type="checkbox"/> 3. Student is using technology independently (HOT Project)	18	12.8%
<input type="checkbox"/> 4. Student is using technology collaboratively (drill)	1	0.7%
<input type="checkbox"/> 5. Student is using technology collaboratively (HOT Project)	6	4.3%

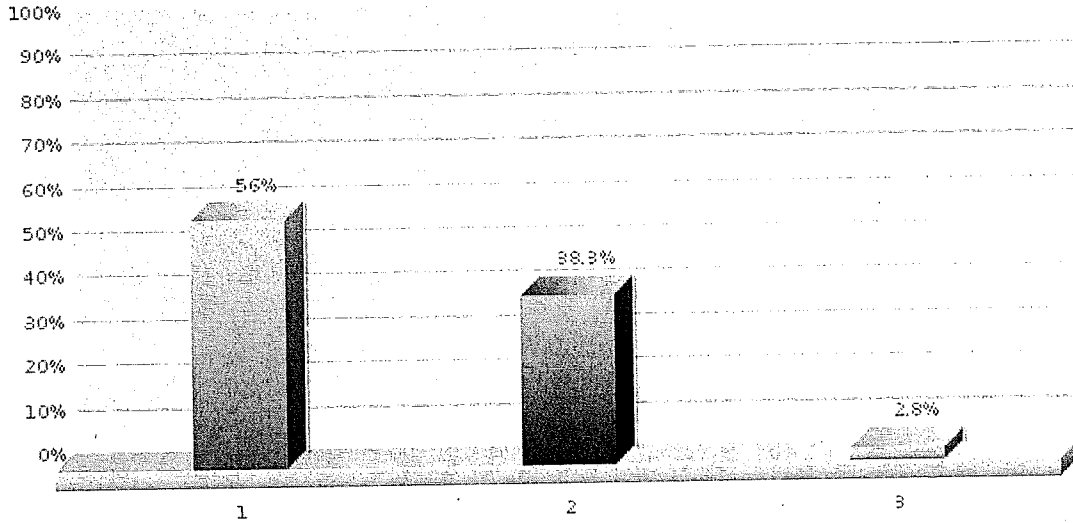
How is the student using the technology? Selected



Revised ROHS IPI/Tech (141 walk-throughs)
 From October 23rd 2012 to March 6th 2013
 Checklist as Checkbox

How is the technology being shared? (Based on 141 walk-throughs)		
How is technology being shared?	Selected	%
<input type="checkbox"/> 1. NA	79	56%
<input checked="" type="checkbox"/> 2. Classroom Only	54	38.3%
<input type="checkbox"/> 3. Published on the Web	4	2.8%

How is technology being shared? Selected



Element Usage Report

From September 4th 2012 to March 6th 2013

Number of elements : 47

Total times used : 886

	Top elements	ID	# Wal.	Author Name	Type
1	Type of Engagement	30223	230	Sherman, Jedd	Checkbox
2	Use of Technology	31991	164	Sherman, Jedd	Checkbox
3	If student is using the technology, in what fashion is it being used?	31993	164	Sherman, Jedd	Checkbox
4	How is the technology being shared?	31994	164	Sherman, Jedd	Checkbox
5	How is technology being used?	31992	164	Sherman, Jedd	Checkbox
6	Writing about Learning	5575	0	Martens, Susan	Label (No input)
7	Vocabulary (2b,c,d 4b,d,e 5d)	439	0	Overgaard, Odell	Checkbox
8	Vocabulary	5574	0	Martens, Susan	Label (No input)
9	To observe the six levels of engagement for IPI.	30407	0	Sherman, Jedd	Checkbox
10	Time of Entrance into Room	30228	0	Sherman, Jedd	Time Input
11	Time of Departure from Room	30229	0	Sherman, Jedd	Time Input
12	Time for MDP:	489	0	Terry, Connie	Label (No input)
13	Think Aloud (2b,c,d 4b,d,e 5d)	437	0	Overgaard, Odell	Checkbox
14	Think Aloud	5577	0	Martens, Susan	Label (No input)
15	The MDP task is:	488	0	Terry, Connie	Label (No input)
16	Technology (3d,e 4f)	438	0	Overgaard, Odell	Checkbox
17	Teaching Standards Observed	30225	0	Sherman, Jedd	Checkbox
18	Taxonomy	1117	0	Terry, Connie	Drop Down List
19	Summary	486	0	Terry, Connie	Label (No input)
20	Student Engagement	1335	0	Christensen, Kurtis	Drop Down List

Item 6.2.4 School Budget Planning Discussion and Direction

– School Business Manager Shirley Maxwell

BACKGROUND INFORMATION: Business Manager Shirley Maxwell would like a few minutes to cover the highlight of the school budgeting process for FY 14. Tentative budget projections and the revenues needed to support the FY 14 budget were shared previously with the Directors. As the time nears to publish the public hearing notice, additional feedback is needed from the Directors.

SUGGESTED BOARD ACTION: (to be determined)

Item 6.2.5 Closed Session per Iowa Code Section 21.5(1) i (personnel) and

per Iowa Code Section 21.5(1) (a) (confidential records)

BACKGROUND INFORMATION: This evening the Directors are asked to move into a closed session for the purposes as identified in Iowa Code Section 21.5(1) i (personnel) and per Iowa Code Section 21.5(1) (a) (confidential records).

The suggested motion could be as follows:

“I move to enter a closed session at _____ p.m. per section 21.5(1)i [To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.] and per section 21.5(1) (a) of the open meetings law to review or discuss records which are required or authorized to be kept confidential.”

Item 7.0 Reports

Each board meeting may have one or more reports from district staff; announcements of future meetings; or general announcements from organizations. Seldom will the information require formal board of director action. If formal action is needed on any item, a recommendation will be provided.

7.1 Administrative Reports

At publication time, no written reports or meeting summaries were ready to share with you.

7.2 Future Conferences, Workshops, Seminars

ABLE II - Reaching High: Raising the Bar – Tuesday, April 16, Villisca High
[ABLE: Academy of Board Learning Experiences]

Helping Your Board Set and Actualize High Expectations for Student Learning
This series of workshops will provide ready-to-use tools and tips for your board to use as you set goals and priorities, and provide supports for the stakeholders in your district to reach those high expectations.

The meetings will run from 6:30-9 p.m. with a light meal served from 6-6:30 p.m.

Note: The ***2013 Restructuring Conference*** is conducted this Friday, March 15 in Altoona. It is not too late if a Director would like to attend. Please advise.

- ***know what options are best for your students?***
- ***Legal parameters for the various types of sharing and reorganization, including finance issues***
- ***Time-proven methods for ensuring your community is on board with whatever the board selects***
- ***Handling the merger issues - staffing decisions, calendars, schedules, etc.***
- ***Working with two or more boards - board management issues and board policy reconciliation between the boards.***

7.3 Discussion of Second Directors' Meeting for March

The optional board meeting on the calendar for March is the 25th. At least one (and maybe more) of the Board will not be able to attend. In addition, Director of Activities Jeff Spotts will have interviews planned for the late afternoon and early evening of March 25. This will involve at least four administrators.

There is a need to have, at the minimum, a short meeting to approve bills and other miscellaneous business reports. Perhaps this could take place midday of the week, March 25 to 29 or short business meeting early in the evening of the same week? Please be ready to give this some discussion.