

Red Oak Community School District

904 Broad Street

Red Oak, Iowa 51566

www.redoakschooldistrict.com

Regular Board of Directors Meeting

Meeting Location: Sue Wagaman Board Room
Webster Building

Monday, January 24, 2011 – 5:00 pm

- Agenda -

1.0 Call to Order – Board of Directors President Lee Fellers

2.0 Roll Call – Board of Directors Secretary Shirley Maxwell

3.0 Approval of the Agenda – President Lee Fellers

4.0 Board of Directors Learning Session – 5:15 pm to 6:15 pm

★ One-to-One Computing – Welcome to Staff from the Van Meter Community School District, Van Meter, Iowa

Note: Prior to Agenda Item 4.0 there will be a 15 minute recess.

5.0 Communications

5.1 Good News and Affirmations from Red Oak Schools

5.2 Visitors and Presentations

5.3 Correspondence

6.0 Consent Agenda

6.1 Review and Approval of Minutes from January 10, 2011

6.2 Review and Approval of Monthly Business Reports

6.3 Approval of an Education Services Agreement

7.0 General Business for the Board of Directors

7.1 Old Business

7.1.1 Presentation: Technology Bandwidth Expansion Concepts
– Mr. Steve Bergeron, Vice-President for Business Development,
Unite Private Networks

7.1.2 Schools in Need of Assistance Update:
Washington Intermediate School Team Report by Principal Barb Sims, et al

7.1.3 Iowa Test of Basic Skills (ITBS) and the Iowa Tests of Educational Development
(ITED) Report – Curriculum Director Barb Sims and Building Principals

7.1.4 Board of Directors Continuing Education

7.2 New Business

7.2.1 Board Policy Revisions Introduction

7.2.2 Modified Allowable Growth for Drop-Out Prevention Budget Update – Business
Manager Shirley Maxwell

7.2.3 Consideration of Membership: Iowa School Finance Information Services, Larry
Siegel, President

7.2.4 Comprehensive Monthly Budget Report – Business Manager Shirley Maxwell

7.2.5 Personnel Considerations: Early Retirements, Staffing for FY 12

8.0 Reports

8.1 Administrative

8.2 Future Conferences, Workshops, Seminars

8.3 Other Announcements

9.0 Next Board of Directors Meeting: Monday, February 14, 2011 – 6:00 pm
Sue Wagaman Board Room
Webster Building

10.0 Adjournment

Item 4.0 Board of Directors Learning Session – 5:15 pm to 6:15 pm

- ★ One-to-One Computing – Welcome to Staff from the Van Meter Community School District, Van Meter, Iowa

[Board Goals Reference: District Goal for Big Ideas in the Next 24 Months: Technology]

BACKGROUND INFORMATION: This evening the Directors have established another Learning Session to help plan, understand, and implement programs for district students. Please welcome staff from the Van Meter Community School District. In the past year this group has hosted over 400 guests who have wanted to learn more about the one-to-one computer instructional initiative underway in their schools.

Led by Mrs. Jennifer Sigrist, Director of Teaching and Learning, the other presenters include:

Mr. Deron Durflinger, High School Principal
Ms. Shannon Miller, Media Specialist
Mr. Shawn Hyer, Language Arts Instructor

The format for this learning session will be the group's presentation followed by ample time for questions / clarifications / knowledge extension from the governing body. Should time permit, Jennifer and her colleagues will take time to interact with those in the audience.

SUGGESTED BOARD ACTION: No official action is planned this evening. The Board will revisit this topic over the next several meetings as discussion continues in reaching goals for the school community.

Item 5.0 Communications

5.1 Good News and Affirmations from Red Oak Schools

School administrators and department directors will share 'good news' with the directors this evening and encourage the governing body to also share positive events happening in the lives of the school community.

- **PINK OUT IS BACK!**

The ROHS Girls Basketball team is once again wearing the pink! The annual H-10 Pink-Out activity is Tuesday, February 1 at 7:45 pm. This activity helps support cancer research. Tee shirts are on sale for \$10.00 starting Monday, January 31. They can be purchased at the high school.

- **Hawkeye Fall All Academic Sports Team List 2010-11**

Cross Country: Casey Wenstrand
Katherine Jardon
Caitlyn Soden

Cross Country Mgr.: Arik Ostler

Football: Jeff Updike
Dakota White
Matt Goracke
Colin Streicher

Cheerleaders: Allison Behrens
Annie Elarton

Volleyball: Emileah Betts
Rachel Pierson
Brittany Walker
Ellaine Walker

Volleyball Managers: Paige Isaacson
Phylip Keat

Item 5.0 – Continued

- **District Technology Staff: Bob Deter and Deb Drey**

Thanks to the work of these two staff members, the Infinite Campus Parent Portal is now ready. Through the portal, parents/guardians can access their students' schedules, coursework, attendance information, current lunch account balances, PaySchools, and academic reports via the Internet

[At publication time other good news reports were not available. They could be placed on the board table during the meeting.]

5.2 Visitors and Presentations

The only visitors planned for this evening include the Van Meter professionals. No other outside presentation requests were received.

5.3 Correspondence

Any correspondence received and important to the governing body is shared at the table.

Item 6.0 Consent Agenda

BACKGROUND INFORMATION: The following items are presented for approval in one formal motion. Should any director have a question or would like for an item to be placed on the regular discussion agenda, please notify Board Secretary Shirley Maxwell in advance of the meeting.

Enclosed are reference pages for:

5.1 Review and Approval of the Minutes from January 10, 2011.

The minutes are enclosed for your review. Unless there are suggested changes, they are submitted for approval by Board Secretary Shirley Maxwell.

5.2 Review and Approval of the Monthly Business Reports

Payment vouchers are ready for approval. There could be some last minute bills for payment placed at the table prior to the meeting. Business Manager Shirley Maxwell will have a more detailed budget report later in the evening.

5.3 Educational Services Agreement

Enclosed for your review is an agreement with the Great Prairie AEA to provide specialized services for a district student receiving services outside of Red Oak.

It is recommended the Directors approve this contract.

SUGGESTED BOARD ACTION: It is recommended the board of directors approve the following consent agenda items:

- Minutes from January 10, 2011
- Monthly business reports as presented
- Educational Services Agreement with the Great Prairie Area Education Agency

Red Oak Community School District

Regular Board of Directors Meeting

Meeting Location: Sue Wagaman Board Room, Webster Building, Red Oak, Iowa
Monday, January 10, 2011

This regular board meeting of the Board of Directors of the Red Oak Community School District was called to order by President Lee Fellers at 6:00 p.m.

PRESENT: Directors: Lee Fellers, Charla Schmid, Paul Griffen, Warren Hayes,
Elizabeth Dilley, Terry Schmidt, Superintendent, & Jeanice Lester,
Board Secretary Pro-Tem

APPROVAL OF AGENDA

Director Dilley moved, and Director Griffen seconded to approve the agenda as amended, tabling the following to the January 24th meeting:

- Board of Directors Continuing Education
- Presentation: Technology Bandwidth Expansion Concepts
- Schools in Need of Assistance Update
- Iowa Test of Basic Skills and the Iowa Tests of Educational Development Report

The motion carried unanimously.

CONSENT AGENDA

Director Schmid moved, seconded by Director Dilley to approve the consent agenda as presented. The motion carried unanimously.

- Review and approval of minutes from December 20, 2010
- Review and approval of monthly business reports
- Approval of education service agreement with Clarinda Community School District

OLD BUSINESS

FINAL POLICY READINGS AND ADOPTION

Director Dilley moved and Director Schmid seconded to approve and adopt the final reading of Code No. 407.6 Licensed Employee Early Retirement and Code No. 905.3 Tobacco Free Environment. The motion carried unanimously.

NEW BUSINESS

INTEREST BARGAINING

- John Gambs, representing the Red Oak Education Association, presented a Letter of Interest to the Board of Directors to begin the contract bargaining process for 2011-2012. President Fellers presented a Letter of Interest to the ROEA to begin the contract bargaining process for 2011-2012.
- Trish Earley, representing the Red Oak Support Staff Association, presented a Letter of Interest to the Board of Directors to begin the contract bargaining process for 2011-2012. President Fellers presented a Letter of Interest to the ROSSA to begin the contract bargaining process for 2011-2012.
- No action was taken.

PERSONNEL CONSIDERATIONS

Director Schmid moved and Director Hayes seconded to approve the following personnel for the remainder of the 2010-2011 school year:

- Dan Martinez, Head Tennis Coach
- Nita Martinez, Assistant Tennis Coach
- P.J. Hedrington, Middle School Girls' Track Coach
- Paige Spangenberg, Co-Assistant Softball Coach
- J. Browning, Co-Assistant Softball Coach
- Nathan Perrien, Head Softball Coach

The motion carried unanimously.

ADJOURNMENT

Director Griffen moved, and Director Hayes seconded to adjourn the meeting at 6:37 p.m. The next Board of Directors meeting will be held on Monday, January 24, 2011 at 6:00 p.m., in the Sue Wagaman Board Room at the Webster Building. The motion carried unanimously.

Lee Fellers, President

Jeanice Lester, Board Secretary Pro-Tem

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		
<u>Checking</u>	1		
Checking Account: 1	Fund: 10 OPERATING FUND		
AMSAN LLC	237367065	1,771.16	
10 0010 2600 000 0000 618	CAN LINERS/GLOVES/BATH TISSUE		1,771.16
			Vendor Total: 1,771.16
ART SELLERS - SELLERS PEST CONTROL 16312		138.00	
10 0010 2600 000 0000 425	PEST CONTROL		138.00
			Vendor Total: 138.00
BATTEN SANITATION SERVICE	16679	2,198.00	
10 3900 2600 000 0000 421	GARABAGE PICK UP		350.00
10 0030 2600 000 0000 421	GARABAGE PICK UP		15.00
10 0020 2600 000 0000 421	GARABAGE PICK UP		68.00
10 3230 2600 000 0000 421	GARABAGE PICK UP		350.00
10 2020 2600 000 0000 421	GARABAGE PICK UP		350.00
10 1914 2600 000 0000 421	GARABAGE PICK UP		350.00
10 1913 2600 000 0000 421	GARABAGE PICK UP		350.00
10 1912 2600 000 0000 421	GARABAGE PICK UP		350.00
10 1911 2600 000 0000 421	GARABAGE PICK UP		15.00
			Vendor Total: 2,198.00
BIGGER FASTER STRONGER	302496	134.04	
10 3230 1000 108 0000 612	REPORT CARDS		134.04
			Vendor Total: 134.04
BLOMSTEDT, DEB	01112011	3.75	
10 0010 1000 100 3202 613	REIMBURSEMENT		3.75
			Vendor Total: 3.75
BRIGHT, SHELLY	12162010	155.10	
10 0010 2700 217 3303 516	TRAVEL REIMBURSEMENT		155.10
			Vendor Total: 155.10
BROAD REACH	ARU0086690	329.22	
10 3230 2221 000 0000 643	BOOKS		329.22
			Vendor Total: 329.22
CAMBLIN MECHANICAL INC	304A	440.00	
10 1913 2600 000 0000 430	REPAIR WORK BOILER		440.00
CAMBLIN MECHANICAL INC	4037	181.25	
10 1913 2600 000 0000 430	REPAIR WORK VAV BOX		181.25
CAMBLIN MECHANICAL INC	4080	246.97	
10 3900 2600 000 0000 430	REPAIR WORK BOILER		246.97
			Vendor Total: 868.22
CAPITAL SANITARY SUPPLY CO.	C082412	826.50	
10 0010 2600 000 0000 618	SOAP		826.50

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
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10 0010 2310 000 0000 611	MICROSOFT OFFICE 2010		118.49
CDW GOVERNMENT, INC.	VWC7055	920.00	
10 0010 2235 000 0000 618	ADAPTORS/KITS		920.00
CDW GOVERNMENT, INC.	WQ9321	288.91	
10 1902 1000 100 8002 618	HEADSETS		288.91
CDW GOVERNMENT, INC.	WQ9321-1	165.09	
10 3230 2221 000 0000 618	HEADSETS		165.09
CDW GOVERNMENT, INC.	WT7466	515.00	
10 0010 2235 000 0000 618	ADAPTORS/KITS		315.00
10 1900 1200 430 4501 612	LOGITECH MOUSE		200.00
			Vendor Total: 2,007.49
CITY OF RED OAK	12212010	1,093.40	
10 3900 2600 000 0000 411	WATER		32.00
10 3230 2600 000 0000 411	WATER		429.00
10 2020 2600 000 0000 411	WATER		130.80
10 0030 2600 000 0000 411	WATER		7.75
10 0020 2600 000 0000 411	WATER		20.00
10 0030 2600 000 0000 411	WATER		7.75
10 1911 2600 000 0000 411	WATER		8.20
10 1912 2600 000 0000 411	WATER		142.20
10 1913 2600 000 0000 411	WATER		211.20
10 1914 2600 000 0000 411	WATER		89.00
10 0030 2600 000 0000 411	WATER		7.75
10 0030 2600 000 0000 411	WATER		7.75
			Vendor Total: 1,093.40
CORNHUSKER INTERNATIONAL TRUCK	165726	3,174.08	
10 0020 2700 000 0000 430	ROTOR/ABS/HEATER REPAIRS #6		3,174.08
			Vendor Total: 3,174.08
COUNCIL BLUFFS COMM SCHOOLS	011011	595.26	
10 3230 1200 420 0000 561	TUITION CHARGES		595.26
			Vendor Total: 595.26
COUNSEL OFFICE & DOCUMENTS	ARIN054228	325.24	
10 1902 1000 100 0000 612	TONER		325.24
COUNSEL OFFICE & DOCUMENTS	ARIN054279	166.84	
10 2020 1000 100 0000 612	TONER		166.84
COUNSEL OFFICE & DOCUMENTS	CNIN089174	74.00	
10 2020 2410 000 0000 359	COPIER CHARGES		74.00
COUNSEL OFFICE & DOCUMENTS	CNIN089175	45.00	
10 2020 2410 000 0000 359	COPIER CHARGES		45.00
COUNSEL OFFICE & DOCUMENTS	CNIN089177	209.00	
10 0010 2520 000 0000 618	COPIER LEASE DECEMBER		209.00

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
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10 1902 2410 000 0000 359	COPIER LEASE		74.00
COUNSEL OFFICE & DOCUMENTS	CNIN089503	454.11	
10 3230 2410 000 0000 359	COPIER CHARGES		454.11
COUNSEL OFFICE & DOCUMENTS	CNIN089504	22.15	
10 0010 2310 000 0000 611	COPY CHARGES		22.15
COUNSEL OFFICE & DOCUMENTS	CNIN089986	209.00	
10 0010 2520 000 0000 618	COPIER LEASE JANUARY		209.00
			Vendor Total: 1,579.34
COUNTRY INN	3894	183.68	
10 0010 2321 000 0000 580	LODGING		183.68
			Vendor Total: 183.68
CROUCH, MONICA	01032011	48.14	
10 0010 1200 211 3301 580	TRAVEL REIMBURSEMENT		48.14
			Vendor Total: 48.14
DHS CASHIER 1ST FLOOR	10064563	3,298.58	
10 0010 4634 000 4634	PROVIDER'S SHARE DECEMBER		3,298.58
			Vendor Total: 3,298.58
DICK BLICK	95411	168.70	
10 3230 1000 102 0000 612	CLAY		168.70
			Vendor Total: 168.70
DOLLAR GENERAL	699320	20.00	
10 0010 2600 000 0000 618	SUPPLIES		20.00
			Vendor Total: 20.00
DOVEL REFRIGERATION	36966	159.99	
10 0010 1000 300 4531 612	CONVECTION MICROWAVE		159.99
			Vendor Total: 159.99
ECHO GROUP INC	S4647746.001	133.26	
10 3230 2600 000 0000 618	WHITE BULBS		133.26
			Vendor Total: 133.26
EGAN SUPPLY COMPANY	154519	698.25	
10 0010 2600 000 0000 618	SALT		698.25
EGAN SUPPLY COMPANY	157651	27.90	
10 3230 2600 000 0000 618	POWER PLUNGER		27.90
EGAN SUPPLY COMPANY	158150	25.27	
10 1912 2600 000 0000 618	FILTERS		25.27
EGAN SUPPLY COMPANY	158206	19.19	
10 1913 2600 000 0000 618	VAC BAGS		19.19
			Vendor Total: 770.61
ENGEL LAW OFFICE	12312010	60.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>	<u>Amount</u>	
10 0010 2310 000 0000 320	PROFESSIONAL SERVICES DECEMBER	60.00	
			Vendor Total: 60.00
ESSEX COMMUNITY SCHOOL DIST.	12212010	7,210.00	
10 0010 1000 100 0000 561	OPEN ENROLLMENT 2ND QTR	7,210.00	
			Vendor Total: 7,210.00
EUKEN, TERESA	11192010	16.25	
10 0010 1000 100 3374 580	TRAVEL REIMBURSEMENT	16.25	
			Vendor Total: 16.25
FAMILY DOLLAR	7114	15.00	
10 1900 1000 420 3238 612	SUPPLIES	15.00	
			Vendor Total: 15.00
FAREWAY FOOD STORES	12202010/16	3.49	
10 0010 2310 000 0000 611	SUPPLIES	3.49	
			Vendor Total: 3.49
FARMERS MERCANTILE	0074921	15.99	
10 3230 1000 102 0000 612	SUPPLIES	15.99	
FARMERS MERCANTILE	0075107	5.30	
10 0010 2600 000 0000 618	TOGGLE BOLTS	5.30	
FARMERS MERCANTILE	0075239	3.38	
10 1913 2600 000 0000 618	ELECT BOXES	3.38	
FARMERS MERCANTILE	12312010-1	438.40	
10 0020 2700 000 0000 671	ADDITIVE NEW BUSES	438.40	
FARMERS MERCANTILE	12312010-3	6,012.69	
10 0010 2700 217 3303 626	#20	27.57	
10 0020 2700 000 0000 626	GAS	647.82	
10 0010 2700 217 3303 626	#17	31.93	
10 0020 2700 000 0000 627	DIESEL	4,098.19	
10 0010 2700 217 3303 626	#22	69.26	
10 0010 2700 217 3303 626	#23	461.41	
10 0010 2700 217 3303 626	#25	465.52	
10 0010 2700 217 3303 626	#27	92.15	
10 0010 2650 000 0000 626	GAS	57.24	
10 0010 2700 217 3303 627	#14	1.56	
10 0010 2650 000 0000 626	GAS	60.04	
			Vendor Total: 6,475.76
FIRST BANKCARD	01132011	466.60	
10 1900 1200 430 4501 580	TRAVEL TO CONFERENCE	466.60	
			Vendor Total: 466.60
FLAGHOUSE	P04174620101	39.95	
10 1901 1000 100 8001 612	RIBBON STICK SET	39.95	
			Vendor Total: 39.95

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
FOLLETT LIBRARY RESOURCES	879405-5	508.48	
10 0010 1000 470 1118 643	BOOKS		508.48
FOLLETT LIBRARY RESOURCES	879405F-4	168.15	
10 0010 1000 470 1118 643	BOOKS		168.15
FOLLETT LIBRARY RESOURCES	882961F-3	287.75	
10 1902 2222 000 0000 643	BOOKS		287.75
			Vendor Total: 964.38
FREMONT MILLS COMMUNITY SCHOOL DISTRICT	01172011	8,652.00	
10 0010 1000 100 0000 561	OPEN ENROLLMENT 1ST SEMESTER		8,652.00
			Vendor Total: 8,652.00
GREEN HILLS AEA	12082010	45.00	
10 1900 1000 420 3238 320	REG FEES		45.00
GREEN HILLS AEA	OT000193	257.50	
10 0010 2321 000 0000 320	REG FEE		257.50
			Vendor Total: 302.50
GRISWOLD COMMUNITY SCHOOLS	01052011	4,326.00	
10 0010 1000 100 0000 561	OPEN ENROLLMENT 2ND QTR		4,326.00
			Vendor Total: 4,326.00
HAMERNIK, DON	01042011	4.50	
10 0010 2600 000 0000 581	TRAVEL REIMBURSEMENT		4.50
			Vendor Total: 4.50
HAWKEYE FORD MERCURY, INC	33000	233.50	
10 0020 2700 000 0000 430	OIL CHANGES/REPAIR WORK #24		233.50
HAWKEYE FORD MERCURY, INC	33037	255.34	
10 0020 2700 000 0000 430	OIL CHANGES/REPAIR WORK #23		255.34
HAWKEYE FORD MERCURY, INC	33202	863.78	
10 0020 2700 000 0000 430	OIL CHANGE/TOWING/REPAIR		863.78
HAWKEYE FORD MERCURY, INC	33234	158.27	
10 0020 2700 000 0000 430	OIL CHANGE #27		158.27
HAWKEYE FORD MERCURY, INC	33244	70.66	
10 0020 2700 000 0000 430	OIL CHANGES/REPAIR WORK #20		70.66
HAWKEYE FORD MERCURY, INC	33266	100.45	
10 0020 2700 000 0000 430	OIL CHANGE #3A		100.45
HAWKEYE FORD MERCURY, INC	33304	99.90	
10 0020 2700 000 0000 430	OIL CHANGE 1A		99.90
			Vendor Total: 1,781.90
HIGHSMITH COMPANY, INC.	1016597427	164.05	
10 1902 2222 000 0000 618	MEDIA SUPPLIES		164.05
			Vendor Total: 164.05
HY VEE FOOD STORES	7477849	51.03	
10 0010 1000 860 3117 612	SUPPLIES		51.03

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>		
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
HY VEE FOOD STORES	7617277	37.34		
10 0010 2213 100 3376 613	SUPPLIES		37.34	
HY VEE FOOD STORES	7637759	23.43		
10 0010 2310 000 0000 611	SUPPLIES		23.43	
HY VEE FOOD STORES	7693193	23.97		
10 0010 2310 000 0000 611	SUPPLIES		23.97	
			Vendor Total:	135.77
IOWA ASSOC. OF SCHOOL BOARDS	16401	275.00		
10 0010 2510 000 0000 310	REG		275.00	
IOWA ASSOC. OF SCHOOL BOARDS	16401-1	275.00		
10 0010 2321 000 0000 320	REG FEE		275.00	
			Vendor Total:	550.00
IOWA TESTING PROGRAM	01122011	3,395.38		
10 1902 2123 000 4648 618	TESTING CHARGES		848.84	
10 3230 2123 000 4648 618	TESTING CHARGES		848.84	
10 2020 2123 000 4648 618	TESTING CHARGES		848.85	
10 1901 2123 000 4648 618	TESTING CHARGES		848.85	
			Vendor Total:	3,395.38
KALEIDOSCOPE PRE-SCHOOL	01172011	12,350.00		
10 0010 1000 860 3117 320	JANUARY PRESCHOOL PAYMENT		12,350.00	
			Vendor Total:	12,350.00
KOEPPEL, KATHY	01072011	30.16		
10 0010 2134 000 0000 580	TRAVEL REIMBURSEMENT		30.16	
			Vendor Total:	30.16
LINWELD	50009849	129.98		
10 3230 1300 350 0000 612	TANK RENTALS		129.98	
			Vendor Total:	129.98
LION PRODUCTS	6461	399.96		
10 1913 2600 000 0000 618	BATH TISSUE		399.96	
			Vendor Total:	399.96
MALVERN COMMUNITY SCHOOLS	01072011	1,442.00		
10 0010 1000 100 0000 561	OPEN ENROLLMENT 2ND QTR		1,442.00	
			Vendor Total:	1,442.00
MARSHALL MEMO LLC	12132010	50.00		
10 0010 2321 000 0000 611	RENEWAL		50.00	
			Vendor Total:	50.00
MATHESON TRI-GAS	02043934	25.00		
10 3230 1300 310 0000 612	WELDING RODS		25.00	
			Vendor Total:	25.00

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
MCGRAW-HILL	58386886001	125.03	
10 0010 1000 100 0000 641	TEXTBOOKS		125.03
MCGRAW-HILL	58388292001	230.58	
10 0010 1000 100 0000 641	TEXTBOOKS		230.58
			Vendor Total: 355.61
MCNEILLY GARAGE DOOR & STEEL BLDG SRV	019383	66.00	
10 3900 2600 000 0000 430	DOOR REPAIR		66.00
			Vendor Total: 66.00
MEDICA COM	01012011	937.50	
10 0010 2236 000 0000 536	INTERNET CHARGES		937.50
			Vendor Total: 937.50
MID AMERICAN RESEARCH CHEMICAL	0432089-IN	16.83	
10 2020 2600 000 0000 618	SUPPLIES		16.83
			Vendor Total: 16.83
MONTGOMERY CO. MEMORIAL HOSP.	01072011	82.00	
10 0020 2700 000 0000 346	DRUG TESTING		82.00
			Vendor Total: 82.00
MTE OFFICE SUPPLIES	121829	65.96	
10 0010 2310 000 0000 611	3 HOLE PUNCH		65.96
MTE OFFICE SUPPLIES	122697	119.96	
10 0010 2310 000 0000 611	RECEIPT BOOKS		119.96
			Vendor Total: 185.92
NCECBVI	12162010	21,070.00	
10 0010 1000 217 3303 563	SP ED CHARGES		21,070.00
			Vendor Total: 21,070.00
NISHNA PRODUCTIONS	12142010	775.60	
10 0010 1000 217 3303 563	WORK ACTIVITY SERVICES		775.60
			Vendor Total: 775.60
O'NEAL ELECTRIC CO. CONTRACTOR	52004107	650.07	
10 0020 2600 000 0000 430	INSTALL LIGHTS		650.07
O'NEAL ELECTRIC CO. CONTRACTOR	52004201	1,052.28	
10 3900 2600 000 0000 430	REPLACED BULBS		526.14
10 3230 2600 000 0000 430	REPLACED BULBS		526.14
			Vendor Total: 1,702.35
OREILLY AUTO PARTS	0298-199404	23.98	
10 0020 2700 000 0000 618	SUPPLIES		23.98
OREILLY AUTO PARTS	0298-200366	7.20	
10 0020 2700 000 0000 618	BULBS		7.20
OREILLY AUTO PARTS	0298-202308	7.99	
10 0020 2700 000 0000 618	WIPER BLADES		7.99

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		
			Vendor Total: 39.17
ORSCHELN	003899	24.97	
10 0010 2600 000 0000 618	STRAPS		14.99
10 1912 2600 000 0000 618	QUICK LINK		9.98
			Vendor Total: 24.97
PARSCALE, GERI	01142011	348.60	
10 0010 2213 100 3376 580	TRAVEL REIMBURSEMENT		98.60
10 0010 2213 100 3376 320	LEADERSHIP WORK		250.00
			Vendor Total: 348.60
PEAK INTERESTS	16609	78.15	
10 0010 2213 100 3376 613	SUPPLIES		78.15
PEAK INTERESTS	16611	54.15	
10 0010 2213 100 3376 613	SUPPLIES		54.15
			Vendor Total: 132.30
PEPPER & SON, INC.	11704890	184.99	
10 3230 1000 110 0000 612	MUSIC		184.99
PEPPER & SON, INC.	11708263	120.00	
10 3230 1000 110 0000 612	MUSIC		120.00
			Vendor Total: 304.99
PLIBRICO COMPANY LLC	84741	752.76	
10 3230 2600 000 0000 430	REPAIR BOILER		752.76
			Vendor Total: 752.76
PLUMB SUPPLY	1427294	60.52	
10 0010 2600 000 0000 618	REPAIR KIT		60.52
PLUMB SUPPLY	1428966	20.27	
10 0010 2600 000 0000 618	REPAIR KIT		20.27
			Vendor Total: 80.79
PRECISION DIESEL INJECTION	36404	497.00	
10 0020 2700 000 0000 430	TOW/FUEL FILTERS #1A		497.00
PRECISION DIESEL INJECTION	36446	731.63	
10 0020 2700 000 0000 430	INJECTOR REPAIR/TOW/FUEL FILTERS #6		731.63
			Vendor Total: 1,228.63
QUILL CORP.	1573757	85.38	
10 0010 2510 000 0000 611	CALC/TONER		85.38
			Vendor Total: 85.38
RAPID REFILL	2121	49.99	
10 0020 2700 000 0000 618	TONER		49.99
RAPID REFILL	2122	139.97	
10 0020 2700 000 0000 618	TONER		139.97
RAPID REFILL	408	69.99	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
10 2020 1220 217 3303 612	CARTRIDGE		69.99
RAPID REFILL	409	105.99	
10 3230 1300 340 0000 612	CARTRIDGE		105.99
RAPID REFILL	412	99.99	
10 0010 2321 000 0000 611	REFILL		99.99
			Vendor Total: 465.93
RED COACH INN	308	81.07	
10 0010 2213 100 3376 580	LODGING		81.07
			Vendor Total: 81.07
RED OAK CHRYSLER PLYMOUTH	122125	634.37	
10 0020 2700 000 0000 430	BRAKE REPAIR #27		634.37
RED OAK CHRYSLER PLYMOUTH	122139	378.62	
10 0020 2700 000 0000 430	WATER PUMP REPAIR #17		378.62
			Vendor Total: 1,012.99
RED OAK EXPRESS	12312010	204.74	
10 0010 2572 000 0000 540	PUBLICATION CHARGES		204.74
			Vendor Total: 204.74
RED OAK GLASS	11404	150.00	
10 0020 2700 000 0000 430	WINDSHIELD INSTALLED #5A		150.00
			Vendor Total: 150.00
RED OAK HARDWARD HANK	101831	7.99	
10 1912 2600 000 0000 618	MISC SUPPLIES		7.99
RED OAK HARDWARD HANK	101833	6.98	
10 1913 2600 000 0000 618	MISC SUPPLIES		6.98
RED OAK HARDWARD HANK	101834	2.00	
10 3230 2600 000 0000 618	MISC SUPPLIES		2.00
RED OAK HARDWARD HANK	101838	28.94	
10 1914 2600 000 0000 618	MISC SUPPLIES		28.94
RED OAK HARDWARD HANK	102356	8.78	
10 1914 2600 000 0000 618	SUPPLIES		8.78
			Vendor Total: 54.69
ROGERS PLUMBING & HEATING	17228	220.00	
10 3230 2600 000 0000 430	REPAIR COIL		220.00
ROGERS PLUMBING & HEATING	17284	250.00	
10 1913 2600 000 0000 430	REPAIR CIRC LINE		250.00
ROGERS PLUMBING & HEATING	17354	260.00	
10 3230 2600 000 0000 430	REPAIR COIL		260.00
ROGERS PLUMBING & HEATING	17361	141.00	
10 3230 2600 000 0000 430	REPAIR COIL		141.00
			Vendor Total: 871.00
SANDS, LOIS	12312010	8.70	
10 0010 2600 000 0000 581	TRAVEL REIMBURSEMENT		8.70

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>			
				Vendor Total: 8.70
SANDS, RICK	12312010	7.54		
10 0010 2600 000 0000 581	TRAVEL REIMBURSEMENT		7.54	
				Vendor Total: 7.54
SCHMIDT, TERRY	12312010	20.20		
10 0010 2213 100 3376 613	REIMBURSEMENT		20.20	
				Vendor Total: 20.20
SCHMITT MUSIC	283174912	30.00		
10 2020 1000 110 0000 430	REPAIR		30.00	
				Vendor Total: 30.00
SCHOOL BUS SALES	CM11196	(300.00)		
10 0020 2700 000 0000 618	CREDIT FOR BUS FUEL RECALLS		(300.00)	
SCHOOL BUS SALES	IN37755	208.19		
10 0020 2700 000 0000 618	DEBIT FOR BUS FUEL RECALLS		208.19	
SCHOOL BUS SALES	IN39265	39.25		
10 0020 2700 000 0000 618	BROOMS		39.25	
SCHOOL BUS SALES	IN40185	247.97		
10 0020 2700 000 0000 618	WINDSHIELD		247.97	
				Vendor Total: 195.41
SCOTT WILSON - THE GREEN TREE COMPANY	446	1,000.00		
10 0020 2600 000 0000 422	SALT/SAND		250.00	
10 1913 2600 000 0000 422	SALT/SAND		250.00	
10 3230 2600 000 0000 422	SALT/SAND		250.00	
10 2020 2600 000 0000 422	SALT/SAND		250.00	
				Vendor Total: 1,000.00
SEMINOLE ENERGY SERVICES, LLC	130-1101-130 3	12,187.56		
10 1913 2600 000 0000 621	THERMS 3749		2,559.39	
10 3230 2600 000 0000 621	THERMS 7395		4,988.89	
10 2020 2600 000 0000 621	THERMS 6906		4,639.28	
				Vendor Total: 12,187.56
SHAFFER, RALPH	219836	92.00		
10 3230 1000 109 0000 430	PIANO TUNING/REPAIR		92.00	
				Vendor Total: 92.00
SOLUTION TREE	629743	5,272.00		
10 0010 2213 100 3376 320	REG FEES		4,613.00	
10 0010 2310 000 0000 320	REG FEES		659.00	
				Vendor Total: 5,272.00
SOUTHWESTERN COMMUNITY COLLEGE	24822	200.00		
10 3230 1000 100 0000 565	TUITION		200.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>			
				Vendor Total: 200.00
SPECIALTY UNDERWRITERS LLC	28797	142.41		
10 0010 2520 000 0000 618	COPIER REPAIR SUPPLIES		142.41	
				Vendor Total: 142.41
SPENCER, DALE	12312010	307.58		
10 3230 1300 310 0000 580	TRAVEL REIMBURSEMENT		307.58	
				Vendor Total: 307.58
ST LUKE'S DRUG & ALCOHOL TESTING SERVC	01032011	37.00		
10 0020 2700 000 0000 346	DRUG TESTING		37.00	
				Vendor Total: 37.00
STANTON COMMUNITY SCHOOL DIST.	12222010	55,423.00		
10 0010 1000 100 0000 561	OPEN ENROLLMENT CHARGES		55,423.00	
				Vendor Total: 55,423.00
SW IA TIRE & SERVICE	4855	117.87		
10 0020 2700 000 0000 672	TIRES		117.87	
				Vendor Total: 117.87
TIMBERLINE BILLING SERVICE LLC	653	(3.19)		
10 0010 1000 211 3321 320	CREDIT		(3.19)	
TIMBERLINE BILLING SERVICE LLC	703	516.74		
10 0010 1000 211 3321 320	MEDICAID BILLING		516.74	
				Vendor Total: 513.55
TRAVEL PLACE	01122010	2,134.30		
10 0010 2213 100 3376 580	TRAVEL TO CONFERENCE		2,134.30	
				Vendor Total: 2,134.30
TREYNOR HIGH SCHOOL	01102011	1,442.00		
10 0010 1000 100 0000 561	OPEN ENROLLMENT 2ND QTR		1,442.00	
				Vendor Total: 1,442.00
ULTIMATE NURSING SERVICES INC	01202011	3,590.00		
10 1901 2134 217 3303 347	SKILLED NURSING		3,590.00	
				Vendor Total: 3,590.00
VILLISCA COMMUNITY SCHOOLS	101102010	1,562.90		
10 3230 1200 420 0000 580	TRANSPORTATION CHARGES		781.45	
10 3230 1220 217 3303 580	TRANSPORTATION CHARGES		781.45	
				Vendor Total: 1,562.90
VINTAGE TECH RECYCLES	2005-B	215.00		
10 0010 2235 000 0000 618	RECYCLING FEE		215.00	
				Vendor Total: 215.00

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>		
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
VOWAC PUBLISHING	113471	68.00		
10 1900 1200 430 4501 646	TESTING MATERIALS		68.00	
			Vendor Total:	68.00
WALNUT CREEK ACRES	2394	160.00		
10 0010 2213 100 3376 613	SUPPLIES		160.00	
			Vendor Total:	160.00
WATKINS TRUE VALUE	080802-0013	51.02		
10 0030 2600 000 0000 618	SUPPLIES/PAINT		51.02	
WATKINS TRUE VALUE	201301	125.00		
10 2020 2600 000 0000 430	LIFT RENTAL		125.00	
WATKINS TRUE VALUE	202337	3.98		
10 0020 2700 000 0000 618	WOODEN DOWELS		3.98	
WATKINS TRUE VALUE	202869	1.58		
10 3230 2600 000 0000 618	MISC HARDWARE		1.58	
WATKINS TRUE VALUE	202894	43.98		
10 1912 2600 000 0000 618	MULTI PLUG REALS		43.98	
WATKINS TRUE VALUE	202899	45.74		
10 1912 2600 000 0000 618	QUICK LINKS		45.74	
WATKINS TRUE VALUE	203056	11.99		
10 1912 2600 000 0000 618	CORD		11.99	
WATKINS TRUE VALUE	203192	14.99		
10 3230 2600 000 0000 618	PAINT		14.99	
			Vendor Total:	298.28
WEST DES MOINES MARRIOTT	12142010	176.96		
10 0010 2510 000 0000 580	LODGING		176.96	
			Vendor Total:	176.96
WESTON ELECTRIC	330299	2,400.00		
10 0020 2600 000 0000 430	ROCK REMOVAL/GRADING		2,400.00	
			Vendor Total:	2,400.00
			Fund Total:	187,279.23
Checking Account: 1	Fund: 22 MANAGEMENT FUND			
EMC INSURANCE	01142011	326.35		
22 0010 1000 000 0000 524	WORK COMP PAYMENT		326.35	
			Vendor Total:	326.35
			Fund Total:	326.35
Checking Account: 1	Fund: 23 PHYSICAL PLANT & EQUIPMENT			
EGAN SUPPLY COMPANY	157087	1,770.00		
23 0010 4700 000 0000 739	VACS		1,770.00	
			Vendor Total:	1,770.00
			Fund Total:	1,770.00
			Checking Account Total:	189,375.58

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
Checking Account: 2	Fund: 61 SCHOOL NUTRITION FUND		
ADAMS, GOLDIE	01012011	12.25	
61 0010 1611 000 0000	REIMBURSEMENT MEAL MONEY	12.25	
			Vendor Total: 12.25
ANDERSON ERICKSON DAIRY CO	176541	82.48	
61 1914 3110 000 0000 631	WASH MILK		82.48
ANDERSON ERICKSON DAIRY CO	176542	118.20	
61 2020 3110 000 0000 631	MS MILK		118.20
ANDERSON ERICKSON DAIRY CO	176543	227.35	
61 1913 3110 000 0000 631	IPS MILK		227.35
ANDERSON ERICKSON DAIRY CO	176544	137.50	
61 3230 3110 000 0000 631	HS MILK		95.50
61 3230 3110 000 0000 632	HS MILK		42.00
ANDERSON ERICKSON DAIRY CO	178815	108.55	
61 1914 3110 000 0000 631	WASH MILK		108.55
ANDERSON ERICKSON DAIRY CO	178816	148.05	
61 2020 3110 000 0000 631	MS MILK		148.05
ANDERSON ERICKSON DAIRY CO	178817	48.85	
61 1912 3110 000 0000 631	WEB MILK		48.85
ANDERSON ERICKSON DAIRY CO	178818	158.60	
61 1913 3110 000 0000 631	IPS MILK		158.60
ANDERSON ERICKSON DAIRY CO	178819	147.75	
61 3230 3110 000 0000 631	HS MILK		147.75
ANDERSON ERICKSON DAIRY CO	181466	88.65	
61 1914 3110 000 0000 631	WASH MILK		88.65
ANDERSON ERICKSON DAIRY CO	181467	118.50	
61 2020 3110 000 0000 631	MS MILK		118.50
ANDERSON ERICKSON DAIRY CO	181468	237.30	
61 1913 3110 000 0000 631	IPS MILK		237.30
ANDERSON ERICKSON DAIRY CO	181469	118.50	
61 3230 3110 000 0000 631	HS MILK		118.50
ANDERSON ERICKSON DAIRY CO	183709	118.50	
61 1914 3110 000 0000 631	WASH MILK		118.50
ANDERSON ERICKSON DAIRY CO	183710	128.45	
61 2020 3110 000 0000 631	MS MILK		128.45
ANDERSON ERICKSON DAIRY CO	183711	48.85	
61 1912 3110 000 0000 631	WEB MILK		48.85
ANDERSON ERICKSON DAIRY CO	183712	207.75	
61 1913 3110 000 0000 631	IPS MILK		207.75
ANDERSON ERICKSON DAIRY CO	183713	157.40	
61 3230 3110 000 0000 631	HS MILK		157.40
ANDERSON ERICKSON DAIRY CO	186359	49.45	
61 1914 3110 000 0000 631	WASH MILK		49.45
ANDERSON ERICKSON DAIRY CO	186360	68.75	
61 2020 3110 000 0000 631	MS MILK		68.75
ANDERSON ERICKSON DAIRY CO	186361	138.70	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
61 1913 3110 000 0000 631	IPS MILK		138.70
ANDERSON ERICKSON DAIRY CO	186362	39.80	
61 3230 3110 000 0000 631	HS MILK		39.80
ANDERSON ERICKSON DAIRY CO	188586	(16.32)	
61 1914 3110 000 0000 631	WASH MILK		(16.32)
ANDERSON ERICKSON DAIRY CO	188587	(20.04)	
61 2020 3110 000 0000 631	MS MILK		(20.04)
ANDERSON ERICKSON DAIRY CO	188589	(36.07)	
61 1913 3110 000 0000 631	IPS MILK		(36.07)
ANDERSON ERICKSON DAIRY CO	188590	(111.76)	
61 3230 3110 000 0000 631	HS MILK		(111.76)
			Vendor Total: 2,513.74
FAMILY DOLLAR	4968	18.00	
61 3230 3110 000 0000 618	SUPPLIES		18.00
			Vendor Total: 18.00
FARMERS MERCANTILE	12312010	113.39	
61 0010 2700 000 0000 626	GAS		113.39
			Vendor Total: 113.39
HY VEE FOOD STORES	7212135	7.61	
61 1913 3110 000 0000 631	SUPPLIES		7.61
HY VEE FOOD STORES	7406993	12.76	
61 2020 3110 000 0000 631	SUPPLIES		12.76
HY VEE FOOD STORES	7470686	14.84	
61 3230 3110 000 0000 631	SUPPLIES		14.84
HY VEE FOOD STORES	7474438	6.36	
61 2020 3110 000 0000 631	SUPPLIES		6.36
			Vendor Total: 41.57
INTERSTATE BRAND CORP.	044656337200	26.52	
61 3230 3110 000 0000 631	SUPPLIES		26.52
INTERSTATE BRAND CORP.	044656337201	23.40	
61 1913 3110 000 0000 631	SUPPLIES		23.40
INTERSTATE BRAND CORP.	044656337202	15.60	
61 2020 3110 000 0000 631	SUPPLIES		15.60
INTERSTATE BRAND CORP.	044656340259	41.20	
61 1913 3110 000 0000 631	SUPPLIES		41.20
INTERSTATE BRAND CORP.	044656340260	16.80	
61 2020 3110 000 0000 631	SUPPLIES		16.80
INTERSTATE BRAND CORP.	044656340261	32.00	
61 3230 3110 000 0000 631	SUPPLIES		32.00
INTERSTATE BRAND CORP.	044656347419	29.40	
61 3230 3110 000 0000 631	SUPPLIES		29.40
INTERSTATE BRAND CORP.	044656347420	16.80	
61 2020 3110 000 0000 631	SUPPLIES		16.80
INTERSTATE BRAND CORP.	044656347421	25.20	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
61 1913 3110 000 0000 631	SUPPLIES		25.20
INTERSTATE BRAND CORP.	044656350492	25.20	
61 1913 3110 000 0000 631	SUPPLIES		25.20
INTERSTATE BRAND CORP.	044656350493	16.80	
61 2020 3110 000 0000 631	SUPPLIES		16.80
INTERSTATE BRAND CORP.	044656350494	29.40	
61 3230 3110 000 0000 631	SUPPLIES		29.40
	Vendor Total:		298.32
MARTIN BROS.	3707649	755.56	
61 1913 3110 000 0000 631	SUPPLIES		755.56
MARTIN BROS.	3707651	1,953.06	
61 3230 3110 000 0000 631	SUPPLIES		1,816.51
61 3230 3110 000 0000 632	SUPPLIES		115.61
61 3230 3110 000 0000 618	SUPPLIES		20.94
MARTIN BROS.	3707652	194.52	
61 3230 3110 000 0000 631	SUPPLIES		194.52
MARTIN BROS.	3707653	555.41	
61 2020 3110 000 0000 618	SUPPLIES		102.11
61 2020 3110 000 0000 631	SUPPLIES		453.30
MARTIN BROS.	3710957	452.97	
61 3230 3110 000 0000 631	SUPPLIES		347.76
61 3230 3110 000 0000 632	SUPPLIES		105.21
MARTIN BROS.	3710958	218.24	
61 1913 3110 000 0000 631	SUPPLIES		218.24
MARTIN BROS.	3713588	(158.04)	
61 3230 3110 000 0000 631	CREDIT		(158.04)
MARTIN BROS.	3716308	366.66	
61 1913 3110 000 0000 631	SUPPLIES		356.40
61 1913 3110 000 0000 618	SUPPLIES		10.26
MARTIN BROS.	3716309	919.92	
61 3230 3110 000 0000 618	SUPPLIES		94.88
61 3230 3110 000 0000 631	SUPPLIES		651.78
61 3230 3110 000 0000 632	SUPPLIES		173.26
MARTIN BROS.	3716310	360.48	
61 3230 3110 000 0000 631	SUPPLIES		360.48
MARTIN BROS.	3716311	342.41	
61 2020 3110 000 0000 618	SUPPLIES		72.18
61 2020 3110 000 0000 631	SUPPLIES		270.23
MARTIN BROS.	3719495	620.20	
61 1913 3110 000 0000 631	SUPPLIES		620.20
MARTIN BROS.	3736279	(21.05)	
61 3230 3110 000 0000 631	CREDIT		(21.05)
	Vendor Total:		6,560.34
MITROFF, JAMES	01012011	6.00	
61 0010 1611 000 0000	REIMBURSEMENT MEAL MONEY		6.00

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		
			Vendor Total: 6.00
REINHART FOOD SERVICE LLC	956398	250.00	
61 3230 3110 000 0000 570	DISHWASHER LEASE	250.00	
			Vendor Total: 250.00
WATKINS TRUE VALUE	202869	7.99	
61 0010 3110 000 0000 618	SNOW BRUSH	7.99	
			Vendor Total: 7.99
WOOD, KARLA	01192011	4.87	
61 2020 3110 000 0000 580	TRAVEL REIMBURSEMENT	4.87	
			Vendor Total: 4.87
			Fund Total: 9,826.47
			Checking Account Total: 9,826.47
<u>Checking</u>	3		
Checking Account: 3	Fund: 21	STUDENT ACTIVITY FUND	
ADAIR CASEY SCHOOL	01032011	100.00	
21 3230 1400 950 7407 320	DONATION	100.00	
			Vendor Total: 100.00
ADM HIGH SCHOOL	01102011	75.00	
21 0010 1400 920 6790 320	ENTRY FEE	75.00	
			Vendor Total: 75.00
ATLANTIC COMMUNITY SCHOOLS	01062011	80.00	
21 0010 1400 920 6790 320	ENTRY FEE	80.00	
			Vendor Total: 80.00
BERGGREN JEWELERS	3375	8.00	
21 0010 1400 920 6600 320	ENGRAVING	8.00	
BERGGREN JEWELERS	3425	10.00	
21 0010 1400 920 6600 320	ENGRAVING	10.00	
			Vendor Total: 18.00
BEST BUY BUSINESS ADVANTAGE ACCOUNT	442280	170.65	
21 0010 1400 920 6600 618	CAMERA/SUPPLIES	170.65	
BEST BUY BUSINESS ADVANTAGE ACCOUNT	442989	289.31	
21 0010 1400 920 6600 618	CAMERA/SUPPLIES	289.31	
			Vendor Total: 459.96
BLOMSTEDT, JOHN	01132011	75.00	
21 0010 1400 920 6710 320	OFFICIAL	75.00	
			Vendor Total: 75.00
BRUCK, JAMES	01062011	100.00	
21 0010 1400 920 6790 320	OFFICIAL	100.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>			
			Vendor Total:	100.00
CORNING COMMUNITY SCHOOLS	01102011	60.00		
21 0010 1400 920 6790 320	ENTRY FEE	60.00		
			Vendor Total:	60.00
CR GRAPHICS	01042011	64.00		
21 0010 1400 920 6600 618	DECALLS	64.00		
CR GRAPHICS	08112010	45.00		
21 0010 1400 920 6600 618	DECALLS	45.00		
			Vendor Total:	109.00
DANCEWEAR SOLUTIONS	119126589	93.10		
21 3230 1400 950 7480 618	CHEER SKIRTS	93.10		
			Vendor Total:	93.10
DISCOUNT HAIR BOWS	45933	144.05		
21 3230 1400 950 7480 618	HAIR BOWS	144.05		
			Vendor Total:	144.05
FAREWAY FOOD STORES	12162010/43	75.00		
21 3230 1400 950 7479 618	GIFT CARDS	75.00		
			Vendor Total:	75.00
FBLA-PBL	01072011	88.00		
21 3230 1400 950 7406 320	MEMBERSHIP DUES	88.00		
			Vendor Total:	88.00
FIRST BANKCARD	01142011	456.00		
21 3230 1400 950 7474 619	TICKETS OMAHA LANCERS	456.00		
			Vendor Total:	456.00
FRANK RIEMAN MUSIC, INC.	1264351	30.60		
21 3230 1400 910 6220 618	DRUMSTICK/CABLES	30.60		
			Vendor Total:	30.60
FRENCH, DUSTIN	01062011	75.00		
21 0010 1400 920 6710 320	OFFICIAL	75.00		
FRENCH, DUSTIN	01072011	65.00		
21 0010 1400 920 6710 320	OFFICIAL	65.00		
FRENCH, DUSTIN	01142011	65.00		
21 0010 1400 920 6710 320	OFFICIAL	65.00		
			Vendor Total:	205.00
GILLMAN, BILL	01182011	95.00		
21 0010 1400 920 6810 320	OFFICIAL	47.50		
21 0010 1400 920 6710 320	OFFICIAL	47.50		
			Vendor Total:	95.00
GLENWOOD COMMUNITY SCHOOLS	01172011	50.00		

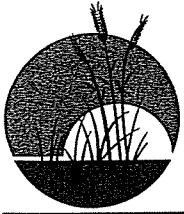
<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>		
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
21 0010 1400 920 6815 340	ENTRY FEE		50.00	
				Vendor Total: 50.00
GRAPHIC EDGE, THE	493892	1,041.82		
21 0010 1400 920 6810 619	T SHIRT SALES		1,041.82	
GRAPHIC EDGE, THE	498499	47.46		
21 0010 1400 920 6810 619	T SHIRT SALES		47.46	
				Vendor Total: 1,089.28
HARDY, KEITH	12152010	88.16		
21 2020 1400 950 7410 618	REIMBURSEMENT		88.16	
				Vendor Total: 88.16
HOWARD'S SPORTING GOODS	01830-02	82.49		
21 0010 1400 920 6810 618	BB UNIFORMS		82.49	
				Vendor Total: 82.49
HY VEE FOOD STORES	7189643	11.00		
21 0010 1400 920 6600 618	FLOWERS		11.00	
				Vendor Total: 11.00
IA HIGH SCHOOL SPEECH ASSOC.	01052011	288.00		
21 3230 1400 910 6110 618	REG FEES		288.00	
				Vendor Total: 288.00
JARRETT, DON	01132011	75.00		
21 0010 1400 920 6710 320	OFFICIAL		75.00	
				Vendor Total: 75.00
K MART	3155	38.94		
21 0010 1400 920 6815 618	STAT NOTE CARDS		38.94	
K MART	6201	21.42		
21 3230 1400 950 7410 618	SUPPLIES		21.42	
				Vendor Total: 60.36
LEWIS CENTRAL COMMUNITY SCHOOL	01172011	500.00		
21 0010 1400 920 6600 320	COOP SWIMMERS		500.00	
				Vendor Total: 500.00
LIFETOUCH PUBLISHING	10748911	765.51		
21 1902 1400 950 7410 618	YEARBOOK CHARGES		765.51	
				Vendor Total: 765.51
MARTINEZ, DANIEL	01142011	65.00		
21 0010 1400 920 6710 320	OFFICIAL		65.00	
MARTINEZ, DANIEL	12142010	65.00		
21 0010 1400 920 6710 320	OFFICIAL		65.00	
				Vendor Total: 130.00
NEFF	001879514	261.12		

<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Account Number</u>	<u>Description</u>	<u>Amount</u>	
21 0010 1400 920 6815 618	CHENILLES	261.12				
						Vendor Total: 261.12
NEZ, PAUL	01142011	95.00				
21 0010 1400 920 6710 320	OFFICIAL	95.00				
						Vendor Total: 95.00
NIELSEN, TERRY	01182011	95.00				
21 0010 1400 920 6810 320	OFFICIAL	47.50				
21 0010 1400 920 6710 320	OFFICIAL	47.50				
						Vendor Total: 95.00
OSBORNE, CURTIS	01082011	95.00				
21 0010 1400 920 6810 320	OFFICIAL	47.50				
21 0010 1400 920 6710 320	OFFICIAL	47.50				
						Vendor Total: 95.00
PAMIDA INC.	279 #167	28.56				
21 3230 1400 950 7410 618	SUPPLIES	28.56				
PAMIDA INC.	279 #70	31.08				
21 0010 1400 920 6810 618	SUPPLIES	31.08				
						Vendor Total: 59.64
PEAK INTERESTS	16608	40.00				
21 3230 1400 950 7479 618	SUPPLIES	40.00				
						Vendor Total: 40.00
PEPPER & SON, INC.	11705964	130.49				
21 2020 1400 910 6221 618	MUSIC	130.49				
PEPPER & SON, INC.	11707030	14.70				
21 2020 1400 910 6221 618	MUSIC	14.70				
						Vendor Total: 145.19
RAE, JERRY	01142011	95.00				
21 0010 1400 920 6710 320	OFFICIAL	95.00				
						Vendor Total: 95.00
RED OAK COMMUNITY SCHOOL DIST	01182011	241.72				
21 0010 1400 920 6710 320	PR REIMBURSEMENT	161.51				
21 0010 1400 920 6810 320	PR REIMBURSEMENT	80.21				
						Vendor Total: 241.72
ROYER, MARK	01182011	95.00				
21 0010 1400 920 6810 320	OFFICIAL	47.50				
21 0010 1400 920 6710 320	OFFICIAL	47.50				
						Vendor Total: 95.00
SMALLWOOD LUCK SUPPLY	427470	269.30				
21 0010 1400 920 6600 618	PADLOCKS/KEYS	269.30				

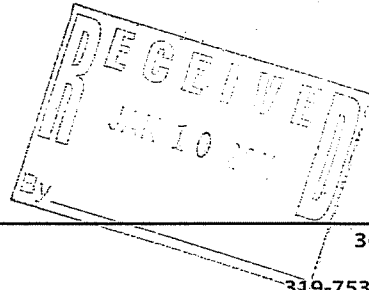
<u>Vendor Name</u>	<u>Invoice</u>	<u>Amount</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		
			Vendor Total: 269.30
TOOLEY, DARIN	01082011	95.00	
21 0010 1400 920 6810 320	OFFICIAL		47.50
21 0010 1400 920 6710 320	OFFICIAL		47.50
			Vendor Total: 95.00
VERGAMINI, JOHN	01082011	95.00	
21 0010 1400 920 6710 320	OFFICIAL		47.50
21 0010 1400 920 6810 320	OFFICIAL		47.50
			Vendor Total: 95.00
WRIGHTSELL, LATRELL	01142011	95.00	
21 0010 1400 920 6710 320	OFFICIAL		95.00
			Vendor Total: 95.00
ZIMMER, NANCY	01072011	75.00	
21 0010 1400 920 6710 320	OFFICIAL		75.00
ZIMMER, NANCY	12172010	75.00	
21 0010 1400 920 6810 320	OFFICIAL		75.00
			Vendor Total: 150.00
ZIMMER, NICK	01072011	75.00	
21 0010 1400 920 6710 320	OFFICIAL		75.00
ZIMMER, NICK	12172010	75.00	
21 0010 1400 920 6810 320	OFFICIAL		75.00
			Vendor Total: 150.00
			Fund Total: 7,480.48
Checking Account: 3 Fund: 69 ENTERPRISE FUND			
COCA-COLA BTLG OF MID-AMERICA	2015305417	109.10	
69 3230 3200 000 9002 618	SUPPLIES		80.75
69 3230 3200 000 9001 618	SUPPLIES		28.35
COCA-COLA BTLG OF MID-AMERICA	2015305418	52.15	
69 3230 3200 000 9001 618	SUPPLIES		52.15
			Vendor Total: 161.25
K MART	0359	15.04	
69 3230 3200 000 9002 618	SUPPLIES		15.04
			Vendor Total: 15.04
			Fund Total: 176.29
			Checking Account Total: 7,656.77

Invoice Listing
DECEMBER PREPAID CHECKS LISTING, 2010

Vendor ID/Name	PO Number	Invoice	Stat	Invoice Date	Due Date	Seq	Check Date	Check Number	1099 Amount	Amount	
ERSCHRI EHLERS, CHRIS		10222010	PP	10/22/2010	12/30/2010	1	12/20/2010	3 22112	90.00	90.00	
Account Number:		Description:						Amount:	Cost Center:	In Full:	Inventory:
21 0010 1400 920 6720 320		OFFICIAL						90.00		Final	No
METLIFE		MET LIFE		12302010	PP 12/30/2010	12/30/2010	1	12/30/2010	1 160555	0.00	97.32
Account Number:		Description:						Amount:	Cost Center:	In Full:	Inventory:
10 0010 1000 100 8018 270		INSURANCE PAYMENT						97.32		Final	No
REDOA4		RED OAK COMMUNITY SCHOOL DIST		11192010	PP 11/19/2010	12/30/2010	1	12/23/2010	1 160553	0.00	330.04
Account Number:		Description:						Amount:	Cost Center:	In Full:	Inventory:
10 1902 1000 100 8002 618		TRANSP CHARGES						48.44		Final	No
10 0010 1000 860 3117 580		TRANSP CHARGES						31.42		Final	No
10 1901 1000 100 8001 612		TRANSP CHARGES						62.84		Final	No
10 1901 1000 100 8001 612		TRANSP CHARGES						45.06		Final	No
10 1901 1000 100 8001 612		TRANSP CHARGES						142.28		Final	No
SEABUR		SEABURY & SMITH INC. IOWA FIDUCIARY		12172010	PP 12/17/2010	12/30/2010	1	12/13/2010	1 160421	0.00	8,481.96
Account Number:		Description:						Amount:	Cost Center:	In Full:	Inventory:
10 0010 1000 100 8018 270		JANUARY INSURANCE						8,481.96		Final	No
UNITE6		UNITED STATES CELLULAR		449928454-003	PP 12/14/2010	12/30/2010	1	12/20/2010	1 160552	0.00	877.91
Account Number:		Description:						Amount:	Cost Center:	In Full:	Inventory:
10 0020 2700 000 0000 530		CELL PHONE CHARGES						50.26		Final	No
10 0010 2235 000 0000 530		CELL PHONE CHARGES						41.56		Final	No
10 0010 2410 000 0000 532		CELL PHONE CHARGES						41.56		Final	No
10 1901 2410 000 0000 531		CELL PHONE CHARGES						32.72		Final	No
10 0010 2321 000 0000 531		CELL PHONE CHARGES						138.88		Final	No
10 0010 2134 000 0000 530		CELL PHONE CHARGES						1.74		Final	No
10 3230 2410 000 0000 531		CELL PHONE CHARGES						32.70		Final	No
10 2020 2410 000 0000 531		CELL PHONE CHARGES						41.56		Final	No
10 1902 2410 000 0000 531		CELL PHONE CHARGES						32.72		Final	No
10 0010 2321 000 0000 531		CELL PHONE CHARGES						464.21		Final	No
UNITE6		UNITED STATES CELLULAR		450112111-002	PP 12/14/2010	12/30/2010	1	12/20/2010	1 160551	0.00	68.03
Account Number:		Description:						Amount:	Cost Center:	In Full:	Inventory:
10 0010 2236 000 0000 536		WIRELESS MODEM						68.03		Final	No
Report Total:									9,945.26	90.00	



Great Prairie AREA EDUCATION AGENCY



2814 North Court Street
Ottumwa IA 52501-1163
641-682-8591 • 800-622-0027
FAX: 641-682-9083

3601 West Avenue Road
Burlington IA 52601
319-753-6561 • 800-382-8970
FAX: 319-753-1527

COPY

January 6, 2001

Superintendent Terry Schmidt
Red Oak CSD
904 Broad Street
Red Oak, IA 51566

RE: Interagency Agreement(s)

Enclosed are the agreement(s) concerning the program for students who are residents of your district and for whom the AEA is providing an instructional program. Please note that these students should be included on your LEA Head Count.

The agreement(s), a copy of the IEP, and a quarterly report/progress monitoring report form should be retained for compliance purposes for each student. If you need a copy of any students IEP and/or progress monitoring information, contact the AEA Teacher serving your district.

Please sign both copies, keep one copy for your records and return the other one to Keely at the Ottumwa AEA office. If you have any questions or concerns, please do not hesitate to call.

Thank you,

Mr. Bill Walters
Regional Special Education Director

Enclosures: Agreement(s)

AGREEMENT

THIS AGREEMENT is made and entered into by and between Red Oak Comm School District, referred to as Sending Agency, and Great Prairie AEA, referred to as Receiving Agency.

The parties agree as follows:

1. Receiving Agency shall administer and supervise appropriate special education instructional programs and services in accordance with the Iowa Department of Education rules of Special Education and state laws governing these services. Receiving Agency shall retain the right to limit the enrollment of its classes.
2. Receiving Agency shall provide proper identification diagnosis and staffing of students to be placed in special education programs.
3. Receiving Agency shall submit tuition statement to the sending district on or before June 30 of the contracted year.
4. The term of this agreement shall be for the school year 2010-2011 according to Receiving Agency's calendar unless this agreement is mutually terminated sooner.
5. Enrollment records shall be maintained by Sending Agency, but all necessary records will be forwarded by Sending Agency to Receiving Agency upon the request of the Receiving Agency.
6. Final Payment shall be received no later than July 31 of each year.

Name of Student: _____
Date of Birth: _____
Roster Number: _____
Program Type: L1 Part Time: _____ Full Time: X
Estimated Yearly Cost: \$7000.00 Weighted: 1.72
Additional Costs: _____
Date of Enrollment: 10/26/2010
Parent of Legal Guardian: _____
Phone Number: _____

RECEIVING AGENCY

SENDING AGENCY

Bill Walter 1-6-11 _____
Authorized Signature Date Authorized Signature Date

Item 7.1.1 Presentation: Technology Bandwidth Expansion Concepts
– Mr. Steve Bergeron, Vice-President for Business Development,
Unite Private Networks

*[Board Goals Reference: District Goal for Big Ideas in the Next 24 Months:
Technology]*

BACKGROUND INFORMATION: This evening please welcome Mr. Steve Bergeron, Vice-President for Business Development, Unite Private Networks and Technology Director Bob Deter.

With an ever-growing and expanding use of technology in Red Oak CSD, it is critical that technology bandwidth is available and accessible to all stakeholders in the school district. The last updated work on the district's access to bandwidth was accomplished almost four years ago with a new infrastructure system.

Digital learning via one-to-one computing and all future technology innovations currently not known will require additional bandwidth. Growing bandwidth is expensive and complicated – depending on the providers available.

Tonight the Directors are asked to use this time as one for learning about bandwidth and the need in Red Oak CSD.

In preparation for this, a good overview can be found via YouTube. If you can access this before tonight's meeting, it will help in the understanding of the district's needs. Please follow this link:

<http://www.youtube.com/watch?v=u0e5j62aLBI>

Currently, the district has its Internet connectivity through MediaCom.

No formal action is required or needed this evening – just learning from the Directors.

SUGGESTED BOARD ACTION: none this evening

Item 7.1.2 Schools in Need of Assistance Update:
Washington Intermediate School Team Report
by Principal Barb Sims, et al

[Board Goals Reference: District Goal for Teaching and Learning: The Iowa Test of Basic Skills (grades 3 to 8) and Iowa Test of Educational Development (grades 9 to 11) will increase to match or exceed expected standards and District Goal for Teaching and Learning: Professional learning opportunities will be more clearly articulated and monitored to ensure that teachers can succeed.]

BACKGROUND INFORMATION: As the Directors are aware, each meeting information will be brought to you about one of the district's schools and what that particular school and staff are doing to address deficiencies in the test scores of students.

This evening Principal Barb Sims is accompanied by several of her teachers to bring this update to you. Please allow the requisite time for this very important information.

Expect to hear from the WI staff:

- ✓ How is the Professional Learning Communities Teaching Academy affecting work at Washington?
- ✓ What strategies are in place to systematically address weaknesses in test scores?
- ✓ What did the early November testing reveal for students in grades four and five?
- ✓ What are the goals for the remainder of the school year and how will the school remain accountable for improvement?
- ✓ What ongoing dialogue is taking place with Inman teachers to ensure continuity and student growth?

SUGGESTED BOARD ACTION: No formal action is anticipated.

Item 7.1.3 Iowa Test of Basic Skills (ITBS) and the
Iowa Tests of Educational Development (ITED) Report –
Curriculum Director Barb Sims and Building Principals

[Board Goal Reference: District Goal for Teaching and Learning: The Iowa Test of Basic Skills (grades 3 to 8) and Iowa Test of Educational Development (grades 9 to 11) will increase to match or exceed expected standards.]

BACKGROUND INFORMATION: During the week of November 1 – 5, students in grades 2 through 11 completed standardized testing. The shift from spring testing at Inman, Washington, and ROMS was designed to have a uniform, district-wide testing period plus to ensure that district teachers have current, highly relevant testing data to use with all students.

The intent of this report this evening is to ensure the Directors and the Public have the overall results. It is not the intent this evening to have each attendance center detail all of the intricacies of the test data with analysis. District principals and teachers are currently in the process of doing just that.

As each school principal and staff comes before you with regular updates, detailed information will be highlighted from the Fall, 2010 testing.

Please allow Curriculum and Instruction Director Barb Sims the needed time to give the testing results overview. Too, building principals will be present and may want to offer brief comments and/or answer questions from you.

The testing results will be posted on the public access website in the days ahead.

SUGGESTED BOARD ACTION: No formal action is anticipated.

ITBS/ITED 2010-2011

Preliminary Report to the Board of
Directors

Jan. 10, 2011

Reading Comprehension

Reading Comprehension - Percent of Students Proficient					Cohort Data Same Students	
Grade	2009	2010	2011	GOAL	2010	2011
2			64.8			
3	82.5	61.5	81.7	80.6	61.5	64.6
4	77.3	68.1	64.6	82	68.1	73.6
5	74.3	63.5	73.6	82.3	63.5	70.4
6	70.1	67.6	70.4	77.3	67.6	73.2
7	70	69.6	73.2	78.7	69.6	72.3
8	75	67.8	72.3	80	67.8	77.9
9			77.9			72.1
10			72.1			88.1
11	78.6	81	88.1	84.5	81	

Math Total

Math Total Percent of Students Proficient					Cohort Data Same Students	
Grade	2009	2010	2011	GOAL	2010	2011
2			68.2			
3	87.9	67.9	85.9	80.5	67.9	65.9
4	73.9	76.9	65.9	81	76.9	77.9
5	67.7	82.4	77.9	82.5	82.4	69.4
6	64.2	72	69.4	79.6	72	70
7	79.2	74	70	79	74	75
8	74	72.5	75	79	72.5	86.3
9			86.3			79.3
10			79.3			81.5
11	71.5	78.6	81.5	84.5	78.6	

Science

Science Total Percent of Students Proficient			Cohort Data Same Students	
Grade	2010	2011	2010	2011
2		56.8		86
3	84.6	86	84.6	72.2
4	81.2	72.2	81.2	79.3
5	81.2	79.3	81.2	70.4
6	79.5	70.4	79.5	82.9
7	84.1	82.9	84.1	83.3
8	87.4	83.3	87.4	84.2
9		84.2		79.3
10		79.3		84.2
11		84.2		

Item 7.1.4 Board of Directors Continuing Education

[Board Goals Reference: District Goal for Big Ideas in the Next 24 Months: Technology and District Goal for Big Ideas in the Next 24 Months: Instructional Model for Secondary Learning (Scheduling Concepts)]

BACKGROUND INFORMATION: As a follow-up and continued discuss for the Directors, several topics were discussed for future presentations. Directors were asked by President Lee Fellers to continue to think about items for “continued learning”. There could be some additional discussion tonight.

Topics completed and/or planned:

⇒ **Computers One-to-One Learning**

This topic introduction and overview was completed this evening. Is there additional background information the Directors would like to see? Is the Board sufficiently interested to continue in the next stages of planning that include but not be limited to the following:

- ✓ Computer one-to-one Implementation Team including one or two Directors, the tech staff, media personnel, one or two parents, administrative representation?
- ✓ Expectations to have decision-making time completed by ????

What are the wishes of the Board?

⇒ **Instructional Modeling for Secondary Learning**

Block scheduling in secondary learning – specifically targeting Red Oak High School is slated for presentation on Monday, February 14. A formal presentation involving select staff is planned. The basic concepts of block scheduling with some research based background will be provided.

President Lee Fellers will ask for continued learning concept, ideas, or programs that you may want to know more about. Com prepared to bring your ideas.

SUGGESTED BOARD ACTION: To be determined.

Item 7.2.1 Board Policy Revisions Introduction

BACKGROUND INFORMATION: Recently the Board of Directors adopted a revised policy that prohibits tobacco anywhere on the properties of Red Oak CSD or those areas used by Red Oak CSD for student activities.

This raises the concern brought by Director Warren Hayes about the use of district properties by rental groups and in any other policy or regulation of Red Oak CSD that has a reference to “smoking”.

Enclosed is the current policy with the affected language found in **BOLD**.

Please allow Director Hayes and Dilley to provide input and suggested direction for a policy revision.

SUGGESTED BOARD ACTION: (to be determined)

COMMUNITY USE OF SCHOOL FACILITIES: CONDITIONS, FEES

The board promotes the concept of school facilities serving as a center for community activities. Therefore, groups or organizations in the community will be allowed to use school facilities when the following conditions are met:

1. The use in no way interferes with the district's educational and activity programs.
2. The use is consistent with state law and conforms to district regulations.
3. The group or organization is responsible and will exercise care in the use of the facilities.
4. The activity is supervised by an adequate number of adult sponsors.
5. No alcoholic beverages or controlled substances are available or used on school grounds.
- 6. Smoking is restricted to district-designated smoking areas.**
7. The activity is confined to the area designated, and no school equipment or supplies are used except as approved in advance.
8. Any decorations or materials to be applied to the walls or floors must be approved in advance by the building principal.
9. Candles or other flammable materials shall be prohibited.
10. The activity is not a commercial profit-making venture by a taxable entity.
11. The use is not for private purpose or for personal gain.
12. A written application and agreement is executed, and approval is received in advance. A valid certificate of insurance is required.
13. Fees are paid in advance, if requested.
14. The group or organization shall be responsible for paying for any damage or destruction to the school facilities.
15. The group or organization shall indemnify and hold the district harmless from any claims or charges arising from the actions or inactions of the group or organization.

Application and Arrangements. A written application must be filled out by the group or organization and approval received through the business office, or through the athletic director for athletic facilities. The district reserves the right to withdraw approval.

Approved February 16, 1982 Reviewed December 19, 2005 Revised June 11, 1984; October 8, 1984; January 13, 1992; January 14, 1996; October 14, 1996; July 24, 2001

Item 7.2.2 Modified Allowable Growth for Drop-Out Prevention Budget Update –
Business Manager Shirley Maxwell

BACKGROUND INFORMATION: In December the Directors approved the Modified Allowable Growth for Drop-Out Prevention budget. It subsequently was submitted to the Department of Education for approval.

Approval was not granted due to the DE's position the application needed more specific data and program analysis. Keep in mind most of this program's revenue is generated locally via a tax rate. Long story short . . .

The application has been amended; the total expenses will most likely drop; and the subsequent required tax levy/budget authority will be lower. Whereas this sounds/reads like "good news", the programs offered in Red Oak are now being adjusted to meet the Department of Education's newly formed emphasis.

Shirley will briefly update the Directors on adjustments made and the impact found in Red Oak.

SUGGESTED BOARD ACTION: This is an information update item tonight.

Item 7.2.3 Consideration of Membership: Iowa School Finance Information Services (ISFIS), Larry Siegel, President

BACKGROUND INFORMATION: Enclosed is a proposal from former IASB Finance Expert Larry Sigel who has entered into a partnership with Margaret Buckton, also a former IASB staffer who is highly respected across the education circles of Iowa. Their company, called Iowa School Finance Information Services, has expertise and knowledge that certainly complements the services provided by the Iowa Association of School Boards. ISFIS has been contracted by the Areas Education Agencies to provide superintendents and business managers direction through the budgeting process.

In these critical times of budget analysis and limited expertise experts in the field, it is important to consider the membership in both IASB and ISFIS.

Enclosed is a contract proposal for Red Oak to join the organization and be able to access the services for school finance management. IASB continues to be the first source of information for legal services, policy services, and legislative matters.

If approved by the Directors this evening, the membership dues would be **\$1,569.75** and can be managed without difficulty in this year's budget.

Please direct your questions and concerns to either Terry or Shirley this evening as you consider this recommendation.

From the ISFIS website:

Iowa School Finance Information Services (ISFIS) was created in 2009 to provide electronic finance tools and financial consulting services to Iowa public schools.

On July 1, 2010, ISFIS became a partnership by and between Larry Sigel, Margaret Buckton, and Jon Muller. Our mission is to help each school district implement its own vision for improved student learning by: continuing to develop new electronic tools to effectively organize districts' data; educating business managers and superintendents on school finance issues and other issues affecting their work; improving markets that serve public education by creating services that don't exist and providing competitive services that aggregate schools' collective buying power, and empowering school leaders with information and communications tools to connect with their staff, parents, community and state level decision-makers to the benefit of students.

Margaret Buckton brings nearly 20 years legislative and lobbying experience, with previous management experience in the private sector.

Item 7.2.3 – continued

Margaret received a Bachelor of Arts degree from Northwestern University in Speech Communications, with areas of concentration in economics and sociology, while traveling the national circuit on Northwestern's debate team. Margaret was a Fiscal Analyst with the Legislative Fiscal Bureau where she staffed various appropriations subcommittees, including Administration and Regulation, Health and Human Rights, and Human Services. She joined the Iowa Association of School Boards in 1998 first as School Finance Director, transitioned to Government Relations Director, and then served as the Associate Executive Director, Public Policy for IASB. Margaret's key responsibilities included legislative and executive branch lobbying, grassroots organizing, policy development, and leadership and advocacy training. Margaret served a two year appointment on the Legislative Property Tax Interim Study Committee in 2008 and 2009. Margaret was also a member of IASB's Lighthouse Study research team. During Margaret's leadership tenure at IASB, school districts advocated for and achieved legislative approval for significant new initiatives in early childhood/preschool, professional development, property tax equity, equity in application of state across-the-board budget cuts, PPEL expansion, and the state penny sales tax for school infrastructure. Margaret is an instructor at the Iowa Superintendents Finance and Leadership Consortium (ISFLC) and the Iowa Principal Leadership Academy. Margaret has served as a community representative board member for the Drake University Head Start Policy Council and as a Des Moines Public Schools School Board Member, and is currently on the Drake Head Start Advisory Committee working on budget and federal compliance issues. Margaret has been part of ISFIS since September 2010. You may reach Margaret directly at 515-251-5970 ext 1 or by email.

Larry Sigel brings over 20 years state and local government analytical experience. Larry has a BA degree in Financial Management from the University of Iowa (1988) and a MA degree in Urban and Regional Planning from the University of Iowa (1990). Larry's work background includes 10 years (1990 to 2000) at the nonpartisan Iowa Legislative Fiscal Bureau staffing Administration Appropriations Subcommittee, Human Services Appropriations Subcommittee, and the Ways and Means Committees for both Chambers. Mr. Sigel then spent 9 years as the School Finance Director for the Iowa Association of School Boards developing school finance content including legislative support, spreadsheet and tool development to allow school districts to understand and manage their finances.

Item 7.2.3 – continued

Larry's extensive experience in helping school leaders in districts of all sizes at the local level, his state level policy and tax expertise, and his commitment to state of the art technology tools to lighten the workload for all, uniquely positions him to support policy development, strategic planning and advocacy at the statehouse. You may reach Larry directly at 515-251-5970 ext 3 or by email.

Jon Muller brings over 20 years analytical and management experience since earning his BS degree in Economics from the University of Iowa in 1991. Jon worked for 5 years at the Legislative Fiscal Bureau, specializing in economic modeling, state and local tax analysis, and revenue estimating. Jon was then named Director of Research for the Iowa Farm Bureau Federation, again focusing on local tax issues and economic development. In 1998, Gov-Elect Tom Vilsack appointed Jon to serve as Transition Team Budget Director to lead the creation of the administration's first budget. Starting in 2001, Jon started Muller Consulting, a public policy and business development consulting firm, covering issues such as health insurance, energy, education, and finance for various not-for profits. The Iowa Association of School Boards hired Jon full-time starting in 2004, where he served in various roles from developing assessment analysis software to business development and school energy issues to finally serving as Chief Financial Officer of the Association. At the time of his resignation in 2009, Muller managed approximately one-half of the staff, including IT, Accounting, Buildings/Grounds, and Business Development. Muller returned to his consulting firm in 2009, where he focused on education technology prior to joining ISFIS this summer. You may contact Jon directly by email.

SUGGESTED BOARD ACTION: It is recommended the Directors authorize membership in the Iowa School Finance Information Services.



ISFIS

4685 Merle Hay Road, Suite 209
Des Moines IA 50322

Invoice

Date	Invoice #
12/16/2010	1559

Bill To
Red Oak Community Schools 904 Broad Street Red Oak IA 51566-2604

P.O. Number	Terms
	Net 30

Quantity	Description	Rate	Amount
	2010-11 District Subscription Fee	1,569.75	1,569.75

Make all checks payable to Iowa School Finance & Information Services (ISFIS)	Total	\$1,569.75
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If you have any questions concerning this invoice, please contact Traci Giles at (515) 251-5970 or traci.giles@isfis.net

Item 7.2.4 Comprehensive Monthly Budget Report –
Business Manager Shirley Maxwell

BACKGROUND INFORMATION: Enclosed are the monthly budget analysis reports provided by Business Manager Shirley Maxwell. Please allow a few minutes for her to review them and answer questions as needed from the Directors.

SUGGESTED BOARD ACTION: It is recommended the Directors approve the monthly business reports and budget analysis.

December 2010 RECONCILIATIONS

	GENERAL FUND	AMERICAN RECOVERY ACT (STIMULUS)	MANAGEMENT	PHYSICAL PLANT AND EQUIPMENT LEVY	DEBT SERVICE	CAPITAL PROJECTS
Beg. Balance	\$864,416.26	\$49,850.44	\$236,832.96	\$797,624.59	\$0.00	\$1,102,821.19
Revenue	\$886,892.47	\$55,425.56	\$11,753.24	\$242,241.07	\$0.00	\$59,272.48
Expenditure	\$919,470.47	\$0.00	\$30,189.50	\$0.00	\$0.00	\$0.00
Balance	\$831,838.26	\$105,276.00	\$218,396.70	\$1,039,865.66	\$0.00	\$1,162,093.67

Checking Account .75%	Checking Account	\$3,405,595.97
	Outstanding Checks	\$48,125.68
		\$3,357,470.29

	ACTIVITY FUND	ENTERPRISE	NUTRITION FUND	FLEX FUND
Beg. Balance	\$228,663.96	\$12,386.14	\$359,051.58	\$13,339.64
Revenue	\$17,335.23	\$561.37	\$16,533.05	\$3,959.49
Expenditure	\$27,392.01	\$0.00	\$54,300.06	\$5,476.17
Balance	\$218,607.18	\$12,947.51	\$321,284.57	\$11,822.96

\$231,554.69

Checking Account .75%	\$237,503.13	\$322,033.98
Outstanding cks	\$5,948.44	\$722.41
Book Balance	\$231,554.69	\$321,311.57
		\$27.00 Bank Coding Error
		\$321,284.57

All money has been repaid to ISCAP

RED OAK COMMUNITY SCHOOL DISTRICT
EXPENDITURES/EXPENSES TO CERTIFIED BUDGET COMPARISON
December 2010

	GENERAL	MGMNT	PPEL	DEBT SERVICE	CAPITAL PROJECTS	ACTIVITY FUND	ENTERPRISE	NUTRTION	TOTAL USED	PUB BUDGET	% OF BUDGET	Amt left
INSTRUCTION	6,906,787.00	51,331.00				137,000.00			7,095,118.00	10,174,770.00	69.73%	3,079,652.00
SUPPORT SERVICES	2,956,742.00	89,779.00	374,668.00					456.00	3,421,645.00	4,259,217.00	80.34%	837,572.00
NON-INSTRUCTION		1,632.00					2,219.00	385,928.00	389,779.00	1,018,614.00	38.27%	628,835.00
FACILITIES ACQ & CONST			40,105.00						40,105.00	1,511,432.00	2.65%	1,471,327.00
DEBT SERVICE				375,629.00					375,629.00	805,763.00	46.62%	430,134.00
AEA FLOW THROUGH									0.00	533,152.00	0.00%	533,152.00
OPERATING TRANSFERS			370,541.00							805,763.00	0.00%	
TOTAL	9,863,529.00	142,742.00	785,314.00	375,629.00	0.00	137,000.00	2,219.00	386,384.00	11,322,276.00	19,108,711.00	59.25%	
PUBLISHED BUDGET	13,582,051.00	469,217.00	1,305,469.00	805,763.00	1,456,726.00	470,871.00	17,754.00	1,000,860.00	19,108,711.00			
% USED	72.62%	30.42%	60.16%	46.62%	0.00%	29.10%	12.50%	38.61%				

	General Fund	Management	PPEL	Debt Service	Capital Projects	Activity Fund	Enterprise	Nutrition
Estimated Revenue	13,314,429.00	471,100.00	505,239.00	375,629.00	705,000.00	208,630.00	10,000.00	592,200.00
To date Expense	9,863,529.00	142,742.00	785,314.00	375,629.00	0.00	137,000.00	2,219.00	386,384.00
	3,450,900.00	328,358.00	-280,075.00	0.00	705,000.00	71,630.00	7,781.00	205,816.00
		Bus Lease	295,504.00					
			15,429.00					

	Exp to Date	Balance
Four Line Budget		
Instruction	10,174,770.00	7,095,118.00
Support Services	4,259,217.00	3,421,645.00
Non Instr Progr	1,018,614.00	389,779.00
Other Exp	2,850,347.00	415,734.00
	18,302,948.00	11,322,276.00

QUARTERLY CASH BALANCES YEARLY COMPARISON December 2009-December 2010

	<u>General</u>	<u>Management</u>	<u>PPEL</u>	<u>Capital Project</u>	<u>Debt Service</u>	<u>Activity</u>	<u>Enterprise</u>	<u>Child Nutrition</u>	<u>Scholarship</u>	<u>YTD</u>
DECEMBER 2009										
Current Year	\$224,426	\$117,461	\$1,083,902	\$700,503	\$0	\$212,543	\$13,581	\$331,256	\$211,841	\$2,895,512
Prior Year	\$808,845	\$89,137	\$1,086,294	\$422,559	\$0	\$202,817	\$6,704	\$330,937	\$205,848	\$3,153,141
Sp Ed, Title, Prov Dev Stimulus	\$147,762									
Difference	(\$732,181)	\$28,324	(\$2,392)	\$277,944	\$0	\$9,726	\$6,877	\$319	\$5,993	-\$257,629
MARCH 2010										
Current Year	(\$303,523)	\$49,363	\$1,137,904	\$840,392	\$64,175	\$210,852	\$12,589	\$357,536	\$212,389	\$2,581,677
Prior Year	\$67,953	\$80,596	\$1,184,956	\$589,948	\$0	\$203,006	\$7,410	\$335,391	\$205,848	\$2,675,108
Sp Ed, Title, Prov Dev Stimulus	\$0									
Difference	(\$371,476)	-\$31,233	(\$47,052)	\$250,444	\$64,175	\$7,846	\$5,179	\$22,145	\$6,541	(\$93,431)
JUNE 2010										
Current Year	\$522,276	\$127,226	\$1,219,762	\$581,065	\$4,736	\$194,422	\$13,167	\$387,389	\$212,389	\$2,740,154
Prior Year	\$700,037	\$215,018	\$1,196,137	\$391,896	\$-	\$184,080	\$7,830	\$343,298	\$211,841	\$3,250,138
Sp Ed, Title, Prov Dev Stimulus	\$49,850									\$49,850
Difference	(\$227,611)	(\$87,792)	\$23,624	\$189,169	\$4,736	\$10,341	\$5,337	\$44,091	\$548	(\$559,834)
SEPTEMBER 2010										
Current Year	\$231,214	\$107,029	\$1,136,198	\$955,700	\$5,088	\$216,324	\$12,181	\$356,560	\$203,983	\$3,224,276
Prior Year	\$99,705	\$70,991	\$1,164,116	\$598,066		\$204,530	\$11,471	\$310,711	\$211,841	\$2,671,431
ISCAP	\$850,000									
Sp Ed, Title, Prov Dev Stimulus	\$93,733									
Difference	(\$812,224)	\$36,038	-\$27,918	\$357,634	\$5,088	\$11,794	\$710	\$45,849	-\$7,858	\$552,845
DECEMBER 2010										
Current Year	\$937,114	\$218,397	\$1,039,866	\$1,162,094	\$0	\$218,607	\$12,948	\$321,285	\$199,848	\$4,110,159
Prior Year	\$224,426	\$117,461	\$1,083,902	\$700,503	\$0	\$212,543	\$13,581	\$331,256	\$211,841	\$2,895,513
Gen.Fund- Ed Jobs*/PPEL- Bus Loan**	\$105,276		\$295,504						\$6,781	
Difference	\$607,412	\$100,936	(\$339,540)	\$461,591	\$0	\$6,064	-\$633	-\$9,971	\$5,212	\$1,214,646

DECEMBER 2010 BALANCE EXPLANATIONS

GENERAL FUND

* The balance is actually \$712,888 but since \$105,276 is Ed Jobs money that is a one time payment just for this year I subtracted that amount out for a more true picture for when we compare in future years. I did the same thing last December with the ARRA (American Recovery And Reinvestment Act) money. Explanation for the increased balance is due in part to staff retirements, closely monitored budgets, and the Cash Reserve Levy that was passed in April.

MANAGEMENT

The increase in balance is reflected due to raising the management levy to be able to pay early retirement expenses.

PHYSICAL PLANT AND EQUIPMENT "PPEL"

** This balance is altered due to the purchase lease agreement for the new busses. (\$295,504) Without the agreement the difference is \$44,036. However since this is a known liability I thought it best to show it on this report.

CAPITAL PROJECTS

Revenue in this account has increased tremendously due to the one cent sales tax going state wide.
 2009 revenue received by Dec. 31st = \$176,706 2010 revenue received by Dec. 31st = \$262,347 Increase of \$86,641
 By 2009 \$27,035 was used from this fund for Debt Service payment. In 2010 the first 1/2 of debt payment was made from voted PPEL

CHILD NUTRITION

This account is showing a decrease of \$9,971. Explanations could be lower enrollment and loss of some a la carte items. (Healthy Kids Act limits some items) The overall balance of this account is still very healthy.

SCHOLARSHIPS

Needless to say interest rates have much to do with this account.
 Also we were notified that the Gustafson Scholarship (that had been put into the school account in June 2008) really belonged in the Red Oak Education Foundation account. Amount \$6,780.65

Item 7.2.5 Personnel Considerations:

Early Retirements, Staffing for FY 12

BACKGROUND INFORMATION: This evening the Directors need to consider personnel items including early retirements and a request to employ a special education paraeducator to serve the critical needs of an identified student.

➤ **Special Education Paraeducator**

Enclosed is a recommendation from Special Education Coordinator Monica Crouch to employ Ms. Jeanne Webb for the remainder of the school term, four hours per day, compensated at \$ 8.25 per hour.

➤ **Early Retirement Requests for the 2011 – 2012 School Year**

Four long-time Red Oak Staffers have decided to seek early retirement benefits at the close of the current school term and to resign from their positions. Each has given years of service impacting students and learning. Each will be greatly missed. Letters of request are enclosed.

Please accept the following retirement requests and resignations:

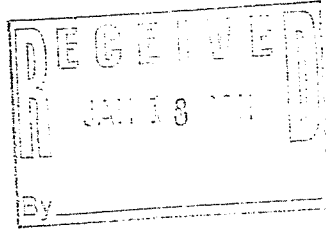
Monica Crouch, Special Education Coordinator and Instructor – 33 years.

Cecelia Werner, Secondary School Counselor and Art Instructor – 23 years.

Susan Noonan, Elementary Art Instructor - 23 years

Jeff Button, Red Oak Middle School Instructor – 25 years

SUGGESTED BOARD ACTION: It is recommended the Directors approve the employment of Paraeducator Jeanne Webb and accept the resignations/early retirement requests from Monica Crouch, Cecelia Werner, Susan Noonan, and Jeff Button.



January 17, 2011

COPY

Dear Mr. Schmidt:

I recommend Jeanne Webb as a half-day para-professional for four days per week at Inman Primary School in the Early Childhood Special Education Program. Jeanne has been working with the special needs preschool children since Jennifer Elarton moved to the Right Start program. She is doing an outstanding job of working with our children.

Sincerely,

A handwritten signature in cursive script that reads "Monica Crouch".

Monica Crouch
Special Education Coordinator

**Red Oak Community School District
Staff selection Recommendations**

Date 1-21-2011

Building Inman

Vacancy Special Ed Preschool

The following information is needed for the Central Office. Please print

Name Jeanne Webb

Address #4 Robin Hill Lane
Red Oak, IA 51566

Certified:

Position on Salary Schedule and Recommended Base Amount for Contract:

Actual Years Experience	Years of Experience Granted	Initial Placement on Schedule	Education Attained & Granted	Base Amount for Contract	License	Approval Areas
					On File	Meets
		Class _____ Step _____			Pending	Filed for Temporary Permanent

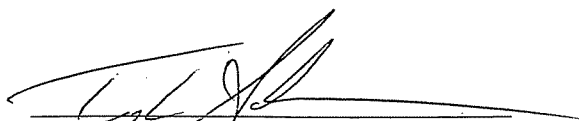
If this is a coaching contract, this season runs from _____ to _____.

Classified:

Actual Years Experience	Years of Experience Granted	Classification Placement Level & Year	Hours Per Day	Hourly Rate	# of Days in Contract	Starting Date
0	0	I	*	\$8.25		1-25-11

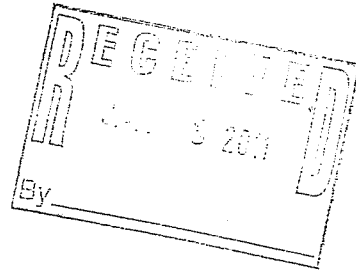
*half day -
4 days per week

No benefits


Principal/Director Name
Sept

Please send form to Superintendent for Board Approval

COPY



1315 Sunnyslope Drive
Red Oak, Iowa 51566
January 3, 2011

Mr. Terry Schmidt and the Red Oak Community School District Board of Directors
Red Oak Community Schools
904 Broad Street
Red Oak, Iowa 51566

Dear Mr. Schmidt and Board Members:

Please consider this as my request to participate in the early retirement incentive offered by the Red Oak School District.

My entire teaching career has been in the Red Oak Community School District. I am grateful for having had the opportunity to work with the children of this district as a teacher and a special education coordinator. I have worked with many wonderful children, families, teachers, and administrators throughout the years. I have learned so much from each group over the years; it has been a pleasure and a joy to be part of the Red Oak School District.

Red Oak has been home for Kevin and me, the place where we chose to stay and raise our family. I will take many great memories with me as I move on. Thank you for the opportunity to serve the children of this district.

Sincerely,

A handwritten signature in cursive script that reads "Monica Crouch".

Monica Crouch

COPY

DEC 14, 2010

December 8, 2010

Dear Mr. Schmidt and Red Oak School Board Members:

I plan to resign my current position, as high school art teacher, at the end of this contract year, and would like to apply for early retirement benefits. Thank you for giving me the opportunity to teach this year in the Red Oak system and serve in the counseling position for 22 years.

Thank you for considering my request.

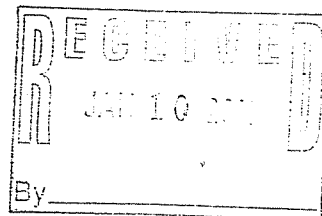
Sincerely,



Cecelia Werner

December 18, 2010

COPY



Dear Mr. Terry Schmidt and Board of Directors:

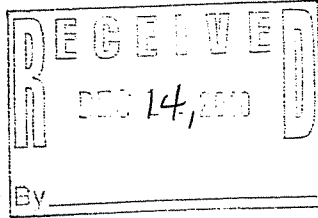
I wish to indicate my interest in early retirement pending approval of retirement compensation by the school board.

Sincerely,

A handwritten signature in cursive script that reads "Susan Noonan".

Susan Noonan

COPY



1203 Miller Avenue
Red Oak, Iowa 51566
December 13, 2010

Terry Schmidt, Superintendent
Board of Directors
Red Oak Community School District
904 Broad Street
Red Oak, Iowa 51566

Mr. Schmidt and the Board of Directors:

This letter is to inform you of my interest in applying for the early retirement incentive to take effect at the close of the 2010-11 school year.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Jeffrey W. Button". The signature is written in black ink and is positioned above the printed name.

Jeffrey W. Button

Item 8.0 Reports

Each board meeting may have one or more reports from district staff; announcements of future meetings; or general announcements from organizations. Seldom will the information require formal board of director action. If formal action is needed on any item, a recommendation will be provided.

8.1 Administrative Reports

- **Emergency Plans for the Red Oak Community School District: Building Intruder**

Enclosed are 'draft' plans under development at each site where students attend school. Even though each school (with the exception of Webster) had some type of plan in place, it was determined a common prototype would be used. Final procedural language will be returned to the Directors at the February 14 or 28 meetings. At publication time, it was quite likely that Inman would not have their draft ready. Please consider these instruments this evening as 'information exchange'. Final procedural language will be give to you in subsequent meetings. Your comments are welcomed.

- **Green Hills Area Education Agency Board of Directors**

Enclosed are the minutes from the recent Green Hills board meeting conducted in Red Oak. Also enclosed is their next meeting agenda.

- **Red Oak High School – Update on Drop-out Prevention Strategies**

Enclosed are two updates from Principal Jedd Sherman concerning the "in-the-works" drop-out prevention activities. In the weeks ahead, the Board will once again review this goal area as Mr. Sherman and his support staff are wrapping up their proposals at the Red Oak Curriculum Council.

8.2 Future Conferences, Workshops, Seminars, Legislative Updates

Legislative Update: Each Director will most likely receive an IASB update via email prior to the meeting. This can be discussed as needed. The most critical event thus far concerns continued funding for the pre-school four year old programs.

8.3 Other Announcements – to be provided

- DRAFT -

**Emergency Plan for the Red Oak
Community School District**

The Webster Building

904 Broad Street

Red Oak, Iowa 51566

712.623.6600

[date adopted]

Emergency Team

Terry Schmidt, Superintendent of Schools

Rita Leinen, Webster Receptionist

Rick Sands and Pete Wemhoff, Maintenance Department

Arlene Smith, Right Start Instructor

Martha Pfeiffer, Kaleidoscope Instructor

Emergency Procedures for a Building Intruder

1. Building administrator or person in charge calls 911.
2. Identify the situation and location of the intruder. Stay connected as requested.
3. Announce: CODE TIGER : **[Red]** "There is an emergency in the building. All staff and students need to follow the security plan".
4. Students and visitors should return to the classrooms.
5. Staff member with students outside must escort students to the back yard of Rick & Rita Leinen, 808 North 8th Street
6. Lock down outside doors.
5. Disarm bell system if available
6. **Access critical incident kit.** The kit should include: Cell phone with charger, Building keys, Flashlight with fresh batteries, School yearbook or class photographs of current student body, Building maps, Entire Emergency Plan, Student Directory (student name, parents/guardian, emergency telephone), Staff Directory, Current master schedule, Pads of paper, pencils, and pens, Identification badges, Staff telephone tree.
8. Activate emergency team.
9. Assign personnel to the reunification center which will be the backyard of Rick and Rita Leinen , 808 North 8th Street.
10. If needed, the evacuation of the building will follow the fire drill procedure.

Emergency Procedures Teachers for a Building Intruder Crisis

1. Direct students to safest area in room -- away from doors and windows. Assume severe weather positions by getting down on floor beneath a desk or table and remain quiet.
2. Lock classroom door and/or barricade it unless evacuating orders are issued. If unable to lock the door from inside, consider external locking of door if safe to do so.
3. Turn off lights. Close blinds if expedient or safe.
4. Account for all students.
5. Place red sign in exterior and interior windows only if emergency assistance is required, i.e. injury, intruder in area, if safe.
6. If law enforcement makes visual contact, pull on ear lobe as a visual clue if intruder in room, if safe.
7. Keep students calm.
8. Communicate using e-mail and check for messages, if safe. Send e-mails to superintendent or his Designated Person in Charge.
9. When evacuation orders are issued, accompany students to the evacuation area and reunification center. Take grade book or student roster. All students must go to the reunification center and use school transportation. Follow fire drill route or alternative as directed.
10. Take roll at reunification center, direct students to sign in, and report absences to designee.
11. Wait for all clear signal from administrator upon recommendation from law enforcement officials and follow directives.
12. Refer media to the School Superintendent or Designated Person in Charge.

Communication with an Intruder

1. An Intruder is any unauthorized person who enters school property.
2. Notify Administrator or Person in Charge.
3. Ask another staff person to accompany you before approaching intruder.
4. Politely greet intruder and identify yourself.
5. Ask intruder the purpose of his/her visit.
6. Inform intruder that all visitors must register at the main office.
7. If intruder's purpose is not legitimate, ask him/her to leave. Accompany intruder to exit.

If intruder refuses to leave:

8. Warn intruder of consequences for staying on school property. Inform him/her that you will call police.
9. Notify security or police and Administrator if intruder still refuses to leave. Give police full description of intruder.
10. Walk away from intruder if he/she indicates a potential for violence. Be aware of intruder's actions at this time (where he/she is located in school, whether he/she is carrying a weapon or package, etc.).
11. Administrator or Person in Charge may issue lock-down procedures (see Lock-Down Procedures section).

- DRAFT -

**Emergency Plan for the Red Oak
Community School District**

Washington Intermediate School

400 West 2nd Street

Red Oak, Iowa 51566

712.623.6630

[Date Adopted]

Emergency Team

Barbara Sims, Principal

Stephanie Ehmke, Secretary

Don Hamernick, Maintenance Department

Jan Burnison, Media Center Para

Geoff Maurer, Title I Teacher

Emergency Procedures for a Building Intruder

1. Building administrator or person in charge calls 911.
2. Identify the situation and location of the intruder. Stay connected as requested.
3. Announce: CODE RED: "There is an emergency in the building. All staff and students need to follow the security plan".
4. Students and visitors should return to the nearest classrooms.
5. Staff member with students outside must escort students to the Red Oak Greenhouse. (Ph. 623-5191)
6. Lock down outside doors.
5. Disarm bell system (Washington School at this time only has a bell to start and end school.)
6. **Access critical incident kit.** The kit should include: Cell phone with charger, Building keys, Flashlight with fresh batteries or large glow stick, class photographs of current student body, Building maps, Entire Emergency Plan, Student Directory (student name, parents/guardian, emergency telephone), Staff Directory, Current master schedule, Pads of paper, pencils, and pens, Identification badges, Staff telephone tree.
8. Activate emergency team.
9. Assign personnel to the reunification center which will be the Red Oak Greenhouse. (Ph. 623-5191)
10. If needed, the evacuation of the building will follow the fire drill procedure.

Emergency Procedures for Teachers for a Building Intruder Crisis

1. Listen for the designated code phrase "CODE RED: There is an emergency in the building. All staff and students need to follow the security plan"
2. Any student, faculty or staff member in any corridor, hallway, or restroom should proceed to the nearest classroom.
3. Direct students to safest area in room -- away from doors and windows. Assume severe weather positions by getting down on floor beneath a desk or table and remain quiet.
4. Lock classroom door and/or barricade it unless evacuating orders are issued. If unable to lock the door from inside, consider external locking of door if safe to do so.
5. Turn off lights. Close blinds if expedient or safe.
6. Account for all students.
7. Place red sign in exterior and interior windows only if emergency assistance is required, i.e. injury, intruder in area, if safe.
8. If law enforcement makes visual contact, if safe, pull on ear lobe as a visual clue if an intruder is in your room.
9. Keep students calm.
10. Communicate using e-mail and check for messages, if safe. Send e-mails to principal or person in charge.
11. When evacuation orders are issued, accompany students to the evacuation area and reunification center. Take grade book or student roster. All students must go to the reunification center and use school transportation. Follow fire drill route or alternative as directed.
12. Take roll at reunification center, direct students to sign in, and report absences to Mrs. Ehmke or other designee.
13. Wait for "all clear" signal from administrator upon recommendation from law enforcement officials and follow directives.
14. Refer media to the School Superintendent or Designated Person in Charge.

Communication with an Intruder

1. An Intruder is any unauthorized person who enters school property.
2. Notify Administrator or Person in Charge.
3. Ask another staff person to accompany you before approaching intruder.
4. Politely greet intruder and identify yourself.
5. Ask intruder the purpose of his/her visit.
6. Inform intruder that all visitors must register at the main office.
7. If intruder's purpose is not legitimate, ask him/her to leave. Accompany intruder to exit.

If intruder refuses to leave:

1. Warn intruder of consequences for staying on school property. Inform him/her that you will call police.
2. Notify security or police and Administrator if intruder still refuses to leave. Give police full description of intruder.
3. Walk away from intruder if he/she indicates a potential for violence. Be aware of intruder's actions at this time (where he/she is located in school, whether he/she is carrying a weapon or package, etc.).
4. Administrator or Person in Charge may issue lock-down procedures (see Lock-Down Procedures section).

Updated Evacuation Plans

Evacuation (Fire):

All students and staff will go to the grass area across Washington Street to the South of the school grounds. If students will be outside for an extended time, and the weather is not conducive to have children out, the Red Oak Greenhouse has graciously offered an area children could wait or be picked up by parents. Student could walk to that location.

Gym Area, 4-1, 4-2, 4-3	Exit the North West doors using the North hallway and proceed across 2 nd street East, then South to Washington, then West to the grass area on the South side of the street.
5-1, 5-2, 5-3, office	Exit the South West doors using the South hallway and proceed across 2 nd street East, then South to Washington, then West to the grass area on the South side of the street.
5-4, 4-6(5-5), MC, SPED, Music	Exit the South East doors using the South hallway. Turn South and follow the sidewalk to the grass area on the south side of Washington Street.
4-4, 4-5, Title I, SPED, Art	Exit the North West doors using the North hallway. Turn South outside and follow the sidewalk South to the grass area on the South side of Washington Street.

Tornado Drill:

4-1, 4-2, 4-3	Title I Room
4-4, 4-5, N. SPED Room	North SPED Room
4-6 (5-5)	South SPED Room
5-4, 5-3, 5-2, 5-1	Media Center

If students are in Specials, teachers will escort the class that they have to the designated area. All areas have emergency lighting, and the administrator will have the emergency procedures bag with extra lights and all information.

- DRAFT -

**Emergency Plan for the Red Oak
Community School District**



Red Oak Middle School

308 E. Corning

Red Oak, Iowa 51566

712.623.6620

[date adopted]

Emergency Team

Nate Perrien, Principal

Chris Zarkos, Guidance Counselor

Kim Pratt, Principal Secretary

Karla Wood, Building Secretary

Janelle Erickson, Teacher/Media Specialists -2nd Floor

Ann Lee, Math Teacher – 3rd Floor

Curt Adams, Art Teacher – Activity Building

Emergency Procedures for a Building Intruder

1. Building administrator or person in charge calls 911.
2. Identify the situation and location of the intruder. Stay connected as requested.
3. Announce: "CODE RED. There is an emergency in the building. All staff and students need to follow the security plan".
4. Students and visitors should return to the classrooms.
5. Staff member with students outside must escort students to First Covenant Church, 211 East Hammond Street (*If doors are locked remain on the South side of church, Hammond Street, until doors can be opened.
6. Lock down outside doors.
7. Disarm bell system
8. **Access critical incident kit.** The kit should include: Building keys, Flashlight with fresh batteries, Building maps, Entire Emergency Plan, Student Directory (student name, parents/guardian, and emergency telephone), Staff Directory, Current master schedule, Pads of paper, pencils, and pens, Identification badges, Staff telephone tree.
9. Activate emergency team.
10. Contact First Covenant Church and Pastor Alan Dean @ (w) 623-2195 & (c) 621-3883
11. Assign personnel to the reunification center which will be the "Cage", located on the corner of East Corning and 3rd Street (located north of the West building entrance).
12. If needed, the evacuation of the building will follow the fire drill procedure.

Emergency Procedures Teachers for a Building Intruder Crisis

1. Direct students to safest area in room -- away from doors and windows. Assume severe weather positions by getting down on floor beneath a desk or table and remain quiet.
2. Lock classroom door and/or barricade it unless evacuating orders are issued. If unable to lock the door from inside, consider external locking of door if safe to do so.
3. Turn off lights. Close blinds if expedient or safe.
4. Account for all students.
5. Place red sign in exterior and interior windows only if emergency assistance is required, i.e. injury, intruder in area, if safe.
6. If law enforcement makes visual contact, pull on ear lobe as a visual clue if intruder in room, if safe.
7. Keep students calm.
8. Communicate with staff using e-mail and check for messages, if safe. Send e-mails to principal and/or his Designated Person in Charge.
9. When evacuation orders are issued, accompany students to the evacuation area and reunification center ("Cage" north of school). Take grade book or student roster to account for all students scheduled to be in your room. All students must go to the reunification center and use school transportation if needed. Follow fire drill route or alternative as directed.
10. Take roll at reunification center, direct students to sign in, and report absences to designee from the emergency team.
11. Wait for all clear signal from administrator upon recommendation from law enforcement officials and follow directives.
12. Refer media to the Superintendent, Building Principal or Designated Person in Charge.

Communication with an Intruder

1. An Intruder is any unauthorized person who enters school property.
2. Notify Administrator or Person in Charge of suspicious individuals or behaviors.
**If immediate danger is not suspected follow steps 3-8. Otherwise proceed immediately to step 9.*
3. Ask another staff person to accompany you before approaching intruder.
4. Politely greet intruder and identify yourself.
5. Ask intruder the purpose of his/her visit.
6. Inform intruder that all visitors must register at the main office.
7. If intruder's purpose is not legitimate, ask him/her to leave. Accompany intruder to exit.

If intruder refuses to leave:

8. Warn intruder of consequences for staying on school property. Inform him/her that you will call police.

9. Notify security or police and Administrator if intruder still refuses to leave. Give police full description of intruder.

10. Walk away from intruder if he/she indicates a potential for violence. Be aware of intruder's actions at this time (where he/she is located in school, whether he/she is carrying a weapon or package, etc.).

11. Administrator or Person in Charge may issue lock-down procedures (see Lock-Down Procedures section).

**Emergency Plan for the Red Oak
Community School District**

**Red Oak High School
2011 North 8th Street
Red Oak, Iowa 51566
712.623.6610
[date adopted]**

Emergency Team

Jedd Sherman, Principal

Angie Spangenberg, Activities Director

John Brabec, Guidance Counselor

Jim Hambright, Teacher – Tech Building

Deb Blomstedt, Teacher – HS Building

Juan Batula, Teacher – HS Building

Emergency Procedures for a Building Intruder

1. Building administrator or person in charge calls 911.
2. Identify the situation and location of the intruder. Stay connected as requested.
3. Announce: CODE RED: “There is an emergency in the building. All staff and students need to follow the security plan”.
4. Students and visitors should maintain in their current location. Do not honor passing time bells.
5. Staff member with students outside must escort students to the west side of the softball concession stand. Should staff members be with students off campus (i.e., Field Trip), they should not return to the school campus until notified by a member of the Emergency Team.
6. Lock down outside doors.
5. Disarm bell system, if able.
6. **Access critical incident kit.** The kit should be maintained off campus, and for the high school’s kit, preferably at Inman. The kit should include: cell phone with charger, building keys, flashlight with fresh batteries, school yearbook or class photographs of current student body, building maps, entire emergency plans, student directory (student name, parents/guardian, emergency telephone), staff directory, current master schedule, pads of paper, pencils, and pens, Identification badges, staff telephone tree.
8. Activate emergency team.
9. Assign personnel to the reunification center which will be Inman School.
10. If needed, the evacuation of the building will follow the fire drill procedure.

Teachers: Emergency Procedures for a Building Intruder Crisis

1. Direct students to safest area in room -- away from doors and windows. Assume severe weather positions by getting down on floor beneath a desk or table and remain quiet.
2. Lock classroom door and/or barricade it unless evacuating orders are issued. If unable to lock the door from inside, consider external locking of door if safe to do so.
3. Turn off lights. Close blinds if expedient or safe.
4. Account for all students.
5. Place red sign in exterior and interior windows only if emergency assistance is required, i.e. injury, intruder in area, if safe.
6. If law enforcement makes visual contact, pull on ear lobe as a visual clue if intruder in room, if safe.
7. Keep students calm.
8. Communicate using e-mail and check for messages, if safe. Send e-mails to superintendent or his designated person in charge.
9. When evacuation orders are issued, accompany students to the evacuation area and reunification center. Take grade book or student roster. All students must go to the reunification center and use school transportation. Follow fire drill route or alternative as directed.
10. Take roll at reunification center, direct students to sign in, and report absences to designee.
11. Wait for all clear signal from administrator upon recommendation from law enforcement officials and follow directives.
12. Refer media to the School Superintendent or Designated Person in Charge.

Communication with an Intruder

1. An Intruder is any unauthorized person who enters school property.
2. Notify Administrator or Person in Charge.
3. Ask another staff person to accompany you before approaching intruder.
4. Politely greet intruder and identify yourself.
5. Ask intruder the purpose of his/her visit.
6. Inform intruder that all visitors must register at the main office.
7. If intruder's purpose is not legitimate, ask him/her to leave. Accompany intruder to exit.

If intruder refuses to leave:

8. Warn intruder of consequences for staying on school property. Inform him/her that you will call police.
9. Notify security or police and Administrator if intruder still refuses to leave. Give police full description of intruder.
10. Walk away from intruder if he/she indicates a potential for violence. Be aware of intruder's actions at this time (where he/she is located in school, whether he/she is carrying a weapon or package, etc.).
11. Administrator or Person in Charge may issue lock-down procedures (see Lock-Down Procedures section).

**REGULAR MEETING OF THE
GREEN HILLS AEA BOARD OF DIRECTORS**

MINUTES

Unofficial

**December 21, 2010
6 p.m.**

**Halverson Center for Education
24997 Highway 92
Council Bluffs, Iowa**

President Ed Gambs called the regular meeting of the Green Hills AEA Board of Directors to order at 6:00 p.m. Roll call revealed the following persons present and/or absent. Due to the short agenda and distance for most Board members to travel, Board members participated telephonically.

Board Members Present (telephonically):

Board Members: Randy Brown, Nancy Coziahr, Ed Gambs, Ken Lee (joined meeting at 6:05 p.m.), Raymond Storm, Karen Thomsen, and Julie Wilken

Board Members Absent: Marland Gammon and Richard Schenck

AEA Staff Present:

Lane Plugge, Chief Administrator
Linda Perdue, Board Secretary
Lori Kinyon, Director of Human Resources (telephonically)
Emily Nelson, Director of Finance and Board Treasurer
Mark Draper, Regional Administrator/Special Education Director
David VanHorn, Associate Administrator (telephonically)

Approval of Agenda

Ms. Wilken moved approval of the December 21, 2010, Board agenda; seconded by Ms. Thomsen. The motion carried on a unanimous voice vote.

Approval of Minutes

Ms. Coziahr moved approval of the November 23, 2010, regular meeting minutes; seconded by Ms. Wilken. The motion carried on a unanimous voice vote.

Open Forum

There were no comments from the public in attendance.

Financial Reports

Mr. Brown reported that he had reviewed the bills and that all questions were addressed satisfactorily. Mr. Brown moved approval/acceptance of the following:

- a. Approval of the revised Anticipated Cash Flow Chart through January 25, 2011.
- b. Acceptance of the General Fund Financial Report for November 2010, indicating a beginning balance on November 1, 2010, of \$1,162,613.17, receipts of \$4,926,830.76, disbursements of \$2,594,177.99*, and an ending balance on November 30, 2010, of \$3,495,265.94**.

* Includes \$300,000 repaid to ISCAP
**The General Fund Balance includes \$708,934.46 of stimulus funds which are not considered part of available cash until expenditure. Available cash in the General Fund is \$2,786,331.48.
- c. Acceptance of the Activity and Fiduciary Funds Financial Report for November 2010, indicating a beginning balance on November 1, 2010, of \$322,732.01, receipts of \$27,536.01, disbursements of \$70,645.15, and an ending balance on November 30, 2010, of \$279,622.87.

- d. Approval for payment of bills in the amount of \$1,357,149.39, expense accounts of \$65,415.63, activity-fiduciary fund warrants of \$0.00, and operating fund manual warrants of \$291,112.18.
- e. Acceptance of the November 30, 2010, Investment Report balance of \$2,548,261.72 in the General Fund.

Ms. Thomsen seconded the motion. Roll call vote:

Yes: Storm, Wilken, Thomsen, Lee, Coziahr, Brown, Gambs
No: None
Absent: Gammon, Schenck

Motion carried.

Mr. Storm volunteered to review bills for the January Board meeting.

Personnel Matters

Mr. Lee moved approval/acceptance of the following personnel matters; seconded by Ms. Coziahr. Motion carried on a unanimous voice vote.

New Classified Staff

Susan Himes, Support Services Secretary I, 137 days for the 2010/2011 school year – Hourly Salary: \$11.45

Certified Staff Extended Days

Nancy Boswell, Speech-Language Pathologist, one half day November 10, 2010 to cover caseload of another employee due to Speech-Language Pathologist shortage – Per Diem: \$295.14

Ellen Dosen, School Psychologist, one day September 30, 2010 for John Maag Managing Behavior Workshop Teacher Quality Day – Per Diem: \$278.66

Debra Johnsen, School Improvement Consultant, one day December 1, 2010 for Iowa Core Leadership Activities – Per Diem: \$313.68

Jane King, School Psychologist, four days November 12, 29, December 6 and 15, 2010 for Individualized Education Program (IEP) course follow-up and to cover case load for employee on leave – Per Diem: \$230.72

Diane Konfrst, Speech-Language Pathologist, two days November 12 and 19, 2010 for Speech-Language Pathologist support in west region – Per Diem: \$283.15

Denise Volker, School Psychologist, one day September 30, 2010 for John Maag Managing Behavior Workshop Teacher Quality Day – Per Diem: \$313.68

Christina Wahlert, School Improvement Consultant, one day November 19, 2010 for attending General Education Intervention Plans (GEIP) training for Iowa's Rapidly Improving Schools (IRIS) – Per Diem: \$306.19

Extended Contract Days for Liaison Duties for their disciplines for 2010/2011

Lori Durand, School Psychologist, up to 2 days – Per Diem: \$284.65

Cindy Menendez, Consultant, School Improvement, up to 2 days – Per Diem: \$306.19

Contracted Staff

Cindy Burchett received the following stipend:

\$150 for instructing Human Relations Independent Study course on November 12, 2010

Tarah Anderson received the following stipend:

\$250 for attending the Teacher Transition Workshop on June 24, 2010

Jody Jackson received the following stipend:

\$250 for Prime for Life Class Under 18 class on November 15 and 16, 2010

Certified Staff Vacancies

Occupational Therapist (1.0 FTE) (on hold)

Speech-Language Pathologist (5.0 FTE) Creston, Harlan, Missouri Valley, Osceola, Peterson

Classified Staff Vacancies

Service Coordinator (1 FTE) Peterson (*contract pending*)

Approval of Agreements and Grant Application

Dr. Plugge presented the agreements and grant application for board consideration. Ms. Thomsen moved approval of the agreements and grant application as presented. The motion was seconded by Mr. Storm and carried on a unanimous voice vote.

- a. Agreement with Drake University School of Education
This renewal agreement, effective January 1, 2011 through December 31, 2011, is to provide school and AEA personnel graduate credit from Drake for staff development courses offered within the AEA. The AEA oversees all aspects of coordinating and delivering the courses. In partnership with Drake participants have the option of receiving graduate credit. The AEA is billed a fee from Drake for each participant electing to receive graduate credit. This is covered by participant registration fees.
- b. Iowa West Foundation Grant Application
The Agency on behalf of schools in Pottawattamie County is submitting application to the Iowa West Foundation for Early Childhood Education programs. If approved, the Agency will serve as the fiscal agent for the grant.
- c. 28E Agreement for the IEC (Iowa Educators Consortium)
All AEAs must approve a 28E agreement in order to continue operation of the IEC. The 28E is a USDA requirement as the food coop accounts for 50% of total IEC sales. Approval of the 28E by all AEAs will officially rename the IEC the "Iowa Association for Educational Purchasing."
- d. Agreement with ProCare3, Inc.
Agreement for the provision of speech therapy services to students placed in special education programs in Nebraska. Contract is for one year beginning December 1, 2010. Compensation is \$70 per visit up to one hour plus \$20 travel fee per day.
- e. Addendum to Agreement with Snyder Charleson Therapy Services
The current agreement with Snyder Charleson Therapy Services covers only the Council Bluffs/Lewis Central school districts. This addendum allows for services outside the metro area at the rate of \$60 per hour for services and travel time and mileage reimbursement at government rates.
- f. Agreements with Future Agency Employees
The Agency requests approval to execute agreements with Future Agency Employee Meagan Muller to reimburse Spring 2011 tuition, up to a maximum of \$5,000. For this consideration, the future employee agrees to finish a master's degree in speech language pathology and commit to work for the Agency two years post graduation, starting no later than August 2011. If the two

years of employment are not fulfilled, the employee will be required to return any funds advanced. (Another individual was offered tuition reimbursement for Spring 2011 tuition, but declined the AEA contract for employment.)

g. Other

Amendment to St. Ambrose University Agreement

The amendment to the St. Ambrose University agreement reflects the Agency name change from Loess Hills AEA to Green Hills AEA. No other changes were made to the agreement.

Local School District Requests for Transportation Approval -- Bus Routes Operating Outside the District's Boundaries -- Code of Iowa 285.9(3)

Chapter 285.9(3), Code of Iowa, requires the AEA Board of Directors to approve all bus routes outside the boundary of the school district operating the buses. This has been interpreted to mean regular routes and regular special education routes, not field trips or activity trips. Requests were received from the following school districts:

Atlantic, Bedford, Boyer Valley, Central Decatur, Clarke, Corning, Council Bluffs, Creston, Diagonal, East Union, Elk Horn-Kimballton, Essex, Fremont-Mills, Glenwood, IKM, Lamon, Lenox, Logan-Magnolia, Malvern, Murray, Nodaway Valley, Orient-Macksburg, Prescott, Red Oak, Riverside, Sidney, Stanton, Treynor, and Villisca.

Ms. Wilken moved to approve the local school districts' requests for transportation approval as presented; seconded by Ms. Thomsen. The motion carried on a unanimous voice vote.

Administrative Reports

a. Administrative Reports

Dr. Plugge reported that three board members--Ed Gambs, Nancy Coziahr, and Randy Brown--attended the Council Bluffs Community School District's Board meeting on December 14. Dr. Plugge and Dr. VanHorn were also in attendance. During the Council Bluffs' personnel report, information was presented on the services provided by Green Hills AEA staff. A list of these services was included in the Green Hills AEA Board packet for their information.

Dr. Plugge indicated that in the future he will provide copies of the Chiefs' meeting minutes to the Board members. Dr. Plugge also reported that there is no information as to whom the Governor-elect will appoint as the new Director of the Department of Education.

Ms. Nelson reported that the hearing on the 2011-12 budget will be scheduled during the January 25 Board meeting.

b. Board Reports

No board reports were provided.

Time and Place of Next Meeting

The next regular meeting of the Green Hills AEA Board of Directors and the Public Hearing on the Proposed 2011-12 Budget will be held at 6 p.m., on January 25, 2011, at the Red Oak Regional Office, 212 E. Coolbaugh Street, in Red Oak.

Adjournment

With no further business, Mr. Gambs declared the meeting adjourned at 6:20 p.m.

Red Oak High School is introducing another layer of interventions to prevent students from dropping out.

Intensive Academic Assistance: Students who are struggling with assignment completion and motivation in class are assigned by their classroom teachers to the Intensive Academic Assistance room. This Intensive Academic Assistance room meets every Wednesday when there is a two hour early dismissal. For those two hours, these students work with an instructor (Mr. Brabec or Mr. Sherman or Mrs. Spangenberg along with a para) on the assignments posing a problem for the student. By intervening now, we will help students avoid a failing grade. This after-school practice represents another intervention in addition to the Seminar Match program currently being implanted in the high school.

Freshmen Credit Recovery Room: After the first semester, Mr. Sherman has reviewed the freshman students' semester grades and has identified students who have failed three or more classes. These students have been placed in a special Credit Recovery Room with Mrs. Kay Willey in an effort to impede the loss of credits for these students. These students have dropped one of their seven classes to work with Mrs. Willey on a regular basis so that they can stay on top of the remaining six classes. By doing so, we wish to insure that all six credits are earned versus losing half of the possible credits like these students did during their first semester at the high school. If students can maintain their grades with Mrs. Willey, they will be allowed to tackle lost credits from the first semester as a form of credit recovery.

Jedd