

***Red Oak Community School District***  
**Regular Meeting of the Board of Directors**

Meeting Location: Sue Wagaman Board Room, Webster Building, Red Oak, Iowa  
Monday, September 19, 2011

This regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

**PRESENT:**

**Directors:** Lee Fellers, Charla Schmid, Paul Griffen, Elizabeth Dilley, Warren Hayes,  
Terry Schmidt, Superintendent, Shirley Maxwell, Board Secretary

**Others:** Bill Drey

**APPROVAL OF AGENDA**

Director Schmid moved seconded by Director Dilley to approve the agenda as presented. The motion carried unanimously.

**CONSENT AGENDA**

Director Dilley moved seconded by Director Schmid to approve the consent agenda as presented.

- Approval of minutes from Monday, September 8, 2011
- Approval of Monthly Business Reports
- Approval of an educational services contract with Sioux City Community Schools
- Approval of open enrollment request from East Mills Community Schools to Red Oak Community Schools

The motion carried unanimously.

**NEW BUSINESS**

**SCHOOL AUDIT UPDATE**

School Business Manager, Shirley Maxwell provided a positive overview of the recently completed school audit.

**MIDDLE SCHOOL CAGE PROJECT UPDATE**

Middle School Principal Nate Perrien and Director of Maintenance and Operations Pete Wemhoff reported the Cage Project Renovation is underway and Phase I will be done prior to the onset of winter.

**ELECTION REVIEW**

School Business Manager, Shirley Maxwell reported the official election results: Lee Fellers - 89 votes, Bill Drey – 77, Christie Welter – 27, and other write in votes – 3.

**RECOGNITION OF BOARD SERVICE**

A short recess was taken to honor and celebrate the board service of Board Vice-President Charla Schmid.

**ADJOURNMENT**

Following the recess, Director Schmid moved seconded by Director Dilley to adjourn the final meeting of the 2010-2011 Red Oak Community School Board of Directors meeting at 7:28 p.m. The motion carried unanimously.

## **REORGANIZATIONAL MEETING**

Past President Lee Fellers, will preside until a new board president is elected and called the Organizational Meeting of the Board of Directors to order at 7:30 p.m.

The oath of office was administered by Business Manager, Shirley Maxwell to newly elected Board Members, Bill Drey and Lee Fellers.

## **ELECTION OF OFFICERS**

Director Dilley moved seconded by Director Griffen to elect Lee Fellers as Board President for the 2011-2012 school year. Business Manager Maxwell administered the oath of office to Lee Fellers. The motion carried unanimously.

Director Dilley moved seconded by Director Drey to elect Warren Hayes as Board Vice-President for the 2011-2012 school year. Board President, Lee Fellers administered the oath of office to Warren Hayes. The motion carried unanimously.

## **APPROVAL OF AGENDA**

Director Dilley moved seconded by Director Drey to approve the agenda for the organizational meeting. The motion carried unanimously.

## **NEW BUSINESS**

### **ORGANIZATIONAL ITEMS**

Director Griffen moved seconded by Director Dilley to approve the organizational items as presented:

**Multi-Cultural/Gender Fair Compliance Officer and Equity Officer**, Middle School Counselor Chris Zarkos as the MCGF Compliance and Equity Officer for the 2011-2012 school year. The needed work to affect diversity education and to have a formal compliance program in place will require two (2) additional days on the contract for Mrs. Chris Zarkos

**District Homeless Liaison Officer**, High School Guidance Counselor John Brabec with assistance from support staff Rita Leinen and Crystal Berkey be appointed to do liaison work in 2011 – 2012.

**District Truancy Officers**, all building administrators as truancy officers for the 2011 - 2012 school year.

**Level I and Level II Investigators**, Red Oak Assistant Police Chief Steve Cleland as the Level I Investigator and Red Oak Police Chief Drue Powers as the Level II Investigator for the 2011 - 2012 school year.

**District Asbestos Coordinator**, Maintenance Director Pete Wemhoff as the district's asbestos coordinator for the 2011 - 2012 school year.

**Board Secretary**, Business Manager Shirley Maxwell as the Board Secretary-Treasurer for the 2011-2012 school year.

**Financial Depositories.** The following financial institutions as depositories for FY 12: Bank Iowa, Houghton State Bank, Great Western Bank, and U.S. Bank.

**Official School District Newspaper,** the Red Oak Express for FY 12

**Board of Directors and Red Oak Community School District Legal Counsel,** The Swanson Law Firm of Red Oak and Rick Engel of Des Moines for FY 12.

**Board of Directors Meeting Dates for FY 2012.** All meetings would begin at 6 pm unless otherwise noted.

September 19	Annual meeting, Reorganization Meeting, Election of Officers
October 3	Annual Goal Setting Work Session
October 24	Regular meeting
November 21	Regular meeting
December 12	Regular meeting
January 9	Regular meeting
January 23	Regular meeting
February 13	Regular meeting
February 27	Regular meeting
March 12	Regular meeting
March 26	Regular meeting (if needed)
April 9	Regular meeting and School Budget Hearing
April 23	Regular meeting
May 14	Regular meeting
June 11	Regular meeting
June 25	Regular meeting
July 9	Regular meeting
July 23	(if needed)
August 13	Regular meeting
August 27	Regular meeting

The motion carried unanimously.

#### **NUTRITION FUND & FEDERAL GUIDELINES**

Director Dilley moved seconded by Director Hayes to authorize raising the price of meal tickets by \$ .05 per day, per the nutrition fund and federal guidelines. This change will begin at second semester, January, 2012. The motion carried unanimously.

#### **RED OAK DOWNTOWN ACTION GROUP**

Director Griffen moved seconded by Director Hayes to approve the appointment of Accounting Clerk Jeanice Lester and Middle School Principal Nate Perrien to the Action Group for the Master Plan of Downtown Red Oak. The motion carried unanimously.

#### **ADJOURNMENT**

Director Griffen moved seconded by Director Drey to adjourn the meeting at 8:15 p.m. The motion carried unanimously. The next meeting of the Board of Directors will be the annual goal setting work session on Monday, October 3<sup>rd</sup>. A time and place will be determined.